

Minutes

Cuyahoga County Board of Control
Monday, January 6, 2025 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:09 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Councilmember Meredith Turner
Councilmember Michael Houser
Councilmember Robert Schleper

II. – REVIEW MINUTES – 12/23/2024

Michael Chambers motioned to approve the minutes from the December 23, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-01

Department of Public Works,

- a) Requesting authority to apply for grant funds from Ohio Department of Natural Resources in the amount of \$1,719,314.50 for the Euclid Beach Connector Trail in connection with Land and Water Conservation Fund Outdoor Recreation Legacy Partnership (ORLP) Program for the period 10/01/2024-9/30/2027.

- b) Submitting a grant agreement with Ohio Department of Natural Resources in the amount of \$1,719,314.50 the Euclid Beach Connector Trail in connection with Land and Water Conservation Fund Outdoor Recreation Legacy Partnership (ORLP) Program for the period 10/01/2024-9/30/2027.

Funding Source: This project requires a 100% Cash Match using the County's General Fund.

Nichole English, Department of Public Works, presented. Robert Schleper asked is it a relatively common practice to use general fund for the Cash Match. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-01 was approved by unanimous vote.

BC2025-02

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Office Revolution II, LLC in the amount not-to-exceed \$31,898.90 for a joint cooperative purchase of office furniture for the Cuyahoga County Animal Shelter.
- b) Recommending an award on Purchase Order No. 24005277 to Office Revolution II, LLC in the amount not-to-exceed \$31,898.90 for a joint cooperative purchase of office furniture for the Cuyahoga County Animal Shelter.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Meredith Turner commented it's been a while since Councilwoman Simon and her were at the shelter and maybe we can have an invitation in the future to view the site along with our new Council members. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-02 was approved by unanimous vote.

BC2025-03

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to American Interiors, Inc. in the amount not-to-exceed \$22,338.79 for a joint cooperative purchase of various types of office furniture for the 4th Floor Council Room and 2nd Floor Shared Conference Room at the County Administration Building.
- b) Recommending an award on Purchase Order No. 24005287 to American Interiors, Inc. in the amount not-to-exceed \$22,338.79 for a joint cooperative purchase of various types of office furniture for the 4th Floor Council Room and 2nd Floor Shared Conference Room at the County Administration Building.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Michael Houser asked what the bidding process for the different furniture throughout the county is. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2025-03 was approved by unanimous vote.

BC2025-04

Department of Public Works, submitting an amendment to Contract No. 3612 with Clark ~~Anthony~~ **Anthony** Construction L.L.C. for automatic door repairs and preventative maintenance for various County

locations for the period 8/30/2023 – ~~8/30/2025~~ **8/29/2025** to add funds in the amount not-to-exceed \$49,999.00.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Nichole English and Michael Chambers supplemented. Meredith Turner asked do you know anything about our street corner guests allegedly accessing the building on New Year’s Day when the doors were supposed to be locked. Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2025-04 was approved by unanimous vote as amended.

BC2025-05

Department of Public Works, submitting an amendment to Contract No. 4639 with S.A.W., Inc. for interior building services at the William Patrick Day Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 1/31/2025 to extend the time period to 1/31/2026, to remove and replace Exhibit A of the Original Contract with Revised Exhibit A, and for additional funds in the amount not-to-exceed \$128,916.00.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-05 was approved by unanimous vote.

BC2025-06

Department of Public Works, recommending an award and enter into Agreement No. 5064 with United States Department of Agriculture, Animal and Plant Health Inspections Service, Wildlife Services (APHIS-WS) in the amount not-to-exceed \$9,706.95 for animal and wildlife control services for the Cuyahoga County Airport for the period 1/1/2025-12/31/2025.

Funding Source: County Airport Operations Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-06 was approved by unanimous vote.

BC2025-07

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3689 with Sophia V. Cook for psychological evaluation services for the Diagnostic Clinic for the period 10/10/2023-12/31/2024 to extend the time period to 12/31/2026, to replace the insurance requirements, and for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: Health and Human Services Levy

Marie Andel, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-07 was approved by unanimous vote.

BC2025-08

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4526 (formerly Contract No. 2225) with Dr. Douglas E. Waltman, Ph. D. psychological evaluation services for the Diagnostic Clinic for the period 1/1/2022 – 12/31/2024 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Health and Human Services Levy

Marie Ansel, Court of Common Pleas/Juvenile Court Division, presented. Meredith Turner asked what type of evaluation process we have in place to know that these doctors are doing a good job; asked where these evaluations can be found. Robert Schleper asked how we are assessing the services needed and what is the vetting process to select that practice or individual to provide these services. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-08 was approved by unanimous vote.

BC2025-09

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4481 with City of Cleveland for Community Diversion Program services for the period 1/1/2024 – 12/31/2024 to extend the time period to 12/31/2026, to replace the insurance requirements, and for additional funds in the amount not-to-exceed \$82,800.00.

Funding Source: Health and Human Services Levy Funds

Marie Ansel, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-09 was approved by unanimous vote.

BC2025-10

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$31,670.00 for monitoring of the High Fidelity Wraparound Program for the period 7/1/2024-6/30/2026.
- b) Recommending an award and enter into Contract No. 5040 with Case Western Reserve University in the amount not-to-exceed \$31,670.00 for monitoring of the High Fidelity Wraparound Program for the period 7/1/2024-6/30/2026.

Funding Source: RECLAIM Grant

Marie Ansel, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-10 was approved by unanimous vote.

BC2025-11

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption which will result in award recommendations to various providers in the total amount not-to-exceed \$400,000.00 for adoption services for the period 1/1/2025 – 12/31/2026:
- 1) Contract No. 4804 Adopt America Network in the anticipated amount of \$20,000.00
 - 2) Contract No. 4807 Adoption Star, Inc. in the anticipated amount of \$5,000.00
 - 3) Contract No. 4812 Beech Brook in the anticipated amount of \$20,000.00
 - 4) Contract No. 4813 Bellefaire Jewish Children’s Bureau in the anticipated amount of \$20,000.00
 - 5) Contract No. 4814 Caring for Kids in the anticipated amount of \$60,000.00
 - 6) Contract No. 4816 Catholic Charities Corporation dba Catholic Charities Diocese of Cleveland in the anticipated amount of \$10,000.00
 - 7) Contract No. 4817 Christian Children’s Home of Ohio, Inc. in the anticipated amount of \$10,000.00
 - 8) Contract No. 4818 Family Services of Westchester, Inc. in the anticipated amount of \$5,000.00
 - 9) Contract No. 4821 Mississippi Families for Kids in the anticipated amount of \$6,500.00
 - 10) Contract No. 4822 National Youth Advocate Program, Inc. (Ohio) in the anticipated amount of \$75,000.00
 - 11) Contract No. 4823 National Youth Advocate Program, Inc. (Georgia) in the anticipated amount of \$5,000.00
 - 12) Contract No. 4980 Nightlight Christian Adoptions in the anticipated amount of \$6,000.00
 - 13) Contract No. 4824 OhioGuidestone in the anticipated amount of \$40,000.00
 - 14) Contract No. 4825 Open Arms Adoptions in the anticipated amount of \$20,000.00
 - 15) Contract No. 4826 Pathway Caring for Children in the anticipated amount of \$40,000.00
 - 16) Contract No. 4827 Specialized Alternatives for Families & Youth of Ohio, Inc. (aka SAFY) in the anticipated amount of \$32,500.00
 - 17) Contract No. 4830 The Bair Foundation in the anticipated amount of \$10,000.00
 - 18) Contract No.4833 The Village Network in the anticipated amount of \$10,000.00
 - 19) Contract No. 4959 The United Methodist Children’s Home West Ohio Conference of the United Methodist Church dba UMCH Family Services in the anticipated amount of \$5,000.00
- b) Submitting a Master Contract with various providers (as listed above) in the total amount not-to-exceed \$400,000.00 for adoption services for the period 1/1/2025 – 12/31/2026.

Funding Source: State Child Protection Allocation

Marcos Cortes, Department of Health and Human Services, presented. Robert Schleper asked whether this is an exhaustive list of providers that work directly with the County or just up for renewal at this moment. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-11 was approved by unanimous vote.

BC2025-12

Department of Health and Human Services/Community Initiatives Division/Office of Re-Entry, recommending an award on RQ14946 and enter into Agreement No. 5044 with Cuyahoga County Public Library (23-2) in the amount not-to-exceed \$450,000.00 to oversee and administer the Cuyahoga County Sheriff’s Adult Basic Education Program for inmates in the County Correctional Facilities for the period 1/1/2025-12/31/2027.

Funding Source: Health and Human Services Levy

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-12 was approved by unanimous vote.

C. – Exemptions

BC2025-13

Department of Public Works, recommending to amend Board of Control Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735, dated 11/29/2022, which resulted in purchase orders to various Factory Authorized Dealers in the amount not-to-exceed \$1,475,000.00 for vehicle and equipment repairs, parts and services for the period 11/29/2022 - 12/31/2024 to extend the time period to 12/31/2025 and to add funds in the amount not-to-exceed \$450,000.00 for a total amount not-to-exceed to \$1,925,000.00.

Funding Source:

Road & Bridge Fund

Sanitary Sewer Fund

Airport Operations Fund

General Fund/Internal Services Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-13 was approved by unanimous vote.

BC2025-14

Department of Public Works, requesting approval to amend Board Approval No. BC2023-751, dated 11/20/2023 which amended various Board of Control approvals, which approved an alternative procurement process resulting in award recommendations to various vendors in the amount not-to-exceed \$520,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County for the period 12/19/2022 – 12/18/2024 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: County Road and Bridge Fund and General Funds (depending on the project)

Thomas Pavich, Department of Public Works, presented. Meredith Turner asked did you say Cars Brothers. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-14 was approved by unanimous vote.

BC2025-15

Department of Public Works/Division of Public Utilities, recommending to amend Board Approval No. BC2024-408, dated 5/28/24, which established a list of firms pre-qualified for work on the Cuyahoga County Utility Microgrid Design project, to add 10 additional engineering, procurement and/or construction (EPC) firms for services to be provided in conjunction with Cuyahoga Green Energy's microgrid and solar projects as listed below:

- a) Better Together Solar
- b) Karpinski Engineering
- c) Eitri Foundry
- d) NextEra Energy Resources
- e) Gem Energy
- f) Melink Solar
- g) Thompson Electric
- h) Mortenson
- i) Prairie Wind Group
- j) YellowLite Inc.

Funding Source: N/A

Matthew Hrubey, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-15 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-16 through BC2025-18; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-16

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of December 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2025-17

Fiscal Department, presenting proposed travel/membership requests for the week of 1/6/2025:

Dept:	Department of Public Works							
Event:	LENCO Bearcat Armored Vehicle Training							
Source:	LENCO Armored Vehicles/ Sheriff's Department							
Location:	Pittsfield, MA							
Staff	Travel Dates	Registration *	Meals **	Lodging *	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Christopher Slaine	1/6/2025 – 1/7/2025	\$0.00	\$120.00	\$151.91	\$0.00	\$0.00	\$271.91	General Fund
James Gugar	1/6/2025 – 1/7/2025	\$0.00	\$120.00	\$151.91	\$0.00	\$0.00	\$271.91	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

**** Late Write-Up: There were no BOC meetings after 12/23/2024.

Purpose:

Two fleet mechanics are riding along with Deputies from the Sheriff’s Department to go to Lenco Armored Vehicles to be trained on the new SWAT vehicle. This will make sure that fleet services know all aspects of the new SWAT vehicle including how it operates and how to successfully make repairs that may be needed. The training is free throughout the Lenco, and the mechanics will be riding with the Sheriff’s deputies who will pay for the transportation to get there and back.

Dept:	Sheriff’s Department							
Event:	Court Safety and Security Conference							
Source:	National Criminal Justice Training Center							
Location:	Appleton, WI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Chris Kozub	3/10/2025-3/13/2025	\$325.00	\$200.00	\$340.50	\$350.30	\$803.88	\$2,019.68	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

***Travel previously approved BC2024-597 amending approval to cover the increase in airfare and ground transportation.

Purpose:

To travel to Appleton WI to attend Court Safety & Security Conference. Training opportunity at the Court Safety and Security national convention.

Dept:	Sheriff’s Department
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Event:	44 TH AMERICAN Jail Association Conference							
Source:	The American Jail Association							
Location:	Fort Worth, TX							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Russell Jaenke	5/17/2025-5/21/2025	\$395.00	\$240.00	\$724.00	\$250.00	\$365.00	\$1,974.00	General Fund
Phillip Christopher	5/17/2025-5/21/2025	\$395.00	\$240.00	\$724.00	\$250.00	\$365.00	\$1,974.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Annual American Jail Association Conference for professional development. There will be over 55 educational workshops designed for jail professionals including more than 180 exhibitors offering solutions for improving jail operations and safety.

BC2025-18

Department of Purchasing, presenting proposed purchases for the week of 1/6/2025:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24005296	On-site build-out of (1) 2023 Dodge Durango for use by the Sheriff's Department	Department of Public Works	Hall Public Safety Upfitters	\$13,906.48	Sheriff Federal Forfeiture Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
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24005224	Factory Authorized – Lift Repairs and Inspections at Harvard Garage*	Department of Public Works	Northcoast Equipment Specialists Inc.	\$7,448.68	Sanitary
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*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00. **Note – this Board Approval is being amended as listed above in the agenda under item BC2025-13.**

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Sheriff’s Department

- a) Requesting authority to apply for grant funds from Department of Justice in the amount of \$1,000,000.00 for Cuyahoga County Response to Carjacking Initiative in connection with Edward Byrne Memorial Justice Assistance Grant Program BJA FY24 Field Initiated: Encouraging Innovation Program for the period 10/01/2024-9/30/2027.
- b) Submitting a grant award from Department of Justice in the amount of \$1,000,000.00 for Cuyahoga County Response to Carjacking Initiative in connection with Edward Byrne Memorial Justice Assistance Grant Program BJA FY24 Field Initiated: Encouraging Innovation Program for the period 10/01/2024-9/30/2027.

Funding Source: Federal Edward Byrne Memorial Justice Assistance Grant Program BJA FY24 Field Initiated: Encouraging Innovation Program

Item No. 2

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, requesting authority to apply for grant funds from Ohio Department of Public Safety, Office of Criminal Justice Services in the amount not-to-exceed \$80,261.14 for the FY2024 Paul Coverdell Forensic Science Improvement (Formula) Grant Program for the period 1/1/2025 – 12/31/2025 to improve forensic science services.

Funding Source: FY2024 Paul Coverdell Forensic Science Improvement (Formula) Grant

Item No. 3

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
n/a	4301	DLAJ, Inc.	Justice Center Food and Beverage Kiosk (Galleria Level)	Revenue Generating	Department of Public Works	1/1/2024 – 12/31/2024 to extend the time period to 6/30/2025	Not applicable	12/30/2024 (Executive) 12/27/2024 (Law)
8737	Amend Contract No. 3887	A Place 4 Me Collaborative	Rental Assistance and Supportive Services	\$-0-	Health and Human Services - Office of Homeless Services	1/1/2024- 12/31/2024 to extend the time period to 12/31/2025	(Original) General Fund	12/30/2024 (Executive) 12/27/2024 (Law)
8737	Amend Contract No. 3137	Emerald Development & Economic Network, Inc. (EDEN)	Alternative Housing and Related Services and Supports	\$-0-	Health and Human Services - Office of Homeless Services	1/1/2023- 12/31/2024 to extend the time period to 12/31/2025	(Original) General Fund	12/30/2024 (Executive) 12/27/2024 (Law)
8737	Amend Contract No. 2872	Emerald Development & Economic Network, Inc. (EDEN)	Homelessness Prevention & Diversion Fund	\$-0-	Health and Human Services - Office of Homeless Services	1/1/2023- 12/31/2024 to extend the time period to 12/31/2025	(Original) General Fund	12/30/2024 (Executive) 12/27/2024 (Law)
8737	Amend Contract No. 2873	Joseph's Home	Homelessness Prevention & Diversion Fund	\$-0-	Health and Human Services - Office of Homeless Services	1/1/2023- 12/31/2024 to extend the time period to 12/31/2025	(Original) General Fund	12/30/2024 (Executive) 12/27/2024 (Law)
8737	Amend Contract No. 2878	YMCA of Greater Cleveland	Alternative Housing and Related Services and Supports	\$-0-	Health and Human Services - Office of Homeless Services	1/1/2023- 12/31/2024 to extend the time period to 12/31/2025	(Original) General Fund	12/30/2024 (Executive) 12/27/2024 (Law)
8737	Amend Contract No. 2977	YWCA of Greater Cleveland	Crisis Intervention and Housing Navigation Services	\$-0-	Health and Human Services - Office of Homeless Services	1/1/2023- 12/31/2024 to extend the time period to 12/31/2025	(Original) General Fund	12/30/2024 (Executive) 12/27/2024 (Law)
22467	Amend Contract No. 3909 fka 3251 & 2584	AVI Food Systems, Inc.	Justice Center Café Operations	\$-0-	Department of Public Works	7/1/2012- 12/31/2024 to extend the time period to 6/30/2025	(Original) Property Management Funds	12/30/2024 (Executive) 12/30/2024 (Law)

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0333	Resurfacing of West Ridgewood Road from State Road to Broadview Road in the City of Parma -Council District 4	\$874,715.00		\$624,715.00 City of Parma \$250,000.00 Road and Bridge Funds	12/30/2024 (Executive)

Item No. 4

Purchases Processed Not-to-Exceed \$5,000.00 for the period 11/01/2024-11/30/2024 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “01/06/2025 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

Meredith Turner asked about the invoice provided on PO24004828 to City of Cleveland Finance Department FireWatch EIP Voting 11/1-11/3 General Election what does it mean. Clerk responded and Nichole English supplemented.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:41 a.m.