



**Cuyahoga County Board of Control Agenda  
Monday, May 8, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
4<sup>th</sup> Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:**

<https://www.YouTube.com/CuyahogaCounty>

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 5/1/2023**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-285**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Deere & Company in the amount not-to-exceed \$10,553.01 for a state contract purchase of (1) new, ZTrak Mower for use by the Facilities Division for landscaping at various County buildings.
- b) Recommending an award on Purchase Order No. 23001572 to Deere & Company in the amount not-to-exceed \$10,553.01 for a state contract purchase of (1) new, ZTrak Mower for use by the Facilities Division for landscaping at various County buildings.

Funding Source: Centralized Custodial Services

**BC2023-286**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Iron Mountain Information Management, LLC in the amount not-to-exceed \$13,000.00 for costs associated with closing of the account and retrieval of documents stored at Iron Mountain.

- b) Recommending an award and enter into Purchase Order No. 23002075 with Iron Mountain Information Management, LLC in the amount not-to-exceed \$13,000.00 for costs associated with closing of the account and retrieval of documents stored at Iron Mountain.

Funding Source: General Fund

**BC2023-287**

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to Ernst & Young LLP in the amount not-to-exceed \$388,000.00 to perform an operational and organizational assessment services effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3302 with Ernst & Young LLP in the amount not-to-exceed \$388,000.00 to perform an operational and organizational assessment services effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

**BC2023-288**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$7,888.00 for a state contract purchase of (50) cases of training ammunition for Protective Service Officers.
- b) Recommending an award and enter into Purchase Order No. 23001958 with Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$7,888.00 for a state contract purchase of (50) cases of training ammunition for Protective Service Officers.

Funding Source: General Fund

**BC2023-289**

Sheriff's Department, recommending to terminate Contract No. 3208 with Friends Service Company, Inc. dba Friends Office on RQ11701 in the amount not-to-exceed \$64,296.00 for the purchase and delivery of toilet paper to the County Jail, for the period 3/21/2023 – 3/20/2024, effective upon signatures of all parties for a period of 12-months, effective 4/17/2023.

Funding Source: General Fund

**BC2023-290**

Sheriff's Department, recommending an award on RQ11701 and enter into Contract No. 3342 with The Hearn Paper Company (19/5) in the amount not-to-exceed \$74,070.00 for the purchase and delivery of toilet paper to the County Jail, effective upon signatures of all parties for a period of 12-months.

Funding Source: General Fund

**BC2023-291**

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 678 (formerly AG1500155) with Chagrin Valley Dispatch Council for sublease of space and equipment in connection with the relocation of the Cuyahoga Emergency Communications System Dispatch Center to Chagrin Valley Dispatch Center, located at 88 Center Street, Bedford, for the period 1/1/2016 – 1/14/2026, to modify the contract terms to remove (5) Motorola 9-1-1-workstations and for a decrease in the amount of (\$70,749.00), effective upon signatures of all parties.

Funding Source: General Fund

**BC2023-292**

Department of Public Safety and Justice Services on behalf of Local Emergency Planning Committee recommending an award and enter into Contract No. 3324 with Noble Supply & Logistics, LLC f/k/a Federal Resources (127/1) in the amount not-to-exceed \$17,850.00 to provide instruction for an Emergency Response to Propane Incidents Course effective upon signatures of all parties through 5/19/2023.

Funding Source: State Emergency Response Commission

**BC2023-293**

Department of Public Safety and Justice Services on behalf of Local Emergency Planning Committee recommending an award and enter into Contract No. 3325 with Noble Supply & Logistics, LLC f/k/a Federal Resources (129/1) in the amount not-to-exceed \$9,950.00 to provide instruction for a RAE Technician Course effective upon signatures of all parties through 6/2/2023.

Funding Source: State Emergency Response Commission

**BC2023-294**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 461 with CBTS Technology Solutions LLC for Voice Over Internet Protocol Call Center Operations in connection with Cuyahoga County SNAP Telework for Performance Project for the period 2/1/2021-5/31/2023, to extend the time period to 5/31/2024 and for additional funds in the amount not to exceed \$144,500.00.

Funding Source: 100% Health and Human Services Levy Fund (anticipated 90% reimbursement of Federal Funds)

**BC2023-295**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to A Loving Heart Youth Services, Inc. in the amount not-to-exceed \$49,675.01 for the period 9/2/2022 – 1/25/2023 for out-of-home care services.
- b) Recommending an award and enter into Purchase Order No. 2300193 A Loving Heart Youth Services, Inc. in the amount not-to-exceed \$49,675.01 for the period 9/2/2022 – 1/25/2023 for out-of-home care services.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E Fund

**BC2023-296**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2022 – 12/31/2023, to expand the scope of services for (5) current providers and to add (2) new providers, effective 1/1/2022; no additional funds required:

- a) To add various services and/or service levels for current providers:
  - 1) Contract No. 2025 with In Focus of Cleveland, Inc.
  - 2) Contract No. 2067 with Ohio Mentor, Inc.
  - 3) Contract No. 2040 with National Youth Advocate Program, Inc.
  - 4) Contract No. 2004 with Specialized Alternatives for Families and Youth of Ohio, Inc.
  - 5) Contract No. 2019 with The Village Network
- b) to add new providers:
  - 1) Contract No. 3183 Conway Behavioral Health
  - 2) Contract No. 3186 HHC Poplar Springs, LLC

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E

**BC2023-297**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 2376 with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver Web-Based Training Program for the period 3/23/2020 – 12/31/2023 for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

**C. Exemptions**

**BC2023-298**

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process to a Master Contract, which will result in award recommendations to (2) additional providers, effective upon signatures of all parties for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2023 and for additional funds in the amount not-to-exceed \$222,034.00.

- a) Contract No. 3200 May Dugan Center in the anticipated amount of \$85,529.00.
- b) Contract No. 3201 Urban League of Greater Cleveland in the anticipated amount of \$136,505.00.

Funding Source: Federal Food Assistance Employment and Training

**D. – Consent Agenda**

**BC2023-299**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). in the amount not-to-exceed \$1.00 for the month of April 2023 in accordance with EA02012-0001.

Funding Source: Revenue Generating

**BC2023-300**

Fiscal Department, presenting proposed travel/membership requests for the week of 5/8/2023:

|             |   |                |          |            |                        |          |          |                |
|-------------|---|----------------|----------|------------|------------------------|----------|----------|----------------|
| Dept:       | County Executive’s Office               |                |          |            |                        |          |          |                |
| Event:      | NACO                                    |                |          |            |                        |          |          |                |
| Source:     | National Association of Counties (NACo) |                |          |            |                        |          |          |                |
| Location:   | Washington, DC                          |                |          |            |                        |          |          |                |
| Staff       | Travel Dates                            | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air ***  | Total    | Funding Source |
| Eric Wobser | 2/10/2023-2/11/2023                     | \$0.00         | \$0.00   | \$180.98   | \$0.00                 | \$509.79 | \$690.77 | General Fund   |

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To attend an invitation-only event that brings together elected county executives and leading national experts to discuss trends and innovations in county government. This year, executives convened in the nation’s capital to network, hear from experts and engage with senior White House officials.

|             |   |                |          |            |                        |          |            |                |
|-------------|---|----------------|----------|------------|------------------------|----------|------------|----------------|
| Dept:       | Department of Communications            |                |          |            |                        |          |            |                |
| Event:      | NACO                                    |                |          |            |                        |          |            |                |
| Source:     | National Association of Counties (NACo) |                |          |            |                        |          |            |                |
| Location:   | Washington, DC                          |                |          |            |                        |          |            |                |
| Staff       | Travel Dates                            | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air ***  | Total      | Funding Source |
| David Razum | 2/10/2023-2/12/2023                     | \$0.00         | \$0.00   | \$605.56   | \$0.00                 | \$509.79 | \$1,115.38 | General Fund   |

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To attend an invitation-only event that brings together elected county executives and leading national experts to discuss trends and innovations in county government. This year, executives convened in the nation’s capital to network, hear from experts and engage with senior White House officials.

| Department                | Organization                            | Membership Dues | Dates of Membership   | Funding Source |
|---------------------------|---|-----------------|-----------------------|----------------|
| County Executive’s Office | National Association of Counties (NACo) | \$25,841.00     | 1/1/2023 – 12/31/2023 | General Fund   |

Purpose of Membership:

The National Association of Counties (NACo) strengthens America’s counties, serving 40,000 county elected officials and 3.6 million county employees. Founded in 1935, NACo unites county officials to advocate county priorities in federal policy making, promote exemplary county policies and practices, Nurture leadership skills and expand knowledge networks, optimize county and taxpayer resources and cost savings, and enrich the public’s understanding of county government.

**BC2023-301**

Department of Purchasing, presenting proposed purchases for the week of 5/8/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

| Purchase Order Number | Description  | Department     | Vendor Name              | Total      | Funding Source |
|-----------------------|--|----------------|--------------------------|------------|----------------|
| 23001919              | (20) Dozens of various sizes of tennis shoes for the Juvenile Detention Center | Juvenile Court | Bob Barker Company, Inc. | \$6,048.00 | General Fund   |

**Items/Services Received and Invoiced but not Paid:**

| Purchase Order Number | Description                                       | Department                       | Vendor Name                           | Total                     | Funding Source                    |
|-----------------------|---|----------------------------------|---------------------------------------|---------------------------|-----------------------------------|
| 23001944              | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | Parma Armory                          | \$10,800.00               | Health & Human Services Levy Fund |
| 23002038              | Skill up training for the Learn and Earn Program* | Cuyahoga Job and Family Services | The Orlando Baking Co. & Subsidiaries | \$37,300.00               | Health & Human Services Levy Fund |
| 23001515              | Concrete for various county projects**            | Department of Public Works       | Rockport Ready Mix                    | Not-to-exceed \$20,000.00 | Road and Bridge Fund              |
| 23002035              | Concrete for various county projects**            | Department of Public Works       | Carr Bros., Inc.                      | Not-to-exceed \$49,999.00 | Road and Bridge Fund              |

\*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

\*\*Approval No. BC2023-261, dated 4/24/2023, which amended BC2022-797, dated 12/19/2022, which approved an alternative procurement process and resulted in various award recommendations to Campbell Concrete & Supply, Carr Bros. and Rockport Ready Mix in the total amount not-to-exceed \$320,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County, effective 12/19/2022, for a period of two (2) years by changing the vendor's name from Campbell Concrete & Supply to Contractors Choice Ready Mix, effective upon Board of Control approval.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|-------------|------------|-------------|-------|----------------|
|                       |             |            |             |       |                |

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting an Agreement of Cooperation with the City of South Euclid for the 2023-2024 50/50 resurfacing program for Belvoir Boulevard from Mayfield Road to Bluestone Road in the City of South Euclid.

Funding Source: \$250,000.00 County Road and Bridge Funds and \$864,305.00 City of South Euclid

**Item No. 2**

Department of Public Works, submitting an amendment to an LPA Agreement with Ohio Department of Transportation for the resurfacing of Green Road from Miles Road to Emery Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program to change the terms, effective 5/8/2023.

Funding Source: 56% Federal, 22% Road and Bridge Fund, and 22% City of Warrensville Heights.

**Item No. 3**

Department of Public Works, submitting an amendment to an LPA Agreement with Ohio Department of Transportation for the resurfacing of Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program to change the terms, effective 5/8/2023.

Funding Source: 60% Federal, 20% Road and Bridge Fund, and 20% City of Warrensville Heights

**Item No. 4**

Department of Public Works, submitting an amendment to an LPA Agreement with Ohio Department of Transportation for the resurfacing of Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma in connection with the 2021 – 2024 Transportation Improvement Program to change the terms, effective 5/8/2023.

Funding Source: 70% Federal, 20% OPWC, 5% Road and Bridge Fund, 2.5% City of Parma, 1.25% City of Cleveland, and 1.25% City of Brooklyn



**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes  
Cuyahoga County Board of Control  
Monday, May 1, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:04 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)  
Michael Chambers, Fiscal Officer, serving as Chairman.  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
James Boyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilmember Meredith Turner  
Councilmember Dale Miller

**II. – REVIEW MINUTES – April 24, 2023**

Michael Chambers motioned to approve the minutes from the April 24, 2023 meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

No Public Comment

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-264**

Department of Public Works,

- a) Requesting authority to apply for grant funds from the State of Ohio, Department of Transportation Office of Aviation in the amount of \$777,487.00 for rehabilitation of Aprons D1, D2, & D3 at the Cuyahoga County Airport in connection with ODOT Project Number 23-05, effective 5/1/2023 to 12/31/2023.

- b) Submitting a grant award with State of Ohio, Department of Transportation Office of Aviation in the amount of \$777,487.00 for rehabilitation of Aprons D1, D2, & D3 at the Cuyahoga County Airport in connection with ODOT Project Number 23-05 effective 5/1/2023 to 12/31/2023.

Funding Source: \$500,000.00 State of Ohio, Department of Transportation and \$277,487.00 Cash Match – General

Nichole English, Department of Public Works, presented. Dale Miller asked did we apply for any federal assistance for this project; asked if this item is included in the 2023 Capital plan; asked is the general fund money coming out of the counties Capital subsidy that's in the general fund or coming from a different source; asked whether there is money in the Airport budget for this; asked is this part of Development's budget or is it Public Works. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-264 was approved by unanimous vote.

### **BC2023-265**

Department of Public Works,

- c) Submitting an RFP exemption, which will result in an award recommendation to Kufleitner Chrysler Dodge Jeep Ram in the amount not-to-exceed \$250,850.00 for (7) replacement, new-never titled, 2022 City Cargo Vans for use by the Facilities Division.
- d) Recommending an award on Purchase Order No. 23001444 to Kufleitner Chrysler Dodge Jeep Ram in the amount not-to-exceed \$250,850.00 for (7) replacement, new-never titled, 2022 City Cargo Vans for use by the Facilities Division.

Funding Source: Fleet Services Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked whether there are any concerns for ongoing maintenance and the ability to get parts after a few years given the vans are discontinued; asked how the price compared to what was expected. James Boyle asked whether there is a state contract for this purchase. Dale Miller motioned to approve the item; James Boyle seconded. Item BC2023-265 was approved by unanimous vote.

### **BC2023-266**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to River City Furniture dba The RCF Group in the amount not-to-exceed \$30,913.70 for a Joint Cooperative Purchase of (21) Chairs to be delivered and installed at the County Courthouse.
- b) Recommending an award and enter into Purchase Order No. 23001842 with River City Furniture dba The RCF Group in the amount not-to-exceed \$30,913.70 for a Joint Cooperative Purchase of (21) Chairs to be delivered and installed at the County Courthouse.

Funding Source: Capital Project Funds

Matthew Rymer, Department of Public Works, presented. Meredith Turner asked when the last time they received new chairs; asked how bad the chairs were; asked will the used chairs be donated or thrown away. Dale Miller asked for a description of the chairs priced between \$1,300 - \$1,400 each that seems like a lot of money for a chair. James Boyle asked since the Court of Appeals is part of the State court as well, is the state covering any of these costs; asked for confirmation on whether both the fixtures and the furniture had to be thrown out as well. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-266 was approved by unanimous vote.

**The following item was transferred at the request of Council President to County Council pursuant to Section 501.04(k) of the County Code.**

**~~BC2023-267~~**

~~Department of Public Works, submitting an amendment to Contract No. 1487 with Partners Environmental Consulting Inc. for general environmental consultant services for the period 6/1/2020 – 5/31/2023 to extend the time period to 12/31/2025 and for additional funds in the amount not to exceed \$500,000.00.~~

~~Funding Source: General Fund~~

**BC2023-268**

Department of Public Works, recommending an award on RQ10143 and enter into Contract No. 3202 with Airgas USA, LLC (11/1) in the amount not-to-exceed \$275,000.00 for the purchase of various bottled gases for various county departments, effective upon signatures of all parties for a period of 3 years.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-268 was approved by unanimous vote.

**BC2023-269**

Department of Development, recommending an award and enter into Agreement No. 3280 with City of Euclid in the amount not-to-exceed \$455,426.00 for HOME funded activities for the period 5/1/2023 - 4/30/2025.

Funding Source: HOME Investment Partnership Program Grant

Prentis Jackson, Department of Development, presented. Meredith Turner asked what the acronym for “HOME” Investment Partnership stands for; James Boyle asked what cities are in the consortium. Katherine Gallagher asked if the funding is just for entitlement cities. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-269 was approved by unanimous vote.

**BC2023-270**

Department of Development, recommending an award and enter into Agreement No. 3281 with City of Parma in the amount not-to-exceed \$90,000.00 for HOME funded activities for the period 5/1/2023 – 4/30/2025.

Funding Source: HOME Investment Partnership Program Grant

Prentis Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-270 was approved by unanimous vote.

**BC2023-271**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$119,272.50 for a state contract purchase for bi-directional data interface enabling data-exchange between the Infor Time and Attendance System and the Galaxy Access Control System effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3232 with Integrated Precision Systems, Inc. in the amount not-to-exceed \$119,272.50 for a state contract purchase for bi-directional data interface enabling data-exchange between the Infor Time and Attendance System and the Galaxy Access Control System effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Dale Miller motioned to approve the item; Michael Chambers seconded. Item BC2023-271 was approved by unanimous vote.

**BC2023-272**

Office of Innovation and Performance on behalf of the County Executive,

- a) Submitting an RFP exemption, which will result in an award recommendation to Stella Maris, Inc. in the amount not-to-exceed \$150,000.00 in support of building renovations at 2270 Professor Avenue, Cleveland for increase in bed capacity in connection with residential treatment services effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3194 with Stella Maris, Inc. in the amount not-to-exceed \$150,000.00 in support of building renovations at 2270 Professor Avenue, Cleveland for

increase in bed capacity in connection with residential treatment services effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Catherine Tkachyk, Office of Innovation and Performance, presented. Dale Miller asked with this assistance is the project fully funded or do they need additional funding; asked when the project will start and the bed capacity; requested department to follow-up with a response to Council members. Dale Miller motioned to approve the item; James Boyle seconded. Item BC2023-272 was approved by unanimous vote.

### **BC2023-273**

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Gracehaven, Inc. in the amount not-to-exceed \$25,000.00 for Safe Space Housing services for Court referred youth for the period 7/1/2022 – 6/30/2023.
- b) Recommending an award and enter into Contract No. 2996 with Gracehaven, Inc. in the amount not-to-exceed \$25,000.00 for Safe Space Housing services for Court referred youth for the period 7/1/2022– 6/30/2023.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. Dale Miller commented that every RECLAIM is late; it's just part of the system it's not a big deal. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-273 was approved by unanimous vote.

~~Insurance requirements submitted 12/16/2022.~~

~~Insurance requirements received 1/17/2023.~~

~~Legal Approved contract on 3/3/2022,~~

~~4/5/2023 Assigned to Contract Specialist.~~

~~4/6/2023 E mailed contract to vendor along with updated forms for vendor to submit.~~

~~4/10/2023 Received documents from vendor and signed contract.~~

~~4/10/23 Received Justification form signed by Director of Fiscal.~~

~~4/10/23 Received Court Administrator signature on the contract.~~

~~4/12/23 Uploaded all documents in INFOR for processing.~~

~~Total calendar days in INFOR for processing this contract: 1 Calendar Day.~~

### **BC2023-274**

Clerk of Courts, recommending an award on Purchase Order No. 23001725 to the United States Postal Service in the amount not-to-exceed \$450,000.00 for the purchase of refill postage for the period 5/1/2023 – 9/30/2023 in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.

Funding Source: General Fund

Ta Shan Cole, Clerk of Courts, presented. James Boyle commented that at some point the state will say that all the stuff that we mail out maybe there could be an electronic component that would be helpful. Dale Miller commented that we might get into the 21st century. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-274 was approved by unanimous vote.

#### **BC2023-275**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$9,457.50 for a state contract purchase of (60) cases of training ammunition for Law Enforcement Officers.
- b) Recommending an award and enter into Purchase Order No. 23001899 with Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$9,457.50 for a state contract purchase of (60) cases of training ammunition for Law Enforcement Officers.

Funding Source: Federal Equitable Sharing Account - Treasury

Chris Costin and Lieutenant, Timothy O'Connor, Sheriff's Department, presented. James Boyle asked how much ammunition that is and how long it will last. Dale Miller asked Chris how he spelled his last name. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-275 was approved by unanimous vote.

#### **BC2023-276**

Sheriff's Department recommending an award and enter into Contract No. 3185 with Lexipol LLC (92/1) in the amount not-to-exceed \$36,000.00 for a customized Wellness Application for use on all mobile devices in connection with FY2022 **Law Enforcement Mental Health and Wellness Act**, effective upon signatures of all parties for a period of 2 years.

Funding Source: FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Funds

Chris Costin, Sheriff's Department, presented. Dale Miller asked how this item was corrected to read. Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2023-276 was approved by unanimous vote as amended.

#### **BC2023-277**

Sheriff's Department, recommending an award and enter into Contract No. 3217 with Dr. Alice Vitello, PH.D., d.b.a. Dr. Alice Atalanta, Ph.D. LLC (65/1) in the amount not-to-exceed \$49,000.00 for law enforcement resilience training effective upon signatures of all parties through 8/31/2024.

Funding Source: FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Funds

Chris Costin, Sheriff's Department and Dr. Alice Atalanta, presented. Dale Miller thanked Dr. Atalanta for her willingness to serve in this important capacity and asked whether she was familiar with Malcolm Gladwell's related to his approach to life and death shoot – no to shoot kind of decisions; asked for some

quick ideas on most effective ways to dial down stress response in extremely difficult situations. Dale Miller wished her success in her work; there's just too many incidents, some of which could be prevented with the highest level of training. Meredith Turner asked whether she would undertake a new contract and provide new strategies for County Council; asked whether her approach to strategies is used in how places; asked how the program is working. Is there an App for County Council. James Boyle commented, for Council staff as well. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-277 was approved by unanimous vote.

### **BC2023-278**

Medical Examiner's Office,

a) Submitting an RFP exemption, which will result in an award recommendation to B&H Foto & Electronics Corp. dba B&H in the amount not-to-exceed \$38,037.06 for a joint cooperative purchase of various audio-visual equipment and accessories for forensic photography.

b) Recommending an award on Purchase Order No. 23001929 to B&H Foto & Electronics Corp. dba B&H in the amount not-to-exceed \$38,037.06 for a joint cooperative purchase of various audio-visual equipment and accessories for forensic photography.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-278 was approved by unanimous vote.

### **BC2023-279**

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption, which will result in an award recommendation to Fallsway Equipment Co. Inc. in the amount not-to-exceed \$8,222.50 for application of NFPA 1901 emergency vehicle striping and chevron for the Lake County HazMat Response Vehicle.

b) Recommending an award and enter into Purchase Order No. 23002062 with Fallsway Equipment Co. Inc. in the amount not-to-exceed \$8,222.50 for application of NFPA 1901 emergency vehicle striping and chevron for the Lake County HazMat Response Vehicle.

Funding Source: FY20 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-279 was approved by unanimous vote.

### **BC2023-280**

Department of Public Safety and Justice Services,



a) Submitting an RFP exemption, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$100,000.00 for evidence-based, trauma-informed intake, assessment, and treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative effective upon signatures of all parties through 10/31/2024.

b) Recommending an award and enter into Contract No. 3271 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$100,000.00 for evidence-based, trauma-informed intake, assessment, and treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative effective upon signatures of all parties through 10/31/2024.

Funding Source: Health and Human Services Levy Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-280 was approved by unanimous vote.

#### **BC2023-281**

Department of Health & Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption, which will result in an award recommendation to Jim Stewart Transportation, LLC in the amount not-to-exceed \$5,032.25 for emergency placement transportation services provided on 10/1/2022 for the Out of Home Care program.

b) Recommending an award and enter into Purchase Order No. 23001724 with Jim Stewart Transportation, LLC in the amount not-to-exceed \$5,032.25 for emergency placement transportation services provided on 10/1/2022 for the Out of Home Care program.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-281 was approved by unanimous vote.

#### **BC2023-282**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption, which will result in an award recommendation to Soul Bird Consulting in the amount not-to-exceed \$24,750.00 for development of a team of facilitators to complete Biographical Timeline for trauma-informed assessments and training for multi-system facilitators for the period 3/1/2023 – 12/31/2023.

b) Recommending an award and enter into Contract No. 3227 with Soul Bird Consulting in the amount not-to-exceed \$24,750.00 for development of a team of facilitators to complete Biographical Timeline for trauma-informed assessments and training for multi-system facilitators for the period 3/1/2023 - 12/31/2023.

Funding Source: 50% Health and Human Services Levy Funds and 50% Ohio Job and Family Services

Kathleen Tomasek, Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-282 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-283 through BC2023-284; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2023-283**

Fiscal Department, presenting proposed travel/membership requests for the week of 5/1/2023:

Amend Travel BC2023-30 to Replace Adam miller with Carmen Chapman-Cameron

|                        |  |                |          |            |                                   |          |            |                    |
|------------------------|--|----------------|----------|------------|-----------------------------------|----------|------------|--------------------|
| Dept:                  | Department of Equity and Inclusion         |                |          |            |                                   |          |            |                    |
| Event:                 | Workshop entitled “2023 B2GNOW Conference” |                |          |            |                                   |          |            |                    |
| Source:                | B2Gnow                                     |                |          |            |                                   |          |            |                    |
| Location:              | Scottsdale, AZ                             |                |          |            |                                   |          |            |                    |
| Staff                  | Travel Dates                               | Registration * | Meals ** | Lodging ** | Ground Trans/ Mileage/ Luggage ** | Air ***  | Total      | Funding Source**** |
| Carmen Chapman-Cameron | 5/22/2023-5/25/2023                        | \$1799.00      | \$152.00 | \$0.00     | \$145.00                          | \$800.00 | \$2,896.00 | General Fund       |

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

B2GNow is an application utilized for data entry and reporting of financial tracking related to contract compliance goals. This workshop will expand our B2G system knowledge and enable us to become more efficient on everyday B2G system operations.

\*Note: Lodging is included in the registration fee.

BC2023-284

Department of Purchasing, presenting proposed purchases for the week of 5/1/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

| Purchase Order Number | Description  | Department                 | Vendor Name            | Total       | Funding Source       |
|-----------------------|--|----------------------------|------------------------|-------------|----------------------|
| 23001741              | Installation of parking gate, reader equipment and window tags at 1642 Lakeside Avenue | Department of Public Works | PSX, Inc.              | \$16,130.00 | General Fund         |
| 23001864              | (1) Replacement, new, never titled, white 2023 Chevrolet Express 2500 Cargo Van        | Department of Public Works | Dave Hallman Chevrolet | \$35,415.05 | Fleet Operating Fund |

**Items/Services Received and Invoiced but not Paid:**

| Purchase Order Number | Description   | Department                       | Vendor Name                                     | Total       | Funding Source                    |
|-----------------------|---|----------------------------------|---|-------------|-----------------------------------|
| 23001882              | Skill up training for the Learn and Earn Program*                           | Cuyahoga Job and Family Services | West Side Deutscher Frauen Verein dba Altenheim | \$29,525.00 | Health & Human Services Levy Fund |
| 23001884              | Skill up training for the Learn and Earn Program*                           | Cuyahoga Job and Family Services | West Side Deutscher Frauen Verein dba Altenheim | \$28,285.00 | Health & Human Services Levy Fund |
| 23001621              | Factory Authorized – Floor machine repairs**                                | Department of Public Works       | Imperial Dade dba Nichols Paper & Supply Co.    | \$8,961.91  | Maintenance Garage Fund           |
| 23001748              | Factory Authorized – Submersible pump with impeller, relay and cord parts** | Department of Public Works       | Excel Fluid Group, LLC                          | \$9,855.00  | Sanitary Funds                    |

\*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

\*\*Approval No. BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers in the total amount not-to-exceed \$475,000.00 for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|-------------|------------|-------------|-------|----------------|
|                       |             |            |             |       |                |

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Workforce Development, submitting a Memorandum of Understanding with Local Workforce Area 3 partners to define the terms, roles responsibilities, and funding commitments the parties have negotiated and mutually agreed upon for the operation and funding of the local area Workforce Development System and the OhioMeansJobs Centers in Local Area 3 for the period 7/1/2023-6/30/2025.

Funding Source: N/A

**Item No. 2**

Sheriff’s Department,

- a) Requesting authority to apply for grant funds from the Ohio Office of Criminal Justice Services in the amount of \$1,532,448.48 for various recruitment and retention efforts to maintain staffing levels in connection with CCSD Recruitment and Retention Incentive Project for the period 7/1/2022 – 6/30/2024.
- b) Submitting a grant award with the Ohio Office of Criminal Justice Services in the amount of \$1,532,448.48 for various recruitment and retention efforts to maintain staffing levels in connection with CCSD Recruitment and Retention Incentive Project for the period 7/1/2022 – 6/30/2024.

Funding Source: Office of Criminal Justice Services (OCJS)

**Item No. 3**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

| RQ No. | Contract Number                              | Vendor            | Service Description  | Amount | Department                               | Date(s) of Service    | Funding Source                               | Date of Execution |
|--------|--|-------------------|--|--------|--|-----------------------|--|-------------------|
| No RQ  | Amend Master Contract – Assign Contract 3245 | Various Providers | Adoption services; <b>to add Adoption STAR, Inc.; no additional funds required</b>                             | \$-0-  | Division of Children and Family Services | 1/1/2023 – 12/31/2024 | (Original) State Child Protection Allocation | 4/21/2023         |
| No RQ  | Amend Master Contract – Assign Contract 3246 | Various providers | Adoption services; <b>to add Adoptions Together; no additional funds required</b>                              | \$-0-  | Division of Children and Family Services | 1/1/2023 – 12/31/2024 | (Original) State Child Protection Allocation | 4/21/2023         |
| No RQ  | Amend Master Contract – Assign Contract 3291 | Various providers | Adoption services; <b>to add National Youth Advocate Program, Inc. (Georgia); no additional funds required</b> | \$-0-  | Division of Children and Family Services | 1/1/2023 – 12/31/2024 | (Original) State Child Protection Allocation | 4/21/2023         |

## VI – PUBLIC COMMENT

No Public Comment

## VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:42 a.m.

Item Details as Submitted by Requesting Departments

**IV. Contracts and Awards**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-285**

Scope of Work Summary

The Department of Public Works is requesting approval of a Purchase Order with Deere & Company for the purchase of a new ZTrak Mower to be used by the County Facilities Division for the anticipated cost of \$10,553.01.

The equipment being purchased will be used by the Department of Public Works Landscapers to be utilized at all County locations.

Procurement

The procurement method for this purchase is a State of Ohio Contract purchase, resulting in a purchase order in the amount of \$10,553.01.

Contractor and Project Information

Deere & Company  
2000 John Deere Run  
Cary, NC 27513

Project Status and Planning

This is a one-time purchase for a piece of equipment to be used by Public Works staff.

Funding

The purchase is funded 100% by the Centralized Custodial Services Fund.

**BC2023-286**

Scope of Work Summary

The Department of Public Works requests approval of a purchase order in the not-to-exceed amount of \$13,000.00 for the purpose of closing out our account with Iron Mountain.

This was originally processed as an RFP Exemption.

Procurement

The procurement method being requested is an RFP Exemption. This method is required due to the fact that Iron Mountain is our vendor of record for these services, and we need to retrieve our records to evaluate our archiving needs.

Contractor and Project Information

Iron Mountain  
1 Federal Street

Boston, MA 02110

The current contact for the vendor is Srividya Srinivasan

#### Project Status and Planning

This is a one-time occurrence.

#### Funding

The project is funded 100% by the Archive Funds.

The schedule of payments is by invoice.

### **BC2023-287**

#### Scope of Work Summary

Department of Human Resources requesting approval of a contract with Ernst & Young LLP for Operational and Organizational Assessment services a one-year agreement in the amount not to exceed \$388,000.00.

Ernst & Young LLP will conduct an operational and organizational assessment of the County departments and agencies under the direction of the County Executive. This will include assessing the staffing levels and functional assignments necessary to perform current duties, identify and develop recommendations for appropriate supervisory rations, provide recommendations for opportunities to improve operational and economic efficiency, and provide recommendations to improve staff. This project, if approved, will be for the period one 12-months from execution.

The primary goal of the project is to evaluate the County Executive's current staffing levels, and organizational structure and provide recommendations for improvements and increased efficiencies with relation to staffing, supervisory structure, and assignments.

#### Procurement

This request is an RFP Exemption. While an RFP was conducted in the fall of 2022, the scope of the agreement has since been revised. After consulting with the Law Department and Purchasing, it was determined that the process from the RFP to this award recommendation deviated far enough from the RFP process to necessitate an RFP Exemption.

#### Contractor and Project Information

Ernst & Young LLP  
950 Main Street  
Cleveland, OH 44113  
Council District 07

The CEO for Ernst & Young is Carmine Di Sibio.

#### Project Status and Planning

The project has not been conducted for the County in the recent past. Ernst & Young expects to begin work immediately after approval.

#### Funding

The project is funded 100% by the General Fund. The schedule of payments is by invoice.

**BC2023-288**

Scope of Work Summary

Sheriff's Department is requesting approval of a purchase order Vance Outdoors, Inc. for the anticipated cost \$7,888.00.

The Sheriff's Department Protective Service Officers requires training ammunition for the Officers.

Procurement

The procurement method for this project was State Contract pricing. The total value of the Purchase Order is \$7,888.00.

Contractor and Project Information

Vance Outdoors, Inc.  
3723 Cleveland Avenue  
Columbus, Ohio 43224  
Doug Vance, President

Project Status and Planning

The project is an occasional product.

Funding

The project is funded 100% by General Fund.  
The schedule of payments is by invoice.

**BC2023-289**

Scope of Work Summary

SHERIFF'S DEPT requesting approval TO TERMINATE contract with FRIENDSOFFICE for the anticipated cost of \$ 64,296.00.

One year agreement for FRIENDSOFFICE to deliver 70 cases twice a month at \$35.72/case. Effective for 1 year after the effective date.

The primary goals of the project are TERMINATE THE AGREEMENT to receive supply at the lowest cost, with multiple shipments. Vendor unable to fill requested order.

Procurement

The procurement method for this project was RFB. The total value of the RFB is \$ 64,296.00.

The RFB was closed on 2/21/23.

There were 5 bids pulled from OPD, 5 bids submitted for review, 1 bid approved.

Contractor and Project Information

FRIENDSOFFICE  
2300 BRIGHT RD



FINDLAY, OH 45840

The SALES REP for the contractor/vendor is KRISTA COOK

Project Status and Planning  
The project reoccurs annually.

Funding  
The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

## **BC2023-290**

### Scope of Work Summary

SHERIFF'S DEPT requesting approval of a contract with THE HEARN PAPER COMPANY for the anticipated cost of \$ 74,070.00. The 1 year agreement for THE HEARN PAPER COMPANY to deliver 70 cases (96 rolls/cs) twice a month at \$41.15/case. The agreement would be effective for 1 year after the effective date.

Prior Board Approval Number BC2023-171.

The primary goals of the project are receive supply at the lowest cost, with multiple shipments.  
Procurement

The procurement method for this project was RFB. The total value of the RFB is \$74,070.00.  
The RFB was closed on 2/21/23.  
There were 5 bids pulled from OPD, 5 bids submitted for review, 1 bid approved.

### Contractor and Project Information

The Hearn Paper Company  
556 N. Meridian Rd.  
Youngstown, OH 44509  
The President for the contractor/vendor is Robert Reed

### Project Status and Planning

The project reoccurs annually.

Funding  
The project is funded 100% by the General Fund.  
The schedule of payments is by invoice.

**PURCHASE-RELATED TRANSACTIONS**

|              |  |
|--------------|--|
| <b>Title</b> | 2023 – Public Safety & Justice Services/Chagrin Valley Dispatch Council – 2 <sup>nd</sup> Amendment to Contract #678 to Reduce the Number of Motorola 9-1-1 Workstations and Reduce Contract Value |
|--------------|--|

|  |  |
|--|--|
| <b>Department or Agency Name</b>         | Public Safety & Justice Services   |
| <b>Requested Action</b>                  | <input type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement<br><input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order<br><input type="checkbox"/> Other (please specify): |
| <b>Department of Purchasing use only</b> |  |

| <b>Original (O)/Amendment (A-#)</b> | <b>Contract No. (If PO, list PO#)</b> | <b>Vendor Name</b>              | <b>Time Period</b> | <b>Amount</b>  | <b>Approval Date</b> | <b>Approval No.</b> |
|-------------------------------------|---------------------------------------|---------------------------------|--------------------|----------------|----------------------|---------------------|
| A                                   | 678                                   | Chagrin Valley Dispatch Council | 1/1/2016-1/14/2026 | -\$70,749.00   | Pending              | Pending             |
| A                                   | 678                                   | Chagrin Valley Dispatch Council | 1/1/2016-1/14/2026 | \$172,628.92   | 11/10/2020           | BC2020-601          |
| O                                   | 678                                   | Chagrin Valley Dispatch Council | 1/1/2016-1/14/2026 | \$3,712,818.95 | 1/4/2016             | R2015-0255          |

**Service/Item Description (include quantity if applicable):**  
 Chagrin Valley Dispatch Council sub-leases its space and equipment to the Cuyahoga Emergency Communications System (CECOMS).  
 CECOMS has removed five (5) Motorola 9-1-1 workstations that require maintenance from the system as they were no longer needed. The total contract value will decrease by -\$70,749.00. The start-completion dates remain 1/1/2016-1/14/2026.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

- Reflect the correct number of Motorola workstations used by CECOMS in the contract.
- Reduce the contract value to reflect the current number of workstations in use.

|   |                               |
|---|-------------------------------|
| <b>In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)</b> |                               |
| Chagrin Valley Dispatch Council   | Kristen Holzheimer, President |

|   |  |
|---|--|
| Vendor Council District: District 9   | Project Council District: District 9           |
| If applicable provide the full address or list the municipality(ies) impacted by the project. | 88 Center Rd. Suite B 100<br>Bedford, OH 44146 |

| COMPETITIVE PROCUREMENT   | NON-COMPETITIVE PROCUREMENT X   |
|---|---|
| RQ # <i>if applicable</i><br><input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ<br><input type="checkbox"/> Informal<br><input type="checkbox"/> Formal Closing Date: | Provide a short summary for not using competitive bid process.<br>Amendment to an ongoing agreement to reduce contract value.<br><br>*See Justification for additional information. |
| The total value of the solicitation:  | <input type="checkbox"/> Exemption  |
| Number of Solicitations (sent/received) /   | <input type="checkbox"/> State Contract, list STS number and expiration date  |
| Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?  | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ( )                 |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes<br><i>If not, please explain:</i>   | <input checked="" type="checkbox"/> Government Purchase   |
| How did pricing compare among bids received?  | <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)   |
|   | <input checked="" type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )   |
|   | <b>Other Procurement Method, please describe:</b>   |

|   |                           |  |
|---|---------------------------|--|
| <b>TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment</b>                    |                           |  |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer: |                           |  |
| State date of TAC approval:   | Is the item ERP approved? |  |
| Are services covered under original ERP Budget or Project?  |                           |  |
| Are the purchases compatible with the new ERP system?   |                           |  |

|  |
|--|
| <b>FUNDING SOURCE(S):</b> <i>(No acronyms – General Fund, HHS Levy, Capital, etc.). Include % if more than one source</i> General Fund 100%  |
| Is this approved in the biennial budget? Overall project – Yes. Contract amendment - No (contract reduction)   |
| <b>Payment Schedule:</b> <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

|   |
|---|
| <b>PROJECT STATUS: Provide status of project and if late, include timeline for lateness.</b>                                      |
| <input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase                |
| If late, have services begun or payments made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain): |

**HISTORY:** Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.

**BC2023-292**

**PURCHASE-RELATED TRANSACTIONS**

|              |  |
|--------------|--|
| <b>Title</b> | 2023- Public Safety & Justice Services/Noble Supply & Logistics, LLC – Contract #3324 for Course Instructor for Risk-Based Response to Propane Incidents |
|--------------|--|

|  |  |
|--|--|
| <b>Department or Agency Name</b>         | Public Safety & Justice Services   |
| <b>Requested Action</b>                  | <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement<br><input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order<br><input type="checkbox"/> Other (please specify): |
| <b>Department of Purchasing use only</b> |  |

| <b>Original (O)/<br/>Amendment<br/>(A-# )</b> | <b>Contract No.<br/>(If PO, list<br/>PO#)</b> | <b>Vendor Name</b>               | <b>Time<br/>Period</b> | <b>Amount</b> | <b>Approval<br/>Date</b> | <b>Approval No.</b> |
|---|---|----------------------------------|------------------------|---------------|--------------------------|---------------------|
| O   | 3324  | Noble Supply<br>& Logistics, LLC | Execution<br>-5/19/23  | \$17,850.00   | Pending                  | Pending             |
|   |   |                                  |                        |               |                          |                     |

**Service/Item Description (include quantity if applicable):**

Public Safety & Justice Services on behalf of the Local Emergency Planning Committee is seeking a qualified vendor to provide instruction for an Emergency Response to Propane Incidents Course. The course includes a combination of in-class instruction and hands on training on product properties, container types, flow control devices, flaring, emergency controls, relief valve issues, hydrostatic ruptures, over-pressurization problems & solutions and hand line management in and out, water streams, nozzle usage, attack and/or defensive postures, team operations, communicating in high noise environments are all required to make an attack on a high-pressure gas fire.

The course will take place May 17-19, 2023 over three 8-hour sessions at the Strongsville Fire Station FD 4.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** **How will replaced items be disposed?**

- **Project Goals, Outcomes or Purpose (list 3):**
- Prepare public safety responders on common incidents and hazards pertaining to propane incidents.
- Prepare public safety responders on how to respond to propane incidents.
- Train approximately 90 public safety responders.

|   |   |
|---|---|
| <b>In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)</b> |   |
| Noble Supply & Logistics, LLC   | Cara Vaughn, Senior Training Manager    |
| Vendor Council District: n/a  | Project Council District: County-wide   |
| If applicable provide the full address or list the municipality(ies) impacted by the project.   | 1 Marina Park Drive<br>Boston, MA 02210 |

| <b>COMPETITIVE PROCUREMENT X</b>   | <b>NON-COMPETITIVE PROCUREMENT</b>  |
|--|---|
| RQ # <i>if applicable</i><br><input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ<br><input checked="" type="checkbox"/> Informal<br><input type="checkbox"/> Formal Closing Date: 1/27/23 | Provide a short summary for not using competitive bid process.<br><br>*See Justification for additional information.  |
| The total value of the solicitation: \$17,850.00   | <input type="checkbox"/> Exemption  |
| Number of Solicitations (sent/received) 131/1  | <input type="checkbox"/> State Contract, list STS number and expiration date  |
| Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? N/A Informal  | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ( ) |
| Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes<br><i>If not, please explain:</i>   | <input type="checkbox"/> Government Purchase  |
| How did pricing compare among bids received?<br>Only one bid received  | <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)   |
|  | <input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  |
|  | <b>Other Procurement Method, please describe:</b>   |

|   |                           |  |
|---|---------------------------|--|
| <b>TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment</b>                    |                           |  |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer: |                           |  |
| State date of TAC approval:   | Is the item ERP approved? |  |
| Are services covered under original ERP Budget or Project?  |                           |  |
| Are the purchases compatible with the new ERP system?   |                           |  |

|  |
|--|
| <b>FUNDING SOURCE(S):</b> ( <i>No acronyms – General Fund, HHS Levy, Capital, etc.</i> ). Include % if more than one source SERC 100%  |
| Is this approved in the biennial budget? Yes   |
| <b>Payment Schedule:</b> <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

|  |
|--|
| <b>PROJECT STATUS: Provide status of project and if late, include timeline for lateness.</b>                       |
| <input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase |

If late, have services begun or payments made?  No  Yes (if yes, please explain):

**HISTORY:** Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.

**BC2023-293**

**PURCHASE-RELATED TRANSACTIONS**

|              |   |
|--------------|---|
| <b>Title</b> | 2023- Public Safety & Justice Services/Noble Supply & Logistics, LLC – Contract #3325 for Course Instructor for RAE Technician Training |
|--------------|---|

|  |  |
|--|--|
| <b>Department or Agency Name</b>         | Public Safety & Justice Services   |
| <b>Requested Action</b>                  | <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement<br><input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order<br><input type="checkbox"/> Other (please specify): |
| <b>Department of Purchasing use only</b> |  |

| Original (O)/<br>Amendment<br>(A-# ) | Contract No.<br>(If PO, list<br>PO#) | Vendor Name                      | Time<br>Period        | Amount     | Approval<br>Date | Approval No. |
|--------------------------------------|--------------------------------------|----------------------------------|-----------------------|------------|------------------|--------------|
| O                                    | 3325                                 | Noble Supply<br>& Logistics, LLC | Execution<br>– 6/2/23 | \$9,950.00 | Pending          | Pending      |
|                                      |                                      |                                  |                       |            |                  |              |

**Service/Item Description (include quantity if applicable):**

Public Safety & Justice Services on behalf of the Local Emergency Planning Committee is seeking a qualified vendor to provide instruction for a RAE Technician Course. The course trains end-users of Area Rae and Multi-Rae family Instruments. The course provides in-class instruction on the set up, configuration and testing of RAE Systems equipment, and how to run diagnostics, calibrate, and repair or replace pumps, sensors, lamps, and other components.

The course will take place June 1-2, 2023 over two 8 hour sessions at Solon City Hall.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

- Train public safety responders on RAE systems equipment.
- Train public safety responders on how to set up, configure and test equipment.
- Train approximately 30 public safety responders.

|   |   |
|---|---|
| <b>In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)</b> |   |
| Noble Supply & Logistics, LLC   | Cara Vaughn, Senior Training Manager    |
| Vendor Council District: n/a  | Project Council District: County-wide   |
| If applicable provide the full address or list the municipality(ies) impacted by the project.   | 1 Marina Park Drive<br>Boston, MA 02210 |

| <b>COMPETITIVE PROCUREMENT X</b>  | <b>NON-COMPETITIVE PROCUREMENT</b>  |
|---|---|
| RQ # <i>if applicable</i><br><input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ<br><input checked="" type="checkbox"/> Informal<br><input type="checkbox"/> Formal Closing Date: 2/1/23 | Provide a short summary for not using competitive bid process.<br><br>*See Justification for additional information.  |
| The total value of the solicitation: \$9,950.00   | <input type="checkbox"/> Exemption  |
| Number of Solicitations (sent/received) 139/2   | <input type="checkbox"/> State Contract, list STS number and expiration date  |
| Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? N/A - Informal   | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ( ) |
| Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes<br><i>If not, please explain:</i>  | <input type="checkbox"/> Government Purchase  |
| How did pricing compare among bids received?<br>Price of lowest bid significantly less than other bid   | <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)   |
|   | <input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )  |
|   | <b>Other Procurement Method, please describe:</b>   |

|   |                           |  |
|---|---------------------------|--|
| <b>TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment</b>                    |                           |  |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer: |                           |  |
| State date of TAC approval:   | Is the item ERP approved? |  |
| Are services covered under original ERP Budget or Project?  |                           |  |
| Are the purchases compatible with the new ERP system?   |                           |  |

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| <b>FUNDING SOURCE(S):</b> ( <i>No acronyms – General Fund, HHS Levy, Capital, etc.</i> ). Include % if more than one source SERC 100%  |
| Is this approved in the biennial budget? Yes   |
| <b>Payment Schedule:</b> <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

|   |
|---|
| <b>PROJECT STATUS: Provide status of project and if late, include timeline for lateness.</b>                                      |
| <input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase                |
| If late, have services begun or payments made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain): |

**HISTORY:** Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.

**BC2023-294**

**PURCHASE-RELATED TRANSACTIONS**

|              |   |
|--------------|---|
| <b>Title</b> | RQ# 4277 – 2023 – CBTS Technology Solutions, LLC – Contract Amendment 2 – Voice Over IP (VOIP) Call Center Operations |
|--------------|---|

|  |  |
|--|--|
| <b>Department or Agency Name</b>         | Cuyahoga Job and Family Services   |
| <b>Requested Action</b>                  | <input type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement<br><input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order<br><input type="checkbox"/> Other (please specify): |
| <b>Department of Purchasing use only</b> |  |

| Original (O)/ Amendment (A-# ) | Contract No. (If PO, list PO#) | Vendor Name                    | Time Period    | Amount   | Approval Date | Approval No.  |
|--------------------------------|--------------------------------|--------------------------------|----------------|----------|---------------|---|
| O                              | 461                            | CBTS Technology Solutions, LLC | 2/1/21-5/31/22 | \$71,175 | 2/22/2021     | BC2021-60 Exemption; Item of Note #2 2/22/2022 Submission of Awarded Contract |
| A-1                            | 461                            | CBTS Technology Solutions, LLC | 6/1/22-5/31/23 | \$71,175 | 6/13/2022     | BC2022-363  |

**Service/Item Description (include quantity if applicable):**

Cuyahoga Job and Family Services requesting approval of a contract amendment with CTBS Technology Solutions, LLC for **Voice Over IP (VOIP) Call Center Operations** in the amount not to exceed **\$144,500.00** for the period **6/1/2023-5/31/2024**.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed?**

**Project Goals, Outcomes or Purpose:**

- To improve the call center performance and the process of applying for SNAP Benefits. The service provided will include call recording for all calls received through the Contact Center using a computer and headset instead of a physical telephone. Additionally, because the same vendor operates the Contact Center, the screens used by the worker during the call will be recorded as well, adding an additional element of quality control.
- The grant funding specifically addressed upgrades to the phone system used for benefits processing.



|   |   |
|---|---|
| <b>In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)</b> |   |
| CBTS Technology Solutions, LLC<br>221 East Fourth Street<br>PO Box 2301<br>Cincinnati, OH 45202   | Will Bouharb, The Senior Executive-Public Sector    |
| <b>Vendor Council District:</b> N/A   | <b>Project Council District:</b> Serving Countywide |
| <b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>  | Countywide  |

| <b>COMPETITIVE PROCUREMENT</b>  | <b>NON-COMPETITIVE PROCUREMENT</b>  |
|---|---|
| RQ # 4277<br><input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ<br><input type="checkbox"/> Informal<br><input type="checkbox"/> Formal Closing Date: | Provide a short summary for not using competitive bid process.<br><br>CJFS is requesting an exemption to purchase these services as part of a State Contract. The vendor was specifically identified in the Grant due to the existing State Contract, and the high volume of users on this system statewide under the existing contract entitles us to volume pricing we would not be eligible for if we procured this service on our own. This upgrade will allow for enhanced functionality for users working remotely, as well as the ability to link activity on the user's computer with the phone call as it occurs, a valuable training/coaching tool.<br><br>*See Justification for additional information. |
| <b>The total value of the solicitation:</b> \$286,850.00  | <input type="checkbox"/> Exemption  |
| <b>Number of Solicitations (sent/received):</b> N/A   | <input checked="" type="checkbox"/> State Contract, list STS number and expiration date MCSA0003  |
| <b>Participation/Goals (%):</b> ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? N/A   | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ( )   |
| <b>Recommended Vendor was low bidder:</b> <input type="checkbox"/> Yes<br><i>If not, please explain:</i> N/A  | <input type="checkbox"/> Government Purchase  |
| <b>How did pricing compare among bids received?</b> N/A   | <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)   |
|   | <input checked="" type="checkbox"/> Contract Amendment CM#461   |
|   | <b>Other Procurement Method, please describe:</b>   |

|   |
|---|
| <b>TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment</b>                    |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer: |

|  |   |                                  |
|--|---|----------------------------------|
| State date of TAC approval: Pending 4/27/2023              | Is the item ERP approved?                               | N/A, not part of the ERP project |
| Are services covered under original ERP Budget or Project? | N/A, not part of the ERP project                        |                                  |
| Are the purchases compatible with the new ERP system?      | N/A, this system does not interface with the ERP system |                                  |

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| <b>FUNDING SOURCE(S):</b> <i>(No acronyms – General Fund, HHS Levy, Capital, etc.)</i><br>100%- Cuyahoga County Health and Human Services Levy; anticipated 90% reimbursement in Federal Funds |
| Is this approved in the biennial budget? Yes   |
| <b>Payment Schedule:</b> <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):     |

|  |
|--|
| <b>PROJECT STATUS:</b> <i>Provide status of project and if late, include timeline for lateness.</i>                |
| <input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase |
| If late, have services begun or payments made? <input type="checkbox"/> No <input type="checkbox"/> Yes : N/A      |

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| <b>HISTORY:</b> Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1. |
| N/A  |

**BC2023-295**

Scope of Work Summary

The Department of Health and Human Services on the behalf of Children and Family Services is requesting approval of a Purchase Order with A Loving Heart Youth Services, Inc. to pay final invoices in the amount of \$49,675.01.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

**BC2023-48**

Describe the exact services being provided. The start-completion dates are 09/02/2022 – 01/25/2023.

A Loving Heart Youth Services provided Out of Home Care Services for a youth from 09/02/2022 to 01/25/2023. The vendor is not going to be added to the current agreement as a provider.

The primary goals of the project is to provide emergency placement for youth.

Procurement

The procurement method for this project was an exemption. The total value of the exemption is \$49,675.01.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

This exemption is to pay a providers final invoice. The vendor was originally procured through a Time Sensitive Mission Critical and we decided to not continue with them as a vendor so they are not being added to the master contract.

#### Contractor and Project Information

A Loving Heart Youth Services, Inc.

3559 Stanford Place

Dayton, Ohio 45406

The owner of the vendor is William Peterson.

#### Project Status and Planning

The project (reoccurs annually or is new to the County, an occasional product or service or an extension of the existing project).

The project's term has ended. State the time-line and reason for late submission of the item.

Project/Procurement Start Date April 20, 2023.

Date of insurance approval from risk manager: N/A

Date documents were requested from vendor: 4/20/2023.

Date item was entered and released in Infor: released in OnBase on 4/24/2023.

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.

This vendor was submitted to be added to a Master Contract but was not able to obtain the required insurance requirement. Need to pay the vendor final payment as a non-contracted vendor for past services.

Was assigned to start the process of creating a Purchase order for payment. Was advised of the new procedure for emergency child placement using purchase orders that will allow vendors to be paid sooner.

Required documents to submit the Purchase order had to be reviewed by the direct supervisor before submission.

#### Funding

The project is funded 70% HHS- HHS Levy and 30% Federal IV-E

The schedule of payments by invoice.

Purchase Order to pay final invoice.

#### **BC2023-296**

#### Scope of Work Summary

The Health and Human Services Division of Children and Family Services plans to add Providers - Conway Behavioral Health, HHC Poplar Springs, LLC to the 2022 2023 Out of Home Master Contract; add additional services to In Focus of Cleveland, Inc. and add Tiered Foster Care (TFC) Pilot to Ohio Mentor, Inc, National Youth Advocate Program, Specialized Alternatives for Families and Youth of Ohio, Inc and The Village Network, for the time period January 1, 2022 - December 31, 2023, in the amount of \$ 0.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

|                  |                  |                          |
|------------------|------------------|--------------------------|
| R2022-0026       | 02/08/22         | Original Master Contract |
| BC2022-460       | 07/25/22         | Amendment #1             |
| BC2023-25        | 01/09/23         | Amendment #2             |
| Pending Approval | Pending Approval | Amendment #3             |

Describe the exact services being provided. The anticipated start-completion dates are (Amendment – 01/01/2022 – 12/31/2023).

The primary goals of the project are (list 2 to 3 goals).

Adding more services to meet the need of the children  
Adding another provider to add more locations and services  
Adding more providers to suit the need of the children

Procurement

The procurement method for this project was Mission Critical. The total value of the Amendment is \$0.00.

Funding sources

70% HHS- HHS Levy  
30% Federal IV-E

Contractor and Project Information

Conway Behavioral Health, LLC  
2255 Sturgis  
Rd.  
Conway, AR 72034  
Council District (N/A)

HHC Poplar Springs, LLC dba Poplar Springs Hospital  
350 Poplar Drive  
Petersburg, VA 23805  
Council District (N/A)

In Focus of Cleveland, Inc.  
19008 Nottingham Road  
Cleveland, Ohio 44110  
Council District (10)

Ohio Mentor, Inc.  
Alabama MENTOR  
3085 W. Market Street, Suite 101  
Fairlawn, OH 44333  
Council District (N/A)

National Youth Advocate Program, Inc.  
6233 Riverside Drive, Second Floor  
Dublin, Ohio 43017  
Council District (N/A)

Specialized Alternatives for Families and Youth of Ohio, Inc.  
10100 Elida Road  
Delphos, Ohio 45833  
Council District (N/A)

The Village Network  
PO Box 518  
Smithville, Ohio 44677  
Council District (N/A)

The Residential Administrator for the contractor/vendor are William Peterson – COO; Katie Marlar - Contracting Coordinator; Russell White - Chief Executive Officer; LeMar Taliaferro, MBA - Director of Business Development; A.M. Chip Bonsutto, Ed.D. - Executive Director; Marvena Twigg - President/CEO; Tonya Brooks-Thomas - Executive Director; Richard Graziano - Executive Director.

Conway Behavioral Health, LLC  
2255 Sturgis Rd.  
Conway, AR 72034

HHC Poplar Springs, LLC dba Poplar Springs Hospital  
350 Poplar Drive  
Petersburg, VA 23805

In Focus of Cleveland, Inc.  
19008 Nottingham Road  
Cleveland, Ohio 44110

Ohio Mentor, Inc.  
Alabama MENTOR  
3085 W. Market Street, Suite 101  
Fairlawn, OH 44333

National Youth Advocate Program, Inc.  
6233 Riverside Drive, Second Floor  
Dublin, Ohio 43017

Specialized Alternatives for Families and Youth of Ohio, Inc.  
10100 Elida Road  
Delphos, Ohio 45833

The Village Network  
PO Box 518  
Smithville, Ohio 44677

The project is located in Council District (10)

Project Status and Planning

The project reoccurs annually and an extension of the existing project).

This amendment is being submitted late due to it was originally the services were omitted from their response to the RFP and the providers being added were mission critical with each provider with different placement dates. These providers are being added to the master contract and the process can be time consuming. Lastly, it has taken over a month for the last provider to sign the amendment.

Project/Procurement Start Date (date your team started working on this item)

Assigned – starting 01/25/2023, Updated 04/03/2023 – A Place Called Home Removed per Marcos Cortes.

Date of insurance approval from risk manager

Final Provider’s approved - 04/27/23.

Date documents were requested from vendor 02/23/2023.

Date item was entered and released in Infor Entered - 03/03/2023; Released – 5/1/2023.

Date using department approved item in Infor 5/01/2023.

Date Law Department approved item in Infor 5/01/2023.

#### Funding

The project is reoccurring, we have a master contract in which when needed we amend to add a new provider, the master contract has also been amended due to various reasons.

#### **BC2023-297**

##### Scope of Work Summary

DCFS is requesting approval of a contract amendment with the University of South Florida to add \$30,000.00 in funding. There is no change to the scope of work or term adjustment. Time period is the effective date -12/31/2023.

##### Prior Board of Approval Number

|                                       |             |
|---------------------------------------|-------------|
| Original: BC2020-195                  | \$30,422.00 |
| 1 <sup>st</sup> Amendment: BC2021-13  | \$30,000.00 |
| 2 <sup>nd</sup> Amendment: BC2022-288 | \$30,000.00 |
| 3 <sup>rd</sup> Amendment- BC2023-74  | \$0.00      |
| 4 <sup>th</sup> Amendment:            | \$30,000.00 |

To acquire services to implement the Just In Time (JIT) foster parent/caregiver web-based training program. This is a companion program to Quality Parenting Initiative (QPI). The University of South Florida (USF) exclusively presents the JIT training program. USF established a partnership with QPI in 2009. USF coordinates other online services that complement the JIT training for QPI. JIT training provides information and web-based training videos that facilitate foster parent and relative caregiver learning strategies to improve parenting skills.

Advantages to contracting with USF for this service include:

- Use of copyright protected branding for web-based JIT training.
- Membership in the network of other JIT training programs; This allows access to live and recorded training content implemented by other states. USF coordinates and produces these training opportunities by being the conduit for disseminating invitations and notices of live training. USF also posts recorded copies of training to the sponsor’s own JIT on demand, training library. These projects expand/enhance the training library while incurring no related staff expenses.

- Free login access for up to fifty participants to the secure QPI4Kids.com website, which is owned and operated by USF. The website provides QPI content suitable for leadership, policy makers, and other related child welfare staff. This is not a public website.

USF does not subcontract any of the services related to the JIT training program. USF maintains equipment, software and application subscriptions that are shared costs among projects. Projects benefit from USF's robust IT services, server field and web server infrastructure all of which is included in the indirect rate.

The anticipated start is Effective Date. The contract ends 12/31/23

The primary goals of the project are:

The provider is to edit and post videos to the JIT Cuyahoga website within seven days of receiving a website post.

The provider is to post unlimited QPI resources for caregivers within 3 days of receiving a request for website post.

The provider will hold monthly technical assistance calls with Cuyahoga County Staff.

Provider will maintain and update website.

Provider will post minutes and video from QPI meetings to side.

Provide will make modification to website in response to feed back.

#### Procurement

The original procurement method for this project was Sole Source Exemption, of which was approved on by the Board of Control on March 23, 2020 (BC2020-195). The total value of the Sole Source was \$30,422.00. The sole source was closed on 11/1/2019. We received 1 bid and awarded 1 bid.

It was amended to add funding and change the total value of the contract to \$120,422. The provider is to edit and post videos for training within seven days as a resource for providers and will make modifications to website in response to feed back.

#### Contractor and Project Information

Pamela Menedez

University of South Florida

4202 East Fowler Ave

ALN 147

Tampa, FL 33620

Council District NA

The Project Director for the contractor/vendor is Pamela Menedez.

#### Project Status and Planning

The project is an extension of the existing project.

The project operates 365 days/year.

**Funding**

The project is funded by both the Health and Human Services Levy and Title IV-E, and the funding split is to be determined based on the level of funding available in the Just in Time fund.

The project is funded -N/A Zero Funding

30% Title IV-E 70% HHS LEVY

The schedule of payments is monthly, by invoice.

The project is an amendment to a contract just for time. This is the 4th amendment of the contract. The history of the amendments is:

Original: 1/1/2020-12/31/2021 \$30,422.00

1<sup>st</sup> Amendment: 1/1/2021-12/31/2021 \$30,000.00

2<sup>nd</sup> Amendment: 1/1/2022- 12/31/2022 \$30,000.00

3<sup>rd</sup> Amendment: 1/1/2023-12/31/2023-\$0.00

4<sup>th</sup> Amendment: effective date -12/31/2023 \$30,000.00

**C - Exemptions**

**BC2023-298**

**PURCHASE-RELATED TRANSACTIONS**

|              |   |
|--------------|---|
| <b>Title</b> | RQ2259 – 2023 – Multiple Vendors – RFP Master Agreement Alternative Procurement – SNAP to Skills Employment and Training Services |
|--------------|---|

|  |  |
|--|--|
| <b>Department or Agency Name</b>         | Cuyahoga Job and Family Services   |
| <b>Requested Action</b>                  | <input type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement<br><input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order<br><input checked="" type="checkbox"/> Other (please specify): Alternative Procurement |
| <b>Department of Purchasing use only</b> |  |

| Original (O)/ Amendment (A-# ) | Contract No. (If PO, list PO#)       | Vendor Name      | Time Period         | Amount      | Approval Date | Approval No. |
|--------------------------------|--------------------------------------|------------------|---------------------|-------------|---------------|--------------|
| A-2                            | 186, 197, 210, 1482,1483, 1484, 1485 | Multiple Vendors | 10/1/2021-9/30/2022 | \$1,108,274 | 9/28/2021     | R2021-0214   |
| A-3                            | 186, 197, 210, 1482,1483, 1484, 1485 | Multiple Vendors | 10/1/2022-9/30/2023 | \$1,441,475 | 11/22/2022    | R2022-0438   |



|  |  |
|--|--|
| <b>Service/Item Description (include quantity if applicable):</b><br>Cuyahoga Job and Family Services SNAP Employment and Training Program are requesting approval of an alternative procurement to the master contract adding May Dugan Center and Urban League of Greater Cleveland with the original vendors to extend the period to 9/30/2023 and to add funds in the amount not-to-exceed \$222,034.00. |  |
| <b>For purchases of furniture, computers, vehicles:</b> <input type="checkbox"/> Additional <input type="checkbox"/> Replacement<br><b>Age of items being replaced:</b> _____ <b>How will replaced items be disposed?</b> _____  |  |
| <b>Project Goals, Outcomes or Purpose (list 3):</b>  |  |
| <ul style="list-style-type: none"> <li>To increase the number of SNAP participants who are able to obtain employment at a wage allowing them to sustain their families.</li> <li>To increase the rate of SNAP participants retaining employment.</li> </ul>  |  |

|   |   |
|---|---|
| <b>In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)</b> |   |
| Urban League of Cleveland<br>2930 Prospect Avenue E<br>Cleveland, OH 44115  | Marsha Mockabee, President & CEO                    |
| <b>Vendor Council District:</b> 08  | <b>Project Council District:</b> Serving Countywide |
| May Dugan Center<br>4115 Bridge Ave.<br>Cleveland, OH 44113   | Sarah Edelman, Director of Education                |
| <b>Vendor Council District:</b> 07  | <b>Project Council District:</b> Serving Countywide |
| <b>If applicable provide the full address or list the municipality(ies) impacted by the project.</b>  | Countywide  |

| <b>COMPETITIVE PROCUREMENT</b>   | <b>NON-COMPETITIVE PROCUREMENT</b>  |
|--|---|
| RQ # 2259<br><input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ<br><input type="checkbox"/> Informal<br><input type="checkbox"/> Formal Closing Date: August 10, 2020 | Provide a short summary for not using competitive bid process.<br><br>*See Justification for additional information.  |
| <b>The total value of the solicitation:</b>  | <input type="checkbox"/> Exemption  |
| <b>Number of Solicitations (sent/received):</b>  | <input type="checkbox"/> State Contract, list STS number and expiration date  |
| Participation/Goals (%): ( ) DBE ( ) SBE<br>( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? N/A  | <input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ( ) |
| Recommended Vendor was low bidder: <input type="checkbox"/> Yes<br><i>If not, please explain: N/A</i>  | <input type="checkbox"/> Government Purchase  |

|  |  |
|--|--|
| How did pricing compare among bids received? N/A | <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)                    |
|  | <input type="checkbox"/> Contract Amendment  |
|  | <b>Other Procurement Method, please describe:<br/>Alternative Procurement- RFP- RQ2259</b> |

|   |                           |     |
|---|---------------------------|-----|
| <b>TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment</b>                        |                           |     |
| <input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer: N/A |                           |     |
| State date of TAC approval: N/A   | Is the item ERP approved? | N/A |
| Are services covered under original ERP Budget or Project?  | N/A                       |     |
| Are the purchases compatible with the new ERP system?   | N/A                       |     |

|  |
|--|
| <b>FUNDING SOURCE(S):</b> (No acronyms – General Fund, HHS Levy, Capital, etc.). Include % if more than one source. Federal Food Assistance Employment and Training                        |
| Is this approved in the biennial budget? Yes   |
| <b>Payment Schedule:</b> <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain): |

|  |
|--|
| <b>PROJECT STATUS: Provide status of project and if late, include timeline for lateness.</b>                       |
| <input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase |
|  |

|  |
|--|
| <b>HISTORY:</b> Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1. |
| O – BC2020-645 – 12/07/2020<br>A-1 – BC2021-301 – 06/21/2021   |

## D - Consent Agenda

### BC2023-299

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Agency: Department of IT  
Sale of property to:  
[Info@Ret3.org](mailto:Info@Ret3.org)  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Kenny Kovach-Director

R.E.T.3 Marked for Disposal - 4/13/2023

| Asset Tag                | Serial Number        | Manufacturer | Model/Device           |
|--------------------------|----------------------|--------------|------------------------|
| <b>In Basement Cage:</b> |                      |              |                        |
| 90476                    | 2UA8232QXP           | HP           | Z240 SFF Workstation   |
| 71667                    | 2UA0290SGZ           | HP           | Compaq 6000 Pro SFF PC |
| 88468                    | 2UA5471L03           | HP           | Z230 SFF Workstation   |
| No Tag                   | 2UA34220KM           | HP           | Z220 SFF Workstation   |
| 90469                    | 2UA8232QZQ           | HP           | Z240 SFF Workstation   |
| 80440                    | 2UA5471L4W           | HP           | Z230 SFF Workstation   |
| 77378                    | 2UA2501KMK           | HP           | Z220 SFF Workstation   |
| 80224                    | 2UA4520WHG           | HP           | Z230 SFF Workstation   |
| 81700                    | 2UA34220KJ           | HP           | Z220 SFF Workstation   |
| 77818                    | 2UA2501KGF           | HP           | Z220 SFF Workstation   |
| 77891                    | 2UA2501GZ2           | HP           | Z220 SFF Workstation   |
| 80557                    | CNU305B89T           | HP           | EliteBook 8470w        |
| 80556                    | CNU305B89M           | HP           | EliteBook 8470w        |
| 65473                    | 2UA9200J37           | HP           | xw8600 Workstation     |
| 68628                    | 1S7946E2U99C530<br>0 | LG           | Monitor                |
| 64866                    | N/A                  | HP           | Z220 SFF Workstation   |
| No Tag                   | 800-36700-01 B0      | Cisco        | cisco catalyst 4507    |

**On Dock:**

|       |             |    |                       |
|-------|-------------|----|-----------------------|
| 79813 | 2UA4351M9K  | HP | Z230 SFF Workstation  |
| 80288 | 2UA4381F84  | HP | Z230 SFF Workstation  |
| 88441 | 2UA5471L07  | HP | Z230 SFF Workstation  |
| 79706 | 2UA4351M51  | HP | Z230 SFF Workstation  |
| 80459 | 2UA5471L49  | HP | Z230 SFF Workstation  |
| 77547 | 2UA2501KNY  | HP | Z220 SFF Workstation  |
| 79621 | 2UA4351N8K  | HP | Z230 SFF Workstation  |
| 80089 | 2UA5351C5B  | HP | Z230 SFF Workstation  |
| 80226 | 2UA4520WFFY | HP | Z230 SFF Workstation  |
| 80230 | 2UA4520WG2  | HP | Z230 SFF Workstation  |
| 91645 | MXL9391KVC  | HP | Z2 SFF G4 Workstation |
| 80235 | 2UA4520WGL  | HP | Z230 SFF Workstation  |
| 79889 | 2UA4461P51  | HP | Z230 SFF Workstation  |
| 79608 | 2UA4351MFP  | HP | Z230 SFF Workstation  |
| 79724 | 2UA4351M7L  | HP | Z230 SFF Workstation  |
| 88435 | 2UA5471L1J  | HP | Z230 SFF Workstation  |

**In IT Workroom:**

|       |            |    |                      |
|-------|------------|----|----------------------|
| 79372 | 2UA4351M9Q | HP | Z230 SFF Workstation |
| 82172 | 2UA4131L28 | HP | Z230 SFF Workstation |

|       |                 |       |                                  |
|-------|-----------------|-------|----------------------------------|
| 79624 | 2UA4351N8R      | HP    | Z230 SFF Workstation             |
| 83332 | 2UA44317YC      | HP    | Z230 SFF Workstation             |
| 78384 | 2UA30207CT      | HP    | Z220 SFF Workstation             |
| 78382 | 2UA30207HV      | HP    | Z220 SFF Workstation             |
| 85275 | 3CQ4312WVR      | HP    | ProDisplay P221 21.5"<br>Monitor |
| 86176 | 5CG5152H5D      | HP    | ProBook 650                      |
| 78482 | 5CB3200NJH      | HP    | EliteBook 8570p                  |
| 78400 | 5CB3200NHG      | HP    | EliteBook 8570p                  |
| 53515 | MW664 B0C 10457 | Apple | MacBook                          |
| 86934 | 3CQ4111YCC      | HP    | ProDisplay P221 21.5"<br>Monitor |
| 65293 | N/A             |       |                                  |

46 items total

**BC2023-300**

(See related items for proposed travel/memberships for the week of 5/8/2023 in Section D. above).

**BC2023-301**

(See related items for proposed purchases for the week of 5/8/2023 in Section D. above).

**V – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

**Scope of Work Summary**

The Public Works Department requesting approval of the Agreement of Cooperation for the resurfacing of Belvoir Boulevard from Mayfield Road to Bluestone Road in the City of South Euclid. The anticipated cost of the project is \$1,114,305.00. The project is to be funded \$250,000.00 County Road and Bridge Funds and \$864,305.00 City of South Euclid. The anticipated start date for construction is 2023. The primary goal of this request is to approve the Agreement of Cooperation. The primary goal of the project itself is to resurface Belvoir Boulevard from Mayfield Road to Bluestone Road in the City of South Euclid.

**Contractor and Project Information**

The location of the project is on Belvoir Boulevard from Mayfield Road to Bluestone Road in the City of South Euclid.

The project is located in Council District 11.

#### Project Status and Planning

This is a new project to the County.

#### Funding

The project is to be funded with \$250,000.00 County Road and Bridge Funds and \$864,305.00 City of South Euclid. The total cost of the project is \$1,114,305.00.

#### Notes:

This project is a part of the 50/50 Program for 2023-2024 and construction is administered by the Municipality.

R2022-0298

#### Item No. 2

##### Scope of Work Summary

The Public Works Department requesting approval of the Local Public Agency (LPA) Agreement Amendment for Green Road in the City of Warrensville Heights. b) authorize the County Executive to enter into and execute the necessary Local LPA Agreements with the Ohio Department of Transportation (ODOT). The anticipated cost of the project is \$1,143,980.71. ODOT shall provide to the LPA up to 80 percent of the eligible costs, up to a maximum of \$741,752.00 in Federal NOACA (4TA7) funds for eligible costs associated with the actual construction of transportation project improvements. This maximum amount reflects the funding limit for the Project as set by the applicable Program Manager.

The primary goal of this request is approval of this LPA Agreement Amendment. The primary goal of the project itself is to properly maintain the County's infrastructure.

##### Contractor and Project Information

The location of the project is Green Road in the City of Warrensville Heights.

The project is located in Council District 9

#### Project Status and Planning

This project is new to the County.

#### Funding

56% Federal, 22% Road and Bridge Fund, and 22% City of Warrensville Heights.

#### Item No. 3

##### Scope of Work Summary

The Public Works Department request approval of LPA Agreement Amendment for the resurfacing of Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights. b) that special assessments are not to be levied and collected to pay part of the County's costs of these improvements c) The anticipated cost of the project is \$1,490,140.97. ODOT shall provide to the LPA up to 80 percent of the eligible costs, up to a maximum of 784,689.00 in NOACA (4TA7) Federal Funds for

eligible costs associated with the actual construction of transportation project improvements. This maximum amount reflects the funding limit for the Project as set by the applicable Program Manager. The primary goal of this request is approval of this LPA Agreement Amendment. The primary goal of the project itself is to properly maintain the County's infrastructure.

**Contractor and Project Information**

The location of the project is Harvard Road from East 190<sup>th</sup> Street to Warrensville Center Road in the City of Warrensville Heights.

The project is located in Council District 9

**Project Status and Planning**

This project is new to the County.

**Funding**

60% Federal, 20% Road and Bridge Fund, and 20% City of Warrensville Heights.

**Item No. 4**

**Scope of Work Summary**

The Public Works Department is requesting approval of the Local Public Agency (LPA) Agreement Amendment for the resurfacing of Ridge Road, from Pearl Road to Flowerdale Avenue in the Cities of Cleveland, Brooklyn and Parma. b) authorize the County Executive to enter into and execute the necessary Local LPA Agreements with the Ohio Department of Transportation (ODOT). The anticipated cost of the project is \$4,822,164.68. ODOT shall provide to the LPA up to 80 percent of the eligible costs, up to a maximum of \$3,354,859.00 in Federal NOACA (4TA7) funds for eligible costs associated with the actual construction of transportation project improvements. This maximum amount reflects the funding limit for the Project as set by the applicable Program Manager.

The primary goal of this request is approval of this LPA Agreement Amendment. The primary goal of the project itself is to properly maintain the County's infrastructure.

**Contractor and Project Information**

The location of the project is Ridge Road, from Pearl Road to Flowerdale Avenue in the Cities of Cleveland, Brooklyn and Parma.

The project is located in Council District 2

**Project Status and Planning**

This project is new to the County.

**Funding**

70% Federal, 20% OPWC, 5% Road and Bridge Fund, 2.5% City of Parma, 1.25% City of Cleveland, and 1.25% City of Brooklyn.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**