

Minutes

Cuyahoga County Board of Control
Monday, September 30, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
~~Joseph Nanni, County Council (Alternate for Meredith Turner)~~ Councilmember Meredith Turner entered
the room at 11:11 a.m.
Councilmember Dale Miller

II. – REVIEW MINUTES – 9/23/2024

Michael Chambers motioned to approve the minutes from the September 23, 2024, meeting; Mellany Seay seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-697

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Amazon Web Services in the amount not-to-exceed \$180,000.00 for Cloud Hosting Services, disaster recovery backup and secure application access for external employees for the Enterprise Resource Planning System for the period 3/1/2025-2/28/2026.
- b) Recommending an award on Purchase Order No. 24003427 to Amazon Web Services in the amount not-to-exceed \$180,000.00 for Cloud Hosting Services, disaster recovery backup and secure application

access for external employees for the Enterprise Resource Planning System for the period 3/1/2025-2/28/2026.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-697 was approved by unanimous vote.

BC2024-698

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$12,399.96 for a state contract purchase of various HP equipment (10) Thunderbolt Docks and Class Webcom LCD Monitors (4) 27 inch and (10) 34 inch curved.
- b) Recommending an award on Purchase Order No. 24003694 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$12,399.96 for a state contract purchase of various HP equipment (10) Thunderbolt Docks and Class Webcom LCD Monitors (4) 27 inch and (10) 34 inch curved.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-698 was approved by unanimous vote.

BC2024-699

Department of Information Technology on behalf of the Department of Health and Human Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$26,566.49 for a state contract purchase of (3) Axis panoramic cameras each to include licensing and support services for a period of 1 year and (1) video recording server, miscellaneous equipment, installation, programming and set-up at the Quincy Place Neighborhood Family Service Center located at 8111 Quincy Avenue Cleveland for surveillance of the parking lot and sidewalk areas.
- b) Recommending an award on Purchase Order No. 24003732 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$26,566.49 for a state contract purchase of (3) Axis panoramic cameras each to include licensing and support services for a period of 1 year and (1) video recording server, miscellaneous equipment, installation, programming and set-up at the Quincy Place Neighborhood Family Service Center located at 8111 Quincy Avenue Cleveland for surveillance of the parking lot and sidewalk areas.

Funding Source: 90% Federal/State and 10% Health and Human Services Levy Funds

David DeGrandis, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-699 was approved by unanimous vote.

BC2024-700

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$115,130.00 for a state contract purchase of (18) Meraki wireless access points each includes a 5 year Meraki MR Enterprise Cloud Controller license, (8) Cisco 9300L ethernet network switches each includes a 3 year Digital Network Architecture Advantage license, and related accessories for use at the Veterans Service Commission located at 3950 Chester Avenue, Cleveland.

- b) Recommending an award on Purchase Order No. 24003747 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$115,130.00 for a state contract purchase of (18) Meraki wireless access points each includes a 5 year Meraki MR Enterprise Cloud Controller license, (8) Cisco 9300L ethernet network switches each includes a 3 year Digital Network Architecture Advantage license, and related accessories for use at the Veterans Service Commission located at 3950 Chester Avenue, Cleveland.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-700 was approved by unanimous vote.

BC2024-701

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Entrust Corporation in the amount not-to-exceed \$41,480.10 for the purchase of various Entrust Managed SSL Enterprise Account Certificates to provide secure transmission of data on Cuyahoga County Web Servers for the period 10/28/2024 – 10/27/2025 .

- b) Recommending an award on Purchase Order No. 24003789 to Entrust Corporation in the amount not-to-exceed \$41,480.10 for the purchase of various Entrust Managed SSL Enterprise Account Certificates to provide secure transmission of data on Cuyahoga County Web Servers for the period 10/28/2024 – 10/27/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-701 was approved by unanimous vote.

BC2024-702

Department of Information Technology on behalf of the Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Dell Marketing LP in the amount not-to-exceed \$13,828.60 for (4) Microsoft SQL Server Standard Core Licenses for a period of 2 years.
- b) Recommending an award on Purchase Order No. 24003828 to Dell Marketing LP in the amount not-to-exceed \$13,828.60 for (4) Microsoft SQL Server Standard Core Licenses for a period of 2 years.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-702 was approved by unanimous vote.

BC2024-703

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Great Northern Consulting, LLC in the amount not-to-exceed \$128,000.00 for maintenance and support of the Sun Solaris Operating System T4 servers and migration to new servers on an as needed basis effective upon signature of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 4838 with Great Northern Consulting, LLC in the amount not-to-exceed \$128,000.00 for maintenance and support of the Sun Solaris Operating System T4 servers and migration to new servers on an as needed basis effective upon signature of all parties for a period of 1 year.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-703 was approved by unanimous vote.

BC2024-704

Department of Human Resources, submitting an amendment to Contract No. 1853 with Worxtime, LLC for Affordable Care Act Third Party Administrator services for the period 5/1/2022 – 9/30/2024 to extend the time period to 4/30/2025, effective upon signatures of all parties and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: Self-Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-704 was approved by unanimous vote.

BC2024-705

Clerk of Courts,

- a) Submitting an RFP exemption, which will result in an award recommendation to United States Postal Service in the amount not-to-exceed \$475,000.00 for the purchase of refill postage for the period 9/30/2024 – 1/31/2025, in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.
- b) Recommending an award on Purchase Order No. 24003844 to United States Postal Service in the amount not-to-exceed \$475,000.00 for the purchase of refill postage for the period 9/30/2024 – 1/31/2025, in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.

Funding Source: General Fund

Angela Williamson, Clerk of Courts. Dale Miller asked do we get a discount or do we pay the same rates as an individual. The Presenter will follow up on the information requested. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-705 was approved by unanimous vote.

BC2024-706

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to Magnet Forensics, LLC in the amount not-to-exceed \$163,170.00 for the renewal of GrayKey Software Licenses to unlock and decrypt data in mobile devices for the period 12/23/2024 -12/22/2027 for use by the Internet Crimes Against Children Task Force.
- b) Recommending an award on Purchase Order No. 24003569 to Magnet Forensics, LLC in the amount not-to-exceed \$163,170.00 for the renewal of GrayKey Software Licenses to unlock and decrypt data in mobile devices for the period 12/23/2024 -12/22/2027 for use by the Internet Crimes Against Children Task Force.

Funding Source: General Fund

David Frattare, Prosecutor’s Office Internet Crimes Task Force, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-706 was approved by unanimous vote.

BC2024-707

Department of Public Safety and Justice Services, recommending an award on RQ13600 and enter into Contract No. 4770 with Leonardo US Cyber and Security Solutions, LLC (28-4) in the amount not-to-exceed \$290,449.00 for the fixed Automated License Plate Reader Expansion Project for the purchase

and installation of (9) new cameras at various intersections in Cuyahoga County and maintenance services and software warranty support for the period 9/30/2024-11/30/2027.

Funding Source: FY2022 Urban Area Security Initiative

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Meredith Turner asked what the functionality of these cameras are; asked what kind of data they are recording and for what purpose; asked can any agency access this data in Ohio or another state. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-707 was approved by unanimous vote.

BC2024-708

Department of Public Safety and Justice Services, recommending an award on RQ14493 and enter into Contract No. 4857 with Case Western Reserve University (20-4) in the amount not-to-exceed \$199,043.00 for evaluation services for the Cuyahoga County Diversion Program, inclusive of Call-in Helpline services, Diversion Center Operations, and Crisis Intervention Team (CIT) Training, and its overall impact on the justice system, effective upon signatures of all parties for a period of 1 year.

Funding Source: FY2022 Byrne Discretionary Funding Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked who the other bidders were. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-708 was approved by unanimous vote.

BC2024-709 Held at the request of County Council

~~Department of Health and Human Services/Office of the Director, recommending an award and enter into Agreement No. 4889 with Cleveland State University in the amount not to exceed \$240,571.00 to provide funding to hire a Compliance and Research Officer to research and evaluate compliance issues with the new Cuyahoga County Welcome Center, including liaison services between Center customers, legal authorities and community partners for the period 9/1/2024 - 8/31/2026.~~

~~Funding Source: Health and Human Services Levy Fund~~

David Merriman, Department of Health and Human Services, presented. Dale Miller asked whether this item was put out for bid; asked how the vendor was selected; commented the answers to the written questions surrounding legal services is not clear; asked for clarification of the response; in one place it stated the aim was to provide legal services and in another place it said no direct legal services would be provided; asked for an example of a compliance issue that an employer might face; asked why we need a contract to do this; asked why can't we just find an attorney which has the requisite/expertise and hire that person. Clerk commented that possibly we should reword the agenda caption instead of saying compliance issues with the new Cuyahoga County Welcome Center because it seems like it's not an issue with the center it's more for trying to help them determine the compliance requirements. Trevor McAleer commented he is struggling with some of the same information Councilman Dale Miller asked relating to the responses to the advanced questions; asked why a lawyer or law firm is needed if legal advice is not being provided; asked what happens if the legal advice provided is incorrect; asked by doing this whether the County is on the hook for something if the advice is wrong and we provide some incorrect guidance. Dale Miller asked is it our intention after the 2 years, that were going to know what the policies and the procedures and the network connections are, that we won't need the contract going forward; asked how

we know we need 2 years and that 1 year isn't enough. Trevor McAleer asked will this person be housed at the Welcome Center; asked does the contract state when the person is required to be at the center, is it 40 hours a week, 20 hours a week. Dale Miller suggested we hold this for one week for further discussion and thoughts on this. Meredith Turner commented she served as Senator Brown's liaison and knows quite a lot on the area discussed here; asked is this a compliment of what Global Cleveland offers; commented I think we're on the right track but support my colleague wanting a little more dialogue. Item was held on the request of County Council. Item was held.

BC2024-710

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Qminder LTD in the amount not-to-exceed \$17,000.00 for the pilot program of a queuing system for visitors to the Virgil E. Brown building for the period 9/30/2024 - 9/29/2025.
- b) Recommending an award and enter into Contract No. 4815 with Qminder LTD in the amount not-to-exceed \$17,000.00 for the pilot program of a queuing system for visitors to Cuyahoga Job and Family Services for the period 9/30/2024 - 9/29/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-710 was approved by unanimous vote.

BC2024-711

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for short-term emergency childcare for children in the County's custody for the period 9/1/2022 – 7/31/2024:

- a) Contract No. 4424 (fka Contract No. 2714) with Specialized Alternatives for Families and Youth Services of Ohio, Inc.
- b) Contract No. 2717 with Providence House, Inc.
- c) Contract No. 2718 with Ohio Mentor
- d) Contract No. 4142 (fka Contract Nos. 4124 and 2716) with The Centers for Families and Children to extend the time period to 9/30/2024, to expand the scope of services to add the THRIVE'N Model effective 5/1/2024, and for additional funds in total amount not-to-exceed \$57,120.00.

Funding Source: Temporary Assistance to Needy Families - Independent Living Funds

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-711 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-712 through BC2024-715; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-712

Department of Information Technology, on behalf of the Sheriff’s Department recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of September 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-713

Department of Public Safety and Justice Services on behalf of the Sheriff’s Department, submitting a Memorandum of Understanding with Atlanta-Carolinas High Intensity Drug Trafficking Area (AC-HIDTA) to define the roles and responsibility for sharing data owned, aggregated, or collected by the Member Agencies and stored within the AC-HIDTA LPR Database Information Sharing System, effective upon signature of all parties for a period of 5 years.

Funding Source: Not applicable

BC2024-714

Fiscal Department, presenting proposed travel/membership requests for the week of 9/30/2024:

Sheriff’s Department, recommending to amend Board Approval No. BC2024-597, dated 8/12/2024, which authorized (2) staff to attend the 36th Annual Crimes Against Children Conference sponsored by Dallas Children’s Advocacy Center to amend the total expenses as follows:

Dept:	Sheriff’s Department							
Event:	36 th Annual Crimes Against Children Conference							
Source:	Dallas Children’s Advocacy Center							
Location:	Dallas, TX							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
John Hadam	8/11/2024 – 8/15/2024	\$895.00 \$0.00	\$273.00 \$127.63	\$1,280.00 \$1,208.98	\$140.00 \$100.98	\$601.00 \$1,225.92	\$3,189.00 \$2,663.51	Ohio University Grant

John Morgan	8/11/2024 – 8/15/2024	\$895.00	\$273.00	\$1,280.00	\$140.00	\$601.00	\$3,189.00	Ohio University Grant
		\$1,790.00	\$109.54	\$1,211.98	\$240.93	\$0.00	\$3,352.45	

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To travel to Dallas TX to attend the Crimes Against Children's Conference. The mission of the conference is to provide a national forum to disseminate the highest level of training, information and strategies to professionals who are responders and advocates to victims of the many and varied forms of crimes against children including domestic violence, human trafficking sexual assault and strangulation.

Department of Public Works, recommending to amend Board Approval No. BC2024-637, dated 9/3/2024, which authorized (3) staff to attend the Stream Stability and Scour at Highway Bridges for Bridge Inspectors sponsored by National Highway Institute on 10/29/2024 – 10/31/2024 to change the travel dates from 10/29/2024 – 10/31/2024 to 11/5/2024 – 11/7/2024 and to increase the expenses as follows:

Dept:	Department of Public Works							
Event:	Stream Stability and Scour at Highway Bridges for Bridge Inspectors							
Source:	National Highway Institute							
Location:	Lincoln, NE							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Zachery Williams	10/29/2024 – 10/31/2024 11/5/2024 – 11/7/2024	\$0.00	\$122.00	\$248.40 \$301.20	\$0.00	\$271.00 \$466.00	\$641.40 \$889.20	Road and Bridge Motor Vehicle Gas Tax Fund
Erin Shelman	10/29/2024 – 10/31/2024 11/5/2024 – 11/7/2024	\$0.00	\$122.00	\$248.40 \$301.20	\$0.00	\$271.00 \$466.00	\$641.40 \$889.20	Road and Bridge Motor Vehicle Gas Tax Fund
Jared Kenney	10/29/2024 – 10/31/2024 11/5/2024 – 11/7/2024	\$0.00	\$122.00	\$248.40 \$301.20	\$274.42 \$290.21	\$271.00 \$466.00	\$915.82 \$1,179.41	Road and Bridge Motor Vehicle Gas Tax Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The training is part of the requirement for his job duties in Bridge Safety Inspections as a Senior Bridge Inspector. No virtual option or closer venues provided.

Dept:	Clerk of Courts							
Event:	Governing For Racial Justice, The 2024 GARE Membership Meeting							
Source:	Government Alliance on Race and Equity							
Location:	St. Louis, MO							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Nailah K. Byrd	11/19/2024 – 11/22/2024	\$650.00	\$200.00	\$1,033.51	\$409.71	\$800.00	\$3,093.22	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Cuyahoga County Clerk of Courts was invited by the Citizens Advisory Council on Equity (CACE) to attend the GARE Conference. This event will bring together racial equity practitioners and government officials to explore the challenges and opportunities for advancing racial equity towards a just multi-racial democracy. The conference also provides attendees unprecedented access to resources, information, and collaborative opportunities geared towards advancing racial equity for all.

BC2024-715

Department of Purchasing, presenting proposed purchases for the week of 9/30/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24003953	Purchase and installation of (32) custom metal shelf dividers for use at the County Archives	Department of Public Works	Patterson Pope	\$7,533.00	General Fund

24003956	(72) Various sizes of manhole risers for use by the Sanitary Division	Department of Public Works	American Highway Products, LTD.	\$8,568.00	Sanitary Fund
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V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2024-716

Department of Information Technology, recommending an award on Purchase Order No. 24003078 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$6,329.06 for an emergency service call, purchase and replacement of (4) hard drives, and restoration of Milestone video storage server capabilities in Jail II of the Justice Center.

Funding Source: General Fund

David DeGrandis, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-716 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 3325	Amend Contract No. 3157	US Together, Inc.	Interpretation and translation services for various County agencies	\$3,700.00	Department of Health and Human Services/Cuyahoga Job and Family Services	3/1/2021 – 2/28/2025	(Original) 96.06% Federal Temporary Assistance for Needy Families (TANF), 2.20% Federal Funds – Ohio Means Job, .52% Real Estate Assessment Fund	9/13/2024 (Executive) 9/18/2024 (Law)

Public Works – Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2012-0087	Construction Agreement – Replacement of Rockside Road Bridge No. 3.23 in the City of Independence	\$4,000,000.00	N/A	\$3,200,000.00 – Federal Fund \$800,000.00 – Road and Bridge Fund	9/10/2024 (Executive) 9/18/2024 (Law)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:39 a.m.