

Minutes

Cuyahoga County Board of Control

Monday, October 7, 2024 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)

Councilmember Meredith Turner entered at 11:04 a.m.

Councilmember Dale Miller

II. – REVIEW MINUTES – 9/30/2024

Michael Chambers motioned to approve the minutes from the September 30, 2024, meeting; Mellany Seay seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2024-709

Department of Health and Human Services/Office of the Director, recommending an award and enter into Agreement No. 4889 with Cleveland State University in the amount not-to-exceed \$240,571.00 for evaluation and coordination of the new Cuyahoga County Welcome Center, including researching whether benefits provided abide by federal regulations, and to serve as a liaison between Center customers, legal authorities and community partners for the period 9/1/2024 - 8/31/2026.

Funding Source: Health and Human Services Levy Fund

David Merriman, Department of Health and Human Services/Office of the Director, presented. Dale Miller asked do you have further information regarding the questions raised at the last meeting; asked is it the intention that over the 2 years that they will not only investigate the cases and provide the

consulting information but also provide us the knowledge so that in the future we'll be able to do this ourselves. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-709 was approved by unanimous vote.

B. – New Items for Review

BC2024-717

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Ohio Desk Company in the amount not-to-exceed \$27,143.60 for a joint cooperative purchase of (2) Custom Height Adjustable Lecterns and related accessories for 1801 Superior Avenue, Cleveland for use by the Board of Elections.
- b) Recommending an award on Purchase Order No. 24003986 to Ohio Desk Company in the amount not-to-exceed \$27,143.60 for a joint cooperative purchase of (2) Custom Height Adjustable Lecterns and related accessories for 1801 Superior Avenue, Cleveland for use by the Board of Elections.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. Dale Miller asked what the lecterns are made of that they cost \$13k plus, a piece. Trevor McAleer asked are these similar to ones in Council Chambers where it goes up and down. Michael Chambers motioned to approve the item; Katherine A. Gallagher seconded. Item BC2024-717 was approved by unanimous vote.

BC2024-718

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Ohio Desk Company in the amount not-to-exceed \$406,244.27 for a state contract purchase of various furniture, fixtures and accessories, project management, installation and design services for (23) offices, a boardroom, conference and training rooms, reception area and rebuild (106) workstations at 1801 Superior Avenue, Cleveland for the Board of Elections.
- b) Recommending an award on Purchase Order No. 24003987 to Ohio Desk Company in the amount not-to-exceed \$406,244.27 for a state contract purchase of various furniture, fixtures and accessories, project management, installation and design services for (23) offices, a boardroom, conference and training rooms, reception area and rebuild (106) workstations at 1801 Superior Avenue, Cleveland for the Board of Elections.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. Dale Miller asked what the build out consists of; commented so it's a pretty high-powered example of some assembly required. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-718 was approved by unanimous vote.

BC2024-719

Department of Public Works, recommending an award on RQ14401 and enter into Contract No. 4697 with Reworld Tron Corp. (17-1) in the amount not-to-exceed \$218,175.45 for collection, transportation, recycling and or disposal of hazardous/non-hazardous waste, effective upon signatures of all parties for a period of 3 years.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller commented he didn't hear everything that was said so this may have been cover; asked whether this the same vendor we currently have; asked how current costs compares to the costs going forward; asked any sense of why none of the other 16 vendors this was sent to, responded. Meredith Turner asked where it is being removed from. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-719 was approved by unanimous vote.

BC2024-720

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Guttman Energy, Inc. in the amount not-to-exceed \$455,000.00 for a state contract purchase of fuel for various County facilities effective upon contract signatures of all parties for the period 10/1/2024 – 4/30/2025.
- b) Recommending an award and enter into Contract No. 4885 with Guttman Energy, Inc. in the amount not-to-exceed \$455,000.00 for a state contract purchase of fuel for various County facilities effective upon contract signatures of all parties for the period 10/1/2024 – 4/30/2025.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-720 was approved by unanimous vote.

BC2024-721

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$179,200.00 for a state contract purchase of (800) additional Cisco IP 8811 Phones.
- b) Recommending an award on Purchase Order No. 24003914 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$179,200.00 for a state contract purchase of (800) additional Cisco IP 8811 Phones.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. Meredith Turner asked are these landlines. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-721 was approved by unanimous vote.

BC2024-722

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,398.00 for a state contract purchase of (1) each Cisco Catalyst Router, voice interface card, On-premises subscription license and Cisco Smart Net Total Care for a period of 3 years for use at the Veterans Service Commission located at 3950 Chester Avenue, Cleveland.

- b) Recommending an award on Purchase Order No. 24003951 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,398.00 for a state contract purchase of (1) each Cisco Catalyst Router, voice interface card, On-premises subscription license and Cisco Smart Net Total Care for a period of 3 years for use at the Veterans Service Commission located at 3950 Chester Avenue, Cleveland.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-722 was approved by unanimous vote.

BC2024-723

Department of Information Technology, submitting an amendment to Contract No. 1096 with Tim Wauhop for Enterprise Resource Planning System support services for the period 3/22/2021 - 12/31/2024 to extend the time period to 12/31/2025, to replace the insurance requirements and for additional funds in the amount not-to-exceed \$98,800.00 effective upon contract signature of all parties.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-723 was approved by unanimous vote.

BC2024-724

Department of Human Resources, recommending an award on RQ14318 and enter into Contract No. 4896 with The Jellyvision Lab, Inc. (15-3) in the amount not-to-exceed \$431,823.00 for ALEX virtual benefits counselor software subscription services for use by employees for the period 10/12/2024 - 10/11/2027.

Funding Source: Self-Insurance Fund

Stephen Witt, Department of Human Resources, presented. Trevor McAleer commented that the number of employees that use this tool is pretty high, so thanks for advanced answers to the question

that a good percentage of employees use it; Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-724 was approved by unanimous vote.

BC2024-725

Sheriff's Department, recommending an award on RQ14858 and enter into Contract No. 4847 with Galls, LLC (11-2) in the amount not-to-exceed \$123,439.05 for the purchase of Law Enforcement uniforms for the period 1/1/2025 - 12/31/2027.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. Dale Miller asked what the new amount of the contract is, asked is the new contract amount per unit. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-725 was approved by unanimous vote.

BC2024-726

Medical Examiner's Office, submitting an amendment to Contract No. 4020 (fka 1144 add CE1800308) with Versaterm Public Safety US, Inc. FKA JusticeTrax Inc. for Laboratory Information Management System software licenses for the period 10/15/2018 – 12/31/2024 to expand the scope of services for the purchase of maintenance for (56) LIMS-Plus licenses & LIMS-Plus Portal licenses, effective 10/15/2024 and (40) hours of database services to remove images, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$21,835.76.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-726 was approved by unanimous vote.

BC2024-727

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry,

- a) Submitting an RFP exemption, which will result in a payment to Towards Employment, Inc. in the amount not-to-exceed \$33,122.87 as final payment for reconciliation of 2023 invoices for the creation of a social enterprise business to place and support job-ready, reentry workers into transitional jobs rendered under Contract No. 739 during the contract term of 2/13/2020 - 12/31/2023.
- b) Recommending a payment on Purchase Order No. 24003682 to Towards Employment, Inc. in the amount not-to-exceed \$33,122.87 as final payment for reconciliation of 2023 invoices for the creation of a social enterprise business to place and support job-ready, reentry workers into transitional jobs rendered under Contract No. 739 during the contract term of 2/13/2020 - 12/31/2023.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-727 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-728 through BC2024-731; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-728

Department of Public Works, submitting an amendment to Contract No. 3418 nka Contract No. 4869 with Pennoni Associates, Inc. for 2023 professional general engineering and design services for County bridges and adjunct services on a task order basis for the period 6/1/2023 - 5/31/2026, for an assignment and assumption of services to DLZ Ohio, Inc. effective upon signatures of all parties; no additional funds required.

Funding Source: Road and Bridge Fund

BC2024-729

Department of Public Works, submitting an amendment to Contract No. 2278 nka Contract No. 4871 with Jones-Stuckey, Ltd. a division of Pennoni Associates, Inc. for design engineering services including services authorized on a task order basis for improvement of Cedar Point Road Bridge No. 00.49 over the Rocky River in the City of North Olmsted and for an assignment and assumption of services to DLZ Ohio, Inc. effective upon signatures of all parties; no additional funds required.

Funding Source: Road and Bridge Fund

BC2024-730

Fiscal Department, presenting proposed travel/membership requests for the week of 10/7/2024:

| Dept: | Department of Public Safety and Justice Services | | | | | | | |
|--------------------------------------|--|----------------|----------|------------|------------------------|---------|----------|--|
| Event: | Mid-Year Training Workshop | | | | | | | |
| Source: | National Association of SARA Title III Program Officials | | | | | | | |
| Location: | Houston, TX | | | | | | | |
| | | | | | | | | |
| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| Alan Finkelstein (Community Partner) | 10/13/2024 – 10/16/2024 | \$315.00 | \$180.00 | \$500.00 | \$0.00 | \$0.00 | \$995.00 | 80% Hazardous Materials Emergency Planning Grant - 20% |

| | | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| | | | | | | | | Local Emergency Planning Committee Discretionary Fund |
|--|--|--|--|--|--|--|--|--|

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Department of Public Safety & Justice Services, on behalf of the Local Emergency Planning Committee (LEPC), requesting authorization for Alan Finkelstein, LEPC Vice Chair, to attend the National Association of SARA Title III Program Official 2024 Mid-Year Workshop. This workshop will address hazmat issues including EPA, PHMSA, HMEP, SERC updates, and regulatory updates.

BC2024-731

Department of Purchasing, presenting proposed purchases for the week of 10/7/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|---|----------------------------|------------------------------|---------------------------|--|
| 24003972 | Purchase, removal and installation of replacement fencing materials | Department of Public Works | Cuyahoga Fence LLC | \$10,915.80 | General Fund |
| 24003985 | (11) Wire shelving units with various accessories for use at 1801 Superior Avenue | Department of Public Works | The Ohio Desk Company | \$13,096.95 | General Fund |
| 24004023 | Various Caterpillar parts for heavy equipment repairs | Department of Public Works | Ohio CAT | Not-to-exceed \$49,999.00 | 68% Sanitary Fund and 32% Road and Bridge Fund |
| 24004074 | On-site build-out of (1) 2025 Dodge Durango for use by the Sheriff’s Department | Department of Public Works | Hall Public Safety Upfitters | \$20,488.96 | General Fund |
| 24004104 | Various fencing materials | Department of Public Works | Great Northern Fence, Inc. | \$5,278.00 | Road and Bridge Fund |

Items/Services Received and Invoiced but not Paid:

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|---|----------------------------|------------------|------------|----------------|
| 24004105 | Factory Authorized – Hydromatic pump repairs* | Department of Public Works | Pump Systems LLC | \$7,751.96 | Sanitary Fund |

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a grant agreement with United States Department of Transportation in the amount of \$7,000,000.00 for the Cuyahoga County Veterans Memorial Bridge Connectivity Plan Project in connection with Fiscal Year 2023 Neighborhood Access and Equity Program Grant effective upon signatures of all parties through 6/30/2029.

Funding Source: FY2023 U.S. Department of Transportation - Neighborhood Access and Equity Program Grant

Item No. 2

Public Defender's Office,

- a) Submitting a grant application to Supreme Court of Ohio in the amount of \$75,000.00 for the Legal Representation Pilot Project, effective upon signatures of all parties through 9/30/2025.
- b) Submitting a Grant Award Agreement from the Supreme Court of Ohio in the amount of \$75,000.00 for the Legal Representation Pilot Project effective upon signatures of all parties through 9/30/2025.

Funding Source: U.S. Department of Health and Human Services

Item No. 3

Sheriff's Department, submitting a grant agreement with City of Cleveland in the amount of \$100,000.00 for local Law Enforcement Agency assistance to support the Interoperable Communications Improvement Project in connection with the FY2022 Edward Byrne Memorial Justice Assistance Grant for the period 10/1/2023 – 9/30/2025.

Funding Source: FY2022 Edward Byrne Memorial Justice Assistance Grant

Item No. 4

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$1,500,000.00 for Continuum of Care planning activities in connection with the FY2023 Continuum of Care Homeless Competition Program for the period 1/1/2025 – 12/31/2025.

Funding Source: U.S. Department of Housing and Urban Development

Item No. 5

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

| RQ No. | Contract Number | Vendor | Service Description | Amount | Department | Date(s) of Service | Funding Source | Date of Execution |
|---------|---------------------------------|---------------------------------|--|--------|--|---|--|---|
| RQ 4593 | Amend Contract No. 2279 | The Briermost Foundation, Inc. | For the purchase of property, renovation and furnishings for a sober living facility in connection with funding for one-time capital costs to support delivery of services to persons with serious mental illness, serious mental illness with co-occurring substance abuse or substance abuse/addiction | \$-0- | Department of Public Safety and Justice Services | 1/1/2022 – 9/30/2024 to extend the time period to 11/30/2024 | (Original) Opioid Settlement Fund | 9/26/2024 (Executive) 9/26/2024 (Law) |
| No RQ | Amend Agreement No. 3664 | Cuyahoga County Board of Health | Operating the Lead Hazard Reduction Project | \$-0- | Department of Housing and Community Development | 8/1/2021 – 9/30/2024 to extend the time period to 12/31/2024 | (Original) Cuyahoga County Board of Health | 9/24/2024 (Department) 9/24/2024 (Law) |
| No RQ | Amend Master Services Agreement | AT&T Enterprise, LLC | Voice Over Internet Protocol (VOIP) provider services, expand the scope of services and update insurance requirements, effective upon contract signature of all parties | \$-0- | Department of Information Technology | Effective upon signatures of all parties | | 9/30/2024 (Executive) |

Various Agreements – Processed and executed (no vote required)

| Approving Resolution | Public convenience and welfare project description | Total Estimated Project Cost | Total Actual Project Cost | Funding Source | Date of Execution |
|--------------------------|--|------------------------------|---------------------------|--|-----------------------|
| R2012-0023 R2012-0087 | Affidavit of Title – Replacement of Rockside | \$12,000,000.00 | N/A | \$9,600,000.00 – Federal Fund \$2,400,000.00 – Road and Bridge Fund | 9/25/2024 (Executive) |

| | | | | | |
|--|--|--|--|--|--------------------|
| | Road Bridge Nos. 3.23 and 3.32 over the Cuyahoga River in the City of Independence and Village of Valley View – Council District 6 | | | | 9/25/2024 (Law) |
|--|--|--|--|--|--------------------|

VI – PUBLIC COMMENT

No Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:27 a.m.