

Minutes

Cuyahoga County Board of Control
Monday, October 16, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Interim Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
James Boyle, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 10/10/2023

Michael Chambers motioned to approve the minutes from the October 10, 2023, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-632

Department of Public Works, submitting an amendment to Contract No. 2538 with CBRE, Inc. for real estate strategic management services for the period 7/18/2022 – 12/31/2023 to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$450,000.00.

Funding Source: General Fund

John Myers, Department of Public Works, presented. Dale Miller asked, can you describe the work plan on this; do you have a timeline for when a decision whether the court's facilities are going to be renovated at the current site or will it be a new facility; asked we sent an RFP looking for various alternatives is that correct; commented he noted some very expensive items in the capital plan for the existing site so we are going to have to make some important decisions; commented the answers provided some guidance, so that's helpful. James Boyle asked whether the City of Cleveland will be involved in the Court facilities' conversations as a sharer of space at the Justice Center; asked is it fair to

say that in our conversations involving potential other locations is the city cognizant of those conversations taking place; commented I would caution and hope that those conversations about our courts and jails take place before we close so that when we're getting ready to move with post haste we don't find out that the City of Cleveland wants to engage in a lengthy conversation. Commented again that the city leadership needs to be engaged sooner rather than later; Mr. Boyle gives credit to the administration for moving forward. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-632 was approved by unanimous vote.

BC2023-633

Department of Public Works, submitting an amendment to Contract No. 2609 with R.L. Hill Management, Inc. for The Cuyahoga County Men's Shelter Expansion Project for additional funds in the amount not-to-exceed \$270,359.00.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Matthew Rymer, Department of Public Works, presented. Dale Miller asked what the total project costs are; asked what the expected completion date is. James Boyle asked whether ARPA is paying for the whole thing. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-633 was approved by unanimous vote.

BC2023-634

Department of Public Works, submitting Agreement No. 3810 among Board of Park Commissioners of the Cleveland Metropolitan Park District for anticipated revenue in the amount not-to-exceed \$475,000.00 for sewer maintenance services and disposal of wastewater sewer grit, for the period 10/18/2023 through 10/17/2026, effective upon contract signatures of all parties.

Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-634 was approved by unanimous vote.

BC2023-635

Department of Public Works recommending an award and enter into Agreement No. 3821 with Northeast Ohio Regional Sewer District in the amount not-to-exceed \$75, 000.00 for disposal of non-grit waste effective upon contract signatures of all parties for a period of three years.

Funding Source: Sanitary Sewer Funds

Nichole English, Department of Public Works, presented and Jerad Zibritosky, Department of Law supplemented. Dale Miller asked what's the difference between grit and non-grit waste; asked which costs more to handle. The presenter will provide the information related to costs. Dale Miller motioned to approve the item; James Boyle seconded. Item BC2023-635 was approved by unanimous vote.

BC2023-636

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$5,294.34 for a joint cooperative purchase of (6) Enterprise Room Connector Basic licenses for Microsoft for the period 10/16/2023 – 10/15/2024.
- b) Recommending an award on Purchase Order No. 23004122 to SHI International Corp. in the amount not-to-exceed \$5,294.34 for a joint cooperative purchase of (6) Enterprise Room Connector Basic licenses for Microsoft for the period 10/16/2023 – 10/15/2024.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-636 was approved by unanimous vote.

BC2023-637

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2854 (fka Contract No. 17) with Case Western Reserve University, Mandel School of Applied Social Sciences for the provisions of trauma training sessions and technical assistance to court staff for the period 2/1/2020 - 6/30/2023 to extend the time period to 6/30/2024, to change the terms, effective 7/1/2023 and for additional funds in the amount not-to-exceed \$5,500.00.

Funding Source: RECLAIM Grant

Thomas Pipkin, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-637 was approved by unanimous vote.

BC2023-638

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2938 (fka Contract No. 1609) with Equius Group, LLC to provide Diversity, Equity and Inclusion training sessions for Court staff for the period 5/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms, effective 7/1/2023, and for additional funds in the amount of \$77,800.00.

Funding Source: Competitive RECLAIM Grant Fund

Thomas Pipkin, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-638 was approved by unanimous vote.

BC2023-639

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2996 with Gracehaven, Inc. for Safe Space Housing services for Court referred youth for the period 7/1/2022–

6/30/2023 to extend the time period to 6/30/2024, to change the terms, effective 7/1/2023 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: RECLAIM Grant

Thomas Pipkin, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-639 was approved by unanimous vote.

BC2023-640

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3053 (fka Contract No. 2753) with Great Lakes Training, Inc. – The Center for Strength Based Strategies for motivational interviewing training services for the period 12/1/2022 – 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$60,000.00.

Funding Source: RECLAIM Grant

Thomas Pipkin, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-640 was approved by unanimous vote.

BC2023-641

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$17,228.99 for a state contract purchase of (1) each Forensic Password Accelerator and Forensic Passware Kit for use by the Internet Crimes Against Children Unit.
- b) Recommending an award on Purchase Order No. 23004341 to SHI International Corp. in the amount not-to-exceed \$17,228.99 for a state contract purchase of (1) each Forensic Password Accelerator and Forensic Passware Kit for use by the Internet Crimes Against Children Unit.

Funding Source: FY2020 U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention Grant

David Frattare, Prosecutor's Office Internet Crimes Task Force, presented. James Boyle asked do you need warrants and stuff to do this. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-641 was approved by unanimous vote.

BC2023-642

Prosecutor's Office, submitting an amendment to Contract No. 1342 with Gene-By-Gene, Ltd. for Forensic Genetic Genealogy DNA Analysis and Searching services including research and analysis for unsolved sexual assault and homicide cases in connection with the FY2019 Bureau of Justice Assistance Sexual Assault Kit Initiative and FY21 Prosecuting Cold Cases Grant Programs for the period 8/17/2020 – 8/16/2023 to extend the time period to 8/16/2025 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: Department of Justice, Bureau of Justice Assistance - FY21 Prosecuting Cold Cases using DNA

Mary Weston, Prosecutor's Office, presented. Dale Miller asked how genealogy information would be useful in homicide cases. James Boyle asked did the grant specify that it can only be used for sexual assault cases or is that why you're here on a kind of different twist, DNA is DNA. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-642 was approved by unanimous vote.

BC2023-643

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Nexstar Broadcasting in the amount not-to-exceed \$12,600.00 for professional video shoots and television advertisement services with Fox8 News for recruitment of Sheriff Deputies for the period 9/1/2023 – 10/31/2023.
- b) Recommending an award on Purchase Order No. 23003874 to Nexstar Broadcasting in the amount not-to-exceed \$12,600.00 for professional video shoots and television advertisement services with Fox8 News for recruitment of Sheriff Deputies for the period 9/1/2023 – 10/31/2023.

Funding Source: Office of Criminal Justice Services (OCJS) – Recruitment and Retention Initiative

Chris Costin and Latanya Jackson-Williams presented. James Boyle asked how FOX8 was chosen. Commented it is not a lot of money I'm just curious; asked did you contacted the other broadcasters. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-643 was approved by unanimous vote.

BC2023-644

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 3667 (fka Contract No. 938) with Catholic Charities Corporation for pre-employment screening services for Ohio Works First applicants for the period 7/1/2020 - 12/31/2023, to extend the time period to 6/30/2024 to amend the terms of Exhibit II budget, effective 1/1/2024 and for additional funds in the amount not-to-exceed \$241,123.00.

Funding Source: Temporary Assistance to Needy Families Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-644 was approved by unanimous vote.

BC2023-645

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 3106 (fka Contract No. 2139) with The Bridge Foundation for fiscal agent and management services for the Identification Documentation Crisis Collaborative Program for the period 9/1/2021 – 8/31/2023 to extend the time period to 8/31/2024, to change the terms of

Exhibit "II" Budget, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$170,000.00.

Funding Source: Health and Human Services Levy Fund

Erin Rearden, Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-645 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-646 through BC2023-650; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-646

Department of Public Works, submitting an amendment to Contract No. 1520 (fka Contract No. 20001856) with Robert P. Madison International, Inc. for general architectural engineering services for the period 8/5/2020 – 8/4/2023 to extend the time period to 12/31/2024; no additional funds required.

Funding Source: General Fund

BC2023-647

Court of Common Pleas/Domestic Relations Court Division, submitting an amendment to Contract No. 2650 with Ohio Legal Help for implementation of the Cuyahoga County Domestic Relations Virtual Self-Help Center project for the period 9/20/2022 – 9/30/2023 to extend the time period to 12/31/2023; no additional funds required.

Funding Source: Ohio Supreme Court Tech Grant

BC2023-648

Department of Public Safety and Justice Services, submitting a grant agreement with State of Ohio/Office of the Attorney General in the amount of \$261,181.00 for various FY2024 grant program activities for the period 10/1/2023 – 9/30/2024:

- a) Victims of Crime Act Defending Childhood Initiative Intake, Assessment and Treatment services in the amount of \$246,151.00.
- b) Juvenile Court Advocacy Project in connection with the State Victims Assistance Act Grant Program in the amount of \$15,030.00.

Funding Source: Victims of Crime Act Defending Childhood – 80% Federal grant funds passed through Ohio Attorney General's Office with a 20% In-Kind Match provided through services rendered in the Children Who Witness Violence contract funded by Health and Human Services Levy Funds

BC2023-649

Fiscal Department, presenting proposed travel/membership requests for the week of 10/16/2023:

Dept:	Department of Public Safety and Justice Services							
Event:	International Associate of Emergency Manager Conference							
Source:	IAEM Annual Conference 2023							
Location:	Long Beach, California							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Samuel Hudik	11/4/2023-11/10/2023	\$675.00	\$260.00	\$0.00	\$134.00	\$234.91	\$1,303.91	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The IAEM conference seeks to improve Emergency managers’ knowledge, competency level and collaborative skills by attracting relevant high-profile speakers to address current topics and solutions. This event is held tandem with IAEM’S emergency management & homeland security expo which draws a myriad of exhibitors who are the top suppliers in the fields of disaster preparedness and homeland security.

Dept:	Office of Innovation and Performance							
Event:	NDIA Net Inclusion 2024							
Source:	National Digital Inclusion Alliance							
Location:	Philadelphia, PA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Dale Armbruster	02/12/2024-02/15/2024	\$395.00	\$128.00	\$764.55	\$100.00	\$500.00	\$1,887.55	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

NDIA Net Inclusion brings together digital inclusion practitioners, internet service providers, and policymakers to discuss local, state, and federal policies, digital inclusion programs, and industry best practices. This conference will support continued education for the Office of Innovation and Performance as we continue to manage the County's digital inclusion efforts.

Dept:	Department of Development							
Event:	2024 NACCED Legislative Conference							
Source:	National Association for County Community and Economic Development							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Paul Herdeg	02/9/2024-02/11/2024	\$0.00	\$116.00	\$480.30	\$49.65	\$347.81	\$993.76	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Cuyahoga County is a member of the National Association for County Community and Economic Development (NACCED) which is an affiliate of the National Association of Counties (NACO). Attending the 2024 NACCED Legislative Conference will provide direct in-person interaction with key federal officials from departments funding economic development activity in Cuyahoga County, on issues of critical strategic importance including workforce development, contaminated land remediation and development site preparation, and innovation.

BC2023-650

Department of Purchasing, presenting proposed purchases for the week of 10/16/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23004140	(4) Propane specialty kits and (1) propane hose for the Cuyahoga Local Emergency Planning Committee (LEPC)	Department of Public Safety and Justice Services	Responder Training Enterprises, LLC	\$16,902.00	FY2024 State Emergency Response Commission Grant Fund

23004083	Installation of (1) replacement cashier booth for use at Courthouse Square	Department of Public Works	PSx, Inc.	\$31,038.00	General Fund
23004189	(4,000 lbs.) 50/50 grass seed mixture	Department of Public Works	SiteOne Landscape Supply	\$9,472.96	Sanitary Operating Fund

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services/Witness Victim Service Center, submitting an amendment to a grant award from U.S. Department of Justice, Office on Violence Against Women for the Domestic Violence Homicide Prevention Demonstration Initiative in connection with the FY2020 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program for the period 10/1/2020 – 9/30/2023, to extend the time period to 9/30/2025; no additional funds required.

Funding Source: FY2020 U.S. Department of Justice, Office on Violence Against Women

Item No. 2

Department of Public Safety and Justice Services on behalf of the Medical Examiner’s Office,

a) Requesting authority to apply for grant funds from U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$1,600,000.00 for the Cuyahoga County Overdose Fatality Review Counteractive Initiative project in connection with the FY2023 Comprehensive Opioid, Stimulant, and Substance Use Site-based Grant Program for the 10/1/2023 -9/30/2026.

b) Submitting a grant award from U.S. Department of Justice, Bureau of Justice Assistance in the amount of \$1,600,000.00 for the Cuyahoga County Overdose Fatality Review Counteractive Initiative project in connection with the FY2023 Comprehensive Opioid, Stimulant, and Substance Use Site-based Grant Program for the 10/1/2023 -9/30/2026.

Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Item No. 3

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
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RQ 7877	Amend Contract No. 2370	Kenmore Construction Company, Inc.	Replacement of Old Rockside Road Bridge No. 00.42 over the Cuyahoga River in the City of Independence and Village of Valley View	\$-0-	Department of Public Works	N/A	(Original) 34% Federal Fund, 24% Ohio Public Works Commission and 42% County Motor Vehicle \$5.00 Fund	10/2/2023 (Executive) 10/3/2023 (Law)
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Agreements related to public convenience and welfare projects – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2021-0013	Rehabilitation of Garfield Boulevard from Warner Road to Turney Road in the City of Garfield Heights – Council District 8	\$1,900,000.00	N/A	N/A	10/2/2023 (Executive)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:29.