

The McDonnell Center CBCF
Facility Governing Board Meeting Minutes
July 14, 2023● 9:30 am
3540 Croton Ave.
Cleveland, OH 44115

Present FGB Members: Al Sanchez (Chair), Vincent Holland, Scott Osiecki, Greg Popovich, Charles See, Luis Vasquez, Brandy Carney, Myriam Miranda

Present Oriana House: Pamela Cardinal, Program Manager | Molly Gauntner, V.P. Correctional Programs – Cuyahoga | Mike Randle, Executive V.P. of Operations | Carl Ebner, V.P of Finance, CFO (via Zoom) Monique Davis, Admin. Support Asst. (recorder)

I. Welcome and Approval of Meeting Minutes

Al Sanchez motioned to approve the April 14, 2023 meeting minutes, seconded by Scott Osiecki. All were in favor, motion passed unanimously.

II. Facility Leadership

Introduction to McDonnell Center’s management:

Je’Shaun Gates – Program Assistant, Laresha Duckworth-Program Coordinator, Deter Todd-Lead Resident Supervisor, Damon Griggs-Operation Manager (was not present), also introduced Caroline Baker- Research Intern.

III. Comments from JAB

No comments.

IV. Committee Reports

A. Court Admin. Update

1. Greg discussed the FGB Sex Offender’s Ad Hoc Committee’s recommendation regarding eligibility criteria. Oriana House currently does not permit Tier III sex offenses. Discussed importance of providing sex offender treatment in the facility and how the court will support. Emphasized that the focus will be on low-level and misdemeanor sex offenses. Discussed the importance of conducting a comprehensive sex offender screening and assessment in order to provide a thorough recommendation to the court. Myriam stated that the prosecutors would like the idea of offenders receiving treatment and discipline within the same facility as opposed to having no options or jail with no treatment. It was also mentioned that supervision will be very important for these offenders with community access. The Board decided to table a motion on the modified eligibility requirements until after a meeting with City and County Council. Molly and Charles will request a meeting with City Council Member Starr and County Council President Jones to schedule a tour and meeting.
2. Molly discussed the expedited screening and placement journal entry. Judge Shaughnessy offered to have Jim Lawrence and Molly present at a future Judges’ Meeting. The Court is currently working on an Admissions Office at the Justice Center to allow for more streamlined and expedited placements for clients.
3. Updated Bench Card language was discussed. Changes made to the Halfway House were acceptable, however, Scott will provide updated language for the Diversion Center as the term “drop off” could be misinterpreted.

B. Bylaws AD HOC Committee

1. Myriam read the proposed Bylaws modifications. There was recognition of the excellent work done by the committee by the Board. There was discussion about the reappointment of terms of service for an FGB Member. It was explained that the reappointment process is often delayed given Judges’

busy schedules, however membership during any delay in reappointment is still valid and will be a counted as a voting member. Scott Osiecki made a motion to adopt the changes to the Bylaws, seconded by Luis Vasquez. The motion passed unanimously.

2. Board discussed changing FGB meetings from Friday mornings to Thursday afternoons in consideration to the JAB's availability; Judges often have busy dockets on Friday mornings. Per the modified By Laws, there will be a joint FGB/JAB meeting in January of 2024. The discussion about meeting day and time changes will occur at that meeting.

V. Probation Update

Greg introduced Tammy Sherman as new Chief Probation Officer and also suggested that Tammy be present at future FGB meetings. Greg discussed that with the passage of the State Budget, he is in a position to move forward with the Municipal Court CBCF Contract as there will be money in the Court's budget. Municipal Courts lack resources for their offenders. It is hoped that the Municipal Judges will appreciate the ability to offer programming in a secure and confined facility.

VI. Operator Report

1. Quarterly Financial Report

Mike Randle reviewed the quarterly financial report stating the fourth quarter closed out successfully as no money was left. The facility did have to go into its 1/12th account which is a carryover account. Mike stated that he's waiting on the State to finalize the CBCF grant given the budget increase. Al Sanchez made a motion to accept the quarterly financial report for January, February and March 2023. Scott Osiecki seconded the motion and all were in favor, motion passed unanimously. Al also suggested that CBCF should reach out to its community partners to hold a special event. This suggestion will also be discussed and surveyed in next meeting in October 2023.

2. Conflict of Interest Statement

Mike went over the list of vendors who do business with the CBCF and reviewed the formula used to determine the percentage of minority owned businesses. The vendors in bold are new since the previous year. Mike also went over the expenditure handout that he stated the accounting department put together per the request of Charles See. Molly reminded the Board to sign the Conflict of Interest forms in the closing of the meeting.

The remaining agenda topics were tabled until the next meeting.

VII. Meeting Adjourned

Next Meeting
October 20, 2023 9:30-11:30