

**Cleveland/Cuyahoga County Workforce Development Board**  
**Meeting Minutes**  
Friday, May 19, 2023

**Location:** OMJ|CC 1910 Carnegie Ave., Cleveland, OH 44115

**Attendees:**

CCWDB Members			
Camille Ali	P	William Moore	P
Cathy Belk	P	Dan O’Malley	A
Marquez Brown	P	Joshua Perkins McHamm	P
Marzell Brown	A	Jason Shank	P
Senayt Fekadu	P	Kim Shelnick	P
Grace Gallucci	P	LaToya Smith	P
Paul Herdeg	P	Kim Thomas	P
Pam Jankowski	P	Felton Thomas Jr.	P(v)
Ethan Karp	P	Holly Trifiro	P
Shana Marbury	P	James Vaughan III	P
David Merriman	P	Sheila Wright	A

P = present (v = virtual) A = absent

OMJ CC Staff
Michelle Rose, Director
Laura Chalker, Deputy Director
Mary Kelly, Program Officer
Rachel Bender, Program Administrator (v)

Guests
Craig Dorn, Y.O.U.
Kiara Higgins, DWS
Anthony Mattox, DWS
Dave Megenhardt, ULA
Tim Peyton, ULA

**Call to Order**

Chair Karp called the meeting to order at 8:05 a.m.

Mr. Shank made a motion to approve the minutes from the CCWDB meeting held on February 17, 2023. Mr. Brown seconded. The motion carried.

A request was made to those board members who have not completed their Conflict of Interest forms to do so. The concern raised over familial relationships was determined to not be an issue.

**Consideration of Non-profit Structure**

Ms. Belk made a motion to recommend to the Mayor of Cleveland and the Cuyahoga County Executive to dissolve the intergovernmental agreement which governs the current OMJ Cleveland-Cuyahoga office and transfer the authority and responsibility granted through the agreement to a new non-profit organization. Mr. Vaughan seconded. The motion was approved by a roll call vote of 17 ayes (Camille, Belk, Marquez, Fedaku, Herdeg, Jankowski, Karp, Marbury, Moore, Perkins-McHamm, Shank, Shelnick, Smith, K. Thomas, F. Thomas Jr., Trifiro, Vaughan) to 2 nays (Gallucci, Merriman) and 0 abstentions.

FAQs and a copy of the press release were provided to the board members. Chair Karp emphasized that all press release requests and questions should be directed to him or Director Rose. He explained that a plan to notify all stakeholder was in place and would take place following the meeting today.

### **CFO Update**

Deputy Director Chalker walked through the draft of the new performance metrics reports. The OMJ|CC staff team has been working on the new data collection requirements and performance metrics for several months. She explained that it is in draft form as several key metrics are still being finalized. Definitions for each metric will be provided as part of the final version. The goal is that all data and performance analysis will be done using only ARIES, the state-required case management system.

Deputy Director Chalker highlighted the PY23 budget provided in the Board's materials. She provided two versions of the budget, a rollup and one broken out by funding source. This budget includes only estimates of the WIOA allocation because they have not been announced yet. A vote to approve the PY23 budget will be part of a special call meeting of the Board on June 23. There will be an opportunity to walk through the budget in detail prior to that meeting.

### **CCMEP Update**

Director Rose shared that the new providers were selected through the RFP process for the CCMEP program. This program is typically around \$8 million between WIOA and TANF dollars and serves 900 youth per year. The providers have been selected, but there is a challenge. A bidder is likely to submit a protest, so it has to play out through the County's procurement process. Director Rose will alert the Board of the awardees once able to do so.

### **Chair Election Recommendation**

Mr. Shank detailed the requirements to serve as Chair. Questions were raised about the definition of business members. Director Rose agreed to share the board roster that includes the categorical distinctions and how each board member is assigned.

Mr. Shank made a motion to hold the required ballot of a Board Chairperson every three years according to the Board's bylaws. The proposed ballot shall be on Friday, June 23 at 10:00 a.m. and in a remote format as was done in the previous Board Chairperson election in 2020. Ms. Belk seconded. The motion carried.

Mr. Shank requested that any recommendations for Chair be sent to him as soon as possible. Nominations are open until the time of the vote. Mr. Shank also explained the process for voting by proxy.

### **Call for Built Environment Committee Members**

Director Rose asked for individuals to serve on the committee which will provide programmatic and fiscal oversight to the Built Environment Initiative. They will be quarterly meetings for 1-2 hours. Mr. Perkins-McHamm expressed interest. Any others are asked to email Director Rose.

### **Announcements/Other**

Ms. Gallucci asked if there were any details about the Department of Labor's announcement to make Columbus a workforce hub. Director Rose responded that she hopes to learn more at the Council of Mayors conference she will be attending next week.

Chair Karp thanked David Merriman for a great manufacturing event at MAGNET with County Executive Ronayne.

Mr. Herdeg shared announced that next Thursday, May 25 at 11:00 a.m. there would be a Cuyahoga County Economic Development Committee update that is open to attend in person or watch on YouTube.

Mr. Merriman shared several updates:

1. Upcoming Cuyahoga County Vendor Pitch Day and Fair to take place in June to assist businesses' understanding of the procurement system. More details to be passed along to the Board.
2. SNAP reductions have occurred, and County has lost \$20 million per month in spending
3. Medicaid unwinding and the County is reviewing all applications. New call hours are from 8:00 – 1:00 to decrease wait times.

Ms. Gallucci shared that NOACA received notice for approval from the Economic Development Administration that our regional CEDS has been approved, thereby strengthening our regional applications to EDA.

Ms. Shelnick shared that the healthcare sector partnership received \$3 million from the Department of Labor for The Northeast Ohio Nursing Postsecondary Completion Initiative, a collaboration of UH, Cleveland Clinic, Metro, and TriC to address our regional's critical nursing shortage, to be used to improve program completion and licensure passage rates among historically marginalized and underrepresented students in Licensed Practical Nursing (LPN) and Associate Degree in Nursing (ADN) programs.

Chair Karp expressed his thanks to the Board members for their work over the past three years.

Chair Karp adjourned the meeting at 9:48 a.m.

Minutes were approved on **August 18, 2023** at the CCWDB board meeting.