

Minutes

Cuyahoga County Board of Control
Monday, June 10, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Michael Dever, Director Department of Public Works
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 6/3/2024

Leigh Tucker motioned to approve the minutes from the June 3, 2024, meeting; Paul Porter seconded.
The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-434

Department of Public Works, recommending an award on RQ13883 and enter into Purchase Order No. 24002178 with The McLean Company (11-4) in the amount not-to-exceed \$55,000.00 for the purchase of (1) Hot Box Trailer for the Road and Bridge Division.

Funding Source: Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked what the range of prices for the 4-bids was. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-434 was approved by unanimous vote.

BC2024-435

Department of Public Works, recommending an award and enter into Contract No. 4381 with Kofile Technologies, Inc. (218-1) in the amount not-to-exceed \$25,987.60 for digitalization of records, annual licensing, hosting services, support and maintenance for the County Archives, effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented and Paul Porter, Department of Purchasing supplemented. Dale Miller asked since you sent out 218 bid packages when this bid comes up again are you going to make any effort to narrow the field to businesses that would actually have some chance of bidding on this; asked is there any significant costs to sending this out to so many vendors or is this all done electronically and just a matter of pushing a few buttons. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-435 was approved by unanimous vote.

BC2024-436

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Johnson Controls Fire Protection LP in the amount not-to-exceed \$57,337.12 for a joint cooperative purchase of labor and materials for upgrades to the Fire Alarm System at the Metzenbaum Center effective upon contract signatures of all parties for a period of 6 months.
- b) Recommending an award and enter into Contract No. 4463 with Johnson Controls Fire Protection LP in the amount not-to-exceed \$57,337.12 for a joint cooperative purchase of labor and materials for upgrades to the Fire Alarm System at the Metzenbaum Center effective upon contract signatures of all parties for a period of 6 months.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-436 was approved by unanimous vote.

BC2024-437

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Info Tech, Inc. in the amount not-to-exceed \$85,500.00 for the renewal of (15) Appia Standard Software Licenses for Construction Administration and Inspection Services for the period 6/16/2024 - 6/15/2027.
- b) Recommending an award and enter into Contract No. 4547 with Info Tech, Inc. in the amount not-to-exceed \$85,500.00 for the renewal of (15) Appia Standard Software Licenses for Construction Administration and Inspection Services for the period 6/16/2024 - 6/15/2027.

Funding Source: 87% Road & Bridge Fund and 13% Sanitary Sewer Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-437 was approved by unanimous vote.

BC2024-438

Department of Development, recommending a United States Environmental Protection Agency Brownfield Revolving Fund Loan to Global Ambassadors Language Academy (GALA) in the amount not-to-exceed \$498,884.00 for the environmental remediation of asbestos and lead-based paint associated with the former McKinley School, 3349 West 125th Street, Cleveland for the renovation and utilization as a charter school for the neighborhood.

Funding Source: United States Environmental Protection Agency Brownfield Revolving Loan Fund

Anthony Stella, Department of Development, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-438 was approved by unanimous vote.

BC2024-439

Department of Housing and Community Development, recommending an award on RQ13620 and enter into Contract No. 4460 with Housing Research and Advocacy Center (14-1) in the amount not-to-exceed \$250,000.00 for fair housing services effective upon contract signatures of all parties through 4/30/2026.

Funding Source: Community Development Block Grant funds

Kellie Glenn, Department of Housing and Community Development, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-439 was approved by unanimous vote.

BC2024-440

Department of Information Technology, recommending to amend Board of Control Approval No. BC2020-142, dated 2/24/2020 which approved an amendment to Contract No. CE1400329 with Time Warner Cable Enterprises, LLC to assign the interest from Time Warner Cable Enterprises, LLC to Charter Communications Operating, LLC dba Spectrum for dark fiber maintenance services for the period 10/1/2014 – 9/30/2024, to expand the scope of services for additional fiber maintenance at various locations, effective 1/12/2020, to modify the payment and contract terms, effective 2/24/2020, and for additional funds in the amount not-to-exceed \$405,431.40 by changing the time period from 10/1/2014 – 9/30/2024 to 10/1/2014 – 1/12/2025.

Funding Source: Wide Area Network Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-440 was approved by unanimous vote.

BC2024-441

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Nexum, Inc. in the amount not-to-exceed \$14,161.17 for the purchase of Panorama central management software for 25 devices and Nexum enabled premium support for each device effective Board of Control Approval for a period of 3 years.

- b) Recommending an award on Purchase Order No. 24002124 to Nexum, Inc. in the amount not-to-exceed \$14,161.17 for the purchase of Panorama central management software for 25 devices and Nexum enabled premium support for each device effective Board of Control Approval for a period of 3 years.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked about the need for additional firewalls. The Presenter will follow up. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-441 was approved by unanimous vote.

BC2024-442

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council and Division of Senior and Adult Services, submitting an amendment to Contract No. 2521 (formerly Contract No. 12, 187 and CE1400246) with PeerPlace Networks, LLC for maintenance of a cloud-based comprehensive case management system for the period 8/4/2014 – 7/31/2024 to extend the time period to 7/31/2025 to expand the scope of services effective 8/1/2024 and for additional funds in the amount not-to-exceed \$202,620.00.

Funding Source: 50% Health & Human Services Levy & 50% Federal/State Funding

Marcos Cortes, Department of Health and Human Services, presented. Dale Miller asked do we expect the current vendor will be bidding on the new RFP; asked whether the new RFP specifications are going to be consistent with the current ones or calling for something different or better; asked where there at on this. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-442 was approved by unanimous vote.

BC2024-443

Department of Law,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Calfee, Halter & Griswold LLP in the amount not-to-exceed \$80,000.00 for various legal services in connection with the evaluation of proposals and negotiating the terms and drafting of the contract to acquire a Jail Management System for the period 3/20/2024 through project completion.

- b) Recommending an award and enter into Contract No. 4362 with Calfee, Halter & Griswold LLP in the amount not-to-exceed \$80,000.00 for various legal services in connection with the evaluation of proposals and negotiating the terms and drafting of the contract to acquire a Jail Management System for the period 3/20/2024 through project completion.

Funding Source: General Fund

Greg Huth, Department of Law, presented. Dale Miller commented that given the difficulties we've had in this area in the past that obtaining some outside expertise is probably money well spent. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-443 was approved by unanimous vote.

BC2024-444

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4526 (formerly Contract No. 2225) with Dr. Douglas E. Waltman, Ph.D (formerly Waltman Psychological Services) for psychological evaluation services for the Diagnostic Clinic for the period 1/1/2022 – 12/31/2023 to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$45,000.00.

Funding Source: Health and Human Service Levy Funds

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2024-444 was approved by unanimous vote.

BC2024-445

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$16,760.00 for a state contract purchase of (20) replacement HP Elite Mini Desktop Computers.
- b) Recommending an award on Purchase Order No. 24002162 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$16,760.00 for a state contract purchase of (20) replacement HP Elite Mini Desktop Computers.

Funding Source: General Fund

Josh Brower, Prosecutor's Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2024-445 was approved by unanimous vote.

BC2024-446

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$42,624.00 for a state contract purchase of (32) HP ZBook Firefly mobile workstations.
- b) Recommending an award on Purchase Order No. 24002163 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$42,624.00 for a state contract purchase of (32) HP ZBook Firefly mobile workstations.

Funding Source: General Fund

Josh Brower, Prosecutor's Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2024-446 was approved by unanimous vote.

BC2024-447

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$11,262.00 for a state contract purchase of various HPE equipment, parts and accessories for a new forensic server and workstation for the Cuyahoga County Prosecutor's Office Forensic Examiner.
- b) Recommending an award on Purchase Order No. 24002164 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$11,262.00 for a state contract purchase of various HPE equipment, parts and accessories for a new forensic server and workstation for the Cuyahoga County Prosecutor's Office Forensic Examiner.

Funding Source: General Fund

Josh Brower, Prosecutor's Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2024-447 was approved by unanimous vote.

BC2024-448

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to ANSI National Accreditation Board, LLC in the amount not-to-exceed \$50,740.00 for a 3-day on-site inspection and DNA QAS audits to maintain accreditation, licensing fees for use of ABFT Laboratory accreditation standard and 2024 annual accreditation fees.
- b) Recommending an award on Purchase Order No. 24002190 to ANSI National Accreditation Board, LLC in the amount not-to-exceed \$50,740.00 for a 3-day on-site inspection and DNA QAS audits to maintain accreditation, licensing fees for use of ABFT Laboratory accreditation standard and 2024 annual accreditation fees.

Funding Source: 85% General Fund and 15% FY2023 Paul Coverdell Forensic Science Improvement Grants Program Formula

Hugh Shannon, Medical Examiner's Office, presented. Dale Miller asked what is the significance of this accreditation that makes it worth paying up to \$50,740.00. Leigh Tucker motioned to approve the item as amended; Michael Dever seconded. Item BC2024-448 was approved by unanimous vote as amended.

BC2024-449

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Foray LLC. d.b.a Foray Technologies in the amount not-to-exceed \$7,155.00 for a joint cooperative purchase of (5) additional Foray ADAMS Standard Concurrent User Licenses.

- b) Recommending an award on Purchase Order No. 24002255 to Foray LLC. d.b.a Foray Technologies in the amount not-to-exceed \$7,155.00 for a joint cooperative purchase of (5) additional Foray ADAMS Standard Concurrent User Licenses.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-449 was approved by unanimous vote.

BC2024-450

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Fisher Scientific Company LLC in the amount not-to-exceed \$9,345.20 for a joint cooperative purchase of various caps, vials, and bulbs, for use by the Drug Chemistry Lab.

- b) Recommending an award on Purchase Order No. 24002308 to Fisher Scientific Company LLC in the amount not-to-exceed \$9,345.20 for a joint cooperative purchase of various caps, vials, and bulbs, for use by the Drug Chemistry Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Dever seconded. Item BC2024-450 was approved by unanimous vote.

BC2024-451

Department of Public Safety and Justice Services, recommending awards and enter into Agreements and Contracts with various providers for various services in connection with the FY2023 STOP Violence Against Women's Act Block Grant for the period 1/1/2024 – 12/31/2024:

- a) Agreement No. 4488 with City of Bedford in the amount not-to-exceed \$32,366.57 for Domestic Violence Victim's Program.

- b) Agreement No. 4489 with City of Cleveland in the amount not-to-exceed \$114,901.34 for Cleveland Domestic Violence Project, Cleveland Police.
- c) Agreement No. 4490 with City of Cleveland in the amount not-to-exceed \$161,832.88 for Cleveland Domestic Violence Project, Office of Prosecution.
- d) Agreement No. 4491 with City of Cleveland in the amount not-to-exceed \$46,931.54 for Cleveland Sexual Assault Advocate Project.
- e) Contract No. 4492 with Cleveland Rape Crisis Center in the amount not-to-exceed \$128,171.63 for Strengthening Direct Services for Survivors Project.
- f) Contract No. 4493 with Jewish Family Service Association of Cleveland, Ohio in the amount not-to-exceed \$55,346.85 for Domestic Violence Services Continuation Project .
- g) Contract No. 4494 with Journey Center for Safety and Healing in the amount not-to-exceed \$107,780.69 for Latina Domestic Violence Project services.

Funding Source: FY2023 STOP Violence Against Women Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-451 was approved by unanimous vote.

BC2024-452

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, recommending to amend Board of Control Approval No. BC2024-353, dated 5/6/2024 which approved an amendment to Contract No. 3054 (fka Contract No. 1983) with Oriana House, Inc. for administration and operation of the Neighborhood Reentry Resource Center and the Adult Transition Model for the period 7/1/2021 – 12/31/2024 to expand the scope of services, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$100,000.00 to change the amount-not-to-exceed to \$200,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-452 was approved by unanimous vote.

BC2024-453

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award and enter into Contract No. 4578 with Playhouse Square Hotel, LLC dba Crowne Plaza Cleveland at Playhouse Square (13/4) in the amount not-to-exceed \$17,012.80 for a room rental, catering and audio/visual services in connection with the Annual Fatherhood Conference to be held on 6/14/2024.

Funding Source: 73%-Grant funds/Donation Grant Award – St. Luke’s Foundation \$7,000; Dollar Bank \$5,000; Meijer Fairfax Store \$500 and 27%-Health and Human Services Levy funds \$4,512.80

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-453 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2024-454 through BC2024-456; Trevor McAleer seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-454

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of May 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-455

Fiscal Department, presenting proposed travel/membership requests for the week of 6/10/2024:

Dept:	Department of Information Technology							
Event:	Global Summit 2024							
Source:	Project Management Institute							
Location:	Los Angeles, CA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Kimberly Dickson-McCall	9/17/2024 – 9/21/2024	\$1,625.00	\$176.00	\$2,087.91	\$0.00	\$299.09	\$4,188.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Summit offers sessions on the latest trends, tools, and best practices in project management. My participation in workshops and seminars led by industry experts will enhance my skills and Knowledge,

particularly in advanced project management methodologies and strategies. The event also provides a unique opportunity to connect with fellow project management professionals; engaging with peers from different industries will facilitate the exchange of ideas and experiences, potentially leading to innovative solutions for our projects.

BC2024-456

Department of Purchasing, presenting proposed purchases for the week of 6/10/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24002272	(1) Landscape trailer	Department of Public Works	JTI, Inc.	\$16,636.00	General Fund
24002289	(1) Detention grade shower door for the County Jail	Department of Public Works	American Corrections Maintenance, Inc.	\$40,116.73	General Fund
24002241	Production and mailing of 2024 Proposed Value Notice (PVN)	Fiscal Office	Weekley's Mailing Service	\$31,122.00	Real Estate Assessment Fund
24002224	(1) of each: interactive display monitor, mobile stand, electric L-shaped standing desk, vertical filing cabinet, laser multifunction printer, display wall controller; (8) of each: Monitor desk, standing mat, USB-C cable, headphones, webcams, electric standing desk, computer speakers, wireless mouse and keyboards; (4) of each: wall mount units and 70" monitors; (30) Black video cable and (32) 27" monitors for new office set up of Northeast Ohio Crime Gun Intelligence Center (CGIC) Unit	Prosecutor's Office	MNJ Technologies Direct, Inc.	\$33,005.92	FY2021 Local Law Enforcement Crime Gun Intelligence Center

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
-----------------------	-------------	------------	-------------	-------	----------------

24002234	Factory Authorized – Hydromatic submersible pump*	Department of Public Works	Pump Systems LLC	\$6,575.00	Sanitary Fund
----------	---	----------------------------	------------------	------------	---------------

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2024-457

Department of Public Works, recommending an award on Purchase Order No. 24002247 to ADB Safegate Americas LLC in the amount not-to-exceed \$7,620.68 for (1) replacement 19” Touch Screen Arista ESG monitor and (2) capacitors, installation and software configuration for the County Airport’s lighting systems.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-457 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a grant agreement and funding application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2024 RECLAIM Ohio Grant for the period 7/1/2023 – 6/30/2025 ~~to extend the time period to 6/30/2025~~ **to make budget line-item revisions; no additional funds.**

Funding Source: Ohio Department of Youth Services

Item No. 2

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	N/A	The Prism Health Group, LLC	Exhibit 2 – Analysis and evaluation of the pharmacy benefits described in the Request for Proposal process for County	\$-0-	Department of Human Resources	N/A	N/A	5/29/2024

			medical and prescription benefits, effective upon agreement signature of all parties					
RQ11071	Amend Revenue Generating Agreement No. 3889	21C LLC dba Compass Energy Platform	Energy consulting and management services in connection with the Cuyahoga County Utility Microgrid Design project, to change the scope of services and terms, effective upon contract signature of the County Executive	\$-0-	Department of Public Works/Division of Public Utilities	12/18/2023 – 12/17/2033	(Original) Revenue Generating	5/29/2024 (Executive) 6/4/2024 (Law)
No RQ	Contract No. 4383	Wingspan Care Group	Evidence-based, trauma-informed treatment services for child victims and witnesses of violence	\$4,500.00	Department of Public Safety and Justice Services	Effective upon contract signature of all parties through 12/31/2024	Health and Human Services Levy Fund	6/3/2024 (Executive) 5/31/2024 (Law)

LPA Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0067	Resurfacing of Warrensville Center Road from Fairmount Boulevard to Mayfield Road in the Cities of University Heights and South Euclid – Council Districts 10 and 11	\$7,500,000.00	N/A	\$6,000,000.00 – Federal Fund \$750,000.00 – Road and Bridge Fund \$460,000.00 – City of South Euclid \$290,000.00 – City of University Heights	6/3/2024 (Executive)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:34 a.m.