

Minutes

Cuyahoga County Board of Control
Monday, September 9, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 9/3/2024

Leigh Tucker motioned to approve the minutes from the September 3, 2024, meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-640

Department of Public Works, recommending an award and enter into Contract No. 4783 with Zscape LLC (65/2) in the amount not-to-exceed \$20,000.00 for landscaping, snow removal and salting services at the Cuyahoga County Animal Shelter effective upon signatures of all parties for the period 11/11/2024 – 11/10/2025.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-640 was approved by unanimous vote.

BC2024-641

Department of Equity and Inclusion, recommending an award on RQ14044 and enter into Contract No. 4774 with Keen Independent Research LLC (29-5) in the amount not-to-exceed \$392,774.00 for a Disparity Study of Minority and Woman-Owned Businesses in Cuyahoga County and surrounding geographic areas, for the period 9/17/2024 – 12/31/2025.

Funding Source: General Fund

Lenora Lockett, Department of Equity and Inclusion, presented. Dale Miller asked is this the third study under the new government; what were the costs for the two previous studies; asked what accounts for the increase of almost one third over the last one; asked since this was a request for qualifications it was not decided solely based on price; asked was the ranking on a number of criteria. Lenora Lockett commented it was a Request for Proposals so there was a score for the budget that was worth approximately 20 points out of 100 so a fifth of the scoring was related to budget. Trevor McAleer asked whether this vendor did the 2020 study; asked if the not-to-exceed amount is being billed monthly/quarterly on an hourly rate for the number of hours worked or how will the billing work; asked although the contract goes through 12/31/2025 when do you expect the study to be completed. Dale Miller commented I think the County has done very well with the disparity study and we've made progress and it's been a matter of chipping away at it and gradually strengthening the approaches as needed and justified by the studies; asked whether he is correct in his knowledge we've had no litigation based on the disparity studies, which is not true in other jurisdictions so he commended Lenora Lockett for her part in this work and hopes we continue to see good results. Lenora Lockett acknowledged it was a team effort and usually once recommendations are received works closely with the Department of Law to make sure we are implementing the recommendations so that they're narrowly tailored, so again as you know we can get sued for any reason but we try to make sure that we work with the expertise within the County to make sure we're assertive but within compliance with legal requirements. Trevor McAleer asked who the MBE vendor on the project is; asked are they local. Dale Miller commented given the current makeup of the Supreme Court he would not be surprised if the legal architecture we've been working on since about the late 70's got challenged in court it wouldn't be the first time that something that stood for 50 years or so got overturned so hopefully that doesn't happen here, but I think that risk is out there. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-641 was approved by unanimous vote.

BC2024-642

Department of Purchasing,

- a) Submitting an RFP exemption, which will result in a payment to Brink's U.S., a Division of Brink's, Incorporated in the amount not-to-exceed \$10,962.95 as final payment for armed guard and armored truck services for various County Departments for the period 7/1/2024 – 7/31/2024.

- b) Recommending an award on Purchase Order No. 24003567 to Brink's U.S., a Division of Brink's, Incorporated in the amount not-to-exceed \$10,962.95 as final payment for armed guard and armored truck services for various County Departments for the period 7/1/2024 – 7/31/2024.

Funding Source: 69% General Fund, 1% Other Health & Safety Fund and 30% Cuyahoga Support Enforcement Fund

Paul Porter, Department of Purchasing, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-642 was approved by unanimous vote.

BC2024-643

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$27,091.34 for a state contract purchase of equipment, installation and programming services for (4) access control devices, (3) door intercoms, and (1) master intercom station and under-the-desk door release for the Cuyahoga County Airport.
- b) Recommending an award on Purchase Order No. 24003167 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$27,091.34 for a state contract purchase of equipment, installation and programming services for (4) access control devices, (3) door intercoms, and (1) master intercom station and under-the-desk door release for the Cuyahoga County Airport.

Funding Source: Airport Operating Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-643 was approved by unanimous vote.

BC2024-644

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$29,808.00 for a state contract purchase of (81) Meraki MR Enterprise Cloud Controller Licenses for a period of 5 years, effective Board of Control Approval.
- b) Recommending an award on Purchase Order No. 24003447 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$29,808.00 for a state contract purchase of (81) Meraki MR Enterprise Cloud Controller Licenses for a period of 5 years, effective Board of Control Approval.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-644 was approved by unanimous vote.

BC2024-645

Department of Information Technology on behalf of the Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$5,945.50 for a state contract purchase of equipment, installation and programming services for (5) replacement Axis video converters for Jail II Elevators.
- b) Recommending an award on Purchase Order No. 24003503 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$5,945.50 for a state contract purchase of equipment, installation and programming services for (5) replacement Axis video converters for Jail II Elevators.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-645 was approved by unanimous vote.

BC2024-646

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$110,830.00 for a state contract purchase of (510) Zoom Enterprise Conferencing and Audio Licenses, includes (1) each pay as you go audio conference with overage protection for use by various departments for a period of 12 months.
- b) Recommending an award on Purchase Order No. 24003537 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$110,830.00 for a state contract purchase of (510) Zoom Enterprise Conferencing and Audio Licenses, includes (1) each pay as you go audio conference with overage protection for use by various departments for a period of 12 months.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-646 was approved by unanimous vote.

BC2024-647

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$129,800.00 for a state contract purchase for the renewal of (1,000) Nitro Pro Business licenses for the period 11/13/2024 – 11/12/2025.

- b) Recommending an award on Purchase Order No. 24003539 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$129,800.00 for a state contract purchase for the renewal of (1,000) Nitro Pro Business licenses for the period 11/13/2024 – 11/12/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-647 was approved by unanimous vote.

BC2024-648

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$41,680.10 for purchase of (110) Slack Enterprise Grid licenses for the period 8/13/2024 – 8/12/2025.
- b) Recommending an award on Purchase Order No. 24003587 to Carahsoft Technology Corporation in the amount not-to-exceed \$41,680.10 for purchase of (110) Slack Enterprise Grid licenses for the period 8/13/2024 – 8/12/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-648 was approved by unanimous vote.

BC2024-649

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in a payment to Nexum, Inc. in the amount not-to-exceed \$99,782.36 for the purchase of F5 premium support services for (4) firewalls located at the Cleveland and Columbus data centers, for the period 10/21/2024 - 10/20/2025.
- b) Recommending a payment on Purchase Order No. 24003590 to Nexum, Inc. in the amount not-to-exceed \$99,782.36 for the purchase of F5 premium support services for (4) firewalls located at the Cleveland and Columbus data centers, for the period 10/21/2024 - 10/20/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-649 was approved by unanimous vote.

BC2024-650

Department of Information Technology, submitting an amendment to Contract No. 4145 (fka Contract No. 863 and 189) with Provato LLC for sourcing of temporary information technology staff augmentation services for the period 12/7/2020 - 12/6/2024 to extend the time period to 12/6/2027, to amend the insurance requirements, and for additional funds in the amount not-to-exceed \$450,000.00, effective upon contract signatures of all parties.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked to what extent is this needed on a regular and ongoing basis or to what extent is it for something we need for a while and then don't need for a while; asked what approximately the staff rate on an hourly basis is. The Presenter will follow up Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-650 was approved by unanimous vote.

BC2024-651

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2938 (fka Contract No. 1609) with Equius Group, LLC to provide Diversity, Equity and Inclusion training sessions for Court staff for the period 5/1/2021 – 6/30/2024 to extend the time period to 6/30/2026 and for additional funds in the amount of \$173,000.00.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-651 was approved by unanimous vote.

BC2024-652

Department of Public Safety and Justice Services, recommending an award on RQ14335 and enter into Purchase Order No. 24002808 with Ameristar Perimeter Security USA, Inc. (12-3) in the amount not-to-exceed \$402,562.15 for the purchase of various bollards for the Huntington Convention Center of Cleveland.

Funding Source: FY2022 Urban Area Security Initiative grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2024-652 was approved by unanimous vote.

C – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2024-653 through BC2024-654; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-653

Fiscal Department, presenting proposed travel/membership requests for the week of 9/9/2024:

Dept:	Department of Consumer Affairs							
Event:	United States Senate Committee on Banking, Housing, and Urban Affairs Committee							
Source:	United States Senate							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Sheryl Harris	9/12/2024	\$0.00	\$60.00	\$0.00	\$50.00	\$700.00	\$810.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Senator Sherrod Brown's office has invited Cuyahoga County to attend and speak at the Banking, Housing, and Urban Affairs Committee. The Director of Consumer Affairs, Sheryl Harris, will speak to the scams and frauds that are targeting Cuyahoga County seniors.

Dept:	Department of Information Technology							
Event:	Re:Invent Users Conference							
Source:	Versaterm							
Location:	Niagara Falls, Canada							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Sharon Faenza	9/16/2024 – 9/19/2024	\$1,375.00	\$60.00	\$1,076.00	\$326.86	\$0.00	\$2,837.86	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Versaterm holds a conference yearly that allows for Versaterm and various vendors [to demonstrate the latest offerings and upcoming functionality in their Justice Services applications (i.e. JusticeTrax, IPro, etc.). This conference allows us to network with Versaterm support and various other Versa term vendors that the County could partner with in the future. The agenda for the conference contains speakers for Law Enforcement, Crime Labs and Forensic Units, Case and Court Management, General topics and Technology.

Dept:	Department of Information Technology							
Event:	GIS-Pro 2024							
Source:	Urban and Regional Information Systems Association							
Location:	Portland, ME							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Thomas Fisher	10/5/2024 – 10/11/2024	\$575.00	\$269.00	\$1,084.60	\$165.37	\$385.00	\$2,478.97	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

**** Reimbursement to Tom Fisher from Urban and Regional Information Systems Association

- Lodging - \$500.00

Purpose:

Join the GIS Community in Portland, Maine this October for an enriching experience filled with education, training, connections, and solutions. Engage in discussions, learn from diverse perspectives, and benefit from invaluable peer-to-peer interactions. Our conference content is meticulously curated by a dedicated group of GIS professionals. Through their collaborative efforts, we offer an educational agenda and conference experience that is unparalleled and highly relevant in today's dynamic environment.

Dept:	County Executive’s Office							
Event:	United States Senate Committee on Banking, Housing, and Urban Affairs Committee							
Source:	United States Senate							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

David Razum	9/12/2024	\$0.00	\$60.00	\$0.00	\$50.00	\$700.00	\$810.00	General Fund
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Senator Sherrod Brown's office has invited Cuyahoga County to attend and speak at the Banking, Housing, and Urban Affairs Committee. The Director of Consumer Affairs, Sheryl Harris, will speak to the scams and frauds that are targeting Cuyahoga County seniors.

Dept:	County Executive’s Office							
Event:	Business of Counties Forum 2024							
Source:	National Association of Counties							
Location:	Chicago, IL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Erik Janas	10/9/2024 – 10/11/2024	\$0.00	\$180.00	\$1,000.00	\$537.30	\$0.00	\$1,717.30	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To attend the 2024 Business of Counties Forum for Major Urban County Administrators organized by NACO. The purpose of the forum is to learn from other top county administrators from major urban areas similar to Cuyahoga County.

BC2024-654

Department of Purchasing, presenting proposed purchases for the week of 9/9/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
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24003568	Various metal supplies	Department of Public Works	American Timber and Steel Co. Inc.	\$22,847.35	Road and Bridge Fund
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V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Special use Permit with the Cuyahoga Valley National Park for authority to use parcel of land described as NPS Tract 128-06 or facilities in Cuyahoga Valley National Park for construction activities associated with the replacement of Rockside Road Bridge No. 3.23 in the City of Independence; for the period 5/1/2025 – 12/31/2027.

Funding Source: N/A

Item No. 2

Department of Public Safety and Justice Services on behalf of the Medical Examiner’s Office, submitting a Grant application to U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$268,112.00 for (1) full-time Forensic Scientist position for the Cuyahoga County Regional Forensic Science Laboratory in connection with the FY2024 Paul Coverdell Forensic Science Improvement Competitive Grant Program for the period 10/1/2024 to 9/30/2027.

Funding Source: FY2024 Paul Coverdell Forensic Science Improvement Competitive Grant Program

Item No. 3

Department of Public Safety and Justice Services on behalf of the Medical Examiner’s Office, submitting a Grant application to U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$433,508.00 to develop a comprehensive program for reporting, processing, and identification efforts of human remains in connection with the FY2024 Missing and Unidentified Human Remains (MUHR) Program for the period 10/1/2024 to 9/30/2027.

Funding Source: FY2024 Missing and Unidentified Human Remains (MUHR) Grant

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend User License Agreement	Permitium LLC	Sole services for the configuration and implementation of an online weapons permit	\$-0-	Sheriff’s Department	1/1/2022 – 12/31/2024 to extend the	(Original) Revenue Generating	8/29/2024 (Executive) 8/29/2024 (Law)

	(via Contract No. 3005)		application platform for the Concealed Weapons Licensing Unit			time period to 12/31/2025		
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LPA Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2022-0298	Resurfacing of Clague Road from Lorain Road to Marion Road in the City of North Olmsted – Council District 1	\$892,307.00	\$892,307.00	\$250,000.00 – Road and Bridge Fund \$642,307.00 – City of North Olmsted	11/6/2023

Item No. 5

Purchases Processed Not-to-Exceed \$5,000.00 for the period 8/1/2024 – 8/31/2024 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “09/09/2024 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:25 a.m.