

Minutes  
Cuyahoga County Board of Control  
Monday, January 30, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers Fiscal Officer (alternate for Chris Ronayne, County Executive)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
James Boyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilmember Meredith Turner  
Councilmember Dale Miller

**II. – REVIEW MINUTES – 1/23/2023**

Michael Chambers motioned to approve the minutes from the January 23, 2023 meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

There was no public comment.

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-50**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Home Depot U.S.A, Inc. in the total amount not-to-exceed \$49,500.00 for routine equipment and material purchases for the period 1/1/2023 – 12/31/2023 for various divisions:
- 1) Facilities Division in the amount not-to-exceed \$19,250.00
  - 2) Road and Bridge Division in the amount not-to-exceed \$2,000.00
  - 3) Road and Bridge – Fleet Division in the amount not-to-exceed \$2,500.00

- 4) Sanitary Division in the amount not-to-exceed \$21,750.00
- 5) Animal Shelter in the amount not-to-exceed \$4,000.00

b) Recommending an award on Purchase Order No. 22005351 to Home Depot U.S.A., Inc. in the total amount not-to-exceed \$49,500.00 for routine equipment and material purchases for various divisions, as listed above.

Funding Source: 39% General Fund, 9% Road and Bridge Fund, 44% Sanitary Sewer Fund, and 8% Dog and Kennel Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-50 was approved by unanimous vote.

**BC2023-51**

Department of Public Works, recommending an award on RQ10735 and enter into Purchase Order No. 23000209 with Crane and Machinery, Inc. (19/2) in the amount not-to-exceed \$214,663.00 for (1) new, never titled Manitex A62 Bucket Truck.

Funding Source: Road & Bridge Fund

Thomas Pavich, Department of Public Works, presented.

Dale Miller asked who the other bidder was and how much did they bid; asked is the price fixed or are they going to come back later and say the price went up and it's going to be more money.

James Boyle asked when are we going to get it; asked do we have an old one we are phasing out.

Michael Chambers motioned to approve the item, Meredith Turner seconded. Item BC2023-51 was approved by unanimous vote.

**BC2023-52**

Department of Public Works, submitting an amendment to Contract No. 2187 with CRS Metalworx, Incorporated for Soldiers and Sailors Monument HVAC Alterations to change the scope of services, effective upon signatures of all parties, and for additional funds in the amount not-to-exceed \$55,617.19

Funding Source: Capital Improvements

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-52 was approved by unanimous vote.

**BC2023-53**

Department of Public Works, submitting an amendment to Contract No. 2223 with Trane U.S., Inc. to refurbish the existing chillers from the HVAC system at the Jane Edna Hunter Building for the period 12/1/2021 – 7/31/2022, to extend the time period to 5/31/2023, to expand the scope of services, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$69,000.00.

Matthew Rymer, Department of Public Works, presented.

James Boyle asked were these not anticipated at the outset of the project; asked how old the chillers are; asked were these unforeseen issues that came up after the contract started.

Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-53 was approved by unanimous vote.

**BC2023-54**

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in a Revenue Generating Agreement with The Cleveland Police Historical Society in the amount not-to-exceed \$10.00 to lease 4,000 square feet of space in the City of Cleveland Police Department Headquarters Building located at 1300 Ontario Street, Cleveland for the Cleveland Police Museum for the period 01/01/2023 - 12/31/2025.
  
- b) Recommending an award and enter into a Revenue Generating Agreement (via Contract No. 3019) with The Cleveland Police Historical Society in the amount not-to-exceed \$10.00 to lease 4,000 square feet of space in the City of Cleveland Police Department Headquarters Building located at 1300 Ontario Street, Cleveland for the Cleveland Police Museum for the period 01/01/2023 - 12/31/2025.

Funding Source: Revenue Generating

John Myers, Department of Public Works, presented.

James Boyle asked is Cleveland Police Department staying there; asked if presumably the historical society would move to the new site; asked what is the long term expectation of this building.

Michael Chambers motioned to approve the item, Dale Miller seconded. Item BC2023-54 was approved by unanimous vote.

**BC2023-55**

Department of Public Works, recommending an award and enter into Agreement No. 3059 with Cuyahoga Soil and Water Conservation District in the total amount not-to-exceed \$14,500.00 for technical assistance with various activities in connection with the implementation of soil and water conservation measures for the period 3/27/2023 – 3/26/2024:

- a) for Storm Water Pollution activities associated with National Pollutant Discharge Elimination System construction activities in the amount not-to-exceed \$8,500.00.
- b) for Public Involvement and Public Education Program activities in the amount of not-to-exceed \$6,000.00.

Funding Source: \$8,500.00 - Road and Bridge Fund and \$6,000.00 - Sanitary Operating Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item, Dale Miller seconded. Item BC2023-55 was approved by unanimous vote.

**BC2023-56**

Department of Information Technology ~~on behalf of~~ **and the** Court of Common Pleas, recommending an award on Purchase Order No. 23000296 to Ohio State University dba OARnet in the amount not-to-exceed \$65,793.65 for upgrades, support and maintenance on VmWare software subscriptions for the period 2/13/2023 – 2/12/2024.

Funding Source: General Fund

Jeanelle Greene, presented. There were no questions. Michael Chambers motioned to approve the item as amended, Meredith Turner seconded. Item BC2023-56 was approved by unanimous vote, as amended.

**BC2023-57**

Department of Information Technology on behalf of Health and Human Services, recommending an award on Purchase Order No. 23000314 to Ohio State University dba OARnet in the amount not-to-exceed \$12,187.50 for upgrades, support and maintenance on vSAN7 and VmWare software subscriptions for the period 2/13/2023 – 2/12/2024.

Funding Source: ~~Human Services – Information Service fund~~ **Health and Human Services Levy Fund**

Jeanelle Greene, presented.

Leigh Tucker asked if the funding source listed is correct.

Michael Chambers motioned to approve the item as amended, Meredith Turner seconded. Item BC2023-57 was approved by unanimous vote, as amended.

**BC2023-58**

Office of the Medical Examiner,

- a) Submitting an RFP exemption, which will result in an award recommendation to Thermo Electron North America, LLC in the amount not-to-exceed \$20,640.00 for replacement of a Turbopump on a Q Thermo Vanquish (flex) Mass Spectrometer.

- b) Recommending an award on Purchase Order No. 230000408 to Thermo Electron North America, LLC in the amount not-to-exceed \$20,640.00 for replacement of a Turbopump on a Q Thermo Vanquish (flex) Mass Spectrometer.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item, Meredith Turner seconded. Item BC2023-58 was approved by unanimous vote.

**BC2023-59**

Public Defender's Office, submitting a Memorandum of Understanding (via Contract No. 3089) with The Lakewood Municipal Court to outline the roles and responsibilities of the Public Defender's Office in the amount not-to-exceed \$225,014.40 to provide a full-time assistant public defender for representation of indigent criminal defendants in the Lakewood Municipal Court in connection with the Ohio Court Backlog Reduction Program, effective upon approval by the Board of Control to 4/30/2024.

Funding Source: Revenue Generating

Cullen Sweeney, Public Defender's Office, presented.

Dale Miller stated that he supports this much needed service in his district. James Boyle stated that he also supports this service; asked are other districts looking for similar grants for this much needed service; asked does Cleveland use the Legal Aid Society or do they use us; asked will the relationship with Lakewood be similar to that with the City of Cleveland; asked does Parma have Public Defenders.

Dale Miller motioned to approve the item, James Boyle seconded. Item BC2023-59 was approved by unanimous vote.

**BC2023-60**

Department of Health and Human Services/Cuyahoga Job and Family Services,

a) Submitting an RFP exemption, which will result in an payment to Towards Employment, Incorporated in the total amount not-to-exceed \$8,974.11 for reconciliation of invoices in connection with the Cuyahoga County Fatherhood Initiative for the Network 4 Success Fatherhood Program between 06/01/2020-07/31/2020.

b) Recommending a payment to Towards Employment, Incorporated in the total amount not-to-exceed \$8,974.11 for reconciliation of invoices in connection with the Cuyahoga County Fatherhood Initiative for the Network 4 Success Fatherhood Program between 06/01/2020-07/31/2020.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item, Meredith Turner seconded. Item BC2023-60 was approved by unanimous vote.

### C. Exemptions

#### BC2023-61

Department of Health and Human Services/Office of Homeless Services, requesting approval of an exemption from aggregation of contracts on RQ10456 with various providers in the total amount of \$6,946,477.00 for various services in connection with the Cuyahoga County Homeless Continuum of Care program for various time periods - (Exemption from Aggregation of Contracts-County Code 501.05(C), Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No. ~~0~~2012-0015, Section 3.5.b.

#### 9/1/2022 - 8/31/2023

- a) Fairhill Partners in the amount of \$22,500.00 for emergency shelter and supportive services for seniors.
- b) Family Promise in the amount of \$68,800.00 for emergency shelter services for families.
- c) Mental Health Services for Homeless Persons dba Frontline Service
  - 1) for Cleveland Mediation Center's prevention services in the amount of \$34,053.00
  - 2) for Diversion Prevention in the amount of \$132,721.00
- d) West Side Catholic Center for emergency shelter services for families in the amount of \$63,730.00
- e) YMCA of Greater Cleveland for operation of Y-Haven for emergency shelter services for single men in the amount of \$33,309.00

#### 1/1/2023 - 12/31/2023

- f) Lutheran Metropolitan Ministry in the amount of \$2,231,638.00 for the operation of the emergency shelter for single adult men.
- g) Mental Health Services for Homeless Persons dba Frontline Service
  - 1) for North Point's transitional housing services for young adults in the amount of \$1,422,933.00
  - 2) for Coordinated Intake's centralized shelter prevention services in the amount of \$400,000.00
- h) YWCA of Greater Cleveland, for operation of emergency shelter for women in the amount of \$2,536,793.00

Funding Source: ~~General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services~~ **95% Health and Human Services Levy and 5% Emergency Solutions Grant Fund**

Marcos Cortes, Department of Health and Human Services, presented.

Dale Miller asked why funding source being changed.

Michael Chambers motioned to approve the item as amended, Dale Miller seconded. Item BC2023-61 was approved by unanimous vote, as amended.

## **BC2023-62**

Department of Health and Human Services/Office of Homeless Services, requesting approval of an exemption from aggregation of contracts on RQ8737 with various providers in the total amount of \$10,001,999.96 for alternative housing and related services and support for COVID Recovery for the Continuum of Care program for the period ~~1/1/2023~~ **9/1/2022** – 12/31/2023 - (Exemption from Aggregation of Contracts-County Code 501.05(C), Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No. ~~0~~**2012-0015**, Section 3.5.b.

- i) Lutheran Metropolitan Ministry for youth drop-in services in the amount of \$247,113.00
- j) EDEN Inc.
  - 1) for diversion services in the amount of \$2,654,343.00
  - 2) for building rehabilitation in the amount of \$3,800,000.00
- k) The Haven Home for building rehabilitation and system repair in the amount of \$110,930.00
- l) Joseph's Home for homeless prevention strategies in the amount of \$605,000.00
- m) Stella Maris Inc. for building rehabilitation and repair in the amount of \$176,068.96
- n) YMCA of Greater Cleveland
  - 1) for building rehabilitation and repair in the amount of \$627,786.00
  - 2) for shelter and treatment services in the amount of \$313,922.00
- o) YWCA of Greater Cleveland
  - 1) for rental assistance and supportive services in the amount of \$500,000.00
  - 2) for the A Place 4 Me initiative to prevent youth homelessness in the amount of \$202,000.00
- p) Mental Health Services for Homeless Persons dba Frontline Service for eviction prevention services in the amount of \$314,837.00
- q) CHN Housing Partners for a construction project in the amount of \$450,000.00

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item as amended, Meredith Turner seconded. Item BC2023-62 was approved by unanimous vote.

## **D. - Consent Agenda**

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve Consent Agenda Item No. BC2023-63 through BC2023-65; Meredith Turner seconded. The Consent Agenda items were approved by unanimous vote.

## **BC2023-63**

Fiscal Office, submitting an amendment to Contract No. 625 with Direct Travel dba Professional Travel, Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 – 12/31/2022 to extend the time period to 1/5/2025.

Funding Source: n/a

**BC2023-64**

Fiscal Department, presenting proposed travel/membership requests for the week of 1/30/2023

Department	Organization	Membership Dues	Dates of Membership	Funding Source
Department of Health and Human Services	2023 Ohio Job & Family Services Directors' Association	\$17,840.18	1/1/23 – 12/31/23	50% Ohio Department of Job and Family Services 50% Health and Human Services Levy

Purpose of Membership:

History

Established in 1946, the Ohio Job and Family Services Directors' Association (OJFSDA) is a non-profit statewide organization which represents Ohio's 88 County Departments of Job and Family Services (CDJFS).

What We Do

OJFSDA and its membership work directly with the Ohio Department of Job and Family Services and other state agencies to develop responsive and effective employment, training and human services programming. The organization is an office of professionals who assist the membership with the day-to-day communication and facilitation of their activities in the CDJFS system.

OJFSDA communicates key issues and solutions regarding the delivery of social services, to Ohio policymakers, legislators, and other decision makers. OJFSDA promotes effective relationships and cooperation between the state ODJFS, Boards of County Commissioners, and other stakeholders.

Dept:	Department of Information Technology							
Event:	ESRI Midwest User Conference							
Source:	Esri, Inc							
Location:	Chicago, IL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Thomas Fisher	2/21/23-2/23/23	\$349.00	\$93.00	\$396.82	\$41.00	\$151.97	\$1,031.79	Real Estate Assessment Fund
Dan Giersz	2/21/23-2/23/23	\$0.00	\$93.00	\$396.81	\$5.00	\$151.97	\$646.78	Real Estate Assessment Fund



- \*Paid to host- One registration fee for both attendees
- \*\*Staff reimbursement
- \*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

**Purpose:**

The 2023 Esri Midwest Users Conference in Chicago, IL is two days of inspiring sessions, training, and networking. Learning from thought leaders and discovering how they’re leveraging GIS to solve problems, create shared understanding, and map common ground.

Dan Giersz and Tom Fisher are scheduled to present the Cuyahoga County Fiscal GIS Hub site developed with Esri technology. The event will also allow us to participate in education that is directly applicable to our local government GIS work. Other County GIS departments across the Midwest will be presenting on their projects that directly relate to work we perform at Cuyahoga County. We will meet with peers from other Midwest local governments and counties to find out what’s working at their counties and connect with them after to continue sharing solutions and ideas. Building a network of professional colleagues in GIS is invaluable when bringing the best-in-class ideas back to Cuyahoga for our citizens.

Dept:	Sheriff’s Department							
Event:	National Computer Forensics Institute and Digital Currency Course							
Source:	United States Secret Service National Computer Forensics Institute							
Location:	Hoover, AL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Danney Nukta	2/13/23-2/17/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	n/a

- \*Paid to host
- \*\*Staff reimbursement
- \*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

**Purpose:**

To travel to Hoover, AL to attend a Digital Currency Course to continue education and training to gain a better understanding and necessary skills for the Financial Crimes Task Force with the US Secret Service. There is no cost for this training, all airfare and lodging cost is included.

**BC2023-65**

Department of Purchasing, presenting proposed purchases for the week of 1/30/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000062	(2) F5 BIG-IP Advanced Firewall Licenses software and maintenance service for the period 2/21/2023 – 8/20/2023	Department of Information Technology	Advizex Technologies, LLC	\$18,826.88	General Fund
23000232	(13) Brushed, stainless steel recessed deal trays with flip lids for Jail 1 Project	Department of Public Works	DK Hardware Supply	\$16,084.28	General Fund
23000107	Purchase of (4,000) male inmate orange shirts and (4,000) pants for inventory	Sheriff's Department	Acme Supply Co.	\$46,000.00	General Fund
23000109	Purchase of (1,440) female inmate navy shirts and (1,440) pants for inventory	Sheriff's Department	Acme Supply Co.	\$16,560.00	General Fund
23000210	(1,000) Cases of C-fold 1-ply paper towels	Sheriff's Department	SOS Speedy Office Supply DBA United Business Supply	\$22,260.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000032	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Ncompas Business Solutions	\$8,598.00	Health & Human Services Levy Fund
23000054	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Large Car Transport, LLC	\$18,138.00	Health & Human Services Levy Fund
23000055	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Large Car Transport, LLC	\$36,276.00	Health & Human Services Levy Fund

23000074	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Anna Maria of Aurora	\$8,821.00	Health & Human Services Levy Fund
23000175	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Leek Pipe Organ	\$14,048.00	Health & Human Services Levy Fund
23000033	Concrete for various county projects	Department of Public Works	Campbell Concrete & Supply	Not-to-exceed \$49,999.00	Road and Bridge Fund

\*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

\*\*Approval No. BC2022-797 dated 12/19/2022, which approved an alternative procurement process and resulted in various award recommendations to Campbell Concrete & Supply, Carr Bros. and Rockport Ready Mix in the total amount not-to-exceed \$320,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County, effective 12/19/2022, for a period of two (2) years.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting an Agreement of Cooperation with the City of Brook Park for resurfacing of Holland Road from Eastland Road to Engle Road in the City of Brook Park.

Funding Source: \$250,000.00 Road and Bridge Funds and \$326,500.00 City of Brook Park.

**Item No. 2**

Department of Public Works, submitting an Agreement of Cooperation with the City of Cleveland for the reconstruction of Lee Road from McCracken Road to Miles Avenue in the City of Cleveland.

Funding Source: \$250,000.00 Road and Bridge Funds and \$570,930.00 City of Cleveland.

**Item No. 3**

Department of Public Works, submitting an Agreement of Cooperation with the City of Rocky River for the resurfacing of Hilliard Boulevard from Gasser Boulevard to Wooster Road in the City of Rocky River.

Funding Source: \$239,000.00 Road and Bridge Funds and \$239,000.00 City of Rocky River

**Item No. 4**

Cuyahoga County Law Library, requesting authority to submit a grant application to the Statewide Consortium of County Law Library Resources Boards to receive a 25% credit off of the 2% dues, which are due to the Consortium for FY2023 dues.

Funding Source: Statewide Consortium of County Law Library Resources Board

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:34 a.m.