

Minutes

Cuyahoga County Board of Control  
Monday, April 10, 2022 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Katherine Gallagher, Chief of Operations & Innovation (Alternate for Chris Ronayne)  
Michael Chambers, Fiscal Officer, Fiscal Office, serving as Chairman  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
James Boyle, County Council, (Alternate for Pernell Jones)  
Councilmember Dale Miller, County Council  
Councilmember Meredith Turner, County Council

**II – REVIEW MINUTES – 4/3/2023**

Michael Chambers motioned to approve the minutes from the April 3, 2023 meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

Mary Treece made a public comment in support of the approval for BC2023-183.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**BC2023-183**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ8737 and enter into Contract No. 2874 with Lutheran Metropolitan Ministry (59/18) in the amount not-to-exceed \$247,113.00 for rehabilitation and repair services for the youth drop-in center in connection with alternative housing and related services and support for COVID Recovery for the period 1/1/2023 – 12/31/2023. It is expressly agreed that while the Board of Control is being asked to make this award on RQ8737, the Executive shall not execute Contract No. 2874 until and unless Case No. CV-23-976612 in the Court of Common Pleas Cuyahoga County, Ohio is resolved to the satisfaction of the Cuyahoga County Director of Law.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

David Merriman, Department of Health and Human Services, and Jerad Zibritosky and Greg Huth, Department of Law, presented. Dale Miller asked are there any objections from the Department of Law regarding the use of the language provided regarding the approval of this item; stated that although in support of this item, would like to proceed with caution due to the pending court case. Katherine Gallagher asked with the language changes, would we move forward once the City of Cleveland moves forward with issuing the permits; asked if this is appealed, would it be in the County's best interest to move forward. James Boyle asked if the Department of Law would provide a satisfactory ruling once the adjudication has been resolved; asked how to ensure that both the County Executive and County Council would be in agreement with how to proceed moving forward with this item. Meredith Tucker stated that she is in support of the effort and appreciates the public comments in support. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-183 was approved by unanimous vote.

## **B. – New Items for Review**

### **BC2023-201**

Department of Public Works, submitting an amendment to Agreement No. 2398 among Board of Park Commissioners of the Cleveland Metropolitan Park District and Northeast Ohio Regional Sewer District for sewer maintenance services and disposal of wastewater sewer grit for the period 4/18/2022 – 4/17/2023 to extend the time period to 10/17/2023, to increase the rate per ton, effective upon signatures of all parties, and for additional revenue in the amount not-to-exceed \$100,000.00.

Funding source: Revenue Generating

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-201 was approved by unanimous vote.

### **BC2023-202**

Department of Public Works, submitting an amendment to Contract No. 2405 with Tri Mor Corporation for resurfacing of Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma in connection with the 2021- 2024 Transportation Improvement Program and for additional funds in the amount not-to-exceed \$102,191.23.

Funding Source: 63% Federal, 20% Ohio Public Works Commission, 8.5% Road and Bridge Fund and 8.5% municipalities.

Nichole English, Department of Public Works, presented. James Boyle asked does the percentage of participation financially still applicable with the additional funding; asked is there an estimate of completion. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-202 was approved by unanimous vote with Katherine Gallagher abstaining.

### **BC2023-203**

Department of Purchasing, recommending an award on RQ8802 and enter into Contract No. 3267 with Brink's U.S., a Division of Brink's, Incorporated (20/1) in the amount not-to-exceed \$250,000.00 for armed guard and armored truck services for various County Departments, effective upon signatures of all parties for the period 1/1/2023 – 12/31/2023.

Funding Source: 52% General Fund, 17% Cuyahoga Support Enforcement and 31% Other Health & Safety

Paul Porter, Department of Purchasing, presented. James Boyle asked what is funding based upon. Dale Miller asked are there any other vendors that could potential provide this service; asked is there a possibility to create a master contract for this service. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-203 was approved by unanimous vote.

**BC2023-204**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$7,874.93 for a state contract purchase of (3) additional security cameras, (1) monitor, wall-bracket, and various accessories for installation and set-up for the Personnel Review Commission.
- b) Recommending an award on Purchase Order No. 23001058 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$7,874.93 for a state contract purchase of (3) additional security cameras, (1) monitor, wall-bracket, and various accessories for installation and set-up for the Personnel Review Commission.

Funding Source: General Fund

Kristin Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-204 was approved by unanimous vote.

**BC2023-205**

Department of Information Technology, submitting an amendment to Contract No. 863 (fka Contract No. 189) with Provato, LLC for sourcing of temporary information technology staff augmentation services for the period 12/7/2020 - 12/6/2023 extend the time period to 12/6/2024 for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: General Fund

Kristen Kaspar and Jeremy Mio, Department of Information Technology, presented. James Boyle asked what public website is utilizing this software; asked is more staff being hired for this project. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-205 was approved by unanimous vote.

**BC2023-206**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to BPS Technologies in the amount not-to-exceed \$23,418.12 for a state contract purchase of maintenance and software support on the RightFax Enterprise Fax Manager server for the period 6/1/2023 – 5/31/2024.
- b) Recommending an award and enter into Contract No. 3244 with BPS Technologies in the amount not-to-exceed \$23,418.12 for a state contract purchase of maintenance and software support on the RightFax Enterprise Fax Manager server for the period 6/1/2023 – 5/31/2024.

Funding Source: 77% General Fund and 23% Health and Human Services Levy Fund

Kristin Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-206 was approved by unanimous vote.

**BC2023-207**

Department of Law,

- a) Submitting an RFP exemption which will result in an award recommendation to Calfee, Halter & Griswold LLP in the amount not-to-exceed \$17,500.00 to represent Cuyahoga County in connection with Internal Revenue Service’s audit of the County’s Various Purpose Sales Tax Revenue Bonds, Series 2014, for the period 02/09/2023 -12/31/2023.
- b) Recommending an award and enter into Contract No. 3247 with Calfee, Halter & Griswold LLP in the amount not-to-exceed \$17,500.00 to represent Cuyahoga County in connection with Internal Revenue Service’s audit of the County’s Various Purpose Sales Tax Revenue Bonds, Series 2014, for the period 02/09/2023 -12/31/2023.

Funding Source: General Fund

Greg Huth, Department of Law, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-207 was approved by unanimous vote.

**BC2023-208**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 1012 with CHN Housing Partners for utility assistance and financial counseling services for TANF-eligible residents for the period 4/1/2021 – 3/31/2023, to change the scope of services related to staffing, effective 4/1/2023, to extend the time period to 3/31/2024 and for additional funds in the amount not-to-exceed \$105,299.00.

Funding Source: Temporary Assistance for Needy Families Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-208 was approved by unanimous vote.

**BC2023-209**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. 2275 (fka Contract No. 6) with Case Western Reserve University on behalf of The Begun Center for Violence Prevention Research and Education and the Center of Innovative Practices Mandel School of Applied Social Science for evaluation services for various programs for the period 1/1/2019 – 12/31/2023 for additional funds in the amount not-to-exceed \$35,000.00.

Funding Source: Health and Human Services Levy Fund

Kathleen Tomasek, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-209 was approved by unanimous vote.

**BC2023-210**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. 1949 with Child Care Resource Center of Cuyahoga County dba Starting Point for implementation and management of the Child Care Access and Quality Expansion Program for the period 1/1/2022 – 12/31/2023, to expand the scope of services pertaining to the LENA Grow Program, effective upon signatures of all parties and for additional funds in the amount not-to-exceed \$39,103.00.

Funding Source: 98% Health and Human Services Levy Fund and 2% Cleveland Foundation Grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-210 was approved by unanimous vote with Paul Porter abstaining.

**BC2023-211**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ8737 and enter into Contract No. 2871 with CHN Housing Partners (59/18) in the amount not-to-exceed \$450,000.00 for a construction project in connection with the alternative housing and related services and support for COVID Recovery - Continuum of Care program for the period 1/1/2023 – 12/31/2023.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-211 was approved by unanimous vote.

**BC2023-212**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ8737 and enter into Contract No. 2877 with The Haven Home L.L.C. (59/18) in the amount not-to-exceed \$110,930.00 for building rehabilitation and system repair in connection with the alternative housing and related services and support for COVID Recovery - Continuum of Care program for the period 1/1/2023 – 12/31/2023.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-212 was approved by unanimous vote.

**D. - Consent Agenda**

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve Consent Agenda Item Nos. BC2023-213 through - 217; Michael Chambers seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2023-213**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). in the amount not-to-exceed \$1.00 for the month of March 2023 in accordance with EA02012-0001 on behalf of the following county agencies:

- a) Department of Information Technology
- b) Department of Health and Human Services
- c) Department of Health and Human Services/Division of Children and Family Services

Funding Source: Revenue Generating

**BC2023-214**

Department of Public Works, submitting amendments to various contracts with for construction material testing services for the period 9/3/2019 – 9/2/2022 to extend the time period to 12/31/2024; no additional funds required:

- a) Contract No. 897(fka Contract No. CE1900322) with ECS Midwest LLC
- b) Contract No. 1032 (fka Contract No. CE1900323) with Resource International.

Funding Source: Road and Bridge Fund

**BC2023-215**

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 401 with The MetroHealth System for an Opioid Treatment Program and addiction support services for inmates detained at the Cuyahoga County Corrections Center for the period 3/23/2021 – 3/22/2023 to extend the time period to 12/31/2024, no additional funds required.

Funding Source: Opioid Settlement 100%

**BC2023-216**

Fiscal Department, presenting proposed travel/membership requests for the week of 4/10/2023:

<i>Dept:</i>	<i>Department of Sustainability</i>							
<i>Event:</i>	<i>Microgrid Knowledge Conference</i>							
<i>Source:</i>	<i>Microgrid Knowledge</i>							
<i>Location:</i>	<i>Anaheim, CA</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Mike Foley</i>	<i>5/15/2023-5/17/2023</i>	<i>\$945.00</i>	<i>\$0.00</i>	<i>\$450.00</i>	<i>\$160.00</i>	<i>\$300.00</i>	<i>\$1,855.00</i>	<i>General Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\* Airfare will be covered by a contract with the County's Travel Vendor*

*Purpose:*

*Microgrid Knowledge is the leading thought leader, organizer, and convener of microgrid related work in the United States. I have been asked to speak in a session at the Conference to talk about our new County Utility and the microgrid related work we will be engaging in.*



<i>Dept:</i>	<i>County Council</i>							
<i>Event:</i>	<i>Cleveland Civic Leaders Trip</i>							
<i>Source:</i>	<i>The Greater Cleveland Partnership</i>							
<i>Location:</i>	<i>Dublin, Ireland</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Pernel Jones</i>	<i>5/19/2023-5/23/2023</i>	<i>\$3,195.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$3,195.00</i>	<i>General Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\* Airfare will be covered by a contract with the County's Travel Vendor*

*Purpose:*

*The purpose of this trip is to provide daily nonstop air service from Cleveland to Europe, and to make Cuyahoga County a more attractive location for private businesses to locate by maintaining this daily nonstop air service to Europe.*

<i>Dept:</i>	<i>County Executive</i>							
<i>Event:</i>	<i>Cleveland Civic Leaders Trip</i>							
<i>Source:</i>	<i>The Greater Cleveland Partnership</i>							
<i>Location:</i>	<i>Dublin, Ireland</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>Christopher Ronayne</i>	<i>5/19/2023-5/23/2023</i>	<i>\$3,195.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$3,195.00</i>	<i>General Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

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*Purpose:*

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<i>Dept:</i>	<i>Communications</i>							
<i>Event:</i>	<i>Cleveland Civic Leaders Trip</i>							
<i>Source:</i>	<i>The Greater Cleveland Partnership</i>							
<i>Location:</i>	<i>Dublin, Ireland</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals **</i>	<i>Lodging **</i>	<i>Ground TRN/ Mileage **</i>	<i>Air ***</i>	<i>Total</i>	<i>Funding Source</i>
<i>David Razum</i>	<i>5/19/23-5/23/23</i>	<i>\$3,195.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$3,195.00</i>	<i>General Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\* Airfare will be covered by a contract with the County's Travel Vendor*

*Purpose:*

*The purpose of this trip is to provide daily nonstop air service from Cleveland to Europe, and to make Cuyahoga County a more attractive location for private businesses to locate by maintaining this daily nonstop air service to Europe.*

**BC2023-217**

Department of Purchasing, presenting proposed purchases for the week of 4/10/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
23001475	Asphalt for Road and Bridge Projects	Department of Public Works	Stoneco Inc. dba Allied Corp	Not-to-exceed \$30,000.00	Road and Bridge Fund
23001607	Ventilation coil for the Justice Center	Department of Public Works	Eierdam & Associates, Inc.	\$6,234.00	General Fund
23001537	(1) Positive pressure manifold system with installation kit for use by the Toxicology Department	Medical Examiner's Office	United Chemical Technologies dba UCT, LLC	\$9,851.60	Opioid Funds
23001590	(1) Powerplex Fusion System kit for use by the Parentage Department	Medical Examiner's Office	Promega Corporation	\$5,345.92	General Fund
23001041	Replacement furniture for employee training room: (2) benches, (1) message center, (8) stools, (24) stackable chairs, (24) whiteboard tables and (1) flipper table	Sheriff's Department	Inkvia Inc.	\$15,159.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
23001574	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Anna Maria of Aurora Inc.	\$20,342.00	Health & Human Services Levy Fund

\*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

**V. OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
RQ 44122	Amend Contract No. 2373 (fka Contract No. 488)	OhioGuidestone	Out-of-School Youth Program for the Comprehensive Case Management Employment Program – Employment, Education and Training Services for young adults in connection with the Workforce Innovation and Opportunity Act, <b>to change the scope of services, effective upon signature of all parties, as listed in Exhibit C</b>	\$-0-	Department of Workforce Development	7/1/2019 – 6/30/2023	(Original) 71% Workforce Innovation and Opportunity Act Fund and 29% Temporary Assistance to Needy Families Fund	3/30/2023 (Executive) 3/29/2022 (Law Dept.)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:36 a.m.