

Minutes
Cuyahoga County Board of Control
Monday, May 1, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman.
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – April 24, 2023

Michael Chambers motioned to approve the minutes from the April 24, 2023 meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-264

Department of Public Works,

- a) Requesting authority to apply for grant funds from the State of Ohio, Department of Transportation Office of Aviation in the amount of \$777,487.00 for rehabilitation of Aprons D1, D2, & D3 at the Cuyahoga County Airport in connection with ODOT Project Number 23-05, effective 5/1/2023 to 12/31/2023.

- b) Submitting a grant award with State of Ohio, Department of Transportation Office of Aviation in the amount of \$777,487.00 for rehabilitation of Aprons D1, D2, & D3 at the Cuyahoga County Airport in connection with ODOT Project Number 23-05 effective 5/1/2023 to 12/31/2023.

Funding Source: \$500,000.00 State of Ohio, Department of Transportation and \$277,487.00 Cash Match – General

Nichole English, Department of Public Works, presented. Dale Miller asked did we apply for any federal assistance for this project; asked if this item is included in the 2023 Capital plan; asked is the general fund money coming out of the counties Capital subsidy that's in the general fund or coming from a different source; asked whether there is money in the Airport budget for this; asked is this part of Development's budget or is it Public Works. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-264 was approved by unanimous vote.

BC2023-265

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Kufleitner Chrysler Dodge Jeep Ram in the amount not-to-exceed \$250,850.00 for (7) replacement, new-never titled, 2022 City Cargo Vans for use by the Facilities Division.
- b) Recommending an award on Purchase Order No. 23001444 to Kufleitner Chrysler Dodge Jeep Ram in the amount not-to-exceed \$250,850.00 for (7) replacement, new-never titled, 2022 City Cargo Vans for use by the Facilities Division.

Funding Source: Fleet Services Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked whether there are any concerns for ongoing maintenance and the ability to get parts after a few years given the vans are discontinued; asked how the price compared to what was expected. James Boyle asked whether there is a state contract for this purchase. Dale Miller motioned to approve the item; James Boyle seconded. Item BC2023-265 was approved by unanimous vote.

BC2023-266

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to River City Furniture dba The RCF Group in the amount not-to-exceed \$30,913.70 for a Joint Cooperative Purchase of (21) Chairs to be delivered and installed at the County Courthouse.
- b) Recommending an award and enter into Purchase Order No. 23001842 with River City Furniture dba The RCF Group in the amount not-to-exceed \$30,913.70 for a Joint Cooperative Purchase of (21) Chairs to be delivered and installed at the County Courthouse.

Funding Source: Capital Project Funds

Matthew Rymer, Department of Public Works, presented. Meredith Turner asked when the last time they received new chairs; asked how bad the chairs were; asked will the used chairs be donated or thrown away. Dale Miller asked for a description of the chairs priced between \$1,300 - \$1,400 each that seems like a lot of money for a chair. James Boyle asked since the Court of Appeals is part of the State court as well, is the state covering any of these costs; asked for confirmation on whether both the fixtures and the furniture had to be thrown out as well. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-266 was approved by unanimous vote.

The following item was transferred at the request of Council President to County Council pursuant to Section 501.04(k) of the County Code.

~~BC2023-267~~

~~Department of Public Works, submitting an amendment to Contract No. 1487 with Partners Environmental Consulting Inc. for general environmental consultant services for the period 6/1/2020 – 5/31/2023 to extend the time period to 12/31/2025 and for additional funds in the amount not to exceed \$500,000.00.~~

~~Funding Source: General Fund~~

BC2023-268

Department of Public Works, recommending an award on RQ10143 and enter into Contract No. 3202 with Airgas USA, LLC (11/1) in the amount not-to-exceed \$275,000.00 for the purchase of various bottled gases for various county departments, effective upon signatures of all parties for a period of 3 years.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-268 was approved by unanimous vote.

BC2023-269

Department of Development, recommending an award and enter into Agreement No. 3280 with City of Euclid in the amount not-to-exceed \$455,426.00 for HOME funded activities for the period 5/1/2023 - 4/30/2025.

Funding Source: HOME Investment Partnership Program Grant

Prentis Jackson, Department of Development, presented. Meredith Turner asked what the acronym for “HOME” Investment Partnership stands for; James Boyle asked what cities are in the consortium. Katherine Gallagher asked if the funding is just for entitlement cities. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-269 was approved by unanimous vote.

BC2023-270

Department of Development, recommending an award and enter into Agreement No. 3281 with City of Parma in the amount not-to-exceed \$90,000.00 for HOME funded activities for the period 5/1/2023 – 4/30/2025.

Funding Source: HOME Investment Partnership Program Grant

Prentis Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-270 was approved by unanimous vote.

BC2023-271

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$119,272.50 for a state contract purchase for bi-directional data interface enabling data-exchange between the Infor Time and Attendance System and the Galaxy Access Control System effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3232 with Integrated Precision Systems, Inc. in the amount not-to-exceed \$119,272.50 for a state contract purchase for bi-directional data interface enabling data-exchange between the Infor Time and Attendance System and the Galaxy Access Control System effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Dale Miller motioned to approve the item; Michael Chambers seconded. Item BC2023-271 was approved by unanimous vote.

BC2023-272

Office of Innovation and Performance on behalf of the County Executive,

- a) Submitting an RFP exemption, which will result in an award recommendation to Stella Maris, Inc. in the amount not-to-exceed \$150,000.00 in support of building renovations at 2270 Professor Avenue, Cleveland for increase in bed capacity in connection with residential treatment services effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3194 with Stella Maris, Inc. in the amount not-to-exceed \$150,000.00 in support of building renovations at 2270 Professor Avenue, Cleveland for

increase in bed capacity in connection with residential treatment services effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Catherine Tkachyk, Office of Innovation and Performance, presented. Dale Miller asked with this assistance is the project fully funded or do they need additional funding; asked when the project will start and the bed capacity; requested department to follow-up with a response to Council members. Dale Miller motioned to approve the item; James Boyle seconded. Item BC2023-272 was approved by unanimous vote.

BC2023-273

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Gracehaven, Inc. in the amount not-to-exceed \$25,000.00 for Safe Space Housing services for Court referred youth for the period 7/1/2022 – 6/30/2023.
- b) Recommending an award and enter into Contract No. 2996 with Gracehaven, Inc. in the amount not-to-exceed \$25,000.00 for Safe Space Housing services for Court referred youth for the period 7/1/2022– 6/30/2023.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. Dale Miller commented that every RECLAIM is late; it's just part of the system it's not a big deal. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-273 was approved by unanimous vote.

~~Insurance requirements submitted 12/16/2022.~~

~~Insurance requirements received 1/17/2023.~~

~~Legal Approved contract on 3/3/2022,~~

~~4/5/2023 Assigned to Contract Specialist.~~

~~4/6/2023 E-mailed contract to vendor along with updated forms for vendor to submit.~~

~~4/10/2023 Received documents from vendor and signed contract.~~

~~4/10/23 Received Justification form signed by Director of Fiscal.~~

~~4/10/23 Received Court Administrator signature on the contract.~~

~~4/12/23 Uploaded all documents in INFOR for processing.~~

~~Total calendar days in INFOR for processing this contract: 1 Calendar Day.~~

BC2023-274

Clerk of Courts, recommending an award on Purchase Order No. 23001725 to the United States Postal Service in the amount not-to-exceed \$450,000.00 for the purchase of refill postage for the period 5/1/2023 – 9/30/2023 in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.

Funding Source: General Fund

Ta Shan Cole, Clerk of Courts, presented. James Boyle commented that at some point the state will say that all the stuff that we mail out maybe there could be an electronic component that would be helpful. Dale Miller commented that we might get into the 21st century. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-274 was approved by unanimous vote.

BC2023-275

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$9,457.50 for a state contract purchase of (60) cases of training ammunition for Law Enforcement Officers.
- b) Recommending an award and enter into Purchase Order No. 23001899 with Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$9,457.50 for a state contract purchase of (60) cases of training ammunition for Law Enforcement Officers.

Funding Source: Federal Equitable Sharing Account - Treasury

Chris Costin and Lieutenant, Timothy O'Connor, Sheriff's Department, presented. James Boyle asked how much ammunition that is and how long it will last. Dale Miller asked Chris how he spelled his last name. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-275 was approved by unanimous vote.

BC2023-276

Sheriff's Department recommending an award and enter into Contract No. 3185 with Lexipol LLC (92/1) in the amount not-to-exceed \$36,000.00 for a customized Wellness Application for use on all mobile devices in connection with FY2022 **Law Enforcement Mental Health and Wellness Act**, effective upon signatures of all parties for a period of 2 years.

Funding Source: FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Funds

Chris Costin, Sheriff's Department, presented. Dale Miller asked how this item was corrected to read. Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2023-276 was approved by unanimous vote as amended.

BC2023-277

Sheriff's Department, recommending an award and enter into Contract No. 3217 with Dr. Alice Vitello, PH.D., d.b.a. Dr. Alice Atalanta, Ph.D. LLC (65/1) in the amount not-to-exceed \$49,000.00 for law enforcement resilience training effective upon signatures of all parties through 8/31/2024.

Funding Source: FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Funds

Chris Costin, Sheriff's Department and Dr. Alice Atalanta, presented. Dale Miller thanked Dr. Atalanta for her willingness to serve in this important capacity and asked whether she was familiar with Malcolm Gladwell's related to his approach to life and death shoot – no to shoot kind of decisions; asked for some

quick ideas on most effective ways to dial down stress response in extremely difficult situations. Dale Miller wished her success in her work; there's just too many incidents, some of which could be prevented with the highest level of training. Meredith Turner asked whether she would undertake a new contract and provide new strategies for County Council; asked whether her approach to strategies is used in how places; asked how the program is working. Is there an App for County Council. James Boyle commented, for Council staff as well. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-277 was approved by unanimous vote.

BC2023-278

Medical Examiner's Office,

a) Submitting an RFP exemption, which will result in an award recommendation to B&H Foto & Electronics Corp. dba B&H in the amount not-to-exceed \$38,037.06 for a joint cooperative purchase of various audio-visual equipment and accessories for forensic photography.

b) Recommending an award on Purchase Order No. 23001929 to B&H Foto & Electronics Corp. dba B&H in the amount not-to-exceed \$38,037.06 for a joint cooperative purchase of various audio-visual equipment and accessories for forensic photography.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-278 was approved by unanimous vote.

BC2023-279

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption, which will result in an award recommendation to Fallsway Equipment Co. Inc. in the amount not-to-exceed \$8,222.50 for application of NFPA 1901 emergency vehicle striping and chevron for the Lake County HazMat Response Vehicle.

b) Recommending an award and enter into Purchase Order No. 23002062 with Fallsway Equipment Co. Inc. in the amount not-to-exceed \$8,222.50 for application of NFPA 1901 emergency vehicle striping and chevron for the Lake County HazMat Response Vehicle.

Funding Source: FY20 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-279 was approved by unanimous vote.

BC2023-280

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$100,000.00 for evidence-based, trauma-informed intake, assessment, and treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative effective upon signatures of all parties through 10/31/2024.

b) Recommending an award and enter into Contract No. 3271 with Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$100,000.00 for evidence-based, trauma-informed intake, assessment, and treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative effective upon signatures of all parties through 10/31/2024.

Funding Source: Health and Human Services Levy Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-280 was approved by unanimous vote.

BC2023-281

Department of Health & Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption, which will result in an award recommendation to Jim Stewart Transportation, LLC in the amount not-to-exceed \$5,032.25 for emergency placement transportation services provided on 10/1/2022 for the Out of Home Care program.

b) Recommending an award and enter into Purchase Order No. 23001724 with Jim Stewart Transportation, LLC in the amount not-to-exceed \$5,032.25 for emergency placement transportation services provided on 10/1/2022 for the Out of Home Care program.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-281 was approved by unanimous vote.

BC2023-282

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

a) Submitting an RFP exemption, which will result in an award recommendation to Soul Bird Consulting in the amount not-to-exceed \$24,750.00 for development of a team of facilitators to complete Biographical Timeline for trauma-informed assessments and training for multi-system facilitators for the period 3/1/2023 – 12/31/2023.

b) Recommending an award and enter into Contract No. 3227 with Soul Bird Consulting in the amount not-to-exceed \$24,750.00 for development of a team of facilitators to complete Biographical Timeline for trauma-informed assessments and training for multi-system facilitators for the period 3/1/2023 - 12/31/2023.

Funding Source: 50% Health and Human Services Levy Funds and 50% Ohio Job and Family Services

Kathleen Tomasek, Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-282 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-283 through BC2023-284; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-283

Fiscal Department, presenting proposed travel/membership requests for the week of 5/1/2023:

Amend Travel BC2023-30 to Replace Adam miller with Carmen Chapman-Cameron

Dept:	Department of Equity and Inclusion							
Event:	Workshop entitled “2023 B2GNOW Conference”							
Source:	B2Gnow							
Location:	Scottsdale, AZ							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source****
Carmen Chapman-Cameron	5/22/2023-5/25/2023	\$1799.00	\$152.00	\$0.00	\$145.00	\$800.00	\$2,896.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

B2GNow is an application utilized for data entry and reporting of financial tracking related to contract compliance goals. This workshop will expand our B2G system knowledge and enable us to become more efficient on everyday B2G system operations.

*Note: Lodging is included in the registration fee.

BC2023-284

Department of Purchasing, presenting proposed purchases for the week of 5/1/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23001741	Installation of parking gate, reader equipment and window tags at 1642 Lakeside Avenue	Department of Public Works	PSX, Inc.	\$16,130.00	General Fund
23001864	(1) Replacement, new, never titled, white 2023 Chevrolet Express 2500 Cargo Van	Department of Public Works	Dave Hallman Chevrolet	\$35,415.05	Fleet Operating Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23001882	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	West Side Deutscher Frauen Verein dba Altenheim	\$29,525.00	Health & Human Services Levy Fund
23001884	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	West Side Deutscher Frauen Verein dba Altenheim	\$28,285.00	Health & Human Services Levy Fund
23001621	Factory Authorized – Floor machine repairs**	Department of Public Works	Imperial Dade dba Nichols Paper & Supply Co.	\$8,961.91	Maintenance Garage Fund
23001748	Factory Authorized – Submersible pump with impeller, relay and cord parts**	Department of Public Works	Excel Fluid Group, LLC	\$9,855.00	Sanitary Funds

*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

**Approval No. BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers in the total amount not-to-exceed \$475,000.00 for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Workforce Development, submitting a Memorandum of Understanding with Local Workforce Area 3 partners to define the terms, roles responsibilities, and funding commitments the parties have negotiated and mutually agreed upon for the operation and funding of the local area Workforce Development System and the OhioMeansJobs Centers in Local Area 3 for the period 7/1/2023-6/30/2025.

Funding Source: N/A

Item No. 2

Sheriff’s Department,

- a) Requesting authority to apply for grant funds from the Ohio Office of Criminal Justice Services in the amount of \$1,532,448.48 for various recruitment and retention efforts to maintain staffing levels in connection with CCSD Recruitment and Retention Incentive Project for the period 7/1/2022 – 6/30/2024.
- b) Submitting a grant award with the Ohio Office of Criminal Justice Services in the amount of \$1,532,448.48 for various recruitment and retention efforts to maintain staffing levels in connection with CCSD Recruitment and Retention Incentive Project for the period 7/1/2022 – 6/30/2024.

Funding Source: Office of Criminal Justice Services (OCJS)

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Master Contract – Assign Contract 3245	Various Providers	Adoption services; to add Adoption STAR, Inc.; no additional funds required	\$-0-	Division of Children and Family Services	1/1/2023 – 12/31/2024	(Original) State Child Protection Allocation	4/21/2023
No RQ	Amend Master Contract – Assign Contract 3246	Various providers	Adoption services; to add Adoptions Together; no additional funds required	\$-0-	Division of Children and Family Services	1/1/2023 – 12/31/2024	(Original) State Child Protection Allocation	4/21/2023
No RQ	Amend Master Contract – Assign Contract 3291	Various providers	Adoption services; to add National Youth Advocate Program, Inc. (Georgia); no additional funds required	\$-0-	Division of Children and Family Services	1/1/2023 – 12/31/2024	(Original) State Child Protection Allocation	4/21/2023

VI – PUBLIC COMMENT

No Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:42 a.m.