



**Cuyahoga County Board of Control Agenda
Monday, May 15, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
4th Floor, Committee Room B**

This meeting is open to the public and may also be accessed via livestream using the following link:
<https://www.YouTube.com/CuyahogaCounty>

I – CALL TO ORDER

II. – REVIEW MINUTES – 5/8/2023

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-302

Department of Public Works, submitting an amendment to Contract No. 614 with Independence Excavating, Inc. for replacement of Memphis Road Bridge No. 00.62 over CSXT Railroad in the City of Brooklyn for additional funds in the amount not-to-exceed \$50,522.53.

Funding Source: 45% Federal, 15% Ohio Public Works Commission and 40% Road and Bridge

BC2023-303

Department of Public Works, submitting an amendment to Contract No. 2447 (fka 706; CE1600134) with CHMWarnick, LLC for asset management services for the Hilton Cleveland Downtown Hotel for the period 6/28/2016 – 6/30/2023 to extend the time period to 6/30/2024 for additional funds in the amount not-to-exceed \$264,000.00.

Funding Source: General Fund

BC2023-304

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to BMI Associates, Inc. dba BMI Productivity Solutions in the amount not-to-exceed \$11,477.00 for maintenance, support and training on Portfol Management Software for the period 5/6/2023 -5/5/2025.

- b) Recommending an award and enter into Contract No. 3374 with BMI Associates, Inc. dba BMI Productivity Solutions in the amount not-to-exceed \$11,477.00 for maintenance, support and training on Portfol Management Software for the period 5/6/2023 -5/5/2025.

Funding Source: General Fund

BC2023-305

Department of Information Technology on behalf of the Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$34,923.00 for a state contract purchase of (21) Meraki Wireless Access Points and (21) Meraki MR Enterprise Cloud Controller Licenses for a period of 10 years, effective Board of Control Approval.
- b) Recommending an award and enter into Purchase Order No. 23002002 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$34,923.00 for a state contract purchase of (21) Meraki Wireless Access Points and (21) Meraki MR Enterprise Cloud Controller Licenses for a period of 10 years, effective Board of Control Approval.

Funding Source: General Fund

BC2023-306

Department of Internal Audit,

- a) Submitting an RFP exemption, which will result in an award recommendation to Wolters Kluwer Financial Services in the amount not-to-exceed \$15,799.20 for the purchase of (6) TeamMate Audit Management Software User Licenses for the period 5/7/2023 – 5/6/2024.
- b) Recommending an award on Purchase Order No. 23002103 with Wolters Kluwer Financial Services in the amount not-to-exceed \$15,799.20 for the purchase of (6) TeamMate Audit Management Software User Licenses for the period 5/7/2023 – 5/6/2024.

Funding Source: General Fund

BC2023-307

Office of Human Resources, submitting an amendment to Contract No. 1234 (formerly CE2000495) with The Archer Company, LLC for Classification and Compensation Analysis for the period 2/3/2020 - 12/31/2023 to extend the time period to 12/31/2024, to change the terms of insurance and for additional funds in the amount not-to-exceed \$21,000.00 effective upon signatures of all parties.

Funding Source: General Fund

BC2023-308

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption, which will result in an award recommendation to Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$469,116.80 for implementing the Essential Behavioral Health Interventions and Criminogenic Needs Program for Severely Mentally Ill Offenders (BHI-CN Program) on behalf of the Cuyahoga County Adult Probation Department for the period 4/1/2023 – 6/30/2024.
- b) Recommending an award and enter into Contract No. 3343 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$469,116.80 for implementing the Essential Behavioral Health Interventions and Criminogenic Needs Program for Severely Mentally Ill Offenders (BHI-CN Program) on behalf of the Cuyahoga County Adult Probation Department for the period 4/1/2023 – 6/30/2024.

Funding Source: General Fund

BC2023-309

County Prosecutor, submitting an amendment to Contract No. 2296 with Dell Marketing L.P. for a state contract purchase of a Microsoft Enterprise Agreement for various licensing and support services for the period 1/22/2022 – 1/21/2025, to add (4) additional licenses, effective upon signatures of all parties and for additional funds in the amount not-to-exceed \$57,415.84.

Funding Source: General Fund

BC2023-310

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Federal Express Corporation in the amount not-to-exceed \$15,000.00 for shipping services for DNA-related results and materials for Parentage and DNA Department.
- b) Recommending an award and enter into Purchase Order No. 23002112 with Federal Express Corporation in the amount not-to-exceed \$15,000.00 for shipping services for DNA-related results and materials for Parentage and DNA Department.

Funding Source: General Fund

BC2023-311

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Fisher Scientific Company in the amount not-to-exceed \$32,435.99 for a state contract purchase of various laboratory equipment and supplies for Autopsy, Drug Chemistry and Toxicology departments.

- b) Recommending an award and enter into Purchase Order No. 23002122 with Fisher Scientific Company in the amount not-to-exceed \$32,435.99 for a state contract purchase of various laboratory equipment and supplies for Autopsy, Drug Chemistry and Toxicology departments.

Funding Source: General Fund

BC2023-312

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 3289 with Camp Ho Mita Koda Foundation (34/1) in the amount not-to-exceed \$18,600.00 for the Camp HOPE Summer Program, effective upon signatures of all parties through 7/28/2023.

Funding Source: Health and Human Services Levy Funds

BC2023-313

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 3380 with Digital Stakeout, Inc. (316/4) in the amount not-to-exceed \$13,260.00 for a web-based social media aggregation and threat detection tool and (8) user licenses for use by the Northeast Ohio Regional Fusion Center for the period 5/15/2023 -5/14/2024.

Funding Source: FY21 State Homeland Security Grant Program – Law Enforcement

BC2023-314

Department of Health and Human Services/Division of Children and Families Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$82,980.00 for a state contract purchase of (60) Microsoft Surface Laptops and (60) Case logic Carrying Case for 2023 Graduating Seniors transitioning.
- b) Recommending an award and enter into Purchase Order No. 23001813 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$82,980.00 for a state contract purchase of (60) Microsoft Surface Laptops and (60) Case logic Carrying Case for 2023 Graduating Seniors transitioning.

Funding Source: We will pay upfront through 70% Health and Human Services Levy and 30% Title IV-E. Then will receive 100% Reimbursement through TANF-Independent Living Funds.

BC2023-315

Department of Health and Human Services, Division of Children and Family Services, recommending an award and enter into Contract No. 3382 with AHIP Ohio Cleveland Enterprises LLC dba Embassy Suites Cleveland-Rockside (64-2) in the amount not-to-exceed \$25,000.00 for room rental, catering and audio-visual services for the 2023 Caregiver Training Conference to be held on 5/19/2023.

Funding Source: 66% Health & Human Services Levy and 34% Title IV-E.

C. – Consent Agenda

BC2023-316

Department of Public Works, submitting an amendment to Contract No. 3251 (fka Contract No. 2584) with AVI Foodsystems, Inc. for food service operations at the Cuyahoga County Justice Center Cafeteria for the period 7/1/2012 – 3/31/2023, to extend the time period to 6/30/2024.

Funding: General Fund (only if vendor experiences a loss of revenue)

BC2023-317

Fiscal Department, presenting proposed travel/membership requests for the week of 5/15/2023.

Dept:	County Executive							
Event:	EdRedesign’s By all Means Spring Convening							
Source:	EdRedesign Lab (Harvard Graduate School)							
Location:	Cambridge, MA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Sabrina Roberts	5/16/2023-5/19/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

This is a Children’s and Youth Cabinet Convening to bring together cabinets across the country as an opportunity to gain some insight as well as design strategic financing, advocacy and policy making in a post-ARPA Context. Mayor Bibb launched a six-month community-based design process to create Cleveland Children’s and Youth Cabinet which is dedicated to improving the lives of children and youth within the city.

Dept:	Public Safety and Justice Services							
Event:	Fundamentals of Grants Management							
Source:	National Emergency Training Center							
Location:	Emmitsburg, MD							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Lezlie White	6/25/2023-6/30/2023	\$0.00	\$237.20	\$0.00	\$170.00	\$825.00	\$1,232.20	General Fund

- *Paid to host
- **Staff reimbursement
- *** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Emergency Management Institute course, Fundamentals of Grants Management (E0705), is designed for FEMA grantees and includes discussions and activities to improve the grantees’ ability to administer and manage federal financial awards.

Dept:	Public Safety and Justice Services							
Event:	2023 National Homeland Security Association							
Source:	National Homeland Security Association							
Location:	Chicago, IL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Serena Steele	7/23/2023-7/28/2023	\$700.00	\$236.00	\$1,273.70	\$289.30	\$530.00	\$3,029.00	General Fund

- *Paid to host
- **Staff reimbursement
- *** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The NHSC conference brings together relevant disciplines (law enforcement, fire, hazmat, emergency management, grant administrators, federal agencies, etc.) to learn about emerging trends and threats in homeland security. This conference provides attendees with exceptional educational and informative sessions on best practices and emerging trends in Homeland Security and Emergency Management. 2023 marks the 16th annual conference and the first time the conference will be held in Chicago IL. In addition to keynote speakers, trainings, webinars, and tours there are 12 tracks to hear experts discuss response and preparedness, best practices, and lessons learned from real world responses to terrorism and disasters throughout the conference. This team member is a Sr. Emergency Management Specialist within the Planning Section of the County’s Division of Emergency Management. As such, she is responsible for leading the development and maintenance of the County’s Training and Exercise Planning initiatives. Her attendance at this conference will be focused on participating in planning/training-related sessions and presentations.

BC2023-318

Department of Purchasing, presenting proposed purchases for the week of 5/15/2023.

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002041	(2) Replacement zero-turn mowers with various attachments	Department of Public Works	Sohars All Season Mower Services	\$18,686.00	Sanitary Fund
23002113	(6) Various rotating assemblies for the Sanitary Division	Department of Public Works	The Craun-Liebing Company	\$28,714.00	Sanitary Fund
23002121	(1) Replacement Lincoln gas welder machine	Department of Public Works	Airgas USA LLC	\$5,999.00	Road and Bridge Fund
23002098	Publication of (2) consecutive, legal advertisements of a block notice and the listing of properties for a Forfeited Land Sale.	Fiscal Office	Daily Legal News	Not-to-exceed \$20,000.00	Real Estate Assessment Fund
23002086	Temporary staffing services for a full-time clerical employee for the Commissary Division	Sheriff's Department	Area Temps, Inc.	Not-to-exceed \$10,000.00	General Fund
23002099	Replacement (400) inmate mattresses	Sheriff's Department	MTJ American, LLC	\$21,400.00	General Fund

V- OTHER BUSINESS

No other Business.

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, May 8, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 5/1/2023

Michael Chambers motioned to approve the minutes from the May 1, 2023 meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-285

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Deere & Company in the amount not-to-exceed \$10,553.01 for a state contract purchase of (1) new, ZTrak Mower for use by the Facilities Division for landscaping at various County buildings.
- b) Recommending an award on Purchase Order No. 23001572 to Deere & Company in the amount not-to-exceed \$10,553.01 for a state contract purchase of (1) new, ZTrak Mower for use by the Facilities Division for landscaping at various County buildings.

Funding Source: Centralized Custodial Services

Thomas Pavich, Department of Public Works, presented. Dale Miller commented that a lot of money for a lawnmower; asked for a description of the lawnmower; and asked whether it is big. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-285 was approved by unanimous vote.

BC2023-286

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Iron Mountain Information Management, LLC in the amount not-to-exceed \$13,000.00 for costs associated with closing of the account and retrieval of documents stored at Iron Mountain.
- b) Recommending an award and enter into Purchase Order No. 23002075 with Iron Mountain Information Management, LLC in the amount not-to-exceed \$13,000.00 for costs associated with closing of the account and retrieval of documents stored at Iron Mountain.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked how much stuff currently have stored at Iron Mountain; asked why we decided no longer to store these items and bring them back; do we think that some of them may have long since expired under retention schedules and that we may just discard some of it; asked whether the \$13,000.00 is for rounding up and sending the documents back to the County. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2023-286 was approved by unanimous vote.

BC2023-287

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to Ernst & Young LLP in the amount not-to-exceed \$388,000.00 to perform an operational and organizational assessment services effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3302 with Ernst & Young LLP in the amount not-to-exceed \$388,000.00 to perform an operational and organizational assessment services effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented. Dale Miller commented normally he is not excited about spending more money on consulting services; however, this will be an opportunity for the new Administration to make some operational changes so,

in this case it's the right thing to do and the right time to do it. There has been a great deal of change in the County's workforce due to the impact of COVID-19, secondly and with the ERP up and running might create some opportunities for positive structural changes. Wishing success to the Administration and hope that provided recommendations will save the County a lot of money. Trevor McAleer asked when you think Ernst & Young LLP start working. Dale Miller commented it sounds like the intention is to have this completed early enough that it can impact the budget process that were going into this fall. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-287 was approved by unanimous vote.

BC2023-288

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$7,888.00 for a state contract purchase of (50) cases of training ammunition for Protective Service Officers.
- b) Recommending an award and enter into Purchase Order No. 23001958 with Vance Outdoors, Inc., dba Vance's Law Enforcement in the amount not-to-exceed \$7,888.00 for a state contract purchase of (50) cases of training ammunition for Protective Service Officers.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-288 was approved by unanimous vote.

BC2023-289

Sheriff's Department, recommending to terminate Contract No. 3208 with Friends Service Company, Inc. dba Friends Office on RQ11701 in the amount not-to-exceed \$64,296.00 for the purchase and delivery of toilet paper to the County Jail, for the period 3/21/2023 – 3/20/2024, ~~effective upon signatures of all parties for a period of 12-months,~~ effective 4/17/2023.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. Dale Miller asked how did you lose the lowest bid; what was the difference in price. Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2023-289 was approved by unanimous vote as amended.

BC2023-290

Sheriff's Department, recommending an award on RQ11701 and enter into Contract No. 3342 with The Hearn Paper Company (19/5) in the amount not-to-exceed \$74,070.00 for the purchase and delivery of toilet paper to the County Jail, effective upon signatures of all parties for a period of 12-months.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers

motioned to approve the item; Mellany Seay seconded. Item BC2023-290 was approved by unanimous vote.

BC2023-291

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 678 (formerly AG1500155) with Chagrin Valley Dispatch Council for sublease of space and equipment in connection with the relocation of the Cuyahoga Emergency Communications System Dispatch Center to Chagrin Valley Dispatch Center, located at 88 Center Street, Bedford, for the period 1/1/2016 – 1/14/2026, to modify the contract terms to remove (5) Motorola 9-1-1-workstations and for a decrease in the amount of (\$70,749.00), effective upon signatures of all parties.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked why the location of the dispatch center was moved. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-291 was approved by unanimous vote.

BC2023-292

Department of Public Safety and Justice Services on behalf of Local Emergency Planning Committee recommending an award and enter into Contract No. 3324 with Noble Supply & Logistics, LLC f/k/a Federal Resources (127/1) in the amount not-to-exceed \$17,850.00 to provide instruction for an Emergency Response to Propane Incidents Course effective upon signatures of all parties through 5/19/2023.

Funding Source: State Emergency Response Commission

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2023-292 was approved by unanimous vote.

BC2023-293

Department of Public Safety and Justice Services on behalf of Local Emergency Planning Committee recommending an award and enter into Contract No. 3325 with Noble Supply & Logistics, LLC f/k/a Federal Resources (129/1) in the amount not-to-exceed \$9,950.00 to provide instruction for a RAE Technician Course effective upon signatures of all parties through 6/2/2023.

Funding Source: State Emergency Response Commission

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-293 was approved by unanimous vote.

BC2023-294

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 461 with CBTS Technology Solutions LLC for Voice Over Internet Protocol Call Center Operations in connection with Cuyahoga County SNAP Telework for Performance Project for the period 2/1/2021-5/31/2023, to extend the time period to 5/31/2024 and for additional funds in the amount not to exceed \$144,500.00.

Funding Source: 100% Health and Human Services Levy Fund (anticipated 90% reimbursement of Federal Funds)

Marcos Cortes, Department of Health and Human Services, presented. Dale Miller asked is this system less expensive than a regular phone call. Asked the department to follow up with this information. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-294 was approved by unanimous vote.

BC2023-295

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to A Loving Heart Youth Services, Inc. in the amount not-to-exceed \$49,675.01 for the period 9/2/2022 – 1/25/2023 for out-of-home care services.
- b) Recommending an award and enter into Purchase Order No. 2300193 A Loving Heart Youth Services, Inc. in the amount not-to-exceed \$49,675.01 for the period 9/2/2022 – 1/25/2023 for out-of-home care services.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-295 was approved by unanimous vote.

BC2023-296

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2022 – 12/31/2023, to expand the scope of services for (5) current providers and to add (2) new providers, effective 1/1/2022; no additional funds required:

- a) To add various services and/or service levels for current providers:
 - 1) Contract No. 2025 with In Focus of Cleveland, Inc.
 - 2) Contract No. 2067 with Ohio Mentor, Inc.
 - 3) Contract No. 2040 with National Youth Advocate Program, Inc.
 - 4) Contract No. 2004 with Specialized Alternatives for Families and Youth of Ohio, Inc.
 - 5) Contract No. 2019 with The Village Network

b) to add new providers:

- 1) Contract No. 3183 Conway Behavioral Health
- 2) Contract No. 3186 HHC Poplar Springs, LLC

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item Meredith Turner seconded. Item BC2023-296 was approved by unanimous vote.

BC2023-297

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 2376 with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver Web-Based Training Program for the period 3/23/2020 – 12/31/2023 for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E

Marcos Cortes, Department of Health and Human Services, presented. Dale Miller asked why additional funding is needed if you are not extending the time. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-297 was approved by unanimous vote.

C. Exemptions

BC2023-298

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process to a Master Contract, which will result in award recommendations to (2) additional providers, effective upon signatures of all parties for SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services for the period 10/1/2020 – 9/30/2023 and for additional funds in the amount not-to-exceed \$222,034.00.

- a) Contract No. 3200 May Dugan Center in the anticipated amount of \$85,529.00.
- b) Contract No. 3201 Urban League of Greater Cleveland in the anticipated amount of \$136,505.00.

Funding Source: Federal Food Assistance Employment and Training

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-298 was approved by unanimous vote.

D. – Consent Agenda

Consent Agenda item BC2023-301 Purchase Order No. 23001944 Parma Armory and Purchase Order No. 23002038 The Orlando Baking Co. & Subsidiaries were held at the request of the Department. There were no questions or comments on the remaining Consent Agenda items. BC2023-299 through BC2023-301. Dale Miller motioned to approve Consent Agenda Item No. BC2023-299 through BC2023-301 as amended; Trevor McAleer seconded. The Consent Agenda Items were approved by unanimous vote as amended.

BC2023-299

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. in the amount not-to-exceed \$1.00 for the month of April 2023 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2023-300

Fiscal Department, presenting proposed travel/membership requests for the week of 5/8/2023:

Dept:	County Executive’s Office							
Event:	NACO							
Source:	National Association of Counties (NACo)							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Eric Wobser	2/10/2023-2/11/2023	\$0.00	\$0.00	\$180.98	\$0.00	\$509.79	\$690.77	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To attend an invitation-only event that brings together elected county executives and leading national experts to discuss trends and innovations in county government. This year, executives convened in the nation’s capital to network, hear from experts and engage with senior White House officials.

Dept:	Department of Communications							
Event:	NACO							
Source:	National Association of Counties (NACo)							

Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Razum	2/10/2023-2/12/2023	\$0.00	\$0.00	\$605.56	\$0.00	\$509.79	\$1,115.38	General Fund

*Paid to host

**Staff reimbursement

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Purpose:

To attend an invitation-only event that brings together elected county executives and leading national experts to discuss trends and innovations in county government. This year, executives convened in the nation’s capital to network, hear from experts and engage with senior White House officials.

Department	Organization	Membership Dues	Dates of Membership	Funding Source
County Executive’s Office	National Association of Counties (NACo)	\$25,841.00	1/1/2023 – 12/31/2023	General Fund

Purpose of Membership:

The National Association of Counties (NACo) strengthens America’s counties, serving 40,000 county elected officials and 3.6 million county employees. Founded in 1935, NACo unites county officials to advocate county priorities in federal policy making, promote exemplary county policies and practices, Nurture leadership skills and expand knowledge networks, optimize county and taxpayer resources and cost savings, and enrich the public’s understanding of county government.

BC2023-301

Department of Purchasing, presenting proposed purchases for the week of 5/8/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23001919	(20) Dozens of various sizes of tennis shoes for the Juvenile Detention Center	Juvenile Court	Bob Barker Company, Inc.	\$6,048.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23001944	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Parma Armory	\$10,800.00	Health & Human Services Levy Fund
23002038	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	The Orlando Baking Co. & Subsidiaries	\$37,300.00	Health & Human Services Levy Fund
23001515	Concrete for various county projects**	Department of Public Works	Rockport Ready Mix	Not-to-exceed \$20,000.00	Road and Bridge Fund
23002035	Concrete for various county projects**	Department of Public Works	Carr Bros., Inc.	Not-to-exceed \$49,999.00	Road and Bridge Fund

*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

**Approval No. BC2023-261, dated 4/24/2023, which amended BC2022-797, dated 12/19/2022, which approved an alternative procurement process and resulted in various award recommendations to Campbell Concrete & Supply, Carr Bros. and Rockport Ready Mix in the total amount not-to-exceed \$320,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County, effective 12/19/2022, for a period of two (2) years by changing the vendor’s name from Campbell Concrete & Supply to Contractors Choice Ready Mix, effective upon Board of Control approval.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an Agreement of Cooperation with the City of South Euclid for the 2023-2024 50/50 resurfacing program for Belvoir Boulevard from Mayfield Road to Bluestone Road in the City of South Euclid.

Funding Source: \$250,000.00 County Road and Bridge Funds and \$864,305.00 City of South Euclid

Item No. 2

Department of Public Works, submitting an amendment to an LPA Agreement with Ohio Department of Transportation for the resurfacing of Green Road from Miles Road to Emery Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program to change the terms, effective 5/8/2023.

Funding Source: 56% Federal, 22% Road and Bridge Fund, and 22% City of Warrensville Heights.

Item No. 3

Department of Public Works, submitting an amendment to an LPA Agreement with Ohio Department of Transportation for the resurfacing of Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program to change the terms, effective 5/8/2023.

Funding Source: 60% Federal, 20% Road and Bridge Fund, and 20% City of Warrensville Heights

Item No. 4

Department of Public Works, submitting an amendment to an LPA Agreement with Ohio Department of Transportation for the resurfacing of Ridge Road from Pearl Road to Flowerdale Avenue in the Cities of Brooklyn, Cleveland and Parma in connection with the 2021 – 2024 Transportation Improvement Program to change the terms, effective 5/8/2023.

Funding Source: 70% Federal, 20% OPWC, 5% Road and Bridge Fund, 2.5% City of Parma, 1.25% City of Cleveland, and 1.25% City of Brooklyn

VI – PUBLIC COMMENT

No Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:28 a.m.

Item Details as Submitted by Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2023-302

Scope of Work Summary

Department of Public Works is requesting approval of a contract amendment 3 with Independence Excavating in the amount of \$50,522.53.

If the Project is new to the County List the Prior Board Approval Number or Resolution Number.

R2020-0096 approved on 5/12/2020.

BC2021-629 approved on 11/8/2021. Amd 1 for \$298,724.15

BC2022-559 approved on 09/27/2022 Amd 2 for \$276,241.71

Describe the exact services being provided. The project consists of the replacement and widening of the existing roadway bridge over CSX railroad in the city of Brooklyn. Replacement of 754 feet of roadway approach with asphalt pavement, curbed shoulders, walk, including new storm sewers, manufactured system, retaining wall, relocation of 36" water supply main and traffic control. The project length is 0.16 miles. The anticipated start-completion dates are 7/1/2020-04/1/2023.

The primary goals of the project are (list 2 to 3 goals).

The primary goals of the project are replacement and widening of the existing roadway bridge, replacement of the roadway approach, new storm sewers and retaining wall.

The project is not mandated. Project is in Brooklyn, Ohio.

Procurement

The procurement method for this project was RFB. The total value of the original RFB is \$5,853,453.30.

The RFB was closed on 4/6/2020. There is an DBE participation/goal of 10%.

There were 7 bids pulled from OPD, 2 bids submitted for review, and 2 bids approved.

Contractor and Project Information

Independence Excavating, Inc.

5720 East Schaaf Road

Independence, Ohio 44131

Council District 6

The Vice President for the contractor/vendor is Richard DiGeronimo.

The address or location of the project is: Brooklyn, Ohio.

The project is located in Council District 3.

Project Status and Planning

The project is a new project for the County.

Funding

The project is funded 45% Federal, 15% Ohio Public Works Commission and 40% Road and Bridge

BC2023-303

Scope of Work Summary:

Department of Public Works is requesting the Fourth Amendment with CHMWarnick, LLC to extend Asset Management and Bond Indenture Compliance/Accounting Services of this contract (2447) for an additional year with additional funds in the total amount of \$264,000 which also covers expenses incurred in connection with the services. A time extension is being requested through June 30, 2024.

The primary goal of this contract is for Asset Management Services for the Hilton Hotel Downtown Cleveland and this Fourth Amendment is to extend the contract for an additional year because the County is not able to perform these services at this time.

Location of project is Hilton Hotel Downtown Cleveland

This project is located in Council District #7.

DPW is seeking funds to cover an additional year of Asset Management and Bond Indenture Compliance/Accounting Services and additional funds to cover expenses.

The original contract was for \$675,000.00 for the time period of 6/28/2016 – 6/27/2019 (R2016-0106 passed June 28, 2016). The 1st Amendment was for \$50,000 (BC2017-575 passed Aug 8, 2017), 2nd Amendment was for \$255,000 (BC2019-282 passed Apr 9, 2019) to extend to June 30, 2020, 3rd Amendment was for \$763,200 and additional three years through June 30, 2023 (R2020-1112 passed June 23, 2020).

Procurement

The procurement method for this project was RFQ 35433. The total contract value of the RFQ with this Fourth Amendment will be \$2,007,200.

The RFQ was closed on October 29, 2015.

This RFQ had nine (9) proposals pulled from OPD, six (6) submitted for review, two interviewed and one approved.

There is a 0% SBE on this contract.

Contractor address:

Address of vendor/contractor:

CHMWarnick LLC
548 Cabot Street

Beverly, MA 01915
Council District – N/A

The owners for the contractor/vendor are Chad Crandell, Kenneth Wilson, Richard Warnick.

Address/location of project is:
Hilton Hotel Downtown Cleveland
100 Lakeside Avenue
Cleveland, Ohio 44114
Council District #7

Funding

The project is funded by 100% General Fund - (PW100115-55030-0)

The schedule of payments is by monthly invoice.

BC2023-304

Scope of Work Summary

The Department of Development requesting approval of a contract with BMI Associates, Inc. dba BMI Productivity Solutions for Software Maintenance, Training and Support for the anticipated cost of \$11,477.00.

The primary goals of the project are:

To continue the proper maintenance of the Department of Development's Economic Development Loan Portfolio to ensure that all loans issued are accounted for and tracked properly.

By entering into this amendment, Development shall perform due diligence throughout the amended term to analyze scope of services most needed for future longer-term contract.

BMI will provide maintenance, support and training on for the Portfol Management Software commencing May 6, 2023 through May 5, 2025.

TAC2023-DOD-03 Approval was received 04/27/2023.

Procurement

The procurement method for this project is an exemption. The procurement method for the original contract was sole source affidavit.

Previous contracts and amendments were approved via BC2019-342 and BC2020-432 as well as Item of Note on 5/2/2022 DOC Agenda.

Contractor and Project Information

BMI Associates, Inc. dba BMI Productivity Solutions
475 North 300, West Suite 5
Kaysville, UT 84037
Council District: N/A
The President of the contractor is Boyd Mortersen

Project Status and Planning

The project is renewal of the service contract (CM3374) that is set to expire on 5/5/2025.

Funding

The project is funded 100% by the Department of Development General Fund

The schedule of payments is based on invoicing.

Reason for delay:

During the preparation, it was unknown if this contract was required to go through TAC Review as it is a renewal of the existing contract. It was determined that TAC review was required. The Pre-Tac Review occurred on 04/20/2023 and the final TAC Review and Approval occurred on 04/27/2023.

Project/Procurement Start Date (date your team started working on this item)

This was started on 04/12/2023

Date of insurance approval from risk manager Date documents were requested from vendor, Dates items were requested were: 04/15/2023
Date items were approved through Matrix: 05/03/2023
Date item was entered and released in Infor: 05/03/2023
Date using department approved item in Infor: 05/03/2023
Date Law Department approved item in Infor: 05/03/2023
Length of processing time in Infor in calendar days. Detail any issues that arose during: 21 days

BC2023-305

PURCHASE-RELATED TRANSACTIONS

Title	PO23002002 - 2023 – MNJ Technologies Direct – Purchase Order – Meraki Wireless Access Points and Licenses
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Department or Agency Name	
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (<i>please specify</i>):
Department of Purchasing use only	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Approval Date	Approval No.

Service/Item Description (include quantity if applicable):	
The Department of Information Technology on behalf of Juvenile Court plans to contract with MNJ Technologies Direct, Inc., for Meraki Wireless Access Points and Licenses in the amount of \$34,923.00.	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement	
Age of items being replaced:	How will replaced items be disposed?
Project Goals, Outcomes or Purpose (list 3):	
To provide the required access points and licenses for Juvenile Court.	

In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)	
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date 534612 June 30, 2023
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ()
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <i>If not, please explain:</i>	<input type="checkbox"/> Government Purchase
How did pricing compare among bids received?	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)
	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	Other Procurement Method, please describe:

TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment		
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer:		
State date of TAC approval:	Is the item ERP approved?	N/A
Are services covered under original ERP Budget or Project?	N/A	
Are the purchases compatible with the new ERP system?	N/A	

FUNDING SOURCE(S): 100% General Fund
Is this approved in the biennial budget?
Payment Schedule: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):
PROJECT STATUS: <i>Provide status of project and if late, include timeline for lateness.</i>
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase As needed to replace/purchase.
If late, have services begun or payments made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain):
HISTORY: Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.

BC2023-306

Scope of Work Summary

Department of Internal Audit is requesting approval of a license renewal with Wolters Kluwer TeamMate Audit Solutions for the anticipated cost not-to-exceed \$15,799.20.

TeamMate Audit Management Solution software allows DIA to efficiently and effectively document compliance with professional standards, as required by the Institute of Internal Auditors (IIA). The anticipated start-completion dates are May 7, 2023 through May 6, 2024.

The primary goal of the project is to allow DIA employees to efficiently document compliance with IIA standards throughout the audit workflow including:

Risk Assessment – Manage risk exposure across the organization.

Audit Plan - Establishment of what departments, contracts or other areas will be prioritized for audits on an annual basis.

Work Paper Management – Organize and document audit work papers which support conclusions documented within audit reports.

Remediation Tracking – Assists in tracking of all open findings which require appropriate remediation follow up to ensure resolution.

Key Performance Indicators – Tracks key performance indicators to assess performance of DIA

DIA is required by the County to follow the professional standards prescribed by the Government Accountability Office (GAGAS) or the IIA (IPPF). Those professional standards require management and sufficient documentation of the entire audit workflow.

Technology Item:

Please state the date of TAC Approval: CTO approval was received on 02-22-2022.

Are the purchases compatible with the new ERP system? Yes

Is the item ERP approved? N/A

Are the services covered by the original ERP budget? No

Procurement

The procurement method for this project was an PO - RFP Exemption. The total value of the exemption is \$15,799.20.

A PO - RFP Exemption is being requested as services have been provided from the same vendor since 2013. This is a continuation of services.

Contractor and Project Information
Wolters Kluwer Financial Services Inc.
33082 Collection Center Drive
Chicago, IL 60693-0330

The Senior Account Executive for the contractor/vendor is Tom Zinschlag.

Project Status and Planning

The project is not new to the County.

Reason for late/Timeline

The reason for late submittal was a combination of factors. See the timeline below for details.

Invoice Receipt (March 30, 2023)

Invoice for said services was not received until March 30, 2023.

AIG Registration (4/7/23 – 4/26/23)

DIA required clarification regarding the AIG registration requirements. Clarification was initially requested on 4/7/23. Alexa Beeler, IG was out of the office at the time of request until 4/17/23. It required some further communication and was addressed by April 26, 2023.

INFOR Submittal (4/27/23)

DIA released the PO on 4/27/23.

DoP unreleased the PO as the Annual Non-Competitive Bid Contract Statement was not the most recent version.

The correct version was submitted on Friday 4/28/23 and DoP approved the PO release.

BOC Submittal (5/1/23)

BOC submittal in OnBase occurred on Monday 5/1/23.

Timeline for late submittal

Project/Procurement Start Date (date your team started working on this item): March 30, 2023

Date of insurance approval from risk manager: April 11, 2023

Date documents were requested from vendor: April 11, 2023

Date item was entered and released in Infor: April 27, 2023

Date using department approved item in Infor: Department INFOR submittal: April 27, 2023

Date Law Department approved item in Infor: Law approval in Matrix: April 11, 2023

Date approved by DoP in Infor: April 28, 2023

Length of processing time in Infor in calendar days: Time from INFOR submittal to DoP release: One calendar day.

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: There were factors that led to a delay in submittal however, the technical process within Infor had limited impact. See the timeline below for additional details.

Funding

The project is funded 100% by General Fund.

The schedule of payments is annually.

BC2023-307

Scope of Work Summary

Human Resources requesting approval of an amendment with The Archer Company, LLC for Professional Classification and Compensation Analysis Services extending the period to 12/31/2024 in the amount not-to-exceed \$21,000.00.

Previously approved BC2020-93 on 2/3/2020

Amendment 1 approved BC2023-07 on 1/9/2023

The County utilizes the Archer Company to maintain and make changes to the County Employee Classification Plan. The Archer Company is able to provide market insight and analysis when creating, changing, or deleting classifications. Archer can also provide recommended changes to the County Salary Schedule based on market research and competing employers.

The primary goals of the project are to ensure that the County's classification plan and salary schedules are updated to reflect current market conditions as the County strives to be an employer of choice in the region.

Procurement

This amendment is being requested to provide the administration options on how to move forward with employee classifications and salaries. Extending this contract allows the administration and incoming Chief HR Officer to inquire about previous changes proposed by Archer as well as determine how they would like to move forward, rather than locking in a long-term contract resulting from an RFP. It is expected that an RFP will be issued next year for these services.

Contractor and Project Information

The Archer Company, LLC
1905 Oak Park Road
Rock Hill, SC 29730

The President and Owner for the contractor Sally R. Archer.

Project Status and Planning

The project is ongoing as the County utilizes outside consulting to recommend improvements to the County's classification plan and salary schedules.

Funding

The project is funded 100% by the General Fund
The schedule of payments is by invoice.

BC2023-308

Scope of Work Summary

The Common Pleas Court ("Court")/Corrections Planning Board is requesting authority to enter into a contract with the ADAMHS Board who will in turn contract with Recovery Resources for Four Hundred Sixty-Nine Thousand, One Hundred and Sixteen Dollars and Eighty Cents (\$469,116.80) of which Three

Hundred Eighty-Three Thousand, One Hundred and Sixteen Dollars and Eighty Cents (\$383,116.80) are from Court funds and Eighty-Six Thousand Dollars (\$86,000.00) are from ADAMHS Board funds. The project, called “Essential Behavioral Health Interventions and Criminogenic Needs Program for Severely Mentally Ill Offenders” will start April 1, 2023, and ending June 30, 2024.

The ADAMHS Board will oversee Recovery Resources’ efforts to assist the Common Pleas Court’s Mental Health and Developmental Disabilities (MHDD) Docket in implementing the Essential Behavioral Health Interventions and Criminogenic Needs Program (BHI-CN Program).

This is a new contract.

The ADAMHS Board will oversee Recovery Resources’ efforts to assist the Common Pleas Court’s Mental Health and Developmental Disabilities (MHDD) Docket in implementing the Essential Behavioral Health Interventions and Criminogenic Needs Program (BHI-CN Program).

BHI-CN Program Summary: Recovery Resources will deliver services to offenders suffering from chronic and Serious Mental Illness (SMI) and who have been assessed as low risk or low-moderate to re-offend. The BHI-CN program will assist diverting low-risk/low-moderate risk offenders from the criminal justice system and towards engaging behavioral health services serving the needs of the “whole person” including, but not limited to, physical health, mental health substance use issue and social determinants of health. This approach involves both targeted outreach and coordination including initial engagement, a continuum of care and services targeted to the Risk-Need-Responsivity model with a well-executed discharge path forward. SMI Clients participating in the BHI-CN Program under a Forensic Assertive Community Treatment (FACT) approach. FACT is an evidence-based practice that improves outcomes for people with severe mental illness who are most at risk of homelessness, psychiatric crisis and hospitalization, and involvement in the criminal justice system. FACT is a multidisciplinary team approach with assertive outreach in the community. Consistent, caring, person-centered relationships positively affect outcomes and quality of life. 2. Recovery Resources’ services will follow the FACT fidelity model as recommended by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA). The services provide for the coordination and collaboration of SMI Client treatment and case management needs through a multi-faceted team approach. The FACT model promotes mental health stability for SMI Clients through various evidence-based practices that include regular staff contact, crisis services to prevent relapse, substance use treatment, and other services focused on physical health and employment

The goal of the Essential Behavioral Health Interventions and Criminogenic Needs Program (BHI-CN Program) is to divert from the criminal justice system offenders who are currently under community control, assessed as low/low-moderate risk to re-offend, and suffer from chronic and persistent Serious Mental Illness (SMI) through participation in wrap-around services that ensure a smooth transition of re-engagement into the community.

Procurement

The procurement method for this project was RFP – no value was provided. The (above procurement method) closed on May 27, 2022.

Three agencies submitted bids.

Contractor and Project Information

Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County
2012 W. 25th Street, 6th Floor
Cleveland, OH 44113
The contact for the ADAMHS Board is Scott S. Osiecki, Chief Executive Officer.

Council District: This program serves the entire county

Project Status and Planning

Essential Behavioral Health Interventions and Criminogenic Needs Program for Severely Mentally Ill Offenders” will start April 1, 2023, and ending June 30, 2024. The late submission of this item is due to 1 month delay in securing approval of the contract through the ADAMHS Board.

Project/Procurement Start Date (date your team started working on this item)
January 2022 (with the RFP process, using the assistance of the ADAMHS Board).
Date of insurance approval from risk manager: Submitted on 3.31.2023 via Matrix (ADAMHS Board insurance documents).
Date documents were requested from vendor March 31, 2023 (ADAMHS Board)
Date item was entered and released in Infor April 19, 2023
Date using department approved item in Infor April 19, 2023
Date Law Department approved item in Infor April 18, 2023
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: No issues.

Funding

The project is funded 100% by the General Fund

This project is funded by Common Pleas Court General Fund resources and ADAMHS Board funds.

The schedule of payments is monthly.

BC2023-309

Scope of Work Summary

The County Prosecutor’s Office is requesting approval of an amendment to the contract with DELL, Inc. for additional funds of \$57,415.84. Dell is the local distributor for all Microsoft Enterprise products. These products are licensed through an Enterprise Agreement (EA) and renewed in three-year intervals. The anticipated start-completion dates are April 30, 2023, to January 21, 2025. This is the licensing for all Enterprise server and PC operating systems, and Office365 products that are required for the Office to function.

Technology Item

Please state the date of TAC Approval – This is a County IT Standards item
Are the purchases compatible with the new ERP system? Yes
Is the item ERP approved? Yes
Are the services covered by the original ERP budget? Yes

Procurement

The procurement method for this project is an Amendment.
The total value of the AMND is \$57,415.84.

Contractor and Project Information

Dell, Inc.
One Dell Way
Round Rock, TX 78682

The primary contact for the vendor is:
Brian Tatum, Software Account Executive, MI & OH

Project Status and Planning

The project is a new amendment to the prior approved contract to the County, last approved at the February 28, 2022 BOC meeting as agenda item BC2022-118.

The project has (3) phases. The next steps, dates, and anticipated cost of these are:

January 22, 2023 – January 21, 2024 \$155,934.89 plus an additional \$46,057.84
January 22, 2024 – January 21, 2025 \$155,934.89 plus an additional \$11,358.00

The project's term has already begun. The contract or agreement needs a signature in ink at the earliest availability.

Funding

The project is funded 100% by the Prosecutor's General Fund.
The schedule of payments is annually by invoice.

BC2023-310

Scope of Work Summary

Medical Examiner Office requesting approval of a purchase order with Federal Express for the anticipated cost not-to-exceed \$15,000.00

The MEO and the Cuyahoga County Regional Forensic Science Laboratory Parentage and DNA departments use FedEx to ship out DNA-related results and items. These services are reimbursed and charged to the clients/embassies/etc. As Covid restrictions are being uplifted, more and more countries are going back to requesting the international service and processing completed on behalf of our labs.

Procurement

The procurement method for this project was an EXMT. FedEx is listed under the Administrative List of Procurement Exemptions. The total value of the EXMT is NTE \$15,000.00.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

Falls under the 2023 Administrative List of Procurement Exemptions.

Contractor and Project Information

Federal Express

PO Box 371461
Pittsburgh, PA 15250

Funding

The project is funded 100% by the General Fund. Large portion of the DNA and Parentage shipments are reimbursed by the end users though***

The schedule of payments is by invoice.

BC2023-311

Scope of Work Summary

The Medical Examiner’s office is requesting approval of a purchase order with Fisher Scientific for the anticipated cost of \$32,435.99.

The primary goal of the project is to purchase various lab supplies for various departments within the MEO. We have had an increase in the number of cases we have been receiving, so the number of supplies needed has increased. The various departments are as follows Autopsy, Drug Chemistry and Toxicology departments.

The total cost of this purchase is in the amount of \$32,435.99.

Procurement

The procurement method for this project was a STATE Contract. The total of the of the State Contract is \$32,435.99

The procurement method was closed on n/a

Contractor and Project Information

Fisher Scientific
3970 Johns Creek Court, Suite 500
Suwanee, GA 30024

The President and CEO for the vendor is Marc Casper

Project Status and Planning

The project occurs as supplies are needed to process cases.

Funding

The project is funded 100% by the General fund.

The schedule of payments is by invoice.

BC2023-312

PURCHASE-RELATED TRANSACTIONS

Title	2023 – Public Safety and Justice Services/ Camp Ho Mita Koda – Contract – Camp Hope 2023
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Department or Agency Name	Public Safety and Justice Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):
Department of Purchasing use only	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Appr oval Date	Approval No.
O	CM 3289	Camp Ho Mita Koda	Upon execution – July 28, 2023	\$18,600	TBD	TBD

<p>Service/Item Description (include quantity if applicable):</p> <p>Camp HOPE America is the first evidence-based camping and mentoring initiative in the US to focus on children exposed to domestic violence. Cuyahoga County would like to enter into a contract with Camp Ho Mita Koda to be the location for our five-night, six-day residential summer camp experience for children impacted by the generational cycles of violence and trauma. 40 Cuyahoga County children referred from the Defending Childhood initiative will be selected to attend camp July 23, 2023- July 28th 2023.</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed? N/A</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <p>The goal of Camp HOPE America is to break the generational cycle of family violence by offering healing and hope to children who have witnessed family violence. Structured activities are provided through an evidence and values-based curriculum that focus on praising children for observed and developing character traits through the course of a six-day camp program.</p>

In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)	
Ian Roberts Executive Director	Camp Ho Mita Koda Foundation 14040 Auburn Rd. Newbury, OH 44065
Vendor Council District: District 6 – Geauga County	Project Council District: All; County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
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RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input checked="" type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 2/13/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$18,600	<input type="checkbox"/> Exemption
Number of Solicitations 33	<input type="checkbox"/> State Contract, list STS number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ()
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <i>If not, please explain:</i>	<input type="checkbox"/> Government Purchase
How did pricing compare among bids received? It was the only submitted bid	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)
	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	Other Procurement Method, please describe:

TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment		
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer: N/A		
State date of TAC approval: N/A	Is the item ERP approved?	N/A
Are services covered under original ERP Budget or Project?	N/A	
Are the purchases compatible with the new ERP system?	N/A	

FUNDING SOURCE(S): 100% HHS
Is this approved in the biennial budget? Yes
Payment Schedule: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

PROJECT STATUS: Provide status of project and if late, include timeline for lateness.
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase
If late, have services begun or payments made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain):

HISTORY: Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.
BC2022-137 - 03/07/2022 BC2021-343 – 07/12/2021 BC2020-82 – 01/27/2020

Vendor Council District: n/a	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	The social media software will be utilized by the Fusion Center which services all municipalities in Cuyahoga County.

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input checked="" type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 1/26/2023	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$16,500.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received): Four bids were received under event 3917	<input type="checkbox"/> State Contract, list STS number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? Yes	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ()
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <i>If not, please explain:</i>	<input type="checkbox"/> Government Purchase
How did pricing compare among bids received? The bids range from \$13,260 to \$200,000	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)
	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	Other Procurement Method, please describe:

TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment		
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer:		
State date of TAC approval: 4/27/2023 TAC2023-PSJS-003	Is the item ERP approved?	No
Are services covered under original ERP Budget or Project?	No	
Are the purchases compatible with the new ERP system?	No	

FUNDING SOURCE(S): (<i>No acronyms – General Fund, HHS Levy, Capital, etc.</i>). Include % if more than one source FY21 State Homeland Security Grant Program – Law Enforcement
Is this approved in the biennial budget? Yes
Payment Schedule: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

PROJECT STATUS: Provide status of project and if late, include timeline for lateness.
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase but with new vendor
If late, have services begun or payments made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain):

HISTORY: Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page BC2020-556 in the amount of \$15,600 approved on 10-5-2020 BC2021-679 in the amount of \$9,995.00 awarded on 11/23.

BC2023-314

Scope of Work Summary

Department of Health and Human Services/Division of Children and Families Services requesting approval to purchase 60 Microsoft Surface Laptop and 60 Case logic Carrying Case from MNJ Technologies Direct, Inc., for the cost of \$82,980.00 via State Contract #534354.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

The primary goals of the project are:

This is a purchase for 2023 Graduating Seniors transitioning to Independent Living.

Technology Items - If the request is for the purchase of software or technical equipment:

Please state the date of TAC Approval: This is TAC standard item page 2.

Procurement

The procurement method for this project was a State Contract #534354. The total cost of the purchase is \$82,980.00.

Contractor and Project Information

MNJ Technologies
1025 Busch Parkway
Buffalo Grove, IL 60089

The Seller Administrator for the contractor/vendor is Jimmy Lochner

Project Status and Planning

This is new to the county however we purchase laptops for graduating seniors yearly.

Funding

The project is funded: We will pay upfront through 70% Health and Human Services Levy and 30% Title IV-E. Then will receive 100% Reimbursement through TANF-Independent Living Funds.

The schedule of payments is one-time payment via purchase order.

BC2023-315

Scope of Work Summary

Department of Children Family Services is requesting approval of contract CM#3382 with Embassy Suites Cleveland-Rockside (AHIP Ohio Cleveland Enterprises LLC) for the anticipated cost not to exceed \$25,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2018-275
BC2019-359

The vendor will host and manage the 2023 DCFS Caregivers Conference on May 19, 2023.

The primary purpose of this project is to:

Provide specialized education for and serve as an educational resource and support system by helping to assure continuous performance improvement of caregivers, staff, and targeted community partners.

The annual conference offers caregivers learning opportunities designed to strengthen parenting skills, increase trauma-awareness, and improve effectiveness in meeting the physical, social & emotional needs of children in substitute care.

Procurement

The procurement method for this project was IBID. The total value of the IBID is not to exceed \$25,000.00.

Contractor and Project Information

Embassy Suites Cleveland-Rockside
5800 Rockside Woods Blvd N
Independence, Ohio 44131
Council District 6

The main contractor for the vendor is Anita Vecchio

The address or location of the project is:

Embassy Suites Cleveland-Rockside
5800 Rockside Woods Blvd N
Independence, Ohio 44131

The project is located in Council District 6

Project Status and Planning

The project reoccurs annually but had been put on pause due to Covid-19.

Funding

The project is funded 66% Health & Human Services Levy and 34% Title IV-E.

The schedule of payments is by invoice.

C. - Consent Agenda

BC2023-316

Scope of Work Summary

Public Works is requesting approval of an amendment with AVI Foodsystems, Inc. for the anticipated cost of \$0.00. The anticipated start date is 4/1/2023.

The primary goal of the project is to extend the contract with AVI Foodsystems, Inc. through June 30, 2024.

Procurement

The procurement method for this project was an RFP Exemption. The total value of the Exemption is \$0.00.

This contract should not have any cost associated with it unless the vendor suffers a loss in revenue.

Contractor and Project Information

AVI Foodsystems, Inc.

2590 Elm Road NE

Warren, Ohio 44483

Jeremy VanNess, Vice President of Finance/CFO

The (owners, executive director, other[specify]) for the contractor/vendor is listed above.

Project Status and Planning

The project will need to be rebid, this amendment provides the necessary time to do so.

Funding

The project is funded 100% by the General Fund, only if the vendor has a loss of revenue.

BC2023-317

(See related items for proposed travel/memberships for the week of 5/15/2023 in Section C. above).

BC2023-318

(See related items for proposed purchases for the week of 5/15/2023 in Section C. above).

V – OTHER BUSINESS

No other business.

VI – PUBLIC COMMENT

VII – ADJOURNMENT