

Minutes

Cuyahoga County Board of Control
Monday, May 22, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Catherine H. Tkachyk, Chief Innovation Officer, Office of Innovation and Performance (Alternate for Paul Porter)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 5/15/2023

Michael Chambers motioned to approve the minutes from the May 15, 2023, meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-319

Department of Public Works, recommending an award on RQ11528 and enter into Purchase Order No. 23002248 with Hall Public Safety Upfitters aka Hall Public Safety Co. (16/3) in the amount not-to-exceed \$30,628.02 for modifications of (2) 2024 Ford Police Interceptors to be built out at the Harvard Garage.

Funding Source: Garage Maintenance Funds

Thomas Pavich, Department of Public Works, presented. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-319 was approved by unanimous vote.

BC2023-320

Department of Public Works, recommending an award on RQ11528 and enter into Purchase Order No. 23002245 with Feldman Ford, LLC (16/3) in the amount not-to-exceed \$168,320.00 for the purchase of (2) 2024 Ford Ranger Super Cabs and (2) 2024 Ford Police Interceptors.

Funding Source: Garage Maintenance Funds

Thomas Pavich, Department of Public Works, presented. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-320 was approved by unanimous vote.

BC2023-321

Fiscal Department, submitting an amendment to Contract No. 1667 with G Force Technology Consulting, Inc. for information technology professional services related to the stabilization of the Enterprise Resource Planning System - Cash and Treasury Management Module for the period 8/30/2021-12/31/2023 for additional funds in the amount not-to-exceed \$231,150.00.

Funding Source: General Fund

Domonique Tatum, Fiscal Department, presented. Dale Miller asked why is this still being organized I thought the ERP was up and fully running; asked for whether this is a system upgrade. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-321 was approved by unanimous vote.

BC2023-322

Fiscal Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Protiviti Government Services, Inc. through its' staffing Division Robert Half Government in the amount not-to-exceed \$250,000.00 for a joint cooperative purchase of temporary staffing services for the period 5/1/2023 - 4/30/2024.

- b) Recommending an award and enter into Contract No. 3321 with Protiviti Government Services, Inc. through its' staffing Division Robert Half Government in the amount not-to-exceed \$250,000.00 for a joint cooperative purchase of temporary staffing services for the period 5/1/2023 - 4/30/2024.

Funding Source: General Fund

Domonique Tatum, Fiscal Department, presented. Dale Miller asked what kind of work is typically done by the temporary staff; asked is the staff we hire this way cost more money than if we get regular employees; asked are we having a hard time filling vacancies; asked is this contract being used on an as needed basis; asked if we don't use the services will we have to pay the money; asked does this supersede a prior contract that was previously in place for the same thing; asked in the most recent contract did we use all the money or have some left over; asked how much was left over.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-322 was approved by unanimous vote.

BC2023-323

Department of Information Technology, submitting an amendment to Contract No. 3244 with BPS Ventures II, LLC dba BPS Technologies for the purchase of maintenance and software support on the RightFax Enterprise Fax Manager server for the period 6/1/2023 – 5/31/2024, to convert (1) Business Server to Enterprise Server, to add (8) RightFax licensing and support for the Department of Health and Human Services, effective ~~6/1/2013~~ **6/1/2023** and for additional funds in the amount not-to-exceed \$11,367.51.

Funding Source: Health and Human Services Levy Fund

Dennis Sullivan and Jeremy Mio Department of Information Technology, presented. Dale Miller asked what's the difference between Business Server and Enterprise Server. Mike Chambers asked what the Enterprise Server does versus Business Server. Trevor McAleer asked at what point do we stop a business license and when does it turn a Enterprise license; asked is it volume; asked if we have multiple business licenses once we put that all together it becomes an Enterprise license. Michael Chambers motioned to approve the item as amended; Levine Ross seconded. Item BC2023-323 was approved by unanimous vote as amended.

BC2023-324

Department of Information Technology on behalf of the Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$10,831.69 for a state contract purchase of a Bosch Alarm System, installation, and programming services and 1-year system monitoring for the Cuyahoga County Animal Shelter.
- b) Recommending an award on Purchase Order No. 23002191 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$10,831.69 for a state contract purchase of a Bosch Alarm System, installation, and programming services and 1-year system monitoring for the Cuyahoga County Animal Shelter.

Funding Source: Dog and Kennel Fund

Dennis Sullivan, Department of Information Technology, presented. Levine Ross asked for confirmation if this was an upgrade to the system. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-324 was approved by unanimous vote.

BC2023-325

Department of Information Technology on behalf of the Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$6,506.88 for a state contract purchase of (1) access control

panel, (1) IC-Edge Video Entry Kit, (1) card reader and various equipment needed for installation and programming of the surveillance camera for the Sheriff's Department Administrative Entrance.

- b) Recommending an award on Purchase Order No. 23002223 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$6,506.88 for a state contract purchase of (1) access control panel, (1) IC-Edge Video Entry Kit, (1) card reader and various equipment needed for installation and programming of the surveillance camera for the Sheriff's Department Administrative Entrance.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-325 was approved by unanimous vote.

BC2023-326

Law Library,

- a) Submitting an RFP exemption, which will result in an award recommendation to West Publishing Corporation dba Thomson Reuters aka Thomson Reuters Enterprise Centre GmbH in the amount not-to-exceed \$149,390.64 for electronic legal research and reference database services for library patrons for the period 6/1/2023-5/31/2026.
- b) Recommending an award and enter into Contract No. 3372 with West Publishing Corporation dba Thomson Reuters aka Thomson Reuters Enterprise Centre GmbH in the amount not-to-exceed \$149,390.64 for electronic legal research and reference database services for library patrons for the period 6/1/2023-5/31/2026.

Funding Source: Cuyahoga County Law Library Special Revenue Fund

Kathleen Dugan, Cuyahoga County Law Library, Trevor McAleer asked of the Clerk why this is an RFP Exemption and asked whether West Publishing had a permanent exemption by the Board of Control. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-326 was approved by unanimous vote.

BC2023-327

Sheriff's Department, recommending an award on RQ11557 and enter into Purchase Order No. 23002226 to Vasu Communications, Inc. (22/3) in the amount not-to-exceed \$25,833.25 for the purchase of (75) XL-200 Viking single remote head radios for use in Sheriff's Deputy vehicles.

Funding Source: Edward Byrne Memorial Justice Assistance Grant

Chris Costin, Sheriff's Department, There were no questions Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-327 was approved by unanimous vote.

BC2023-328

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Top Golf USA, Inc. in the amount not-to-exceed \$30,818.00 for rental of space, buffet, (4) hours of Golf Play, (3) hours of Topgolf Coaching for all guests, and related services in connection with the 2023 Foster/Adoption Caregiver Night Out, 5820 Rockside Woods Boulevard North, Independence to be held on 6/24/2024.
- b) Recommending an award and enter into Purchase Order No. 23002368 with Top Golf USA, Inc. in the amount not-to-exceed \$30,818.00 for rental of space, buffet, (4) hours of Golf Play, (3) hours of Topgolf Coaching for all guests, and related services in connection with the 2023 Foster/Adoption Caregiver Night Out, 5820 Rockside Woods Boulevard North, Independence to be held on 6/24/2024.

Funding Source: Foster Care Recruitment & Retention Grant

Remon Kaldas, Department of Health and Human Services, presented.

Trevor McAleer asked if the caregiver night out is only for foster parents or is it a tool to try to get additional people signed up and become foster parents; asked how many will come to this event; asked how many foster parents do we currently have; asked will the invite go out to all current foster parents.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-328 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve Consent Agenda Item No. BC2023-329 through BC2023-335; Michael Chambers seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-329

Department of Information Technology on behalf of the Board of Elections, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org in accordance with EA02012-0001 for a not-to-exceed fee in the amount of \$1.00 per month.

Funding Source: Revenue Generating

BC2023-330

Department of Public Works, recommending to amend Board of Control Approval No. BC2023-243, dated 4/17/2023, which approved an amendment to Contract No. 2396 with CATTs Construction, Inc. for resurfacing of Harvard Road from East 190th Street to Warrensville Center Road in the City of Warrensville Heights in connection with the 2021-2024 Transportation Improvement Program to change the amount of the decrease from (\$334,247.46) to (\$214,822.50) and recommending to accept construction as

complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 60% Federal, 20% Ohio Public Works Commission, 10% County, 10% Municipality.

BC2023-331

Department of Public Works, submitting an amendment to Contract No. 1776 with The Cleveland Society for the Blind for vending machine services at various County buildings for the period 4/1/2023-9/30/2023, to extend the time period to 6/30/2024.

Funding: General Fund (only if vendor experiences a loss of revenue)

BC2023-332

Department of Development, submitting an amendment to Contract No. 2826 with CCH Development Corp. for beautification of the Old Brooklyn Campus in connection with the 2022 Community Development Supplemental Grant Program for the period 4/1/2022 - 3/31/2023 to extend the time period to 9/30/2023; no additional funds required.

Funding Source: Cuyahoga County Community Development Supplemental Grant

BC2023-333

Department of Development, submitting an amendment to Contract No. 2458 with CHN Housing Capital for administration of the Down Payment Assistance Program to eligible homebuyers in Cuyahoga Urban County communities and the City of Parma for the period 5/1/2022 – 4/30/2023 to extend the time period to 4/30/2024; no additional funds required.

Funding Source: Federal Home Investment Partnership Program

BC2023-334

Fiscal Department, presenting proposed travel/membership requests for the week of 5/22/2023.

Dept:	Department of Health and Human Services/Division of Children and Family Services							
Event:	2023 Leadership Family Convening							
Source:	Casey Family Programs							
Location:	Seattle, WA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jacqueline Fletcher	6/20/2023-6/22/2023	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	70% HHS Levy 30% Title IV-E

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Covered by the Casey Family Program \$1,514.50 (hotel \$916.49; flight \$448.01; meals: \$150.00)

Total Expenses: \$1,614.50

Purpose:

This meeting is to convene, develop and strengthen a community of new and experienced public child welfare leaders committed to leading, fostering and spreading innovations. We believe this will ultimately lead to systemic child welfare improvements and improved outcomes for our most vulnerable children and families.

BC2023-335

Department of Purchasing, presenting proposed purchases for the week of 5/22/2023.

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002107	Various promotional items for distribution at public events	Department of Equity and Inclusion	Fyre Marketing LLC	\$5,250.00	General Fund
23002175	(4) Uninterruptable power supply (UPS) batteries	Department of Health and Human Services	MNJ Technologies Direct, Inc.	\$23,800.60	50% Health and Human Services Levy Fund and 50% State and Federal Reimbursement
23002276	(1) Grand Oaks replacement pump	Department of Public Works	OnePump Global Enterprises, LLC dba Excel Fluid Group, LLC	\$9,205.00	Sanitary Funds
23002252	Various sensors, caps and cartridges for use by the Toxicology Department	Medical Examiner's Office	Nova Biomedical Corporation	\$5,589.34	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002268	Out-of-home emergency placement services for the period 3/21/2023 – 4/30/2023*	Division of Children and Family Services	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$24,600.00	66% Health and Human Services Levy and 34% Title IV-E reimbursement
23002073	Emergency veterinary services for the Animal Shelter for March and April, 2023**	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$7,505.68	100% Dick Goddard Best Friends Fund
23002284	Factory Authorized – Engine repairs to Vehicle S-123***	Department of Public Works	Bob Gillingham Ford, Inc.	\$17,775.12	Sanitary Fund
23002309	Factory Authorized – Hydromatic pump***	Department of Public Works	Pump Systems, LLC	\$6,907.60	Sanitary Fund

*Approval No. BC2022-767 dated 12/12/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers in the total amount not-to-exceed \$250,000.00 for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024.

**Approval No. BC2022-633 dated 10/24/2022, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2022, to extend the time period to 6/30/2023 and by changing the amount not-to-exceed from \$750,000.00 to \$950,000.00.

***Approval No. BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers in the total amount not-to-exceed \$475,000.00 for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Health and Human Services/Division of Senior and Adult Services,

- a) Requesting authority to apply for grant funds from Cuyahoga County District Board of Health in the amount not-to-exceed \$56,082.00 for Home and Community-Based Health Services and Home Health Care in connection with the FY2023 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2023 – 2/29/2024.
- b) Submitting a grant agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$56,082.00 for Home and Community-Based Health Services and Home Health Care in connection with the FY2023 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority AIDS Initiative for the period 3/1/2023 – 2/29/2024.

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services Administration

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

- a) Requesting authority to apply for grant funds from Bruening Foundation in the amount of \$5,000,00 to host a retreat for system actors in the early childhood ecosystem in Cuyahoga County in connection with a job training program for low-skilled individuals, effective 5/9/2023 - 8/15/2023.
- b) Submitting a grant agreement with Bruening Foundation in the amount of \$5,000,00 to host a retreat for system actors in the early childhood ecosystem in Cuyahoga County in connection with a job training program for low-skilled individuals, effective 5/9/2023 - 8/15/2023.

Funding Source: Bruening Foundation

VI – PUBLIC COMMENT

No Public Comment

An announcement was made the next Board of Control Meeting is at 11:00 a.m.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:24 a.m.