



**Cuyahoga County Board of Control Agenda  
Monday, July 10, 2023 – 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
4<sup>th</sup> Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:**

<https://www.YouTube.com/CuyahogaCounty>

**I. – CALL TO ORDER**

**II. – REVIEW MINUTES – 7/5/2023**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-421**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to MTech Company in the amount not-to-exceed \$90,114.00 for a state contract purchase of (1) new, GapVax G7 Machine.
- b) Recommending an award on Purchase Order No. 23002954 to MTech Company in the amount not-to-exceed \$90,114.00 for a state contract purchase of (1) new, GapVax G7 Machine.

Funding Source: Sanitary Fund

**BC2023-422**

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to WA Butler Company dba Covetrus North America, LLC in the amount not-to-exceed \$300,000.00 for veterinary medical supplies for the period of 6/3/2023 – 6/2/2026.
- b) Recommending an award and enter into Contract No. 3569 with WA Butler Company dba Covetrus North America, LLC in the amount not-to-exceed \$300,000.00 for veterinary medical supplies for the period of 6/3/2023 – 6/2/2026.

Funding Source: Animal Shelter Operating Fund

**BC2023-423**

Department of Public Works, submitting a Revenue Generating Agreement (via Contract No. 3574) with City of Cleveland, Department of Public Utilities, Division of Water in the amount not-to-exceed \$150,000.00 for storm and sanitary sewer repair services for the period 8/14/2023 – 8/13/2025.

Funding Source: Revenue Generating

**BC2023-424**

Department of Information Technology, requesting to rescind Board Approval No. BC2022-644, dated 10/31/2022, which approved an award on Purchase Order No. 22004631 to Ohio State University dba OARnet in the amount not-to-exceed \$10,800.00 for a purchase of AWS Direct Connect service for a period of 36 months, effective 7/10/2023.

Funding Source: General Fund

**BC2023-425**

Office of Innovation and Performance,

- a) Submitting an RFP exemption, which will result in a grant award recommendation to City of Euclid in the amount not-to-exceed \$300,000.00 for the construction of the Kenny Yuko Park, located at Lakeshore Boulevard and East 246<sup>th</sup> Street, Euclid, effective upon grant signature of all parties, for a period of 3 years.
- b) Recommending an award and enter into a Grant Agreement (via Contract No. 3583) with City of Euclid in the amount not-to-exceed \$300,000.00 for the construction of the Kenny Yuko Park, located at Lakeshore Boulevard and East 246<sup>th</sup> Street, Euclid, effective upon grant signature of all parties, for a period of 3 years.

Funding Source: General Fund – American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

**BC2023-426**

Department of Law,

- a) Submitting an RFP exemption, which will result in a payment to Cuyahoga County Agricultural Society in the amount of \$500,000.00 to pay the insurance deductible for a fire loss that occurred on 3/4/2022 at the Cuyahoga County Fairgrounds.

- b) Recommending a payment on Purchase Order No. 23002711 to Cuyahoga County Agricultural Society in the amount of \$500,000.00 to pay the insurance deductible for a fire loss that occurred on 3/4/2022 at the Cuyahoga County Fairgrounds.

Funding Source: General Fund

**BC2023-427**

Sheriff's Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Cellebrite, Inc. in the amount not-to-exceed \$87,099.50 for (1) forensic software subscription and associated connection devices effective upon signatures of all parties for a period of five years.
- b) Recommending an award and enter into Contract No. 3535 with Cellebrite, Inc. in the amount not-to-exceed \$87,099.50 for (1) forensic software subscription and associated connection devices effective upon signatures of all parties for a period of five years.

Funding Source: Federal Equitable Sharing Account

**BC2023-428**

Office of the Medical Examiner, requesting to amend Board Approval No. BC2022-493, dated 8/15/2022, which amended Board Approval No. BC2021-312, dated 6/28/2021, which approved an award to Qualtrax, Incorporated for a sole source purchase of (105) Qualtrax Compliance Software Licenses and Hosted Platform and related training services:

- a) by changing the not-to-exceed amount from \$35,900.82 to \$50,481.82.
- b) by changing the time period from 5/1/2021 – 4/30/2023 to 5/1/2021 – 4/30/2024.

Funding Source: Paul Coverdell Grant Fund

**BC2023-429**

Office of the Medical Examiner, submitting an amendment to a Master Revenue Generating Agreement with various County Coroner's Offices for performance of autopsies and other scientific testing services by the Cuyahoga County Medical Examiner's Office for the period 1/1/2023 – 12/31/2028, by adding Agreement No. 3395 with Trumbull County in the anticipated amount not-to-exceed \$216,000.00.

Funding Source: Revenue Generating

**BC2023-430**

Office of the Medical Examiner, recommending an award on Purchase Order No. 23003105 to Treasurer, State of Ohio/Ohio State Highway Patrol in the amount not-to-exceed \$7,200.00 for Law Enforcement Automated Data System (LEADS) subscription services for the period 7/1/2023 – 6/30/2024.

Funding Source: General Fund

**BC2023-431**

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Golden Ciphers, Inc. in the amount not-to-exceed \$12,000.00 for SESA Rites of Passage Summer Program in connection with 2021 Title V Community Prevention Grant for the period 7/1/2023 – 9/30/2023.
- b) Recommending an award on Contract No. 3577 to Golden Ciphers, Inc. in the amount not-to-exceed \$12,000.00 for SESA Rites of Passage Summer Program in connection with 2021 Title V Community Prevention Grant for the period 7/1/2023 – 9/30/2023.

Funding Source: FY2021 Title V Community Prevention Grant Fund

**BC2023-432**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 3526 (fka Contract No. 1707) with County Commissioners Association of Ohio Service Corporation/Ohio Child Support Enforcement Agency Director's Association Inc. for CLEAR subscription services for the period 6/1/2021 – 5/31/2025 for additional funds in the amount not-to-exceed \$7,200.00.

Funding Source: Federal Public Assistance Fund

**BC2023-433**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Biometric Information Management in the amount not-to-exceed \$14,000.00 for a state contract purchase of (2) mobile fingerprinting units, related accessories, system configuration and training.
- b) Recommending an award on Purchase Order No. 23003098 to Biometric Information Management in the amount not-to-exceed \$14,000.00 for a state contract purchase of (2) mobile fingerprinting units and related accessories, system configuration and training.

Funding Source: Recruitment and Retention Grant Fund

**BC2023-434**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 788 with TripLog, Inc. for a computerized system to remotely record, submit and approve travel mileage reimbursement for (950) staff in various divisions for the period 11/15/2020 – 11/14/2023, to expand the scope of services to include Department of Public Works, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: 20% Sanitary Fund and 80% Road and Bridge Fund

**BC2023-435**

Department of Health and Human Services/Community Initiatives Division/Office of Re-Entry, recommending an award and enter into Contract No. 3529 to Relink (44/4) in the amount not-to-exceed \$42,215.00 for production services of a comprehensive resource guide, effective upon contract signature of all parties, for a period of 2 years.

Funding Source: Health and Human Services Levy Fund

**C. – Exemptions**

**BC2023-436**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$816,235.02 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2023 – 6/30/2025.

Funding Sources: 25% Federal Child Welfare Funds and 75% State General Revenue Funds

**BC2023-437**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$5,000.00 for community assistance services to Cuyahoga County residents for the period 6/1/2023 – 7/31/2024.

Funding Source: Health and Human Services Levy

**D. – Consent Agenda**

**BC2023-438**

Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Area No. 3, submitting a subgrant agreement with Ohio Department of Job and Family Services to define the roles and responsibilities of the administration of workforce development activities in connection with the allocation of Workforce Innovation and Opportunity Act grant funds for the period 7/1/2023 - 6/30/2025.

Funding Source: N/A

**BC2023-439**

Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 for the month of June 2023 in accordance with E02012-0001.

Funding Source: Revenue Generating

**BC2023-440**

Fiscal Department, presenting proposed travel/membership requests for the week of 7/10/2023:

Dept:	Department of Public Safety and Justice Services							
Event:	Opioid Solutions Leadership Network Peer Exchange II							
Source:	National Association of Counties							
Location:	Milwaukee, WI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Brandy Carney	8/28/2023 - 8/31/2023	\$0.00	\$82.00	\$0.00	\$170.00	\$600.00	\$852.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

\*\*\*\*Lodging Cost paid by host- \$414.00

Purpose:

The Department of Public Safety & Justice Services requesting authority for Brandy Carney, Director, to attend the Opioid Solutions Leadership Network (OSLN) II Peer Exchange August 28, through August 31, 2023. The Peer Exchange, hosted by Milwaukee, Wisconsin, includes 29 counties represented on the Network. Evidence-based treatments in rural communities, coordinating services to create a comprehensive system of care and, overcoming barriers and utilizing opioid settlement funds as leverage for change will be discussed.

**BC2023-441**

Department of Purchasing, presenting proposed purchases for the week of 7/10/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002858	(1) Flex wing mower for use by the County Airport	Department of Public Works	Baker Vehicle Systems, Inc.	\$36,462.50	County Airport Fund
23003012	(1) New zero-turn mower with rear discharge	Department of Public Works	Marshall Equipment Co., Inc.	\$13,629.00	General Fund
23003022	Sealant services for leaks in various heating units at Courthouse Square	Department of Public Works	Transcon Industrial Services, Inc. dba American Power Seal	\$17,623.00	General Fund
23003029	(2) Replacement landscaper utility trailers	Department of Public Works	JTI, Inc.	\$11,489.40	50% Road and Bridge Fund and 50% Sanitary Fund
23003041	Various lumber materials	Department of Public Works	Lumber One Supply	Not-to-exceed \$10,000.00	General Fund
23003059	(1) New 10-in-1 fitness system for use by the inmate trustees	Sheriff's Office	HPM Business Systems, Inc.	\$9,777.77	General Fund
23003064	(2) New air striders and (2) exercise bikes for use by the inmate trustees	Sheriff's Office	Bob Barker Company, Inc.	\$11,140.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

**Open Market Purchases**

**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

**V. – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Office of Innovation and Performance,

- a) Requesting authority to apply for grant funds from Federal Communications Commission in the amount not-to-exceed \$250,000.00 for targeted marketing and outreach campaign for affordable broadband services for eligible households in connection with the Affordable Connectivity Outreach Grant Program for the period 6/15/2023 – 6/14/2025.

- b) Submitting a grant award with Federal Communications Commission in the amount not-to-exceed \$250,000.00 for targeted marketing and outreach campaign for affordable broadband services for eligible households in connection with the Affordable Connectivity Outreach Grant Program for the period 6/15/2023 – 6/14/2025.

Funding Source: Federal Communications Commission

**Item No. 2**

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for FY2020 State Homeland Security Grant Program for the period 9/1/2020 – 7/31/2023 to extend the time period to 12/31/2023; no additional funds required.

Funding Source: State Homeland Security Grant Program

**Item No. 3**

**Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 48368	Contract No. 3439 (fka Contract No. 1591)	Liquidity Services Operations, LLC dba GovDeals	On-line auction services for surplus County equipment, <b>to expand the scope of services, effective upon contract signature of all parties</b>	\$-0-	Department of Purchasing	1/1/2021 – 12/31/2024	General Fund	6/23/2023 (Executive) 6/22/2023 (Law Dept.)

**VI. – PUBLIC COMMENT**

**VII. – ADJOURNMENT**



Minutes

Cuyahoga County Board of Control  
Wednesday, July 5, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I. – CALL TO ORDER** The meeting was called to order at 11:03 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Chris Ronayne, County Executive)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
Paul Porter, Director, Department of Purchasing  
James Boyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilmember Meredith Turner  
Councilmember Dale Miller

**II. – REVIEW MINUTES – 6/26/2023**

Michael Chambers motioned to approve the minutes from the June 26, 2023, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

There was no public comment.

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-407**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Deere & Company in the amount of \$69,854.25 for a state contract purchase of (1) replacement, John Deere Cab Tractor Mower for use by the County Airport.
- b) Recommending an award on Purchase Order No. 23002778 to Deere & Company in the amount of \$69,854.25 for a state contract purchase of (1) replacement, John Deere Cab Tractor Mower for use by the County Airport.

Funding Source: County Airport Operations Fund

Thomas Pavich, Department of Public Works, presented. Meredith Turner asked if these are replacements, what happens to the old equipment. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-407 was approved by unanimous vote.

**BC2023-408**

Department of Development,

- c) Submitting an RFP exemption, which will result in a payment to Downtown Cleveland Alliance in the amount of \$100,000.00 for general operating support for the period 6/27/2023 – 12/31/2023.
- d) Recommending a payment on Purchase Order No. 23002865 to Downtown Cleveland Alliance in the amount of \$100,000.00 for general operating support for the period 6/27/2023 – 12/31/2023.

Funding Source: General Fund

Laura Simms, Department of Development and Michael December, President and CEO of Downtown Cleveland Alliance presented. James Boyle asked what is the geographic range that Downtown Cleveland Alliance covers; asked is the dollar amount the same as in the past for support since previously funding was combined. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-408 was approved by unanimous vote.

**BC2023-409**

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Downtown Cleveland Alliance in the amount not-to-exceed \$30,000.00 for membership fees for the period 7/1/2023 – 6/30/2024.
- b) Recommending a payment on Purchase Order No. 23002870 to Downtown Cleveland Alliance in the amount not-to-exceed \$30,000.00 for membership fees for the period 7/1/2023 – 6/30/2024.

Funding Source: General Fund

Laura Simms, Department of Development presented. Dale Miller asked what benefits or services the County receives for its membership. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-409 was approved by unanimous vote.

**BC2023-410**

Department of Development and Department of Housing and Community Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to Historic Preservation Group, LLC in the amount not-to-exceed \$49,000.00 for completion of National Historic Preservation Act – Section 106 Reviews for the period 6/1/2023 – 12/31/2024.
- b) Recommending an award and enter into Contract No. 3536 to Historic Preservation Group, LLC in the amount not-to-exceed \$49,000.00 for completion of National Historic Preservation Act – Section 106 Reviews for the period 6/1/2023 – 12/31/2024.

Funding Source: 46% Community Development Block Grant, 31% HOME Investment Partnership Program Grant Fund, 15% Lead Hazard Control Grant Fund and 8% Brownfield Economic Development Grant Fund

Laura Simms, Department of Development presented.

Dale Miller asked what the funding source for the Lead Hazard Control Grant is; asked how much money is currently in that fund; asked if we are expecting the grant to be renewed or is this a one-time grant; asked how it was decided what the funds will be spent on. Meredith Turner asked is this district specific. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-410 was approved by unanimous vote.

**BC2023-411**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$6,688.01 for a state contract purchase of equipment, installation and programming services for (4) surveillance cameras for use by the Sheriff's Department in Jail II Chapel.
- b) Recommending an award on Purchase Order No. 23002467 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$6,688.01 for a state contract purchase of equipment, installation and programming services for (4) surveillance cameras for use by the Sheriff's Department in Jail II Chapel.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-411 was approved by unanimous vote.

**BC2023-412**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$48,386.44 for a joint cooperative purchase of NetApp support licenses and maintenance services for the period 8/1/2023 – 7/31/2024.
- b) Recommending an award on Purchase Order No. 23002647 to Logicalis, Inc. in the amount not-to-exceed \$48,386.44 for a joint cooperative purchase of NetApp support licenses and maintenance services for the period 8/1/2023 – 7/31/2024.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2023-412 was approved by unanimous vote.

**BC2023-413**

Department of Information Technology,

- c) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$19,014.00 for a state contract purchase of (36) various Adobe software license subscriptions.
- d) Recommending an award on Purchase Order No. 23002815 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$19,014.00 for a state contract purchase of (36) various Adobe Master software license subscriptions.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. James Boyle asked even though this is a small amount coming from the general fund are the funds being charged back to the user departments. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-413 was approved by unanimous vote.

**BC2023-414**

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 2265 (fka Contract No. 664) with TransUnion Risk and Alternative Data Solutions, Inc. for online investigation software for the Northeast Ohio Regional Fusion Center for the period 6/1/2021 – 5/31/2023 to extend the time period to 7/31/2023 and for additional funds in the amount not-to-exceed \$1,270.00.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. James Boyle asked whether the Fusion Center is for the County and the City of Cleveland; asked is the City of Cleveland paying for a portion of the contract; asked do we provide staff; asked if someone is

tracking the financial proportionality of this. Mr. Boyle commented that sometimes the grant funding goes away, but we've been doing this awhile. do we. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-414 was approved by unanimous vote.

**BC2023-415**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 3487 with Jewish Family Service Association of Cleveland Ohio in the amount not-to-exceed \$45,200.00 for teen dating violence prevention services for the Know Abuse Project in connection with the FY2022 Title II Formula Juvenile Justice and Delinquency Prevention Grant passing through the Ohio Department of Youth Services, effective upon contract signature of all parties through 4/30/2024.

Funding Source: U.S. Department of Justice, Office of Justice Delinquency and Prevention Block Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-415 was approved by unanimous vote.

**BC2023-416**

Department of Health and Human Services and Department of Development,

a) Submitting an RFP exemption, which will result in an award recommendation to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program:

- 1) Anna Maria of Aurora Inc. in the amount not-to-exceed \$30,456.00.
- 2) McGregor Foundation in the amount not-to-exceed \$15,700.00.

b) Recommending awards on purchase orders to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program:

- 1) Purchase Order No. 23002926 to Anna Maria of Aurora Inc. in the amount not-to-exceed \$30,456.00.
- 2) Purchase Order No. 23002936 to McGregor Foundation in the amount not-to-exceed \$15,700.00.

Funding Source: Health and Human Services Levy Fund.

Laura Simms, Department of Development, presented. Dale Miller asked what the wage level pre-training and the expected post training wages. Mr. Miller commented sounds good; these are low-income folks that will get a substantial increase. Meredith Turner asked since 2018 of the 85 companies in this program, do you have any tracking on the training and how employees are doing now; asked is tracking something that you would be looking forward to doing in the future; not urgent, but can we see current tracking data available. Laura Simms will provide. James Boyle asked whether this is McGregor Foundation's first time; asked what the outreach is to get other companies involved; Mr. Boyle commented about Anna Maria at \$126,000.00 its` great, but there a lot more than the 85 companies out there and were not hitting them; asked where Anna Maria is located. Meredith Turner commented like that the trainees are residents of Cuyahoga County. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-416 was approved by unanimous vote.

**BC2023-417**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting amendments to contracts with various providers for the Ohio Works First Program for the period 1/1/2023 – 12/31/2023 for additional funds in the total amount not-to-exceed \$282,000.00:

- a) Contract No. 3437 (fka Contract No. 2840) with Maximus Human Services Inc. for additional funds in the amount not-to-exceed \$141,000.00.
- b) Contract No. 3438 (fka Contract No. 2841) with The Centers for Families and Children for additional funds in the amount not-to-exceed \$141,000.00.

Funding Source: Temporary Assistance to Needy Families Fund

Christian Tobin, Office of Health and Human Services, presented. There were no questions. Dale Miller commented his wife currently works for the Center for Families and Children; and therefore, is going to recuse on this item. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-417 was approved by majority vote, with Dale Miller recusing.

**BC2023-418**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Agreement No. 2605 with The Ohio State University on behalf of The Ohio State University Extension for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2021 – 12/31/2023 for additional funds in the amount not-to-exceed \$44,621.00.

Funding Source: Health and Human Services Levy Fund

Kathleen Tomasek, Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-418 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve Consent Agenda Item No. BC2023-419 through BC2023-420; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2023-419**

Fiscal Department, presenting proposed travel/membership requests for the week of 7/5/2023:

Dept:	Public Defender
Event:	2023 Holistic Defense & Leadership Conference
Source:	Gideon’s Promise Inc.

Location:		Atlanta, GA						
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Andrew Schriver	7/28/2023 – 7/30/2023	\$662.50	\$60.00	\$0.00	\$188.00	\$399.80	\$1,310.30	General Fund, Reimbursable at 66% from Ohio Public Defender
Rachel Summers	7/28/2023 – 7/30/2023	\$662.50	\$60.00	\$0.00	\$188.00	\$399.80	\$1,310.30	General Fund, Reimbursable at 66% from Ohio Public Defender

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

\*\*\*\*Lodging Cost paid by host- \$320.00

**Purpose:**

Gideon's Promise Summer Session is a three-day training held annually in July. Summer Session gives us an opportunity for Gideon's Promise "Returners" and Alumni to continue to hone their trial skills. Summer Session provides current CORE 101 members who have completed their initial two-week training and are continuing to matriculate through the CORE 101 training (aka "Returners") with ongoing training and support. Gideon's Promise alumni who have completed their CORE 101 program are able to attend follow-up training, based on their needs. This workshop will provide a wide range of skills & techniques to provide representation to the indigent population.

**BC2023-420**

Department of Purchasing, presenting proposed purchases for the week of 7/5/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002952	(1) New bump test and calibration system for use by the Westshore HazMat Team	Department of Public Safety and Justice Services	FarrWest Environmental Supply	\$6,432.00	FY2020 State Homeland Security Grant Fund
23002946	(4) Pallet rack starter unit and accessories	Department of Public Works	Uline	\$11,481.20	Sanitary Fund
23002957	(1) New AVOXimeter 4000, (1) filter kit and (300) cuvettes for use by the Toxicology Department	Medical Examiner's Office	Werfen USA LLC	\$13,595.82	Opioid Fund
23002882	(100) New mattresses for inmate trustees	Sheriff's Department	Victory Supply LLC	\$19,995.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002038	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	The Orlando Baking Co. & Subsidiaries	\$37,300.00	Health & Human Services Levy Fund
23001705	Factory Authorized – Rebuilt engine to 2014 International Bucket Truck**	Department of Public Works	Rush Truck Center, Cleveland International	\$31,047.46	Sanitary Fund
23001995	Factory Authorized – Engine repairs to 2011 International Bucket Truck**	Department of Public Works	Rush Truck Center, Cleveland International	\$13,450.56	Road and Bridge Fund



23002947	Factory Authorized – Engine repairs to Vehicle S-225**	Department of Public Works	Valley Freightliner Trucks	\$17,704.02	Sanitary Fund
23002964	Factory Authorized – Engine repairs to Vehicle S-430**	Department of Public Works	Rush Truck Center, Cleveland International	\$29,147.59	Sanitary Fund

\*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 6/30/2023.

\*\*Approval No. BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers in the total amount not-to-exceed \$475,000.00 for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

**V. – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting a Master Agreement of Cooperation with various municipalities for FY2023 pavement preventative maintenance services in connection with various road projects:

- a) City of Bay Village for resurfacing of Wolf Road from Sutcliffe Drive to Clague Road.
- b) Cities of Beachwood for resurfacing of Cedar Road from Interstate 271 to Green Road.
- c) City of Lyndhurst for resurfacing of Cedar Road from Interstate 271 to Green Road.
- d) City of South Euclid for resurfacing of Cedar Road from Interstate 271 to Green Road.
- e) City of University Heights for resurfacing of Cedar Road from Interstate 271 to Green Road.
- f) City of Bedford for resurfacing of Warrensville Center Road from Meadowgate Boulevard to Maple Heights North Corporation Line.
- g) City of Maple Heights for resurfacing of Warrensville Center Road from Meadowgate Boulevard to Maple Heights North Corporation Line.
- h) City of Cleveland for resurfacing of East 116<sup>th</sup> Street from Miles Road to Union Avenue.
- i) City of North Royalton for resurfacing of Royalton Road from West 130<sup>th</sup> Street to York Road.
- j) City of Middleburg Heights for resurfacing of Bagley Road from Pearl Road to West 130<sup>th</sup> Street.

- k) City of Parma for resurfacing of York Road from Pearl Road to Pleasant Valley Road.
- l) City of Parma Heights for resurfacing of York Road from Pearl Road to Pleasant Valley Road.
- m) City of Brook Park for resurfacing of West 130<sup>th</sup> Street from Bagley Road to Snow Road.
- n) City of Parma for resurfacing of West 130<sup>th</sup> Street from Bagley Road to Snow Road.
- o) City of Parma Heights for resurfacing of West 130<sup>th</sup> Street from Bagley Road to Snow Road.
- p) City of Middleburg Heights for resurfacing of West 130<sup>th</sup> Street from Bagley Road to Snow Road.
- q) City of Brooklyn for resurfacing of Ridge Road from Memphis Avenue to Denison Avenue.
- r) City of Cleveland for resurfacing of Ridge Road from Memphis Avenue to Denison Avenue.
- s) City of Garfield Heights for resurfacing of East 131<sup>st</sup> Street from Miles Road to Forestdale Drive.
- t) City of Cleveland for resurfacing of East 131<sup>st</sup> Street from Miles Road to Forestdale Drive.
- u) City of Highland Heights for resurfacing of Brainard Road from Falkirk Road to Wilson Mills Road.
- v) City of Lyndhurst for resurfacing of Brainard Road from Falkirk Road to Wilson Mills Road.
- w) Village of Gates Mills for resurfacing of Cedar Road from SOM Center Road to Chagrin River Road.
- x) Village of Hunting Valley for resurfacing of Cedar Road from SOM Center Road to Chagrin River Road.
- y) City of East Cleveland for resurfacing of Lee Boulevard from Euclid Avenue to Forest Hills Boulevard.
- z) City of South Euclid for resurfacing of South Green Road from Mayfield Road to Monticello Boulevard.
- aa) City of Bedford for resurfacing of Union Street from Broadway Avenue (North) to Broadway Avenue (South).
- bb) City of Broadview Heights for resurfacing of East Sprague Road from Broadview Road to Seven Hills East Corporation Line.
- cc) City of Seven Hills for resurfacing of East Sprague Road from Broadview Road to Seven Hills East Corporation Line.

Funding Source: Project cost \$1,033,238.00 – Road and Bridge Funds

### **Item No. 2**

Court of Common Pleas/Juvenile Court,

- c) Requesting authority to apply for grant funds from The Supreme Court of Ohio in the amount not-to-exceed \$18,260.00 for implementation of a court-wide text message system in connection with the 2023 Technology Grant Project effective upon grant signature through 5/31/2024.
- d) Submitting a grant agreement with The Supreme Court of Ohio in the amount not-to-exceed \$18,260.00 for implementation of a court-wide text message system in connection with the 2023 Technology Grant Project effective upon grant signature through 5/31/2024.

Funding Source: The Supreme Court of Ohio

### **Item No. 3**

Department of Public Safety and Justice Services, requesting authority to apply for grant funds from the State of Ohio/Office of the Attorney General in the total amount not-to-exceed \$261,181.00 for various FY2024 grant program activities for the period 10/1/2023 – 9/30/2024:

- a) Victims of Crime Act Defending Childhood Initiative Intake, Assessment and Treatment services in the amount of \$246,151.00.
- b) Juvenile Court Advocacy Project in connection with the State Victims Assistance Act Grant Program in the amount of \$15,030.00.

Funding Source: Victims of Crime Act Defending Childhood – 80% Federal grant funds passed through Ohio Attorney General’s Office with a 20% In-Kind Match provided through services rendered in the Children Who Witness Violence contract funded by Health and Human Services Levy Funds

**VI. – PUBLIC COMMENT**

There was no public comment.

**VII. – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:33 a.m.

**Item Details as Submitted by Requesting Departments**

**IV. Contracts and Awards**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-421**

Scope of Work Summary

The Department of Public Works is requesting approval of a Purchase Order with The Safety Company dba Mtech Company for the purchase of a GapVax G7 Machine with the anticipated cost of \$90,114.00. The equipment being purchased will be used by the Department of Public Works Sanitary Division. This is a new piece of equipment; it is not a replacement.

Procurement

The procurement method for this purchase is a State of Ohio Contract purchase, resulting in a purchase order in the amount of \$90,114.00.

Contractor and Project Information

MTech Company  
7401 First Place  
Cleveland, Ohio 44146  
Christopher Cira, CEO

Project Status and Planning

This purchase is a one-time purchase for a piece of equipment to be used by the Sanitary Division of Public Works.

Funding

The project is funded 100% by the Sanitary Funds, PW750100. The schedule of payments is by invoice.

**BC2023-422**

Scope of Work Summary

Public Works is requesting approval of a 3-year contract with WA Butler Company dba Covetrus North America, LLC for the anticipated cost Not-to-Exceed \$300,000.00. The anticipated start date is 6/3/2023.

The primary goal of the project is to purchase a Veterinary Medical Supplies for the Animal Shelter for canine care.

Timeline is attached.

## Procurement

The procurement method for this project was a formal RFB, however, was changed to an Exemption as agreed upon between DOP Director and Public Works. The total value of the Exemption is Not-to-Exceed \$300,000.00.

## Contractor and Project Information

WA Butler Company dba Covetrus North America, LLC  
400 Metro Place North  
Dublin, Ohio 43017-3340  
Kelly Bullock. Vice President, Growth Segments

## Project Status and Planning

The project is ongoing and occurs every 3 years.

## Funding

The project is funded 100% by the Animal Shelters Operating Funds, PW280100. The schedule of payments is by invoice.

Timeline for late submittal:

February 2, 2023 – Started writing RFB; Plan Holder list complete; Requested Shelter to review/reduce the product list (PD-3); Matrix submitted to Risk.

February 13, 2023 – Revised PD-3

February 14, 2023 – Uploaded documents into RQ and released for processing.

March 1, 2023 – Sent to Strategic Sourcing; DoP to create the Event.

March 3, 2023 – Draft received from DoP for review; Reviewed and forward to Supervisor for approval.

March 7, 2023 – Follow up with Supervisor on status of review.

March 8, 2023 – Draft approved and DoP notified.

March 9, 2023 – Pre-bid date is set.

March 14, 2023 – The RFB is posted.

April 14, 2023 – The RFB is closed; DoP forwards TAB Sheet to DEI.

April 17, 2023 – DEI returns TAB Sheet DoP.

April 21, 2023 – DoP forwards TAB Sheet Public Works. Vendor deemed non-compliant, Supervisor in contact with DoP Director/DEI Director to work this out. There was only one bidder.

May 5, 2023 – Contacted vendor and requested that they provide details on how the pricing connects to the market environment for the life of the contract, and that the restricted items, propose pricing for year 1 and revisit it as it pertains to years 2 and 3.

May 11, 2023 – Vendor receives approval from his director to move forward with our request.

May 12, 2023 – Vendor requests a conference call to assure full understanding.

May 15, 2023 – Conference call takes place.

May 30, 2023 – Supervisor reaches out to vendor as an agreement has been reached between all parties.

June 5, 2023 – Matrix created for the drafting of the contract.

June 6, 2023 – Contract received from Law and forwarded to the vendor for review/signing.

June 15, 2023 – Followed up with vendor on status of contract.

June 20, 2023 – Received contract, uploaded and submitted into the approval process.

June 21, 2023 – Submitted for approval

## **BC2023-423**

### Scope of Work Summary:

Department of Public Works is requesting approval of this 2023 Utility Repair Agreement between the City of Cleveland, Department of Public Utilities, Division of Water and the County of Cuyahoga for a period of two years from Effective Date (8/14/2023 to 8/13/2025) with a one-year option to renew. This 2023 Utility Repair Agreement is an update to the previously approved City of Cleveland Utility Repair Agreement (BC2017-475) and First Amendment (BC2019-440) which utilized the one-year option to renew with a signed letter on June 7, 2022. The value of the agreement will be not to exceed \$150,000 (revenue generating to the County).

The primary goal is for the County to continue to assist with repair of sanitary and storm sewers at the request of the City of Cleveland Division of Water on a task order basis. This is a revenue generating based direct bill agreement that is estimated to generate \$150,000 in revenue to the County.

### Procurement

Identify the original procurement method on contract/purchase.

This 2023 Utility Repair Agreement is an update to the 2017 Utility Repair Agreement with the City of Cleveland Division of Water (BC2017-475) and First Amendment to that Agreement (BC2019-440).

### Contractor and Project Information

City of Cleveland Division of Water  
Department of Public Utilities  
1201 Lakeside Avenue  
Cleveland, Ohio 44114-1175  
Council District 7

The location of the project can be in various municipalities.

The work is located in various Council Districts.

### Funding

This is a Revenue Generating Agreement- PW715100-52000 (Activity Code-SWDMSC04) for deposit purposes. The schedule of payments is by direct bill invoice.

## **BC2023-424**

### Scope of Work Summary

Department of IT requesting Rescission of BOC Approval No. BC2022-644 dated 10/31/2022, an RFP exemption award of the Purchase Order no. 22004631 to Ohio State University Dba OARnet for the AWS Direct Connect service for the period of 36 months.

OARnet has requested a Memorandum of Understanding/contract in place of the Purchase Order for the AWS Direct Connect services. PO #22004631 was awarded on 10/14/2022 in the amount of \$10,800.00 for the 36 month period. The PO has been cancelled, with a remaining balance of \$10,025.81 is being transferred to the MOU/contract in progress for OARnet under CM#3390. Documents are uploaded showing the PO64 line item history, invoice received and processed.

The primary goals of the project are:

OARnet will provide support for AWS Direct Connection.  
Trouble reporting, and maintenance.

#### Technology Items

Date of TAC Approval – Original Purchase Order was TAC approved 10/19/2022

#### Procurement

The PO procurement method for the project is RFP exemption-Government Purchase. The MOU/Contract is a Government Purchase.

#### Contractor and Project Information

Ohio State University DBA OARnet  
1224 Kinnear Road  
Columbus, Ohio 43212

The executive director for the vendor is Pankaj Shah

#### Project Status and Planning

The project is a new to the County.

#### Funding

The project is funded 100% by the General Fund. The schedule of payments is by invoice.

### **BC2023-425**

#### Scope of Work Summary

Office of Innovation & Performance requesting approval of a grant agreement with the City of Euclid for the anticipated cost of \$300,000.00.

This project is new to the County

Senator Kenny Yuko Park will be an approximately 5.6-acre lakefront park located at Lake Shore Boulevard and E 246th Street; this is the first new park in the City of Euclid in over a decade. The park is located in Census Tract 1522.01, which is a Qualified Census Tract (QCT). The project will include grading, culverting, utility work, paving, and landscaping associated with the construction of a new paved multi-purpose trailhead, connecting the eastern end of the Lakefront Trail with Lakeshore Boulevard; vehicle drive and parking lot; stormwater retention; landscaping; and other park amenities. Once the park and trailhead are complete, an almost 2-mile loop will be created providing users the ability to walk from Downtown Euclid northeast through Sims Park, east along Lake Erie, south through Yuko Park, and west along Lake Shore Boulevard back to Downtown Euclid. This grant agreement will be for support of the \$1.8M Phase I project.

The anticipated start-completion dates for the agreement are upon signature for three years. The majority of the construction is scheduled to be completed this calendar year with final punch list items and landscaping planned for Spring 2024.

The primary goal of this project is to support the City of Euclid to complete an important project. With approval of these funds Phase I will be fully funded.

#### Procurement

The procurement method for this project was RFP Exemption. This is a grant agreement to provide support for Kenny Yuko Park in the City of Euclid.

#### Contractor and Project Information

City of Euclid  
585 East 222<sup>nd</sup> Street  
Euclid, Ohio 44123  
Council District 11

The Mayor is Kirsten Holzheimer Gail.

The address or location of the project is:

Lakeshore Boulevard & E 250<sup>th</sup> Street,  
Euclid, OH 44123

The project is located in Council District 11.

#### Project Status and Planning

The project is new to the County.

#### Funding

The project is funded 100% by General Fund – ARPA Revenue Replacement/Provision of Government Services. The schedule of payments is upon signature of contract.

### **BC2023-426**

#### Scope of Work Summary

Law Department / Risk Management is requesting approval of a deductible payment with Cuyahoga County Agricultural Society for the anticipated cost \$500,000.00.

The primary goals of the project is to pay deductible amount for fire loss at Cuyahoga County Fairgrounds

#### Procurement

The procurement method for this project is an RFP Exemption. The total value of the exemption is \$500,000.00. This is a deductible payment for the insurance policy to cover the fire loss at Cuyahoga County Fairgrounds. The County is obligated to provide coverage for this property per ORC 1711.24.

#### Contractor and Project Information

Cuyahoga County Agricultural Society  
P.O. Box 135  
Berea, OH 44017  
Council District 5

#### Project Status and Planning

The project is a one-time payment.

#### Funding

The project is funded 100% by the General Fund. The schedule of payments is by deductible payment



## **BC2023-427**

### Scope of Work Summary

The Sheriff's Department is requesting approval of a 5 year contract with Cellebrite USA Corp. for the anticipated cost \$87,099.50 for one (1) license. The license is not new to the Sheriff's Department.

The services being offered under the contract consist of 1 forensic software license, obtained via the internet and their associated connection devices, which are used to unlock, decrypt and extract data from mobile devices to be used in the investigation of a crime. This contract would provide 5 years of service to download unlimited Apple and Android devices granted we have an unlocked device or a pass code to the device. If a password or a device is not unlocked, it will include 35 unlocks a year in the event the device is locked and all avenues to obtain a pass code are exhausted.

These services are needed as a proactive investigation tool into criminal activity. A majority of crimes have some type of meta data attached to them via our cell phones, locations, text messages, photos, along with social media are stored on our cell phones. This technology allows detectives to trace, locate, place and convict criminals of a various amount of crimes.

This software will also allow the Sheriff's Department to get location information from cell towers and wifi. Services include recovering deleted items from third party applications like Facebook and WhatsApp with consent or when a court order is issued (i.e Search warrant).

Cellebrite Premium also provides services to bypass iTunes backup encryption to extract all data possible, with the basic version of Cellebrite, none of these options are currently possible.

This type of information is critical in the cases we investigate like overdose deaths currently plaguing Cuyahoga County. The services allows use to reveal technology criminals are using and locate possible locations of where crimes have/ or are being committed, and places that suspect at the scene of the crime.

The information that the Sheriff's Department would be able to get by using Cellebrite Premium is instrumental to investigators who investigate Major crime like homicides, rapes, drug trafficking and money laundering just to name a few.

The 5 year contract would start upon BOC approval.

TAC Items - If the request is for the purchase of software or technical equipment:

Please state the date of TAC Approval – Listed on IT Standards

### Procurement

The procurement method for this project is RFP Exemption. The total value of the contract is \$87,099.50. The reason for the exemption from the direct open bidding process is because the license is already in use by the Sheriff's Department. Continuity of service is critical to investigations.

### Contractor and Project Information

Cellebrite USA Corp.

7 Campus Drive, Suite 210

Parsippany, NJ 07054

Marqu Teegardin, President

### Project Status and Planning

The Sheriff's Department was previously paying for the license annually. The five-year contract will save money due to a multi-year discount applied by vendor.

### Funding

100% Federal Equitable Sharing Account

The schedule of payments is one-time payment.

### **BC2023-428**

#### Scope of Work Summary

Medical Examiner Office requesting to amend board approval BC2021-312 from 6/28/2021 which is a sole-source contract with Qualtrax Inc. These software licenses are assigned to the lab personnel and provide access to their document management system. The not-to-exceed amount would be updated to \$14,581.00, and requesting to update the time frame to include Year 3 for a period covering 5/1/2022-4/30/2024

There is a 5-year term written into the contract, but all future years are optional based on availability of funds. Per the grant funder, we are unable to approve the future years since they fall outside the grant performance period. In the future, amendments will be made on a yearly basis so as to fall within the grant performance period timeline.

Year 1 - \$21,744.50 (5/1/2021-4/30/2022) already approved.

Year 2 - \$14,156.32 (5/1/2022-4/30/2023) already approved.

Year 3 - 14,581.00 (5/1/2023-04/30/2024) needs approval.

#### 4Technology Items:

Date of TAC Approval – 6/17/2021 and 7/21/2022

Are the purchases compatible with the new ERP system? N/A – Separate software

Is the item ERP approved - Yes

Are the services covered by the original ERP budget – N/A - Grant Funded

#### Procurement

The procurement method for this project was Sole Source RQ3910. The total value of the RFQ is \$80,969.25. That amount is itemized in Section A mentioned earlier. Funded via annual Paul Coverdell Grant funds (applied for annually).

#### Contractor and Project Information

Qualtrax Inc.

105 E. Roanoke Street

Blacksburg, VA 24060

Amy Ankrum, CEO

#### Funding

The project is funded 100% by the Coverdell grant funds (for years 1 and 2 and 3). Grant funds are applied for annually and that is why the contract language states available upon county funding for future optional years.

#### Items/Services Received and Invoiced but not Paid:

Yes, this is a grant funded service contract and since this is a new year we had to set up a new activity code in order to release this contract into the que for approval and is now late being submitted. This was being worked on starting January of this year and funds got approved at the May 9<sup>th</sup> agenda and then the appropriations are scheduled to be set up on May23rd 2023 so this is why it is late.

#### **BC2023-429**

##### Scope of Work Summary

Medical Examiner Office requesting approval of a contract with Trumbull County Coroner Office for the anticipated profit not-to-exceed \$216,000.00.

Services provided include autopsies. Revenue of \$2000.00 per single case up to 108 cases maximum can be performed not-to-exceed \$216,000.00 in revenue.

##### Procurement

The procurement method for this project was a government contract not-to-exceed \$216,000.00 in revenue.

##### Contractor and Project Information

Trumbull County Coroner  
160 High Street NW  
Warren, Ohio 44481

Lawrence Damico Coroner for Trumbull County

#### Funding

The project does not require funding – this is revenue generating.

The schedule of revenue will be based on our submitted invoices to the Trumbull County Coroner's Office.

#### **BC2023-430**

##### Scope of Work Summary

Medical Examiner Office – CCRFSL requesting approval of a government Purchase Order with Ohio State Highway Patrol (Treasurer, State of Ohio) for the anticipated cost of \$7,200.00. The fee for the database breaks down to \$600/month.

LEADS is the criminal justice information network for law enforcement of Ohio. The service is provided to all highway patrol posts, bureau of motor vehicles field offices, LEADS agencies and in enforcement and specialized vehicles.

**Procurement**

The procurement method for this project was GOVP purchase order. The total value of the government purchase order is \$7,200.00

**Contractor and Project Information**

Treasurer, State of Ohio  
 Ohio State Highway Patrol  
 Fiscal Services – Fund 83F  
 PO Box 182074  
 Columbus, OH 43218-2074

**Timeline for late submittal:**

Project/Procurement Start Date: 07/01/2023  
 Date of insurance approval from risk manager: n/a po no need for insurance  
 Date documents were requested from vendor: n/a  
 Date item was entered and released in Infor: 06/29/2023  
 Date using department approved item in Infor: 06/29/2023  
 Date Law Department approved item in Infor: n/a  
 Date approved by DoP in Infor: 06/29/2023  
 Length of processing time in Infor in calendar days: 2 days after getting invoice needed to wait for TAC waiver email. Invoice date was 06/01/2023 but didn't get invoice until 06/28/2023  
 Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction. n/a

**Funding**

The project is funded by the Coroner Lab Fund

**BC2023-431**

Department or Agency Name	
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):
Department of Purchasing use only	

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Approval Date	Approval No.
	3577	Golden Cipher Inc.	7/1/2023 – 9/30/2023	\$12,000.00		

<p>Service/Item Description (include quantity if applicable):  The Summer SESA Rites of Passage Program fosters a resiliency and accountability approach and assists in the process of healthy human development.</p> <ol style="list-style-type: none"> <li>I. Project Goals, Outcomes or Purpose (list 3): To utilize a dynamic process in which personality and environmental influences interact in a reciprocal, transactional relationships.</li> <li>II. Reduce arrest of high-risk youth by utilizing the Rites of Passage process.</li> <li>III. Create socially competent youth who have a sense of their own identity and efficacy, who are able to make decisions, set goals, and believe in their future, thus meeting their basic human needs for caring, love adventure and variety in a healthy holistic manner.</li> </ol>	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed? _____	

In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)	
Golden Ciphers Inc. 4550 Cedar Avenue#3 Cleveland, Ohio 44103	
Vendor Council District: 7	
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b> RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	<b>NON-COMPETITIVE PROCUREMENT</b> Provide a short summary for not using competitive bid process. The grant award closes on 9/30/2023., which leaves little time to solicit applications through an RFP. The JJDP allocation committee and the State are requesting to award unspent funds to Golden Ciphers Inc. Golden Ciphers has been awarded funds under the Juvenile Justice Delinquency and Prevention Grant for over ten years. They provide great projects for at risk youth and are known to spend their funds in a timely matter. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / Originally there were four applications submitted and reviewed by the Allocation Committee. The Committee recommended three projects for funding: Cleveland Rape Crisis Center, Golden Ciphers, and Juvenile Court. This request is for Golden Ciphers Inc SESA Rite to	<input type="checkbox"/> State Contract, list STS number and expiration date

Passage Summer Program for twenty additional youth.	
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ( ) Alternate Procurement Process
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <i>If not, please explain: Refer to Total Value of Solicitation. Juvenile Court was not able to spend all their funds. Public Safety and Justice Services is requesting to award the unspent funds to Golden Ciphers Inc, a project already funded under the grant, but for their summer program.</i>	<input type="checkbox"/> Government Purchase
How did pricing compare among bids received? The funding is from unspent fund on FY21 Title V Community Prevention Grant.	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)
	<input checked="" type="checkbox"/> Contract <i>(list original procurement) This will be a new contract.</i>
	Other Procurement Method, please describe:

<b>TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer:	
State date of TAC approval:	Is the item ERP approved?
Are services covered under original ERP Budget or Project?	
Are the purchases compatible with the new ERP system?	

<b>FUNDING SOURCE(S): (No acronyms – General Fund, HHS Levy, Capital, etc.). Include % if more than one source FY21 Title V Community Prevention Grant</b>
Is this approved in the biennial budget? Yes
Payment Schedule: <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>PROJECT STATUS: Provide status of project and if late, include timeline for lateness.</b>
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase
If late, have services begun or payments made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain):

<b>HISTORY: Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.</b>
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**BC2023-432**

Scope of Work Summary

OCSS and CJFS are requesting approval of an amendment with Ohio CESA Directors’ Association to add \$7,200.00 in funding. There’s no change to the scope of work.

Prior Board Approval Number or Resolution Number:

Approval Date	Approval Number	Approval Amount	# Of Users
7/25/16	BC2016-542	\$2,480.00	5
7/25/17	BC2017-548	\$4,054.40	5
9/18/17	BC2017-661	\$28,160.00	40
07/15/19	BC2019-530	\$40,053.60	45
08/31/21	BC2021-467	\$47,598.60	45
5/30/2023	BC2023-351	\$45,437.40	45

County Commissioners Association of Ohio Service Corporation (CCAOSC) through a competitive process, entered into an agreement with West Publishing Corporation who provides CLEAR services for Participants at statewide pricing. CCAOSC in conjunction with Ohio CSEA Directors' Association (OCDA), which manages the financial & administration portion of the agreement & participating counties developed a participation agreement. ORC Section 9.48(C) exempts certain purchases by a political subdivision from competitive bidding through participation in an association program, which this agreement will provide at reduced costs. An earlier exercise was to process a sole source contract with West Publishing at almost 3 times the price.

The Clear database provides personal, residential, financial, criminal, and social media information which is required to be able to conduct a thorough criminal investigation. The data that is collectively gathered is imperative when establishing repayment agreements with clients.

There will be a total of 45 users; (5) from CJFS Investigations Unit, and (40) from the OCSS Unit that will have access to the Clear database for the period 06/01/2021 – 05/31/2025.

The primary goals of the project is to obtain client information to be able to investigate benefit fraud and/or to initiate repayment

The project is mandated by ORC Section 9.48 (C), which exempts certain purchases by a political subdivision from competitive bidding through participation in an association program, which this agreement will provide at reduced costs.

Procurement

This is an exemption because this is the statewide contract for these services, which allows us to lower the cost of the services by combining our buying power with many other counties across the state.

Contractor and Project Information

Ohio CSEA Directors' Association  
1103 Schrock Road, Suite 309  
Columbus, Ohio 43229  
Council District (N/A)

The executive director for the vendor is Amy Roehrenbeck.

Project Status and Planning

The project reoccurs annually, and is an extension of the existing project. The project's term has already begun.

## Funding

The project is funded (100% by the General Fund *or* list the exact name of the Funding Source(s) (Do not use acronyms or Index Codes) and percentages of each special revenue fund that contributes funding and in what amount). 100% Federal Public Assistance. The schedule of payments is by monthly invoice.

The project is an amendment to a Contract. This amendment changes the value by adding program administrative expenses of \$80.00/user for each contract year. The history of the amendments is:

Approval Date	Approval Number	Approval Amount	# Of Users
7/25/16	BC2016-542	\$2,480.00	5
7/25/17	BC2017-548	\$4,054.40	5
9/18/17	BC2017-661	\$28,160.00	40
07/15/19	BC2019-530	\$40,053.60	45
08/31/21	BC2021-467	\$47,598.60	45
5/30/2023	BC2023-351	\$45,437.40	45

## **BC2023-433**

Department of Health and Human Services/Division of Children and Family Services; DCFS 2023: Biometric Information Management Mobile Fingerprinting Units;

### Scope of Work Summary

Department of Health and Human Services/Division of Children and Family Services requesting approval to purchase Two (2) Mobile Fingerprinting Units from Biometric Information Management for the cost of \$14,000.00.

The anticipated start-completion dates are No items purchased yet. Waiting for BOC approval

The primary goals of the project are : This will allow case workers to obtain fingerprints of potential foster parents;

The primary goal of purchasing two mobile fingerprinting units for fingerprinting potential foster parents is to enhance the efficiency and accuracy of the foster parent screening process. Fingerprinting is used for identification and background checks, and it can provide a reliable method for verifying the identities of individuals and checking their criminal records.

By implementing mobile fingerprinting units, the foster care system can streamline the process of capturing fingerprints and conducting background checks on potential foster parents. This technology allows for on-site fingerprinting, eliminating the need for individuals to travel to a specific location for fingerprinting. It saves time and resources for both the agency and the applicants.

The mobile fingerprinting units could also improve the accuracy of the screening process by reducing the chances of identity fraud or false information provided by potential foster parents. The fingerprints collected are compared against national or local databases to identify any criminal records or other relevant information that may affect their suitability to become foster parents.



Overall, the primary goal is to enhance the efficiency and effectiveness of the foster parent screening process, helping to ensure the safety and well-being of children in need of foster care

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#### Procurement

The procurement method for this state contract utilizing contract number 534422, expiring 06/30/2025

#### Contractor and Project Information

Biometric Information Management LLC

6059 Frantz Road, Suite 102

Dublin, OH 43017

The seller administrator for the contractor/vendor is Brianna Smith

#### Project Status and Planning

This an occasional product. The agency currently has one unit.

#### Funding

The project is funded 100% Recruitment and Retention Grant. The schedule of payments is by invoice.

### **BC2023-434**

#### Scope of Work Summary

Division of Children and Family Services requesting approval of an amendment with Triplog, INC for the anticipated cost of \$5,000.00 to add Public Works employee users.

#### Prior Board Approval Number or Resolution Number:

Original Contract - EMRP-20-049 – 05/29/2020

Amendment 1- BC2021-663 – 11/15/2021

Amendment 2- BC2022-734 - 11/28/2022

950+ essential HHS frontline staff continue to work in the community during the COVID-19 pandemic. They are unable to access the current electronic mileage system without physically entering the building. This system allows for remote mileage entry, approval, and submission. The anticipated start-completion dates are 11/15/2021- 11/14/2023.

The primary goal of the project is to record and track front line staff travel mileage.

#### Procurement

The original procurement method for this project was EMRP. The total value of the EMRP was \$50,000.00. The Second Amendment added \$150,000.00 in funding and increased the term to end on 11/14/2023. The Third Amendment is to add \$5,000.00 in funding to include Public Works employee users, with no change to the contract term. The EMRP was requested on 5/11/2020 and approved on 5/29/2020. Originally procured as an EMRP, this amendment is to expand the system and services to additional front-line staff in HHS.

#### Contractor and Project Information

Triplog, Inc.

22525 SE 64<sup>th</sup> Place Suite 2268  
Issaquah, WA 98027  
The CEO for the contractor/vendor is: Tianji He

#### Project Status and Planning

The project or is an extension of the existing project.

#### Funding

The project is funded 20% by Sanitary fund, and 80% by Road and Bridge funds. The schedule of payments is by invoice. The project is an amendment to an Emergency Purchase. The 1<sup>st</sup> amendment changed the value to add \$150,000 and to extend the term to 11/14/2023 and it expanded the scope to serve additional staff up to 950 in HHS and was the 1st amendment of the contract. The 2<sup>nd</sup> amendment added \$20,000.00 in funding with no change to the term. The 3<sup>rd</sup> amendment adds \$5,000.00 in funding to add Public Works employee users, with no change to the term.

#### **BC2023-435**

#### Scope of Work Summary

The Department of Reentry is requesting approval of a contract with RELINK for the creation of a Comprehensive Resource Guide of services and providers to assist returning citizens, beginning pre-release and continuing post-release for those recently restored citizens; with the anticipated cost of \$42,215.00 for two years and is effective upon signature of the County Executive.

Relink will research, gather, and synthesize current information, regarding any and all services and resources, available to the reentry population into a hard copy and electronic comprehensive guide; incorporate a detailed listing of all organization types that are related to reentry in Cuyahoga County; organize, format, and ensure the accuracy of all collected information; print up to 500 copies of a full-sized (8.5"x11") and up to 5000 copies of a pocket-sized (6"x8") guide per year and provide digital data of the information contained in the guide. This project is expected to commence on or about June 1st, 2023, and a complete draft of the guide should be completed within a sixty (60) day period of the executed contract, with monitoring and updating to continue semi-annually for the duration of the two-year period. The anticipated start-completion dates are effective upon signature by the County Executive and shall be active for a period of two calendar years.

The primary goals of the project are:

- Identify all services and service providers available to the reentry population.
- Create and publish a hard copy comprehensive reentry resource guide.
- Create and publish an electronic version of the comprehensive reentry resource guide.
- Provide digital data of services and service providers available to the reentry population.

#### Procurement

The procurement method for this project was an informal RFB. The total value of the RFB is \$42,215.00. The RFB was closed on April 10<sup>th</sup>, 2023. A second effort was conducted with the open date of 4/11/23 @2:00pm and a close date of 4/18/2023 @12:00pm. There were 4 proposals pulled from OPD, 4 proposals submitted for review, 1 proposal approved.

#### Contractor and Project Information

Relink

1755 Enterprise Pkwy Ste 400  
Twinsburg, OH 44807  
Council District ALL – (Program is Countywide)  
The Executive Director for Relink is Barbara Campbell.  
The project is located Countywide.

Project Status and Planning  
The project will reoccur annually for 2 years.

Funding  
The project is funded 100% Health and Human Services Levy. The schedule of payments is monthly, by invoice.

### **C. – Exemptions**

#### **BC2023-436**

Family and Children First Council – 2023 - Various Vendors - Alternative Procurement - Family Centered Services and Support Alternative Procurement

Scope of Work Summary  
Family and Children First Council requesting an alternative procurement, with various vendors in the amount of for the anticipated cost of not-to-exceed \$408,117.51 per year for a total amount of \$816,235.02.

Prior Board Approval Number or Resolution Number.  
BC2021-393 07/27/21  
BC2021-27 01/19/21  
BC2019-833 11/25/19  
BC2018-933 12/17/18

The anticipated start-completion dates are 07/01/2023-6/30/2025.

The primary goals of the project are:  
To allow various vendors to be paid through the alternative procurement method.  
To provide flexible wraparound services to families at the local level and reduce the amount of children/youth in congregate care.

FCSS is a funding stream Family and Children First Council receives every year under ORC121.37. FCSS funds provide a flexible funding stream for families seeking services for community based wraparound services. Families can select local and accessible providers, which are often used one time.

Procurement  
An alternative exemption was chosen due to fact the parents choose the vendors based on the needs of their child(ren). Each service is attached to the child's(ren) IFSP.

Project Status and Planning

The project reoccurs annually.

The project has 2 phases:

FCSS will accept applications from BDD, Juvenile Court, DCFS, ADAMHS after funding is allocated in July 2023.

Invoices are processed as submitted until all funding is exhausted for the fiscal year.

#### Funding

The project is funded 25% by Federal funding and 75% State funding. The schedule of payments is as received until all funding is exhausted.

### **BC2023-437**

#### Scope of Work Summary

Family and Children First Council requesting approval of an Alternative Procurement, with various vendors for the anticipated cost of not-to-exceed \$5,000.00.

The anticipated start-completion dates are 06/01/2023-7/31/2024.

The primary goals of the project are:

To provide families, through the former Family Stability Incentive Program, in need of one-time payments for services to help prevent further system involvement.

To bridge the gap between allocation of Family Centered Services and Supports (FCSS) for multi-system youth.

To allow various vendors to be paid through the alternative procurement method.

#### Procurement

The parents are able to choose the service and vendor which best meets the need of their child(ren). The vendors are unknown to the FCFC office until the applications are submitted.

#### Contractor and Project Information

##### Various Vendors

The executive director for the contractor/vendor is various owners.

All of Cuyahoga County

#### Project Status and Planning

The project reoccurs annually.

The project has 2 phases:

Applications for FCSS are accepted once the funding is released to each county, generally in November of each year.

Community Assistance will allow services to be paid for until the funding is released.

#### Funding

The project is funded 100% by Health and Human Services Levy. The schedule of payments is paid upon receipt of invoice.

## **D. – Consent Agenda**

### **BC2023-438**

Department of Workforce Development 2023 Ohio Department of Job & Family Services Subgrant Agreement, Local Workforce Development System Subgrant Agreement

#### Scope of Work Summary

Department of Workforce Development is requesting approval of an agreement with Ohio Department of Job and Family Services for the anticipated cost \$0.00.

The Project is not new to the County BC2019-408 and BC2021-264.

This Subgrant Agreement between the Ohio Department of Job and Family Service and Local Workforce Area 3 is created pursuant to the Workforce Innovation and Opportunity Act of 2014, to define the roles and responsibilities of the parties with respect to the funds allocated to the Local Workforce Area by ODJFS for the administration of workforce development activities. The agreement start-completion dates are 07/01/23- 06/30/2025.

The primary goals of the project are: This Subgrant Agreement is applicable to all funds allocated to the Local Workforce Area for the operation of the local workforce development system to carry out workforce development activities.

The project is mandated by the Workforce Innovation and Opportunity Act of 2014.

#### Procurement

The procurement method for this project was grant agreement. The total value is \$0.00.

#### Contractor and Project Information

Ohio Department of Job and Family Services

30 East Broad Street, 32<sup>nd</sup> Floor

Columbus, OH 43215

Council District: Subgrant Agreement incorporates funds to be used in all council districts

#### Project Status and Planning

The project reoccurs bi-annually.

### **BC2023-439**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

Agency: Department of IT

Sale of property to:  
[Info@Ret3.org](mailto:Info@Ret3.org)  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Kenny Kovach-Director

**BC2023-440**

(See related items for proposed travel/memberships for the week of 7/10/2023 in Section D. above).

**BC2023-441**

(See related items for proposed purchases for the week of 7/10/2023 in Section D. above).

**V – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Scope of Work Summary

Office of Innovation & Performance requesting acceptance of an Affordable Connectivity Program (ACP) Outreach Grant from the Federal Communications Commission (FCC) in the amount is \$250,000.00.

ACP is a federal benefit program through the FCC that provides a discount of up to \$30 per month toward internet service for eligible households (with income at or below 200% of the federal poverty level). The Outreach Grant is intended to drive awareness and enrollment in the broadband affordability program.

The anticipated start-completion dates are 6/15/2023 through 6/14/2025.

The primary goal of the project is to increase ACP awareness and enrollment in specific ZIP codes in Cuyahoga County through a targeted marketing and outreach campaign.

Procurement

The procurement method for this project was grant agreement. The total value of the grant is \$250,000.00.

Contractor and Project Information

Federal Communications Commission

45 L Street NE

Washington, DC 20554

(888) 225-5322

The project is located in Council Districts 2, 3, 4, 6, 7, 8, 9, 10, and 11.

Project Status and Planning

The project is new to the County.

## Funding

The project is funded 100% by the grant with no County match. The schedule of payments is reimbursement.

## Item No. 2

### Scope of Work Summary

Public Safety & Justice Services requesting approval of a second amendment with Ohio Emergency Management Agency for the anticipated cost of \$0.00

Prior Board Approval Number or Resolution Number:

Prior resolution numbers: BC2020-82, CON2022-46, CON2023-20

This amendment extends the performance period of the grant from 9/1/2020 - 03/31/2023 to 12/31/2023.

The primary goals of the project are 1) to support county preparedness of first responders to terrorist events through the purchase of equipment, and 2) provide funding and support for training and exercises for first responders preparedness for terrorist events.

Public Safety & Justices Services requested an extension to the performance period through 12/31/2023 to Ohio EMA so the few remaining projects could be completed.

### Procurement

The procurement method for this project was grant agreement from OEMA. This request is to amend the performance period to end 12/31/2023.

### Contractor and Project Information

Ohio Emergency Management Agency

2855 West Dublin-Granville Road

Columbus, Ohio 43235

Council District : NA

The Executive Director of OEMA is Sima Merick.

### Project Status and Planning

The project / grant recurs annually based on congressional and presidential funding.

### Funding

There are no additional funds being requested for this item. Only extension of the performance period is sought for approval.

The project is an amendment to a grant agreement with OEMA. This amendment changes the performance period to end on 12/31/2023 and is the third amendment to the original grant agreement, the second amendment extending the period of performance.

**Item No. 3**

(See related list of Contracts \$0.00 - \$4,999.99 – processed and executed for the week of 7/10/2023 in Section V. above).

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**