

Minutes

Cuyahoga County Board of Control
Monday, July 24, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I. – CALL TO ORDER The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, Fiscal Office, serving as Chairperson
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 7/17/2023

Michael Chambers motioned to approve the minutes from the July 17, 2023, meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-456

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The Safety Company dba MTech Company in the amount not-to-exceed \$223,940.00 for a state contract purchase of (2) replacement Ford F350 4 x 4's with S-2 Maintainer Service Bodies and chassis for use by the Sanitary Division.
- b) Recommending an award and enter into a Purchase Order No. 23003199 to The Safety Company dba MTech Company in the amount not-to-exceed \$223,940.00 for a state contract purchase of (2) replacement Ford F350 4 x 4's with S-2 Maintainer Service Bodies and chassis for use by the Sanitary Division.

Funding Source: Sanitary Funds

Tom Pavitch, Department of Public Works presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-456 was approved by unanimous vote.

BC2023-457

Department of Information Technology on behalf of the Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$62,790.00 for a state contract purchase of (46) HP Z2 G9 Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security Premium Subscription Licenses, and monitors.
- b) Recommending an award on Purchase Order No. 23003261 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$62,790.00 for a state contract purchase of (46) HP Z2 G9 Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security Premium Subscription Licenses, and monitors.

Funding Source: Coroner Lab Fund

Dennis Sullivan, Department of Information Technology presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-457 was approved by unanimous vote.

BC2023-458

County Executive’s Office, recommending an award on RQ12428 and enter into Contract No. 3589 with Kegler Brown Hill + Ritter co. LPA (23-3) in the amount not-to-exceed \$113,400.00 for state advocacy services effective upon signatures of all parties through 12/31/2024.

Funding Source: 33.34% the General Fund, 33.33% Road & Bridge Fund and 33.33% Health and Human Services Levy Funds

David Razum, Department of Communications presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-458 was approved by unanimous vote.

BC2023-459

Department of Law,

- a) Submitting an RFP exemption, which will result in a payment to Cuyahoga County Agricultural Society in the amount of \$500,000.00 to pay the insurance deductible for a fire loss that occurred on 3/4/2022 at the Cuyahoga County Fairgrounds.
- b) Recommending a payment on Purchase Order No. 23002711 to Cuyahoga County Agricultural Society in the amount of \$500,000.00 to pay the insurance deductible for a fire loss that occurred on 3/4/2022 at the Cuyahoga County Fairgrounds.

Funding Source: General Fund

Awatef Assad and Ann Deane, Department of Law presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-459 was approved by unanimous vote.

BC2023-460

Sheriff's Department, recommending an award and enter into Contract No. 3572 with Emotional Care, LLC (143-1) in the amount not-to-exceed \$24,000.00 for a Licensed Professional Clinical Counselor to provide counseling services to law enforcement and their families in connection with FY2022 Law Enforcement Mental Health and Wellness Act, effective upon signatures of all parties through 8/31/2024.

Funding Source: FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Grant

Chris Costin, Department of Public Works presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-460 was approved by unanimous vote.

BC2023-461

Office of the Medical Examiner, recommending an award and enter into Contract No. 3587 with Cybergenetics Corporation in the amount not-to-exceed \$75,000.00 for a sole source purchase of software maintenance and support services on the TrueAllele Casework System effective upon signatures of all parties for a period of 3 years.

Funding Source: Crime Lab Fund

Hugh Shannon, Office of Medical Examiner presented. Dale Miller asked are there any other vendors that can perform this work. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-461 was approved by unanimous vote.

BC2023-462

Department of Public Safety and Justice Services on behalf of the local Emergency Planning Committee submitting an Agreement (via Contract No. 3388) with City of Pepper Pike on behalf of the City of Pepper Pike Fire Department in the amount not-to-exceed \$25,859.70 for reimbursement of eligible expenses for all hazards response vehicle equipment in connection with the State Emergency Response Commission, effective upon signatures of all parties through 6/30/2024.

Funding Source: State Emergency Response Commission Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-462 was approved by unanimous vote.

BC2023-463

Department of Health and Human Services and Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to Westside Deutscher Frauen Verein dba Altenheim in the amount not-to-exceed \$46,056.00 for reimbursement of employee wage and training expenses in connection with the Skill-Up Program for eight employees for the period 7/31/2023 - 9/25/2023.

- b) Recommending an award on Purchase Order No. 23003262 to Westside Deutscher Frauen Verein dba Altenheim in the amount not-to-exceed \$46,056.00 for reimbursement of employee wage and training expenses in connection with the Skill-Up Program for eight employees for the period 7/31/2023 - 9/25/2023.

Funding Source: Health and Human Services Levy Funds

Chris Farroni and Paul Herdeg, Department of Development presented. Trevor McAleer asked does the requested amount include the previous amount or is this in addition to the previous amount; asked with the approval of this amount, would the total increase; asked is it possible for this amount to change; asked if a worker leaves the training early, does the vendor get paid for the training given or upon completion of the training. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-463 was approved by unanimous vote.

BC2023-464

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$70,369.60 for a state contract purchase of DocuSign Enterprise Pro for Government software and support services for the period 7/8/2023 – 7/7/2024.
- b) Recommending an award on Purchase Order No. 23003263 to Carahsoft Technology Corporation in the amount not-to-exceed \$70,369.60 for a state contract purchase of DocuSign Enterprise Pro for Government software and support services for the period 7/8/2023 – 7/7/2024.

Funding Source: 50% Health and Human Services Levy and 50% State and Federal Reimbursement

Remon Kaldas, Department of Health and Human Services presented. Trevor McAleer asked how many licenses does this amount include; asked how does the usage of the program relate to the licenses being used. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-456 was approved by unanimous vote.

C. – Exemptions

BC2023-465

Department of Public Works, recommending to amend Board of Control Approval No. BC2023-184, dated 3/27/2023, which resulted in award recommendations to various municipalities in the total amount not-to-exceed \$3,296,691.77 for the 2023 Preventative Maintenance Program for the period 3/6/2023 – 9/30/2024 to change the amount not-to-exceed to \$3,359,786.76 and provide additional funds to:

- a) City of Bay Village in the amount not-to-exceed \$63,094.99.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works presented. Dale Miller asked is this the first time something like this has occurred; asked how does adding this municipality not affect the overall total amount budgeted. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-465 was approved by unanimous vote.

BC2023-466

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending to amend Board Approval No. BC2021-495, dated 9/7/2021, which approved an alternative procurement process on RQ4450 and resulted in award recommendations to various providers, referred by various County agencies, in the total amount not-to-exceed \$375,000.00 for the implementation of the Multi-System Youth Program for the period 7/1/2020 – 6/30/2023 to extend the time period to 6/30/2024; no additional funds.

Funding Source: State Funds passed through local Department of Children and Family Service agencies

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-466 was approved by unanimous vote.

BC2023-467

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed ~~\$150,000.00~~ **\$250,000.00** for the implementation of the Multi-System Youth Program for the period 7/1/2023-6/30/2024.

- a) Cuyahoga County Board of Developmental Disabilities
- b) Cuyahoga County Court of Common Pleas/Juvenile Court Division
- c) Cuyahoga County Department of Health and Human Services/Division of Children and Family Services
- d) Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board

Funding Source: State Funds

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item, as amended; Paul Porter seconded. Item BC2023-467 was approved by unanimous vote, as amended.

D. – Consent Agenda

Trevor McAleer asked how much funding is remaining in the contract; asked what are the future plans; asked when was the last amendment approved; asked when was the last invoice paid. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-468 through BC2023-470; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-468

Department of Public Works, submitting an amendment to Contract No. 871 Project Management Consultants LLC for owner’s representative services in connection with the Justice Center Complex Project for the period 1/9/2019 –7/1/2023 to extend the time period to 12/31/2023; no additional funds required effective upon contract signature of all parties.

Funding Source: General Fund

BC2023-469

Fiscal Department, presenting proposed travel/membership requests for the week of 7/24/2023:

Dept:	County Executive’s Office							
Event:	City Nation Place Americans Conference							
Source:	Destination Cleveland							
Location:	New Orleans, LA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Eric Wobser	6/7/2023-6/9/2023	\$549.00	\$0.00	\$900.00	\$0.00	\$593.44	\$2042.44	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

****This item is late because the travel was decided just prior to the event based on schedule coordination with other executive commitments.

Purpose:

This Conference focuses on connections between government, tourism, and economic development.

Dept:	Department of Public Safety and Justice Services							
Event:	APCO 2023 Conference							
Source:	Association of Public Safety Communication Officials							
Location:	Nashville, TN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jill Smialek	8/6/2023-8/9/2023	\$575.00	\$191.00	\$900.00	\$100.00	\$400.00	\$2,166.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Association of Public Safety Communications Officials (APCO) is the premier training opportunity for emergency communications professionals and includes important information about the state-of-the-art emergency communications technology in a rapidly changing environment. As PSJS is at the forefront of maintaining and improving emergency communications across the county, it is important to have a well-trained and informed group of decision makers within the department.

BC2023-470

Department of Purchasing, presenting proposed purchases for the week of 7/24/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003249	(6) Magnet Outrider software licenses for use by Internet Crimes Against Children Division	County Prosecutor	Carahsoft Technology Corporation	\$5,100.00	General Fund
23003217	Design services to merge multiple service line to the current 443-CARES line	Cuyahoga Job and Family Services	TEC Communications, Inc.	\$8,950.00	50% Health and Human Services Levy Fund and 50% State and Federal Reimbursement
23003138	ProQuest Annual Subscription Renewal for County Archives	Department of Public Works	ProQuest LLC	\$5,402.45	Archive Fund
23003208	Various sewer supplies for the jet trucks	Department of Public Works	Jack Doheny Company	\$5,741.00	Sanitary Operating Fund
23003243	(8) Clean screen columns and (5) MSTFA for use by the Toxicology Department	Medical Examiner's Office	UCT, LLC	\$8,098.21	General Fund
23003221	(6) New multi-unit chargers for Motorola brand radios	Sheriff's Department	Chagrin Valley Dispatch	\$7,530.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002953	Factory Authorized – Boiler repairs from October 2022 – January, 2023	Department of Public Works	The Smith & Oby Service Company	\$24,398.08	General Fund
23002268	Out-of-home emergency placement services for the period 5/12/2023 – 6/11/2023 and 6/15/2023 – 7/1/2023****	Division of Children and Family Services	Blended Family Home, LLC	\$30,450.00	66% Health and Human Services Levy and 34% Title IV-E reimbursement

*Approval No. BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers in the total amount not-to-exceed \$475,000.00 for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024.

**Approval No. BC2022-767 dated 12/12/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers in the total amount not-to-exceed \$250,000.00 for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024.

Open Market Purchases
(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003133	(990,000) Nitrile powder free gloves	Department of Public Safety and Justice Services	Success Import USA Inc.	\$44,550.00	General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

V. – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an LPA Agreement with Ohio Department of Transportation for County Engineers Association of Ohio (CEAO) Safety Speed Zone Study in the Townships of Olmsted and Chagrin Falls.

Funding Source: Federal Funds 90% and 10% County Road and Bridge Fund

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting a subgrant award agreement with Ohio Department of Job and Family Services in the amount of \$3,000,000.00 for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance for the period 7/1/2023 – 6/30/2025.

Funding Source: Ohio Department of Job and Family Services

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Continuum of Care Coordinated Entry System in connection with FY2022 Continuum of Care Homeless Program Competition grant for the period 2/1/2023 – 1/31/2024.

- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Coordinated Entry System services in connection with FY2022 Continuum of Care Homeless Program Competition grant for the period 2/1/2023 – 1/31/2024.

Funding Source: FY2022 US Department of Housing and Urban Development Continuum of Care Grant.

Item No. 4

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2022 Continuum of Care Homeless Program Competition for the period 6/1/2023 – 5/31/2024.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2022 Continuum of Care Homeless Program Competition for the period 6/1/2023 – 5/31/2024.

Funding Source: FY2022 US Department of Housing and Urban Development Continuum of Care

Item No. 5

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	3357	Cuyahoga Marketing Services, Inc. dba Great Day Tours	Providing bus services to and from Camp HOPE	\$1,190.00	Department of Public Safety and Justice Services	7/17/2023 – 7/28/2023	(Original) State Child Protection Allocation	7/17/2023 (Executive) 7/14/2023 (Law Dept.)

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:26 a.m.