



**Cuyahoga County Board of Control Agenda  
Monday, August 7, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
4<sup>th</sup> Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:**  
<https://www.YouTube.com/CuyahogaCounty>

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 7/31/2023**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-488**

Department of Public Works recommending an award on RQ11974 and enter into Purchase Order No. 23002058 with Burns Industrial Equipment Inc. (10-1) in the amount not-to-exceed \$90,925.00 for the purchase of (1) new M30 Tennant Floor Scrubber Sweeper for use at the Huntington Park Garage.

Funding Source: Parking Services Fund

**BC2023-489**

Department of Information Technology,

a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$41,680.10 for a Joint Cooperative Purchase of (110) Slack Enterprise Grid licenses for the period 8/13/2023-8/12/2024.

b) Recommending an award on Purchase Order No. 23003307 to Carahsoft Technology Corporation in the amount not-to-exceed \$41,680.10 for a Joint Cooperative Purchase of (110) Slack Enterprise Grid licenses for the period 8/13/2023-8/12/2024.

Funding Source: General Fund

**BC2023-490**

Department of Internal Audit, recommending an award on RQ11438 and enter into Contract No. 3597 with JANUS Software, Inc., dba JANUS Associates (40-6) in the amount not-to-exceed \$49,765.00 for County IT Risk Assessment services, effective upon signatures of all parties through 12/31/2023.

Funding Source: General Fund

**BC2023-491**

Sheriff's Department, submitting an amendment to Agreement No. 3608 (fka Agreement No. 573) with the City of Solon for outsourcing prisoner board and care services to reduce the average daily population for the period 1/1/2021 – 12/31/2023, to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund

**BC2023-492**

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Fisher Scientific Company LLC in the amount not-to-exceed \$7,494.70 for a state contract purchase of (10,000) Conical-Bottom Glass Centrifuge Tubes for use by the Toxicology Department.
- b) Recommending an award on Purchase Order No. 23003488 to Fisher Scientific Company LLC in the amount not-to-exceed \$7,494.70 for a state contract purchase of (10,000) Conical-Bottom Glass Centrifuge Tubes for use by the Toxicology Department.

Funding Source: Coroner Lab Fund

**BC2023-493**

Department of Health and Human Services and Department of Development,

- a) Submitting an RFP exemption, which will result in various award recommendation to various vendors for reimbursement of employee wage and training expenses in connection with the Skill-Up Program:
  - 1) Family Tree Home Care Services LLC in the amount not-to-exceed \$9,533.00 for three (3) employees for the period 8/15/2023 - 9/26/2023.
  - 2) Taylor Act of Learning (Yeladim) Academy in the amount not-to-exceed \$10,252.00 for four (4) employees for the period 8/21/2023 – 8/19/2024.
  - 3) West Side Deutscher Frauen Verein dba Altenheim in the amount not-to-exceed \$21,527.00 for six (6) employees for the period 8/16/2023 - 9/27/2023.
- b) Recommending various awards to various vendors for reimbursement of employee wage and training expenses in connection with the Skill-Up Program:

- 1) Purchase Order No. 23003429 to Family Tree Home Care Services LLC in the amount not-to-exceed \$9,533.00 for three (3) employees for the period 8/15/2023 - 9/26/2023.
- 2) Purchase Order No. 23003495 to Taylor Act of Learning (Yeladim) Academy in the amount not-to-exceed \$10,252.00 for four (4) employees for the period 8/21/2023 – 8/19/2024.
- 3) Purchase Order No. 23003498 to West Side Deutscher Frauen Verein dba Altenheim in the amount not-to-exceed \$21,527.00 for six (6) employees for the period 8/16/2023 - 9/27/2023.

Funding Source: Health and Human Services Levy Funds

**BC2023-494**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in a payment to Riverview Behavioral Health, LLC in the amount not-to-exceed \$63,400.01 as final payment for out of home care placement services for the period 6/16/2022 – 12/31/2022.
- b) Recommending a payment to Riverview Behavioral Health, LLC in the amount not-to-exceed \$63,400.01 as final payment for out of home care placement services for the period 6/16/2022 – 12/31/2022.

Funding Source: 70% Health & Human Services Levy and 30% Title IV-E reimbursement.

**BC2023-495**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 3620 (fka Contract No. 2380) with Enterprise Community Partners, Inc. for establishing a cross-system partnership for services and benefits available to persons experiencing or exiting homelessness for the period 10/1/2022 - 12/31/2022 to extend the time period to 12/31/2023, to change the scope of service, effective 1/1/2023 and for additional funds in the amount not-to-exceed \$258,303.00.

Funding Source: U.S. Department of Housing and Urban Development Planning Grant

**C. – Exemptions**

**BC2023-496**

Department of Sustainability, recommending an alternative procurement process, which will result in the release of a Formal Request for Qualifications to select firms with expertise in various fields on behalf of Compass Energy Platform for the Cuyahoga County Utility Microgrid Design project for further processing per the terms and conditions of the contract between Compass Energy Platform and Cuyahoga County.

Funding Source: Not applicable

**D. – Consent Agenda**

**BC2023-497**

Department of Public Works, submitting an amendment to Contract No. 1553 (fka Purchase Order No. 20002002) with The Osborn Engineering Company for general mechanical - electrical - plumbing - architectural - engineering services for the period 6/17/2020 – 6/16/2023 to extend the time period to 12/31/2023; no additional funds required effective upon contract signature of all parties.

Funding Source: General Funds

**BC2023-498**

Sheriff’s Department, recommending to terminate Contract No. 2736 with Valley Ford Truck, Inc. in the amount not-to-exceed \$86,348.00 for a state contract purchase for (2) replacement, new, never titled 2023 Ford Transit Vans effective 8/7/2023.

Funding Source: General Fund

**BC2023-499**

Fiscal Department, presenting proposed travel/membership requests for the week of 8/7/2023:

Dept:	County Executive’s Office							
Event:	County Executives of America							
Source:	County Executives of America							
Location:	Boston, MA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Christopher Ronayne	8/11/2023-8/13/2023	\$0.00	\$92.00	\$750.00	\$0.00	\$454.96	\$1,296.96	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

\*\*\*\*No Registration Cost

Purpose:

This conference offers the opportunity for different decision makers within the government to come together and speak about issues. This organization represents the executive form of government before the Congress and White house.

Dept:	Medical Examiner’s Office
Event:	"ISHI" CONFERENCE 2023
Source:	International Symposium on Human Identification
Location:	Denver, CO

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Marissa Esterline	9/17/2023-9/21/2023	\$1,045.00	\$125.00	\$921.37	\$216.00	\$501.62	\$2,808.99	DNA Backlog Grant
Salesha Frantz	9/17/2023-9/21/2023	\$1,045.00	\$125.00	\$921.40	\$210.00	\$501.62	\$2,803.02	DNA Backlog Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This is a conference and training where they will give a poster presentation to display research done in our lab and present her findings.

Dept:	Medical Examiner's Office							
Event:	CLIC 33RD ANNUAL TECHNICAL TRAINING SEMINAR							
Source:	The Clandestine Laboratory Investigating Chemists Association							
Location:	Salt Lake City, UT							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Shaena Taylor	9/4/2023-9/9/2023	\$800.00	\$272.00	\$728.45	\$138.94	\$562.40	\$2,501.79	Paul Coverdell Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This is a training seminar and workshop that will directly help the needs of the drug chemistry department at the medical examiner's office. Drugs are always changing and being able to go to this training will help that department. She will be able to collaborate with other chemists from all over the world. She will also get training on new trends that are being seen around the world and how everyone is handling it. She will also get troubleshooting guidance.

Dept:	Medical Examiner's Office							
Event:	107TH IAI ANNUAL EDUCATIONAL CONFERENCE							
Source:	International Association for Identification							
Location:	National Harbor, MD							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/	Air ***	Total	Funding Source

					Mileage **			
Dawn Schilens	8/20/2023-8/25/2023	\$510.00	\$360.00	\$1,014.80	\$719.73	\$0	\$2,604.53	Paul Coverdell Grant
Kate Snyder	8/18/2023-8/26/2023	\$550.00	\$540.00	1,623.68	\$730.91	\$0	\$3,444.59	Paul Coverdell Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The purpose of the event is to provide a full week of lectures and workshops related to multiple Forensic Science Disciplines. Workshops and lectures are presented by experts in the field and provides information on matters related to the disciplines. Some of these workshops and lectures are only presented at the conference. Additionally, as a member of a committee, I will also be attending meetings to discuss topics related to the committee. This also counts as continuing education credits for the discipline.

#### BC2023-500

Department of Purchasing, presenting proposed purchases for the week of 8/7/2023:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003483	(660) Various sizes of nitrile gloves	Sheriff's Office	Fyre Marketing LLC	\$16,493.40	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003480	Factory Authorized – Repairs on Vehicle S-230*	Department of Public Works	Jack Doheny Company	\$15,492.31	Sanitary Funds
23003388	Out-of-home emergency placement services for the period 5/4/2023, 5/9/2023 and 6/1/2023 – 6/30/2023**	Division of Children and Family Services	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$23,197.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

\*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase

orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

\*\*Approval No. BC2022-767 dated 12/12/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers in the total amount not-to-exceed \$250,000.00 for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024.

## **V- OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Sheriff's Department,

- a) Requesting authority to apply for grant funds to the U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$23,756.00 for reimbursement of expenses associated with Foreign Born Inmates booked into the County Jail in connection with the FY2021 State Criminal Alien Assistance Grant Program for the period 7/1/2019 – 8/31/2023.
- b) Submitting a grant award from U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$23,756.00 for reimbursement of expenses associated with Foreign Born Inmates booked into the County Jail in connection with the FY2021 State Criminal Alien Assistance Grant Program for the period 7/1/2019 – 8/31/2023.

Funding Source: FY2021 State Criminal Alien Assistance Grant

#### **Item No. 2**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

- a) Requesting authority to apply for grant funds from the Cleveland Foundation in the amount of \$91,029.00 for Improving the Linguistic Environment in Infant and Toddler Classrooms in connection with LENA Grow Program for the period 7/1/2023 - 6/30/2024.
- b) Submitting a grant award with the Cleveland Foundation in the amount of \$91,029.00 for Improving the Linguistic Environment in Infant and Toddler Classrooms in connection with LENA Grow Program for the period 7/1/2023 - 6/30/2024.

Funding Source: Cleveland Foundation

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Monday, July 31, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I. – CALL TO ORDER**

The meeting was called to order at 11:05 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)  
Michael Chambers, Fiscal Officer, serving as Chairman  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Catherine Tkachyk, Chief Innovation Officer, Office of Innovation and Performance (Alternate for Paul Porter)  
Levine Ross, County Council (Alternate for Pernel Jones, Jr.)  
Councilmember Meredith Turner  
Councilmember Dale Miller

**II. – REVIEW MINUTES – 7/24/2023**

Michael Chambers motioned to approve the minutes from the July 24, 2023, meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

There was no public comment.

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-471**

Department of Public Works, recommending an award on Purchase Order No. 23003251 to Kufleitner Automotive Inc. (11-2) in the amount not-to-exceed \$78,713.00 for the purchase of (1) replacement, new, never titled 2023 Dodge Ram 4500 Truck for the Road and Bridge Division.

Funding Source: Road and Bridge Funds

Thomas Pavich, Department of Public Works, presented. Dale Miller asked how old the vehicle was that's being replaced; commented okay 20 years so you gotten the use out of; asked what you are going to do with it; asked how many miles it had. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-471 was approved by unanimous vote.



**BC2023-472**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Tim Lally Chevrolet in the amount not-to-exceed \$54,670-~~00.50~~ for a state contract purchase of (1) replacement, new, never titled 2023 Chevy Tahoe Truck for the Sheriff’s Office.
- b) Recommending an award on Purchase Order No. 23003390 to Tim Lally Chevrolet in the amount not-to-exceed \$54,670-~~00.50~~ for a state contract purchase of (1) replacement, new, never titled 2023 Chevy Tahoe Truck for the Sheriff’s Office.

Funding Source: Fleet Services Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended, Nichole English seconded. Item BC2023-472 was approved by unanimous vote as amended.

**BC2023-473**

Department of Housing and Community Development, submitting an amendment to Contract No. 2488 with The Legal Aid Society of Cleveland for community outreach and legal services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2022 – 3/31/2025 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: U.S. Treasury Emergency Rental Assistance Funds

Sara Parks Jackson, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-473 was approved by unanimous vote.

**BC2023-474**

Department of Housing and Community Development,

- a) Submitting an exemption from aggregation on RQ7775, which will result in an award recommendation to Famicos Foundation in the amount not-to-exceed \$300,000.00 for housing stability services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2023 – 3/31/2025.
- b) Recommending an award on Contract No. 3510 with Famicos Foundation in the amount not-to-exceed \$300,000.00 for housing stability services to income-eligible tenants in connection with the Emergency Rental Assistance 2 Program for the period 6/1/2023 – 3/31/2025.

Funding Source: U.S. Treasury Emergency Rental Assistance Funds

Sara Parks Jackson, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-474 was approved by unanimous vote.

**BC2023-475**

Fiscal Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Mills James Inc. in the amount not-to-exceed \$14,614.92 for the rental of audio/visual equipment for use at the Cuyahoga County Forfeited Land Sale, to be held at the Huntington Convention Center, for the period 8/25/2023 – 9/2/2023.
- b) Recommending an award on Purchase Order No. 23003250 to Mills James Inc. in the amount not-to-exceed \$14,614.92 for the rental of audio/visual equipment for use at the Cuyahoga County Forfeited Land Sale, to be held at the Huntington Convention Center, for the period 8/25/2023 – 9/2/2023.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Department, presented. Dale Miller asked why this needs to be an exemption as there is many vendors that could provide this service. Michael Chambers commented it's a good question; he asked the same question and was informed this vendor is used by the Convention Center. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-475 was approved by unanimous vote.

**BC2023-476**

Department of Purchasing, submitting an amendment to Contract No. 3267 with Brink's U.S., a Division of Brink's, Incorporated for armed guard and armored truck services for various County Departments for the period 1/1/2023 – 12/31/2023, to change the scope of services, effective 7/1/2023, and for additional funds in the amount not-to-exceed \$6,500.00.

Funding Source: Commissary Funds

Catherine Tkachyk, Office of Innovation and Performance presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-476 was approved by unanimous vote.

**BC2023-477**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Advizex Technologies, LLC in the amount not-to-exceed \$9,413.44 for a joint government cooperative purchase of F5 BIG IP Maintenance Licenses for the period 8/23/2023 – 11/20/2023.
- b) Recommending an award on Purchase Order No. 23003171 to Advizex Technologies, LLC in the amount not-to-exceed \$9,413.44 for a joint government cooperative purchase of F5 BIG IP Maintenance Licenses for the period 8/23/2023 – 11/20/2023.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-477 was approved by unanimous vote.

**BC2023-478**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to B&H Foto & Electronics Corporation in the amount not-to-exceed \$5,864.48 for a joint government cooperative purchase of various multimedia production equipment.
- b) Recommending an award on Purchase Order No. 23003245 to B&H Foto & Electronics Corporation in the amount not-to-exceed \$5,864.48 for a joint government cooperative purchase of various multimedia production equipment.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-478 was approved by unanimous vote.

**BC2023-479**

Department of Information Technology, recommending an award and enter into Agreement No. 3390 with Ohio State University dba OARnet in the amount not-to-exceed \$10,800.00 for a purchase of AWS Direct Connect Service, effective upon contract signature of all parties, for a period of 36 months.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-479 was approved by unanimous vote.

**BC2023-480**

Department of Human Resources, recommending an award and enter into Agreement No. 3616 with The MetroHealth System in the amount not-to-exceed \$52,000.00 for on-site biometric screening services for County employees participating in the Wellness Program, effective upon agreement signature of all parties, through 12/31/2023.

Funding Source: Wellness Benefits Fund

Stephen Witt, Department of Human Resources and Alida Moonen, Talent Management Administration, presented. Dale Miller asked what's the price per employee; asked do we have evidence that the Wellness Program has a positive impact on our claims experience. Will provide additional data relating to positive impact on claims experience. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-480 was approved by unanimous vote.

**BC2023-481**

Department of Health and Human Services and Department of Development,

- a) Submitting an RFP exemption, which will result in various award recommendation to various vendors for reimbursement of employee wage and training expenses in connection with the Skill-Up Program:
  - 1) McGregor Foundation in the amount not-to-exceed \$15,700.00 for four (4) employees for the period 8/7/2023 – 10/30/2023.
  - 2) ICI Metals, Inc. in the amount not-to-exceed \$5,189.00 for one (1) employee for the period 8/7/2023 – 10/30/2023.
  - 3) Anna Maria of Aurora Inc. in the amount not-to-exceed \$34,456.00 for eight (8) employees for the period 8/7/2023 – 9/18/2023.
- b) Recommending various awards to various vendors for reimbursement of employee wage and training expenses in connection with the Skill-Up Program:
  - 1) Purchase Order 23003290 to McGregor Foundation in the amount not-to-exceed \$15,700.00 for four (4) employees for the period 8/7/2023 – 10/30/2023.
  - 2) Purchase Order 23003291 to ICI Metals, Inc. in the amount not-to-exceed \$5,189.00 for one (1) employee for the period 8/7/2023 – 10/30/2023.
  - 3) Purchase Order 23003306 to Anna Maria of Aurora Inc. in the amount not-to-exceed \$34,456.00 for eight (8) employees for the period 8/7/2023 – 9/18/2023.

Funding Source: Health and Human Services Levy Funds

Laura Simms, Department of Development, presented. Dale Miller jokingly commented getting off easy Trevor's not here. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-481 was approved by unanimous vote.

**BC2023-482**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 3152 with Family First Childcare Center dba Family First Village for planning and coordinating structured age-appropriate activities, supportive services for children and their families, and transportation services for children at the Jane Edna Hunting Building awaiting placement for the period 1/1/2023 – 12/31/2023 for additional funds in the amount not-to-exceed \$57,500.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Levine Ross asked whether there are changes within the service or expansion of the service. Dale Miller asked did Family First go through

some restructuring due to difficulty with the State authorities. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-482 was approved by unanimous vote.

**BC2023-483**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bluestone Child and Adolescent Psychiatric Hospital in the amount not-to-exceed \$31,800.00 for psychiatric hospital services for children for the period 6/19/2023 – 6/18/2024.
- b) Recommending an award on Contract No. 3606 to Bluestone Child and Adolescent Psychiatric Hospital in the amount not-to-exceed \$31,800.00 for psychiatric hospital services for children for the period 6/19/2023 – 6/18/2024.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Levine Ross asked is the child still located at this facility; asked if the child was no longer there why is the contract through 6/18/2024. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-483 was approved by unanimous vote.

**BC2023-484**

Department of Health and Human Services/Office of Child Support Services, requesting to amend Board Approval No. BC2023-19, dated 1/9/2023, which approved a grant award from the Department of Health and Human Services/Administration for Children and Families/Office of Child Support Enforcement in the amount of \$117,666.66 to implement and enhance safe services to families in Cuyahoga County, Ohio in connection with the Save Access for Victims' Economic Security (SAVES) demonstration grant program for the period 9/1/2022 – 8/31/2023, **by changing the funding source from 66% Federal Funds and 34% Health and Human Services Levy Funds to 100% Federal Funds.**

Funding Source: Federal Funds

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-484 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve Consent Agenda Item No. BC2023-485 through BC2023-486; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2023-485**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with E02012-0001.

Funding Source: Revenue Generating

**BC2023-486**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Out-of-Home Placement and Foster Care services for the period 1/1/2022 – 12/31/2023, to change the scope of services and add new providers, effective 1/1/2022; no additional funds required:

a) To expand the scope of services:

1. Contract No. 2773 with The Buckeye Ranch, Inc.

b) To add new providers:

1. Contract No. 3394 with Keystone Continuum LLC dba Natchez Trace Youth Academy
2. Contract No. 3427 with Rehabilitation Centers LLC dba Millcreek of the Pontotoc
3. Contract No. 3531 with Benchmark Behavioral Health Systems Inc.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E Fund

**V. – OTHER BUSINESS**

**Time Sensitive/Mission Critical**

**BC2023-487**

Department of Public Works, recommending an award on Purchase Order No. 23003283 to Resa Service, LLC dba Resa Power, LLC in the amount not-to-exceed \$23,331.20 for emergency service call for a field outage at the Justice Center.

Funding Source: General Funds

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-487 was approved by unanimous vote.

**Item of Note (non-voted)**

**Item No. 1**

Sheriff's Department,

- a) Requesting authority to apply for grant funds from Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$400,008.00 for the Local Incarceration Program in connection with FY2023 – 2025 Community Correction Act Grant Program for the period 7/1/2023 – 6/30/2025.
- b) Submitting a grant agreement with Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$400,008.00 for the Local Incarceration Program in connection with FY2023 – 2025 Community Correction Act Grant Program for the period 7/1/2023 – 6/30/2025.

Funding Source: Ohio Department of Rehabilitation and Corrections (ODRC), Division of Parole and Community Service, Bureau of Community Sanctions

**Item No. 2**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, requesting authority to apply for grant funds from Ohio Development Services Agency in the amount of \$1,985,300.00 for the Homeless Crisis Response Program for the period 1/1/2024 – 12/31/2025; **requesting authority to designate Melissa Sirak, Director of Cuyahoga County Office of Homeless Services to prepare, execute and submit all documents required in connection with submitting a proposal in connection with said grant.**

Funding Source: Ohio Development Services Agency

There were no questions or comments on amended Item of Note (non-voted) Item No. 2.

**Item No. 3**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$932,786.00 for continuum of Care planning activities in connection with the FY2022 Continuum of Care Homeless Competition Program for the period 1/1/2024 – 12/31/2024.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$932,786.00 for continuum of Care planning activities in connection with the FY2022 Continuum of Care Homeless Competition Program for the period 1/1/2024 – 12/31/2024.

Funding Source: U.S. Department of Housing and Urban Development

**Item No. 4**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$544,821.00 for Rapid Re-housing services for single adults in connection with the FY2022 Continuum of Care Program Competition Grant for the period 10/1/2023 – 9/30/2024.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$544,821.00 for Rapid Re-housing services for single adults in connection with the FY2022 Continuum of Care Program Competition Grant for the period 10/1/2023 – 9/30/2024.

Funding Source: U. S. Department of Housing and Urban Development

**VI. – PUBLIC COMMENT**

There was no public comment.

**VII. – ADJOURNMENT**

Michael Chambers motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:28 a.m.



**Item Details as Submitted by Requesting Departments**

**IV. Contracts and Awards**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2023-488**

Scope of Work Summary

The Department of Public Works is requesting approval of a purchase order with Burns Industrial Equipment for a new M30 Tennant Floor Scrubber Sweeper. The value of this purchase order will be \$90,92500 and will be used by the Public Works Facilities Division.

The primary goal of this purchase order is to have an approved vendor in place that can provide a new floor scrubber/sweeper to be used at the Huntington Park Garage. This purchase will enable the County to keep the parking lot/garages clean and safe for visitors.

Procurement

The procurement method for this project was a formal RFB valued at \$90,925.00. The plan-holders list had ten bids pulled and one bid proposal was received. The RFB closed on April 24, 2023.

Contractor and Project Information

Burns Industrial Equipment  
 8155 Roll & Hold Pkwy  
 Macedonia, OH 44056  
 Jim Galley - Sales Representative

Project Status and Planning

This project/purchase order is for a needed piece of equipment to help maintain County facilities.

Funding

The project is funded 100% by the Parking Services Fund - PW705100 / 70000.  
 The schedule of payments is by invoice.

**BC2023-489**

**PURCHASE-RELATED TRANSACTIONS**

<b>Title</b>	23003307 - 2023 – Carahsoft Technology Corp – JCOP PO – Slack Enterprise Grid Subscription
--------------	--

<b>Department or Agency Name</b>	Department of Information Technology
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Grant Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Loan Agreement <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other ( <i>please specify</i> ):

<b>Department of Purchasing use only</b>	
--	--

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Approval Date	Approval No.

**Service/Item Description (include quantity if applicable):**  
 The Department of Information Technology plans to contract with Carahsoft Technology Corp for Slack Enterprise Grid Subscription in the amount of \$41,680.10. One-year subscription beginning August 13, 2023 and ending August 12, 2024.

**For purchases of furniture, computers, vehicles:**  Additional  Replacement  
**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):** This is a renewal and been in place since 2020 – platform is a leading solution for chat operations. This is purchased of GSA pricing.

**In the boxes below, list Vendor/Contractor Name, Street Address, City, State and Zip Code. Beside each vendor provide owner, executive director, other (specify)**

Carahsoft Technology Corp	
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by department of Purchasing. # of additional responses received from posting ( )
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <i>If not, please explain:</i>	<input type="checkbox"/> Government Purchase
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Government Coop (Joint Purchasing Program/GSA)
	<input type="checkbox"/> Contract Amendment ( <i>list original procurement</i> )
	<b>Other Procurement Method, please describe:</b>

**TECHNOLOGY ITEMS: Complete, if the request is for the purchase of software or technical equipment**

Check if item on IT Standard List of approved purchase. If item is not on IT Standard List answer:

State date of TAC approval:	Is the item ERP approved?
Are services covered under original ERP Budget or Project?	
Are the purchases compatible with the new ERP system?	
<b>FUNDING SOURCE(S):</b> 100% General Fund	
Is this approved in the biennial budget? Yes	
<b>Payment Schedule:</b> <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	
<b>PROJECT STATUS:</b> <i>Provide status of project and if late, include timeline for lateness.</i>	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	
If late, have services begun or payments made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain):	
<b>HISTORY:</b> Provide prior approval numbers and date of approval, unless submitting a contract amendment and the details were provided on page 1.	

**BC2023-490**

Scope of Work Summary

Department of Internal Audit is requesting approval of a service contract with JANUS Associates, INC for the anticipated cost not to exceed \$49,765.

The vendor will be performing an Information Technology General Controls (ITGC) Assessment of the County’s ability to sustain continued, effective computer operations. The ITGC Assessment will work in concert with the Department of Internal Audit and Department of Information Technology to provide a high-level risk assessment of the County’s information technology risk that incorporates, and maps results to applicable generally accepted ITGC standards. Additionally, the deliverable will include determinations on the effectiveness of design for any controls identified and a provision of test plans. The anticipated start-completion dates are (09/01/2023- 12/31/2023).

The primary goals of the project are:

- Identify ITGC control gaps, if any.
- Assess ITGC controls effectiveness of design.
- Prepare plans to test effectiveness of ITGC controls.

The project is not mandated by ORC statute or the Cuyahoga County Charter.

This purchase is not for Technology Items (software or technical equipment)

Procurement

The procurement method for this project was a formal RFP. The total value of the RFP is \$110,000.

The RFP was closed on 12/31/2022. There is not an SBE or DBE participation/goal given the nature of the project.

There were six proposals pulled from OPD & submitted for review. The highest scoring vendor was initially awarded the bid; however, they backed out of the agreement during contract term negotiations. The second highest scoring vendor was then approved and awarded.

Contractor and Project Information  
JANUS Software, INC, DBA JANUS Associates, INC  
2 Omega Drive  
Stamford, Connecticut 06907

The President and CEO for the contractor/vendor is Patricia A.P. Fisher

Project Status and Planning  
The project is new to the County.

Funding  
The project is funded 100% by the General Fund.

The schedule of payments is monthly by invoice.

### **BC2023-491**

Scope of Work Summary  
Sheriff's Department requesting approval of an amendment for outsourced prisoner board and care services with the City of Solon Police Department to increase funds by \$200,000.00 and extend the term to December 31, 2024.

Prior approval: BC2021-12 1/11/2023; BC2021-608 10/25/2021; BC2022-322 5/23/2022 and BC2022-494 8/15/2022.

Solon Police Department has agreed to house Cuyahoga County inmates on an as needed basis when the Cuyahoga County jail's ADP needs to be reduced.

The primary goals of the project are:  
To reduce ADP in the Cuyahoga County jails due to COVID-19.

Procurement  
This is a County to City agreement which does not require a formal procurement method.

Contractor and Project Information  
Solon Police Department  
33000 Solon Rd  
Solon, Ohio 44139  
440-337-1448

Project Status and Planning  
This project is to positively impact the Cuyahoga County jails average daily population.

The project is on a critical action path due to the current circumstances and population in the County jail.

Funding  
The project is funded 100% by the General Fund

The schedule of payments is monthly over the course of this purchase order.  
the course of this purchase order.

**BC2023-492**

Scope of Work Summary

The Medical Examiner’s Office is requesting approval of a purchase order with Fisher Scientific for the anticipated cost of \$7,494.70.

The primary goal of the project is to purchase Conical- Bottom Glass Centrifuge Tubes for the Toxicology department within the MEO. These tubes will get us through until the end of the year.

The total cost of this purchase is in the amount of \$7,494.70.

Procurement

The procurement method for this project was a STATE Contract. The total of the of the State Contract is \$7,494.70

The procurement method was closed on n/a

Contractor and Project Information

Fisher Scientific

3970 Johns Creek Court, Suite 500

Suwanee, GA 30024

The President and CEO for the vendor is Marc Casper

Project Status and Planning

The project occurs as supplies are needed to process cases.

Funding

The project is funded 100% by the Coroner Lab Fund.

The schedule of payments is by invoice.

**BC2023-493 1) Family Tree Home Care Services LLC**

Scope of Work Summary

The Department of Health and Human Services and the Department of Development are requesting approval of an Employer Agreement/Incentives Quotes with Family Tree Home Care Services LLC for the anticipated not to exceed cost of \$9,533.00. The agreement will be in effect for the time-period of 8/15/23 to 9/26/23.

The primary goal of the project is to provide job training in order to create skilled workers and residents who will receive wage increases and skill development benchmarked to national standards.

Project Data for Training Cohort	
Number of Trainees	3
Training/Certification	Home Health Aid
Job Title before Training	Home Health Aid trainee
Job Title after Training	Home Health Aid

Hourly Rate before Training	\$10.10 per hour
Hourly Rate after Training	\$15.00 per hour
Increase	\$4.90 per hour
Type of Vendor ( <i>for profit/non-profit</i> )	For profit
Vendor Location	Aurora, OH
Are all Trainees Cuyahoga County residents?	Yes
Payments Since Start of SkillUp	\$6,308.00

**Procurement**

The procurement method for this project is an Exemption. We are seeking approval of the exemption request and the purchase order.

**Contractor and Project Information**  
 Family Tree Home Care Services LLC  
 889 N. Aurora Rd  
 Suite 400  
 Aurora, OH 44202

The President/CEO of the vendor is Aaron Baker

**Project Status and Planning**

The SkillUp 2.0 Program is an ongoing program that has well established procedures to evaluate companies' eligibility to receive financial incentives for upskilling their staff.

**Funding**

100% from the Department of Health and Human Services' HHS Levy budget. The schedule of payments is upon invoicing.

**BC2023-493 2) Taylor Act of Learning (Yeladim) Academy**

**Scope of Work Summary**

The Department of Health and Human Services and the Department of Development are requesting approval of an Employer Agreement/Incentives Quotes with Taylor Academy for the anticipated not to exceed cost of \$10,252.00. The training will occur during the time-period of 8/21/23 – 8/19/24.

The primary goal of the project is to provide job training in order to create skilled workers and residents who will receive wage increases and skill development benchmarked to national standards.

Project Data for Training Cohort	
Number of Trainees	Four (4)
Training/Certification	Child Development Associate (CDA)
Job Title before Training	Trainee
Job Title after Training	CDA
Hourly Rate before Training	\$15.00
Hourly Rate after Training	\$18.50
Increase	\$3.50
Type of Vendor ( <i>for profit/non-profit</i> )	Non-profit Childcare
Vendor Location	Cleveland

Are all Trainees Cuyahoga County residents?	Yes
Payments Since Start of SkillUp	None – 1 <sup>st</sup> time user

**Procurement**

The procurement method for this project is an Exemption. We are seeking approval of the exemption request and the purchase order.

**Contractor and Project Information**

Taylor Act of Learning (Yeladin) Academy , Inc. (aka Taylor Academy)  
13712 Bellaire Rd., Cleveland, OH 44135

The President/CEO of the vendor is Shi La Massey

**Project Status and Planning**

The SkillUp 2.0 Program is an ongoing program that has well established procedures to evaluate companies’ eligibility to receive financial incentives for upskilling their staff.

**Funding**

100% from the Department of Health and Human Services budget. The schedule of payments is upon invoicing.

**BC2023-493 3) West Side Deutscher Frauen Verein dba Altenheim**

**Scope of Work Summary**

The Department of Health and Human Services and the Department of Development are requesting approval of an Employer Agreement/Incentives Quotes with West Side Deutscher Frauen Verein dba Altenheim for the anticipated not to exceed cost of \$21,527. The training will occur during the time-period of 8/16/23 to 9/27/23.

The primary goal of the project is to provide job training in order to create skilled workers and residents who will receive wage increases and skill development benchmarked to national standards.

Project Data for Training Cohort	
Number of Trainees	6
Training/Certification	Resident Aid
Job Title before Training	Resident Aid trainee
Job Title after Training	Resident Aid
Hourly Rate before Training	\$10.10 per hour
Hourly Rate after Training	\$16.00 per hour
Increase	\$5.90 per hour
Type of Vendor ( <i>for profit/non-profit</i> )	Non-profit
Vendor Location	Strongsville, OH
Are all Trainees Cuyahoga County residents?	Yes
Payments Since Start of SkillUp	\$60,467.04

#### Procurement

The procurement method for this project is an Exemption. We are seeking approval of the exemption request and the purchase order.

#### Contractor and Project Information

West Side Deutscher Frauen Verein dba Altenheim  
18545 Shurmer Rd.  
Strongsville, OH 44136

The President/CEO of the vendor is Paul Psota

#### Project Status and Planning

The SkillUp 2.0 Program is an ongoing program that has well established procedures to evaluate companies' eligibility to receive financial incentives for upskilling their staff.

#### Funding

100% from the Department of Health and Human Services budget. The schedule of payments is upon invoicing.

#### **BC2023-494**

#### Scope of Work Summary

The Health and Human Services Division of Children and Family Services plans to enter into a mission critical with for 06/16/2022 -12/31/2022 for Out of Home Care in the amount of \$63,400.01.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number (BC2022-472 Time Sensitive/Mission Critical)

The Department of Health and Human Services on the behalf of Children and Family Services is requesting approval of a Purchase Order with Riverview Behavioral Health, to pay final invoices in the amount of \$63,400.01.

Describe the exact services being provided. The start-completion dates are 06/19/2022 – 10/01/2022.

Riverview Behavioral Health provided Out of Home Care Services for a youth from 06/19/2022 to 10/01/2022. The vendor is not going to be added to the current agreement as a provider.

The primary goals of the project are:

Secure needed services for children needing emergency placements.

Allow the County to pay vendors more quickly than be limited by Time Sensitive Mission Critical budget restrictions.

#### Procurement

The procurement method for this project was an exemption. The total value of the exemption is \$63,400.01.



This exemption is to pay a provider's final invoice. The vendor was originally procured through a Time Sensitive Mission Critical and we decided to not continue with them as a vendor, so they are not being added to the master contract.

Contractor and Project Information  
Riverview Behavioral Health  
701 Arkansas Blvd., Texarkana, AR 71854  
(724) 902.2251  
Katie Marlar

The contact person for the contractor/vendor is: Katie Marlar

The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

701 Arkansas Blvd  
Texarkana, AR 71854

The project is located in Council District N/A.

The project is on a critical action path because placement occurred already due to immediate need.

The project's term has ended.

#### Timeline for late submittal

Project/Procurement Start Date 06/17/2022.

Date of insurance approval from risk manager: N/A

Date documents were requested from vendor: 06/21/2022.

Date item was entered and released in Infor: released in OnBase on 07/25/2023.

Date using department-approved item in Infor: 07/25/2023.

Date Law Department approved item in Infor: N/A

Date approved by DoP in Infor: 08/02/2022.

Length of processing time in Infor in calendar days: 411 days

This was originally a Time Sensitive Mission Critical. In June of 2022

As per our process we worked to add them to Master Contract, but we had difficulties with the vendor providing the needed information.

There was a transition with placement staff at DCFS at the end of the year and the new placement staff determined they didn't want to continue with this vendor on the contract.

Staff initiated the Purchase order process but there was some back and forth about what gets approved first PO or OnBase first.

#### Funding

The project is funded by the following funding sources:

70% HHS- HHS Levy and 30% Federal IV-E

The schedule of payments is monthly, by invoice.

Exempt Purchase Order for final payment.

**BC2023-495**

Scope of Work Summary

Office of Homeless Services requesting approval of an amendment to a contract with Enterprise Community Solutions. This is the second amendment, adding \$258,303.00 and extending the term through 12/31/23. The amendment will also expand the scope to include support to OHS in enhancing utilization/connection between local homeless system and SSI/SSDI Outreach, Access, and Recovery (SOAR) program; work with OHS to establish permanent supportive housing (PSH) project agreements, budgets, and standards for implementation in 2024; and developments of new projects for youth and seniors, ensuring compliance with the Housing First model.

Prior Board Approval Number or Resolution Number:

Original Contract	\$243,303.00	BC2022-242, approved 4/18/22
Amend 1	\$15,000.00	BC2022-794, approved 12/19/22

The anticipated start-completion dates for this amendment are 1/1/23 – 12/31/23.

The primary goals of the project are:

Increase access to employment and training services for households experiencing homelessness and housing instability.

Provide cross-system training and technical assistance to JFS, workforce, OHS, public agencies and community providers.

Develop recommendations for improvements in the development and management of the CoC PSH portfolio.

Procurement

The original contract was awarded using a Subgrant Agreement RFP exemption. OHS was awarded a HUD planning grant during the FY2020 Continuum of Care competition. This grant is designed to improve service coordination across the Homeless Continuum of Care. OHS is issuing subgrants to providers that focus on specific homeless populations/issues. Enterprise Community Partners offers specialized planning technical assistance for addressing income and stability among those facing homelessness.

Contractor and Project Information

Enterprise Community Partners  
1360 E 9th St  
Cleveland, OH 44114

The Ohio Vice President is Ayonna Blue Donald

The project location is:  
1360 E 9th St,  
Cleveland, OH 44114

The project is available throughout the County.

Project Status and Planning

This project is not new to the county.  
The project's term began on 1/1/23.

2/23/23 – HUD Planning grant funds appropriated.  
3/1/23 – Requested budget and updated scope from provider.  
3/13/23 – Followed up on scope and budget request.  
3/15/23 – Provider submitted budget and scope, still working on finalizing a consultant.  
3/30/23 – Provider still working on finalizing a consultant.  
4/10/23 – Provider requested additional funds, asked for updated budget.  
4/25/23 – Requested budget again from provider.  
5/3/23 – Requested budget again from provider.  
5/10/23 – Received budget from provider.  
5/17/23 – Submitted Matrix request.  
5/22/23 – Sent amendment draft to provider.  
5/24/23 – Provider requested changes, submitted to legal.  
6/6/23 – Followed up with legal on amendment draft.  
6/13/23 – Checked in with legal on amendment draft.  
6/23/23 – Emailed draft to provider  
7/1/23 – Provider returned amendment.  
7/11/23 – Requested updated insurance and BWC from provider.  
7/12/23 – Received insurance from provider.  
7/14/23 – Received BWC from provider.  
7/18/23 – Legal approval & release in Infor

Project/Procurement Start Date (date your team started working on this item): 3/1/23.

Date of insurance approval from risk manager: 7/18/23

Date documents were requested from vendor: 3/1/23, 3/13/23, 3/30/23, 4/10/23, 4/25/23, 5/3/23, 7/11/23.

The date item was entered and released in Infor: 7/18/23.

Date using department-approved item in Infor: 7/19/23.

Length of processing time in Infor in calendar days: 2

## Funding

The project is funded 100% by the US Dept of Housing and Urban Development Planning Grant

Payments are issued as reimbursements based on periodic invoicing.

The project is an amendment to a contract. This is the second amendment, adding funds in the amount of \$258,303, expanding the scope, and extending the term through 12/31/23.

## C.- Exemptions

### **BC2023-496**

Alternative procurement language

The microgrid projects that will be developed for the County Utility will require external firms with expertise in engineering, construction, and/or procurement. Given the complexity of these project, the County has enlisted Compass Energy Platform, the County's implementation and financing partner, to manage all bidding processes and to make all final contracting decisions. Compass will be guided by the criteria established by Compass' long-term Master Services Agreement with the County, which is presently under negotiation.

To make certain that Compass' contracting decisions reflect County initiatives and imperatives, the County wishes to pre-qualify all firms that might be considered by Compass for microgrid contracts. This requires the creation of an open County RFQ that will be used to evaluate all potential engineering, construction, and procurement firms according to the following criteria:

Respect for the County's Diversity, Equity, and Inclusion (DEI) goals, including local S/W/MBE participation.

Respect for existing Project Labor Agreement provisions, including prevailing wage requirements.

Qualified staff who have experience with sustainable and resilient microgrid projects.

Ability to fulfill County insurance requirements when applicable.

#### **D. - Consent Agenda**

##### **BC2023-497**

###### Scope of Work Summary

Department of Public Works requesting approval of a 1st amendment to the agreement with The Osborn Engineering Company for a time extension to December 31, 2023. The amendment does not request additional funds.

The original Board of Control Approval Number is BC2020-405.

The primary goals of the project are to approve this amendment allow Osborn Engineering Company to continue to provide professional mechanical-electrical-plumbing architectural engineering services while utilizing the remaining balance of the contract.

###### Procurement

The procurement method for this project was RFQ 47759. The total value of the RFQ was \$400,000.00.

The above procurement method was closed on February 26, 2020. There was a DEI goal of SBE 15%, MBE 10%, WBE 5%.

There were 4 proposals submitted for review by the selection committee; Osborn Engineering Company was awarded the contract as part of this RFQ.

###### Contractor and Project Information

The Osborn Engineering Company

1100 Superior Avenue, Suite 300

Cleveland, Ohio 44114

Council District (07)

The consultant Project Principal is Doug Lancashire.

Project locations vary.

The work is located in various Council Districts.

The project's term has already ended. It was determined that the existing Resource International contract has \$48,644.46 balance remaining out of the original \$400,000. By amending the end date of this existing contract from June 16, 2023 to December 31, 2023 the consultant can continue to assist our facilities team completing projects they already have underway. Retaining Osborn Engineering and processing this time extension amendment would not delay facilities projects currently underway.

#### Funding

The project was originally funded 100% by General Funds. No additional funds are being requested at this time.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment only extends the contract length with no additional funds and is the 1st amendment of the contract.

Project/Procurement Start Date (date your team started working on this item): 1/5/2023.

Date of insurance approval from risk manager: N/A – no additional/new insurance with this amendment

Date documents were requested from vendor: 1/5/2023 (initial docs received back from vendor 5/11/23 – updated COI received 7/14/23)

Date item was entered and released in Infor: Entered 7/21/23 & Released 7/24/23.

Date using department approved item in Infor: 7/24/23.

Date Law Department approved item in Infor: 7/24/23.

Date approved by DoP in Infor: 7/25/23.

Length of processing time in Infor in calendar days: Less than a day

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.

There were no issues processing in INFOR.

#### **BC2023-498**

##### Scope of Work Summary

SHERIFF'S DEPT requesting approval TO TERMINATE contract with VALLEY FORD TRUCK INC. for the anticipated cost of \$ 86,348.00.

Agreement for VALLEY FORD to deliver 2 NEW NEVER TITLED FORD TRANSIT VANS.

The primary goals of the project are TERMINATE THE AGREEMENT. Vendor unable to fill requested order.

##### Procurement

The procurement method for this project was STATE CONTRACT. The total value of the STATE CONTRACT is \$ 86,348.00.

Contractor and Project Information  
VALLEY FORD TRUCK INC.  
5715 CANAL RD.  
CLEVELAND, OH 44125

The SALES REP for the contractor/vendor is JENNY LOVELAND

Project Status and Planning  
The project reoccurs annually.

Funding  
The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

**BC2023-499**

(See related items for proposed travel/memberships for the week of 8/7/2023 in Section D. above).

**BC2023-500**

(See related items for proposed purchases for the week of 8/7/2023 in Section D. above).

**V – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Scope of Work Summary

Sheriff's Department requesting approval to apply and accept a grant award for the State Criminal Alien Assistance Program from the Department of Justice in the amount of \$23,756.00 for the period 7/1/2019 – 8/31/2023.

This grant has been accepted in the below fiscal years:  
FY08, FY11, FY12, FY13, FY14, FY15, FY16, FY17, FY19, FY20

This grant provides funding to reimburse part of the cost of incarceration of undocumented criminal aliens, with reimbursed funds eligible to be spent only on corrections. There is no reporting period for this award. Funding is dispersed for immediate use and will immediately be used to expense adjust jail salaries as has been done in the past.

**Item No. 2**

Scope of Work Summary

Office of Early Childhood/Invest in Children is requesting approval of a Grant Award with The Cleveland Foundation for the anticipated cost of \$91,029.00.

If the Project is not new to the County List the Prior Board Approval Number or

Resolution Number. BC2018-700 – CON2019-87 – BOC2020-41- CON2021-01-CON2022-27, CON2023-29

LENA Grow uses technology to improve the Linguistic Environment in the infant and toddler classrooms from 07/1/2023 to 06/30/2024.

The primary goals of the project are:

Improving the quality of conversation between child-care providers and the children they care for.

Improve the quality of the interactions between child-care providers and the children they care for.

Procurement

The procurement method for this project was grant agreement. The total value of the grant will be \$91,029.00.

If an RFP Exemption is being requested, please list the reason a competitive process was not utilized. This is a Grant Award for 07/01/2023-06/2024 from the Cleveland Foundation for the LENA Grow project. Approval email is attached to the item.

Contractor and Project Information

The Cleveland Foundation

1422 Euclid Avenue

Suite 1300

Cleveland, Ohio 44113

The Executive Director for the contractor is Ronald Richards.

The project is located in Council District 10

Project Status and Planning

The project is an extension of the existing project.

The project's term has ended). Staff transitions caused a delay in submitting.

Date of insurance approval from risk manager N/A

Date documents were requested from vendor- N/A

Date item was entered and released in OnBase-07/21/2023.

Date using department approved item in OnBase-07/24/2023.

Length of processing time in Infor in calendar days-3 days

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction.

The primary goals of the project is to provide the County with some reimbursement for housing undocumented criminal aliens incarcerated in our jail. Funding will be used to reimburse some of the cost for housing these offenders.

Contractor and Project Information

Grant provided by the U.S. Department of Justice, Office of Justice Programs.

Project Status and Planning

This grant is periodically available to Cuyahoga County. Once awarded, funds are available for immediate disbursement for use in corrections.

Funding

Grant Award. The project is funded 100% by the U.S. Department of Justice.

Funds are immediately available for drawdown via electronic funds transfer.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**