

Minutes

Cuyahoga County Board of Control

Monday, August 14, 2023 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)

Levine Ross, County Council (Alternate for Meredith Turner)

Councilmember Dale Miller

II. – REVIEW MINUTES – 8/7/2023

Michael Chambers motioned to approve the minutes from the August 7, 2023, meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-501

Department of Public Works,

- a) Submitting an RFP exemption, which will result in a payment to U.S. Department of the Interior, National Park Service (NPS) in the amount not-to-exceed \$75,000.00 to satisfy the wetlands mitigation donation for impacting 1.5 acres of wetlands in connection with construction activities associated with the replacement of Pleasant Valley **Road** Bridge Nos. 09.03, 09.35 & 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

- b) Recommending a payment to U.S. Department of the Interior, National Park Service (NPS) in the amount not-to-exceed \$75,000.00 to satisfy the wetlands mitigation donation for impacting 1.5 acres of wetlands in connection with construction activities associated with the replacement of Pleasant Valley **Road** Bridge Nos. 09.03, 09.35 & 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2023-501 was approved by unanimous vote as amended.

BC2023-502

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Valley Ford Truck Inc. in the amount not-to-exceed \$57,830.00 for a state contract purchase of (1) replacement, new, never titled 2023 Ford Truck F350 with Liftgate for use by the Sanitary Engineering Division.
- b) Recommending an award on Purchase Order No. 23003479 to Valley Ford Truck Inc. in the amount not-to-exceed \$57,830.00 for a state contract purchase of (1) replacement, new, never titled 2023 Ford Truck F350 with Liftgate for use by the Sanitary Engineering Division.

Funding Source: Sanitary Funds

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-502 was approved by unanimous vote.

BC2023-503

Department of Public Works, submitting an amendment to Contract No. 2728 (fka Contract No. 2535) with Great Lakes Petroleum for the purchase of fuel for various County facilities for the period 4/1/2020 – 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$495,000.00.

Funding Source: Fleet Maintenance Garage Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-503 was approved by unanimous vote.

BC2023-504

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The Brewer-Garrett Company in the amount not-to-exceed \$17,331.00 to upgrade the AX Jace-6000 building automation system to N4 Jace-8000 at the Jane Edna Hunter, Virgil Brown and the Board of Election Buildings, effective upon contract signatures of all parties for a period of 1 year.

- b) Recommending an award and enter into Contract No. 3636 with The Brewer-Garrett Company in the amount not-to-exceed \$17,331.00 to upgrade the AX Jace-6000 building automation system to N4 Jace-8000 at the Jane Edna Hunter, Virgil Brown and the Board of Election Buildings, effective upon contract signatures of all parties for a period of 1 year.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. Dale Miller asked to what extend will these upgrades improve our energy efficiencies at these buildings. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-504 was approved by unanimous vote.

BC2023-505

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$48,666.80 for the purchase of (65) Pluralsight Business Enterprise licenses for the period 1/31/2023 – 1/30/2024.

- b) Recommending an award on Purchase Order No. 23003481 to DLT Solutions, LLC in the amount not-to-exceed \$48,666.80 for the purchase of (65) Pluralsight Business Enterprise licenses for the period 1/31/2023 – 1/30/2024.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-505 was approved by unanimous vote.

BC2023-506

Department of Human Resources, submitting an amendment to Contract No. 1705 with GPI Enterprises, Inc. for temporary staffing services for the period 10/4/2021 – 12/31/2024 for additional funds in the amount not-to-exceed \$115,000.00, effective upon contract signatures of all parties.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented. Dale Miller asked does it cost more to use temporary staffing than to hire permanent staff; asked do we have other contracts for temporary staffing

services in the County. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-506 was approved by unanimous vote.

BC2023-507

Department of Law,

- a) Submitting an RFP exemption which will result in an award recommendation to Carpenter Lipps, LLP in the amount not-to-exceed \$20,000.00 to provide various legal and advocacy services in connection with the Cuyahoga County Utility Microgrid Design project with Compass Energy Platform for the period of 7/7/2023 – 7/7/2024.
- b) Recommending an award and enter into Contract No. 3624 with Carpenter Lipps, LLP in the amount not-to-exceed \$20,000.00 to provide various legal and advocacy services in connection with the Cuyahoga County Utility Microgrid Design project with Compass Energy Platform for the period of 7/7/2023 – 7/7/2024.

Funding Source: General Fund

Gregory Huth, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-507 was approved by unanimous vote.

BC2023-508

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Fisher Scientific Company in the amount not-to-exceed \$6,256.84 for a state contract purchase of (1) flammable storage cabinet and various laboratory supplies for DNA, Drug Chemistry and Toxicology departments.
- b) Recommending an award and enter into Purchase Order No. 23003577 with Fisher Scientific Company in the amount not-to-exceed \$6,256.84 for a state contract purchase of (1) flammable storage cabinet and various laboratory supplies for DNA, Drug Chemistry and Toxicology departments.

Funding Source: Crime Lab Fund

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-508 was approved by unanimous vote.

BC2023-509

Department of Health and Human Services/Office of the Director,

- a) Submitting an RFP exemption, which will result in an award recommendation to Smartsheet, Inc. in the amount not-to-exceed \$11,712.33 for renewal of (25) Enterprise Plan plus Pro Support licenses for Smartsheet Project Management Software for the period 8/21/2023 to 8/20/2024.

b) Recommending an award on Purchase Order No. 23003558 to Smartsheet, Inc. in the amount not-to-exceed \$11,712.33 for renewal of (25) Enterprise Plan plus Pro Support licenses for Smartsheet Project Management Software for the period 8/21/2023 to 8/20/2024.

Funding Source: Health and Human Services Levy Fund

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-509 was approved by unanimous vote.

BC2023-510 Held at the request of the Department.

~~Department of Health and Human Services/Cuyahoga Job and Family Services,~~

~~a) Submitting an RFP Exemption, which will result in an award recommendation to Clarity Solutions Group, LLC in the amount not to exceed \$211,615.00 for implementation of solutions for automated handling and processing of return mail in compliance with state and federal guidelines effective upon signature of the County Executive through 6/30/2024.~~

~~b) Recommending an award and enter into Contract No. 3277 with Clarity Solutions Group, LLC in the amount not to exceed \$211,615.00 for implementation of solutions for automated handling and processing of return mail in compliance with state and federal guidelines effective upon signature of the County Executive through 6/30/2024.~~

~~Funding Source: Medicaid~~

BC2023-511 Held at the request of the Department.

~~Department of Health and Human Services/Cuyahoga Job and Family Services,~~

~~a) Submitting an RFP Exemption, which will result in an award recommendation to Technology Solutions Consultants, LLC in the amount not to exceed \$65,500.00 for (2) Capture Software licenses, support and maintenance, including OnBase subscription services, in connection with the automated handling and processing of return mail effective upon signature of the County Executive through 6/30/2024.~~

~~b) Recommending an award and enter into Contract No. 3402 with Technology Solutions Consultants, LLC in the amount not to exceed \$65,500.00 for (2) Capture Software licenses, support and maintenance, including OnBase subscription services, in connection with the automated handling and processing of return mail effective upon signature of the County Executive through 6/30/2024.~~

~~Funding Source: Medicaid~~

BC2023-512

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 2412 with Case Western Reserve University's Center on Urban Poverty and Community Development for research and evaluation services utilizing the ChildHood Integrated Longitudinal Data System to support planning and data needs for youth within the Continuum of Care System for the period 1/1/2022 – 12/31/2022 to extend the time period to 12/31/2023, to expand

the scope of services effective 1/1/2023, and for additional funds in the amount not-to-exceed \$90,000.00.

Funding Source: U.S. Department of Housing and Urban Development

Erin Rearden, Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-512 was approved by unanimous vote.

C. – Exemptions

BC2023-513

Department of Public Works, recommending an alternative procurement process, which will result in award recommendations and issuance of purchase orders to various vendors in the amount not-to-exceed \$125,000.00 for the purchase of various automotive repair services in connection with vehicles involved in an accident for the Fleet Division on an as-needed basis for the period 8/14/2023 – 8/13/2025.

- a) Premier Auto Body & Collision Center, LLC
- b) Valore's Truck Painting & Body Co.

Funding Source: County Fleet Division and charged back to County Departments

Thomas Pavich, Department of Public Works, presented. Dale Miller asked is this the first time we are doing this kind of contract having collision repair type companies in place; asked given that you reported 6 accidents for \$37k that was only for six months; asked whether this will save money as opposed to just doing as an ad hoc basis and getting repair estimates as damages occur or is advantageous to have vendors ready to go. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-513 was approved by unanimous vote.

BC2023-514

Office of the Medical Examiner, recommending to amend BC2022-571 dated 9/26/2022 which amended BC2021-515 dated 9/20/2021, which amended Board Approval No. BC2019-914, dated 12/9/2019, which amended Board Approval BC2019-95 dated 2/4/2019, which approved an alternative procurement process resulting in award recommendations to Promega and Life Technologies in the total amount not to exceed \$1,455,832.00, to procure genetic testing kits and other consumable supplies for the period 1/1/2019 – 12/31/2023 to extend the time period to 9/30/2024 and for additional funds in the amount not-to-exceed \$244,893.00.

Funding Source: FY222 DNA Backlog Grant

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-514 was approved by unanimous vote.

BC2023-515

Department of Public Safety and Justice Services, recommending an alternative procurement process, which will result in payments to various municipalities in Cuyahoga County in the total amount not-to-exceed \$50,000.00 for reimbursement of personnel costs in connection providing personnel to serve as Rescue Task Force Trainers, effective 8/14/2023 through 12/31/2024.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented and Mark Christie, Manager for Emergency Management, presented. Dale Miller asked are we reimbursing for training or overtime costs or both; asked when it becomes cost prohibitive for municipalities why did we decide that we should pay for it out of general funds; asked why we wouldn't just have the municipalities cover their own expense and not cover expenses in other communities. Levine Ross asked how many communities participate in this program. Trevor McAleer asked for confirmation whether is this the Fire Fighter Training Grant Program that Council and Executive put in about four to six years ago; asked is the first year that this happened for general fund was 2021; asked do you know how many communities are expected to participate this year.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-515 was approved by unanimous vote.

D. – Consent Agenda

There were questions on the Consent Agenda item PO23003543 with Area Temps, Inc.

Dale Miller asked why Purchase Order PO23003543 with Area Temps, Inc. is not being done as a contract like the other two temporary agency contracts we talked about earlier in the day; asked whether there are other Purchase Orders for temporary staffing. Michael Chambers said we can hold the item until we can get the answers from the Sheriff's Office. Dale Miller commented that he is not opposed to voting on the item so long as he is supplied the information on why the Area Temps contract is being done this way and whether we have other temporary staffing contracts being done this way currently or in the relatively recent past. Trevor McAleer has a follow-up to the advance questions that Donna Kaleal responded to that she submitted paperwork to fill a vacant position for a commissary position but has not heard back so he was going to ask her the status of the that vacant position and are we going to move forward; asked that this be added to the list of items that Donna Kaleal should provide; Trevor commented we heard earlier that it is cheaper to hire temporary staffing. Michael Chambers motioned to approve Consent Agenda Item No BC2023-516 through BC2023-519 as amended contingent upon follow-up to Board Members on PO23003543 Area Temps, Inc. Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote as amended. Follow-up information was provided on August 16, 2023, to Board Members.

BC2023-516

Department of Public Works, recommending to amend Board Approval No. BC2023-245, dated 4/17/2023, which approved a Direct Open Market Purchase and made an award on Purchase Order No. 23001651 to Relmec Mechanical LLC for (1) Custom built 10" heated header for the HVAC system at Juvenile Court, by changing the amount from \$14,500.00 to \$17,999.00.

Original Funding Source: General Fund

BC2023-517

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. in the amount not-to-exceed \$1.00 per month in accordance with EA02012-0001 on behalf of the following county agencies:

- a) Court of Common Pleas/Domestic Relations Court for the month of July 2023
- b) Department of Information Technology for the month of August 2023

Funding Source: Revenue Generating

BC2023-518

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to a Master Contract with various providers for opioid addiction prevention and training services for various school districts in Cuyahoga County for the period 9/7/2021 – 7/31/2023 to change the terms, effective 8/1/2023:

Remove a vendor

- a) Contract No. 1671 with Bellefaire JCB

Extend the time period to 7/31/2024; no additional funds required.

- b) Contract No. ~~2941~~ **1672** (~~fka Contract No. 1672~~) with Golden Ciphers, Inc

Funding Source: Health and Human Services Opioid Settlement Funding

BC2023-519

Department of Purchasing, presenting proposed purchases for the week of 8/14/2023:

Direct Open Market Purchases
(Purchases between \$5,000 – \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003514	Build out of (1) 2023 Dodge Durango Police Pursuit Vehicle	Department of Public Works	Hall Public Safety Upfitters	\$8,368.85	General Fund
23003522	(100) Various sizes of manhole riser rings	Department of Public Works	American Highway Products, Limited	\$12,070.00	Sanitary Fund
23003465	Installation of (1) new walk-through metal	Sheriff's Department	CEIA USA, LTD	\$8,220.00	General Fund

	detectors with accessories for use on the 5 th floor of the Justice Center				
23003543	Temporary staffing services for a full-time clerical employee for the Commissary Division	Sheriff's Department	Area Temps, Inc.	Not-to-exceed \$30,000.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003565	Out-of-home emergency placement services for (2) individuals for the period 5/12/2023 – 6/12/2023 and 6/15/2023 – 7/16/2023* 6/12/2023 – 7/31/2023 and 7/1/2023 – 7/31/2023	Division of Children and Family Services	Blended Family Home	\$41,075.00 \$52,100.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

*Approval No. BC2022-767 dated 12/12/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers in the total amount not-to-exceed \$250,000.00 for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024.

V- OTHER BUSINESS

No other business

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:35 p.m.