

## Minutes

Cuyahoga County Board of Control  
Tuesday, April 9, 2023 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:04 a.m.

#### Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)  
Michael Chambers, Fiscal Officer, serving as Chairman  
Mellany Seay, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Councilmember Meredith Turner  
Levine Ross, County Council (Alternate for Dale Miller)

### **II. – REVIEW MINUTES – 4/1/2024**

Michael Chambers motioned to approve the minutes from the April 1, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

### **III. – PUBLIC COMMENT**

There was no public comment.

### **IV. – CONTRACTS AND AWARDS**

#### **A. – Tabled Items**

#### **B. – New Items for Review**

##### **BC2024-260**

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Regionerate, LLC in the amount not-to-exceed \$7,000.00 for grant research and writing services for Cuyahoga County Green Energy related to workforce development activities effective upon contract signatures of all parties through 8/31/2024.
- b) Recommending an award and enter into Contract No. 4319 with Regionerate, LLC in the amount not-to-exceed \$7,000.00 for grant research and writing services for Cuyahoga County Green Energy related

to workforce development activities effective upon contract signatures of all parties through 8/31/2024.

Funding Source: Sustainability Projects Fund

Matthew Hrubey, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-260 was approved by unanimous vote.

**BC2024-261 The following item was held at the request of the Department.**

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Ohio Aerospace Institute as fiscal agent for Great Lakes Biomimicry in the amount not-to-exceed \$20,000.00 for general operating support for the period 4/9/2024 – 12/31/2024.
- b) Recommending a payment on Purchase Order No. 24001382 to Ohio Aerospace Institute as fiscal agent for Great Lakes Biomimicry in the amount not-to-exceed \$20,000.00 for general operating support for the period 4/9/2024 – 12/31/2024.

Funding Source: General Funds

**BC2024-262**

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Progress Software Corporation in the amount not-to-exceed \$60,675.00 for renewal of software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 5/1/2024 – 4/30/2025.
- b) Recommending an award and enter into Purchase Order No. 24000868 with Progress Software Corporation in the amount not-to-exceed \$60,675.00 for renewal of software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 5/1/2024 – 4/30/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-262 was approved by unanimous vote.

**BC2024-263**

Department of Information Technology, on behalf of the Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,505.00 for a state contract purchase of (5) HP ZBook Firefly Mobile Workstations each to include HP Care Pack Extended Hardware Support and a 5-year HP Absolute Data & Device Security Premium - Subscription License.
- b) Recommending an award on Purchase Order No. 24001009 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,505.00 for a state contract purchase of (5) HP ZBook Firefly Mobile Workstations each to include HP Care Pack Extended Hardware Support and a 5-year HP Absolute Data & Device Security Premium - Subscription License.

Funding Source: Ohio Emergency Management Agency (OEM), American Rescue Plan Act First Responder Wellness, Recruitment, Retention and Resiliency Grant program

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-263 was approved by unanimous vote.

**BC2024-264**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$70,081.38 for a state contract purchase of various equipment, installation and programming services for (1) intrusion alarm system, (12) access control panels and (13) Axis surveillance cameras for use by the Metzenbaum Center.
- b) Recommending an award on Purchase Order No. 24001092 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$70,081.38 for a state contract purchase of various equipment, installation and programming services for (1) intrusion alarm system, (12) access control panels and (13) Axis surveillance cameras for use by the Metzenbaum Center.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-264 was approved by unanimous vote.

**BC2024-265**

Department of Information Technology, on behalf of Common Pleas Court/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$10,206.00 for a state contract purchase of (6) HP ZBook Firefly Mobile Workstations each to include HP Care Pack Extended Hardware Support and a 5-year HP Absolute Data & Device Security Premium - Subscription License.

- b) Recommending an award on Purchase Order No. 24001140 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$10,206.00 for a state contract purchase of (6) HP ZBook Firefly Mobile Workstations each to include HP Care Pack Extended Hardware Support and a 5-year HP Absolute Data & Device Security Premium - Subscription License.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-265 was approved by unanimous vote.

**BC2024-266**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$251,473.72 for a joint cooperative purchase of (2) NetApp Storage Appliances and various hardware and software to replace a minimum of nine (9) existing backup appliances located at the Cleveland and Columbus data centers, including maintenance and support services.
- b) Recommending an award on Purchase Order No. 24001200 to Logicalis, Inc. in the amount not-to-exceed \$251,473.72 for a joint cooperative purchase of (2) NetApp Storage Appliances and various hardware and software to replace a minimum of nine (9) existing backup appliances located at the Cleveland and Columbus data centers, including maintenance and support services.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-266 was approved by unanimous vote.

**BC2024-267**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis Inc. in the amount not-to-exceed \$24,750.00 for a joint cooperative purchase of Elasticsearch digital solutions subscription services.
- b) Recommending an award on Purchase Order No. 24001210 to Logicalis Inc. in the amount not-to-exceed \$24,750.00 for a joint cooperative purchase of Elasticsearch digital solutions subscription services.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-267 was approved by unanimous vote.

**BC2024-268**

Court of Common Pleas/Juvenile **Court Division**, submitting an amendment to Contract No. 1993 with Mizanin Reporting Service, Inc. for court transcription services for the period 1/1/2022 – 12/31/2023 to extend the time period to 12/31/2025, to change the terms of Section III (B) cost per page, effective 1/1/2024 and for additional funds in the amount not-to-exceed \$130,000.00.

Funding Source: General Fund

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Trevor McAleer seconded. Item BC2024-268 was approved by unanimous vote as amended.

**BC2024-269**

Court of Common Pleas/Juvenile Court Division, recommending an award and enter into Agreement No. 4031 with City of Strongsville in the amount not-to-exceed \$13,500.00 for Community Diversion Program services for the period 1/1/2024-12/31/2024.

Funding Source: Health and Human Services Levy Fund

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-269 was approved by unanimous vote.

**BC2024-270**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Coro Medical LLC in the amount not-to-exceed \$123,200.00 for a state contract purchase of eighty (80) Cardiac Science Powerheart G5 Fully Auto Dual-Language Capacity AEDs, various accessories and a six (6) year warranty.
  
- b) Recommending an award on Purchase Order No. 24001226 to Coro Medical LLC in the amount not-to-exceed \$123,200.00 for a state contract purchase of eighty (80) Cardiac Science Powerheart G5 Fully Auto Dual-Language Capacity AEDs, various accessories and a six (6) year warranty.

Funding Source: Commissary Funds

Chris Costin, Sheriff's Department, presented. Meredith Turner asked do they currently have ADE's; asked what is going to happen with the old ones; asked for confirmation whether they go through some type of training; asked is their data showing how often they are used. The Presenter will follow up. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-270 was approved by unanimous vote.

**BC2024-271**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Vasu Communications, Inc. in the amount not-to-exceed \$6,140.68 for a state contract purchase of two (2) new XL-200 Kenwood Viking Mobile Multiband Radios, programming services, and various accessories for use in Sheriff's Deputy vehicles.
- b) Recommending an award on Purchase Order No. 24001448 to Vasu Communications, Inc. in the amount not-to-exceed \$6,140.68 for a state contract purchase of two (2) new XL-200 Kenwood Viking Mobile Multiband Radios, programming services, and various accessories for use in Sheriff's Deputy vehicles.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-271 was approved by unanimous vote.

**BC2024-272**

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Agilent Technologies, Inc. in the amount not-to-exceed \$79,266.80 for a joint cooperative purchase and installation of (1) each Gas Chromatography/Mass Spectrometer workstation bundle includes 1 year software maintenance, autoinjector and autosampler tray for analysis of forensic and pharmaceutical compounds.
- b) Recommending an award on Purchase Order No. 24001384 to Agilent Technologies, Inc. in the amount not-to-exceed \$79,266.80 for a joint cooperative purchase and installation of (1) each Gas Chromatography/Mass Spectrometer workstation bundle includes 1 year software maintenance, autoinjector and autosampler tray for analysis of forensic and pharmaceutical compounds.

Funding Source: Centers for Disease Control (CDC) Overdose Data to Action (OD2A) Grant

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-272 was approved by unanimous vote.

**BC2024-273**

Department of Public Safety and Justice Services and behalf of the Sheriff's Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Selex ES, Inc. in the amount not-to-exceed \$106,774.00 for the renewal of software maintenance and support on the Fixed and Mobile Automated License Plate Reader Systems for the period 12/1/2023-12/31/2024, effective upon contract signatures of all parties.

- b) Recommending an award and enter into Contract No. 4233 with Selex ES, Inc. in the amount not-to-exceed \$106,774.00 for the renewal of software maintenance and support on the Fixed and Mobile Automated License Plate Reader Systems for the period 12/1/2023-12/31/2024, effective upon contract signatures of all parties.

Funding Source: Criminal Justice Data Sharing Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-273 was approved by unanimous vote.

**BC2024-274**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending a payment on Purchase Order No. 24001062 to Beech Brook for Teen Pregnancy Prevention in the amount of \$11,586.23 as final payment for the month of December 2023 for services rendered under Contract No. 491 during the contract term of 1/1/2019 - 12/31/2023.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-274 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-275 through BC2024-281; Trevor McAleer seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2024-275**

Department of Public Works, submitting a Highway Easement Deed with the United States of America Department of Transportation, Federal Highway Administration for an easement for right-of-way of a highway over certain land owned by the United States of America, Parcel Nos. 2-SH1 through 2-SH11 and Parcel 2-T in connection with various Pleasant Valley Road Bridge projects:

- a) Rehabilitation of Bridge No. 09.03 over Riverview Road and an unnamed Creek in the City of Independence.
- b) Rehabilitation of Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Replacement of Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View.

Funding Source: n/a

**BC2024-276**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount not-to-exceed \$1.00 for the month of April 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

**BC2024-277**

Department of Information Technology, submitting an amendment to Contract No. 4303 (fka Contract No. 1924) with Wowza Media Systems, LLC for streaming media Content Delivery Network Cloud-Based Platform services for the period 11/15/2021 – 11/14/2025 to change the scope of services to Video Global Streaming Platform and API Access, effective 11/15/2023; no additional funds required.

Funding Source: General Funds

**BC2024-278**

Department of Human Resources, submitting an amendment to Contract No. 3929 (fka Contract No. 2290 and 1977) with Medical Mutual Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 1/1/2022-12/31/2024 to change the terms of the ASO Weekly Invoicing, effective 1/1/2024; no additional funds required.

Funding Source: Self-Insurance Fund

**BC2024-279**

Department of Human Resources,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Cuyahoga County Convention Facilities Development Corporation - CCCFDC for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2024 – 12/31/2024.
- b) Recommending an award and enter into Contract No. 4299 with Cuyahoga County Convention Facilities Development Corporation - CCCFDC for participation in the Cuyahoga County Benefits Regionalization Program for the period 1/1/2024 – 12/31/2024.

Funding Source: N/A

**BC2024-280**

Fiscal Department, presenting proposed travel/membership requests for the week of 4/9/2024:

Dept:	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood
Event:	2024 MI-AIMH Biennial Conference – Supporting Early Childhood Relationships: Learn, Connect, Restore & Rejuvenate



Source:	Michigan Association for Infant Mental health							
Location:	Kalamazoo, MI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jakoyla Gordon	5/19/2024 – 5/22/2024	\$499.00	\$150.00	\$828.00	\$33.23	\$333.00	\$1,843.23	Health and Human Services Levy

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

This conference is specifically designed for all professionals and system leaders dedicated to relationship-focused, culturally sensitive approaches when working with or on behalf of families with very young children (prenatal through six years old). This conference is designed to empower and inspire you and will feature a wide range of sessions covering topics such as social emotional development, perinatal support, reflective supervision, attachment, fatherhood, trauma-informed care, and workforce wellness. There are a lot of opportunities for self-reflection, exploration of unconscious bias, and providing culturally humble services. It’s an unparalleled opportunity to learn and connect with peers who share your passion for nurturing relationships.

Dept:	Sheriff’s Department							
Event:	43 <sup>rd</sup> Conference & Jail Expo							
Source:	American Jail Association							
Location:	Fort Lauderdale, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Kevin O’Donnell	5/18/2024 – 5/22/2024	\$550.00	\$252.00	\$760.00	\$300.00	\$250.00	\$2,112.00	Law Enforcement Trust Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To travel to Fort Lauderdale, FL to attend the American Jail Association Conference to network, get training on best practices, and observe vendor demonstrations.

Dept:	Sheriff’s Department							
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Event:	GFOA's 118 <sup>th</sup> Annual Conference							
Source:	National Government Finance Officers Association							
Location:	Orlando, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Chris Costin	6/08/2024 – 6/12/2024	\$550.00	\$160.00	\$873.00	\$322.00	\$300.00	\$2,205.00	Law Enforcement Trust Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To travel to Orlando, FL to attend the National Government Finance Officers Association Conference to learn about the current issues facing government finance professionals by attending keynote sessions, leadership workshops, and to have interactive discussions and networking opportunities with other attendees at the conference and to discuss best practices.

**BC2024-281**

Department of Purchasing, presenting proposed purchases for the week of 4/9/2024:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24001272	(8) Replacement portable radios with accessories and (1) multiple unit charger for the Office of Emergency Management	Department of Public Safety and Justice Services	Vasu Communications, Inc.	\$43,986.12	General Fund
24001365	Various replacement chemical detection chips for use by the Cuyahoga County HazMat Teams	Department of Public Safety and Justice Services	All Safe Industries, Inc.	\$6,761.76	FY2021 State Homeland Security Program Grant Fund
24001055	Various types of flowers and plant materials	Department of Public Works	Maria Gardens, Inc.	\$5,707.50	General Fund
24001407	Storage, shipment, installation assistance, removal and disposal of (6) replacement roof top units for 1642 Lakeside Avenue	Department of Public Works	Shippers Highway Express, Inc.	\$5,500.00	General Fund

24001421	Upgrading (1) existing key cabinet and software and purchasing (1) additional key cabinet	Department of Public Works	Real Time Networks Inc.	\$29,825.00	General Fund
24001463	Various sizes of promotional t-shirts for Animal Shelter	Department of Public Works	Axent Graphics	Not-to-exceed \$20,000.00	Animal Shelter Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24001399	Emergency veterinary services for the Animal Shelter for February and March, 2024*	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$2,037.60	100% Dick Goddard Best Friends Fund
24001400	Emergency veterinary services for the Animal Shelter for February, 2024*	Department of Public Works	Cleveland Animal Protective League	\$2,119.64	100% Dick Goddard Best Friends Fund

\*Approval No. BC2023-453 dated 7/17/2023, which approved an alternative procurement process, which will result in purchase orders to various providers in the total amount not-to-exceed \$400,000.00 for medical, surgical and animal care services for the period 7/1/2023 – 6/30/2024.

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Court of Common Pleas/Corrections Planning Board, submitting an amendment to a grant award from Ohio Department of Mental Health and Addiction Services for salaries and related payroll expenses for Supervisors or Assessment Specialists assigned to any of the four Drug Court Specialized Dockets (Adult Drug Court, MAT, Recovery Court and Veterans Treatment Court) in connection with the Specialized Docket Support – Payroll Subsidy Grant Program for the period 7/1/2023 – 6/30/2024, to add an additional Court Docket – Human Trafficking Court and for additional funds in the amount of \$45,000.00.

Funding Source: Ohio Department of Mental Health and Addiction Services

**Item No. 2**

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for FY2022 State Homeland Security Grant Program for the period 9/1/2022 – 12/31/2024 to extend the time period to 5/31/2025; no additional funds.

Funding Source: FY2022 State Homeland Security Grant Program

**Item No. 3**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Grant Agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2024 RECLAIM Ohio Grant for the period 7/1/2023 – 6/30/2025 to make budget line-item revisions and to change the amount from \$10,214,299.82 to \$10,482,877.44.

Funding Source: Ohio Department of Youth Services

**Item No. 4**

**Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 3961	The Osgood Group, LLC	Strategic planning consultant services and creating framework for the development of a three-year strategic plan, <b>to expand the scope of services, effective upon signature of the County Executive</b>	\$500.00	Office of Early Childhood	12/5/2023 – 12/31/2024	(Original) Health and Human Services Levy Fund	3/29/2024 (Executive) 3/26/2024 (Law)
No RQ	Amend Master Contract – Assign Contract 4295	Various Providers	Adoption services; <b>to add Mississippi Families for Kids; no additional funds required</b>	\$-0-	Division of Children and Family Services	1/1/2023 – 12/31/2024	(Original) State Child Protection Allocation	3/29/2024 (Executive) 3/27/2024 (Law)

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:23 a.m.