

Minutes

Cuyahoga County Board of Control
Monday, April 15, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 4/9/2024

Michael Chambers motioned to approve the minutes from the April 9, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-282

Department of Public Works, submitting an amendment to Contract No. 2401 with ADMJ Holdings LLC dba Advance Door Co. for overhead garage door maintenance services for various locations for the period 4/28/2022 – 4/27/2025 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: General Funds

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-282 was approved by unanimous vote.

BC2024-283

Department of Public Works, submitting Agreement No. 4315 with City of Cleveland in the amount not-to-exceed \$179,539.43 for bridge inspection services, commencing upon contract signature of all parties for a period of one (1) year.

Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-283 was approved by unanimous vote.

BC2024-284

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Shippers Highway Express, Inc. in the amount not-to-exceed \$3,760.00 for shipping, handling, and storage services for the Board of Elections’ Caterpillar generator for the period 3/22/2024 – 3/21/2025.
- b) Recommending an award and enter into Contract No. 4323 with Shippers Highway Express, Inc. in the amount not-to-exceed \$3,760.00 for shipping, handling, and storage services for the Board of Elections’ Caterpillar generator for the period 3/22/2024 – 3/21/2025.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Paul Porter seconded. Item BC2024-284 was approved by unanimous vote as amended.

BC2024-285

Department of Public Works,

- a) ~~Submitting an RFP Exemption~~ **Requesting an alternative procurement process**, which will result in an award recommendation **from a Call for Artists proposals to Chuck Karnak** in the amount not to exceed ~~\$50,000.00~~ to design an immersive experience using light, sound, technology, and performances to create a memorable and transformative experience for the Rediscover the Veterans Memorial Bridge event **to take place 6/21/2024-6/24/2024**. ~~effective upon contract signatures of all parties through 6/26/2024.~~
- b) Recommending an award and enter into Contract No. 4350 with Chuck Karnak in the amount not-to-exceed \$50,000.00 to design an immersive experience using light, sound, technology, and performances to create a memorable and transformative experience for the Rediscover the Veterans Memorial Bridge event effective upon contract signatures of all parties through 6/26/2024.

Funding Source: Cleveland Foundation

Nichole English, Department of Public Works, presented. Michael Chambers motioned to approve the item as amended; Dale Miller asked if any work was underway; he was not surprised. Dale Miller seconded. Item BC2024-285 was approved by unanimous vote as amended.

BC2024-286

Department of Information Technology on behalf of the Fiscal Office,

a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the total amount not-to-exceed \$64,391.00 for a state contract purchase, installation and programming services for video surveillance and related equipment for various Auto Title Divisions:

- 1) Golden Gate located at 1585 Golden Gate Plaza, (1) Professional Video recording server in the amount not-to-exceed \$11,954.80.
- 2) Great Northern located at 27029 Brookpark Extension, (1) each intrusion alarm panel; alarm keypad, wireless receiver, Enterprise Video server, (2) glass break detectors, (4) door contacts, (5) motion detectors, and six (6) wireless panic buttons, (13) Axis Cameras each to include (1) year Care Plus for XProtect Corporate Device License in the amount not-to-exceed \$40,481.40.
- 3) Parma located at 12100 Snow Road, (1) Professional Video Recording Server in the amount not-to-exceed \$11,954.80.

b) Recommending an award on Purchase Order No. 24001090 to Integrated Precision Systems, Inc. in the total amount not-to-exceed \$64,391.00 for a state contract purchase, installation and programming services for video surveillance and related equipment for various Auto Title Divisions:

- 1) Golden Gate located at 1585 Golden Gate Plaza, (1) Professional Video recording server in the amount not-to-exceed \$11,954.80.
- 2) Great Northern located at 27029 Brookpark Extension, (1) each intrusion alarm panel; alarm keypad, wireless receiver, Enterprise Video server, (2) glass break detectors, (4) door contacts, (5) motion detectors, and six (6) wireless panic buttons, (13) Axis Cameras each to include (1) year Care Plus for XProtect Corporate Device License in the amount not-to-exceed \$40,481.40.
- 3) Parma located at 12100 Snow Road, (1) Professional Video Recording Server in the amount not-to-exceed \$11,954.80.

Funding Source: General Fund

David DeGrandis, Department of Information Technology, presented. Michael Chambers asked will this bring them up to date. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-286 was approved by unanimous vote.

BC2024-287

Department of Information Technology, on behalf of the Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,630.00 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, HP Absolute Data & Device Security for Education Professional – Subscription Licenses and HP XMM Air Cards.

- b) Recommending an award on Purchase Order No. 24001329 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,630.00 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, HP Absolute Data & Device Security for Education Professional – Subscription Licenses and HP XMM Air Cards

Funding Source: Sanitary Sewer Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-287 was approved by unanimous vote.

BC2024-288

Department of Information Technology on behalf of the Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,248.10 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, 5-year extended warranty, HP Absolute Data & Device Security for Education Professional – Subscription Licenses for use by the Engineering Division.

- b) Recommending an award on Purchase Order No. 24001446 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,248.10 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, 5-year extended warranty, HP Absolute Data & Device Security for Education Professional – Subscription Licenses for use by the Engineering Division.

Funding Source: Motor Vehicle Gas Tax Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-288 was approved by unanimous vote.

BC2024-289

Department of Information Technology on behalf of the Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$27,774.71 for a joint cooperative purchase of NetApp server and related

hardware and software including support licenses and maintenance services **for** the period 4/24/2024 – 7/23/2024.

- b) Recommending an award on Purchase Order No. 24001543 to Logicalis, Inc. in the amount not-to-exceed \$27,774.71 for a joint cooperative purchase of NetApp server and related hardware and software including support licenses and maintenance services **for** the period 4/24/2024 – 7/23/2024.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-289 was approved by unanimous vote.

BC2024-290

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$16,675.76 for a joint cooperative purchase for renewal of NetApp support licenses and maintenance services for the period 5/1/2024 – 7/31/2025 for the Bluebridge Network in Cleveland.
- b) Recommending an award on Purchase Order No. 24001556 to Logicalis, Inc. in the amount not-to-exceed \$16,675.76 for a joint cooperative purchase for renewal of NetApp support licenses and maintenance services for the period 5/1/2024 – 7/31/2025 for the Bluebridge Network in Cleveland.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-290 was approved by unanimous vote.

BC2024-291

Court of Common Pleas/Juvenile Court Division and Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 3804 (fka Contract No. CE1600204, 602 and 697) with MST Services, LLC for licensures for Multi-Systemic Therapy services for the period 7/1/2016 – 6/30/2024, to replace the insurance requirements, effective 7/1/2023 and for additional funds in the amount not-to-exceed \$16,125.00.

Funding Sources: 50% RECLAIM Grant Funds and 50% Health and Human Services Levy Funds

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-291 was approved by unanimous vote.

BC2024-292

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to FDL Marine, Inc. dba Edgewater Marina in the amount not-to-exceed \$16,310.36 for the purchase of fuel for marine patrol boat operations in connection with the Operation Stonegarden Grant Program, for the period 4/1/2024 – 12/31/2024.
- b) Recommending an award on Purchase Order No. 24001490 to FDL Marine, Inc. dba Edgewater Marina in the amount not-to-exceed \$16,310.36 for the purchase of fuel for marine patrol boat operations in connection with the Operation Stonegarden Grant Program, for the period 4/1/2024 – 12/31/2024.

Funding Source: 30% FY20 Operations Stonegarden Grant \$4,817.36 and 70% FY22 \$11,493.00 Operations Stonegarden Grant

Chris Costin, Sheriff's Department, presented. Michael Chambers asked how often the boat is out; asked when does it stay in? Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-292 was approved by unanimous vote.

BC2024-293

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Coro Medical LLC in the amount not-to-exceed \$20,640.00 for a state contract purchase of (12) Zoll Fully Auto AEDs, various accessories and a (5) year warranty for use in the Correction Center.
- b) Recommending an award on Purchase Order No. 24001521 to Coro Medical LLC in the amount not-to-exceed \$20,640.00 for a state contract purchase of (12) Zoll Fully Auto AEDs, various accessories and a (5) year warranty for use in the Correction Center.

Funding Source: Commissary Funds

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-293 was approved by unanimous vote.

BC2024-294

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to B&H Foto & Electronics Corp. dba B & H Photo Video in the amount not-to-exceed \$11,663.89 for a joint cooperative purchase of (8) Canon Cameras, various accessories and supplies.

- b) Recommending an award on Purchase Order No. 24001433 to B&H Foto & Electronics Corp. dba B & H Photo Video in the amount not-to-exceed \$11,663.89 for a joint cooperative purchase of (8) Canon Cameras, various accessories, and supplies.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-294 was approved by unanimous vote.

BC2024-295

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Shamrock Glass Co., Inc. in the amount not-to-exceed \$8,238.60 for the purchase of specialized glass vials, caps, stoppers and plastic springs for testing in the Toxicology Lab.
- b) Recommending an award on Purchase Order No. 24001474 to Shamrock Glass Co., Inc. in the amount not-to-exceed \$8,238.60 for the purchase of specialized glass vials, caps, stoppers and plastic springs for testing in the Toxicology Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-295 was approved by unanimous vote.

BC2024-296

Department of Public Safety and Justice Services, on behalf of the Medical Examiner's Office, recommending to amend Board Approval BC2024-112, dated 2/12/2024 which made an award on Purchase Order No. 24000294 to Mettler-Toledo, LLC for a sole source purchase of (1) LabX Balance Server Software Solution, various LabX licenses, maintenance and support for the Drug Chemistry Lab by increasing the amount not-exceed from \$48,669.00 to \$49,178.03.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Hugh Shannon, Medical Examiner's Office, presented. Michael Chambers commented that it looks like they are charging freight costs now. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-296 was approved by unanimous vote.

BC2024-297

Department of Health and Human Services/Office of the Director,

- a) Submitting an RFP exemption, which will result in a payment to United Way of Greater Cleveland in the total amount not-to-exceed \$231,673.31 as final payment for services provided under Contract No. 3001 during the contract term of 1/1/2023 – 12/31/2023, for:

- 1) The 3rd and 4th quarter of 2023 for fiscal agent services in the amount not-to-exceed \$12,725.00
 - 2) November 2023 and December 2023 for emergency food purchases by Hunger Centers serving eligible Cuyahoga County residents in the amount not-to-exceed \$218,948.31.
- b) Recommending an award on Purchase Order No. 24001346 to United Way of Greater Cleveland in the total amount not-to-exceed \$231,673.31 as final payment for services provided under Contract No. 3001 during the contract term of 1/1/2023 – 12/31/2023, for:
- 1) The 3rd and 4th quarter of 2023 for fiscal agent services in the amount not-to-exceed \$12,725.00.
 - 2) November 2023 and December 2023 for emergency food purchases by Hunger Centers serving eligible Cuyahoga County residents in the amount not-to-exceed \$218,948.31.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Daler Miller asked if there was any follow-up or corrections that had to be done because you paid 2022 invoices from the 2023 contract; asked whether that is legally acceptable. The question was deferred to law; Jerad Zibritosky commented he will look into this and provide a response. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-297 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-298 through BC2024-300; Nichole English seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-298

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. in the amount not-to-exceed \$1.00 per month in accordance with EA02012-0001 on behalf of the following county agencies:

- a) Department of Information Technology for April 2024.
- b) Department of Health and Human Services/Division of Children and Family Services for March 2024.

Funding Source: Revenue Generating

BC2024-299

Fiscal Department, presenting proposed travel/membership requests for the week of 4/15/2024:

Dept:	Department of Public Safety and Justice Services
Event:	2024 National VOAD Conference

Source:	National Voluntary Organizations Active in Disasters							
Location:	Phoenix, AZ							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Serena Steele	5/5/2024 – 5/9/2024	\$550.00	\$159.00	\$851.04	\$352.88	\$605.00	\$2,517.92	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Department of Public Safety & Justice Services, Office of Emergency Management, requesting authority for Serena Steele to attend the 2024 National Voluntary Organizations Active in Disasters (VOAD) Conference in Phoenix, Arizona. This conference will be held May 6 through May 9, 2024, at the Phoenix Hilton at the Peak and focus on promoting cooperation, communication, coordination, and collaboration among organizations that mitigate and alleviate the impact of disasters. The total amount for this conference, in the amount not to exceed \$2,517.92, will be covered by the Office of Emergency Management operating fund.

Dept:	Medical Examiner’s Office							
Event:	CDC Overdose Data to Action Recipient Kickoff Meeting							
Source:	The Centers for Disease Control and Prevention							
Location:	Atlanta, GA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Manreet Bhullar	5/5/2024 – 5/8/2024	\$0.00	\$240.00	\$621.72	\$176.07	\$404.20	\$1,441.99	General Fund with grant reimbursement

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Medical Examiner's Office was awarded funding from the Centers for Disease Control and Prevention under the OD2A grant (Component B) to conduct drug testing of syringes from local syringe exchange programs to compare similarities and differences between overdose deaths and drug using population. This meeting is the kick-off meeting for this grant work and learning experience from other jurisdictions and the CDC on conducting this grant work.

Dept:	Medical Examiner's Office							
Event:	2024 ASCLD Symposium							
Source:	American Society of Crime Laboratory Directors							
Location:	Birmingham, AL							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Heather Ciallella	4/27/2024 – 4/29/2024	\$850.00	\$115.00	\$292.74	\$0.00	\$375.58	\$1,633.32	FY2022 Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Requesting to attend the 2024 ASCLD (American Society of Crime Lab Directors) Symposium in Birmingham Alabama from 4/27/24 to 4/29/24 for continuing education. The meeting brings together leaders from different forensic science laboratories from across the country and abroad, hosts various presentations/talks and discussions about recent developments in the forensic field, forensic leadership trainings and challenges faced by forensic laboratories.

BC2024-300

Department of Purchasing, presenting proposed purchases for the week of 4/15/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
240000959	Various tools and hardware	Department of Public Works	Sutton Industrial Hardware	Not-to-exceed \$10,000.00	Road and Bridge Fund
24001523	On-site build-out of (2) vans for Juvenile Court with prisoner transport packages	Department of Public Works	Hall Public Safety Upfitters	\$26,825.60	General Fund

24001534	(250) Standard microchips and (750) mini microchips for adopted canines	Department of Public Works	Pethealth Services, Inc.	\$6,837.50	Animal Shelter Fund
24001442	(1) FortiGate Network Security Firewall Appliance and (1) FortiSwitch Ethernet and accessories for use by Internet Crimes Against Children Unit	Prosecutor's Office	BPI Information Systems	\$29,077.00	2023 Ohio Internet Crimes Against Children Task Force Program Grant Fund

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Submitting a grant award from U. S. Department of Justice, Office of Juvenile Justice Delinquency Prevention in the amount of \$450,000.00 for Developing Continuums of Care to Support Youth Success in connection with the FY2023 Building Local Continuums of Care to Support Youth for the period 1/1/2024 - 6/30/2025.

Funding Source: U. S. Department of Justice, Office of Juvenile Justice Delinquency Prevention

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:22 a.m.