

Minutes

Cuyahoga County Board of Control
Monday, June 3, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 5/28/2024

Leigh Tucker motioned to approve the minutes from the May 28, 2024, meeting; Dale Miller seconded.
The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-415

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to EVUnited, LLC in the amount not-to-exceed \$26,616.00 for a joint cooperative purchase of (2) Dual Port, Pedestal Mount Chargepoint CPF50 Chargers to be installed at the Harvard Garage, includes activation, and configuration services, (1) ChargepointGateway for connectivity and (4) 5-year prepaid Cloud Power-5 and Assure-5 Plans.
- b) Recommending an award on Purchase Order No. 24001349 to EVUnited, LLC in the amount not-to-exceed \$26,616.00 for a joint cooperative purchase of (2) Dual Port, Pedestal Mount Chargepoint

CPF50 Chargers to be installed at the Harvard Garage, includes activation, and configuration services, (1) ChargepointGateway for connectivity and (4) 5-year prepaid Cloud Power-5 and Assure-5 Plans.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Trevor McAleer jokingly commented couldn't Mike Foley find a grant to use instead of general fund; surprised he couldn't find something out there. Dale Miller asked when we anticipate having these installed and operational; asked how many electric vehicles we have at the Harvard Garage. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2024-415 was approved by unanimous vote.

BC2024-416

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$18, 351.09 for a joint cooperative purchase of various office furniture to be delivered and installed at the Harvard Garage.
- b) Recommending an award on Purchase Order No. 24001725 to APG Office Furnishings in the amount not-to-exceed \$18, 351.09 for a joint cooperative purchase of various office furniture to be delivered and installed at the Harvard Garage.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-416 was approved by unanimous vote.

BC2024-417

Department of Public Works, submitting an amendment to Contract No. 2447 (fka 706; CE1600134) with CHMWarnick, LLC for asset management services for the Hilton Cleveland Downtown Hotel for the period 6/28/2016 – 6/30/2024 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$324,000.00.

Funding Source: General Fund

Mellany Seay, Department of Public Works, presented. Trevor McAleer asked the presenter to discuss the hotel refresh; asked if it was based on the current conditions of furniture and other items or is it a complete refresh no matter what. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-417 was approved by unanimous vote.

BC2024-418

Department of Public Works, submitting an amendment to Contract No. 2538 with CBRE, Inc. for real estate strategic management services for the period 7/18/2022 – 12/31/2024 for additional funds in the amount not-to-exceed \$275,000.00.

Funding Source: General Fund

John Myers, Department of Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2024-418 was approved by unanimous vote.

BC2024-419

Department of Public Works, recommending an award on RQ13877 and enter into Contract No. 4453 with Buckeye Power Sales Company, Inc. (10-1) in the amount not-to-exceed \$250,000.00 for preventative maintenance and repair services of emergency generators at various County locations effective upon contract signatures of all parties for a period 3-years.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2024-419 was approved by unanimous vote.

BC2024-420

Department of Public Works/Division of Public Utilities,

- a) Submitting an RFP Exemption, which will result in an award recommendation to JCS Consulting Group Inc. in the amount not-to-exceed \$50,000.00 for assistance with strategic and tactical planning services in connection with the Euclid and Brooklyn microgrid design projects effective upon signatures of all parties through 2/28/2026.
- b) Recommending an award and enter into Contract No. 4502 with JCS Consulting Group Inc. in the amount not-to-exceed \$50,000.00 for assistance with strategic and tactical planning services in connection with the Euclid and Brooklyn microgrid design projects effective upon signatures of all parties through 2/28/2026.

Funding Source: U.S. Department of Energy Grant

Matthew Hrubey, Department of Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-420 was approved by unanimous vote.

BC2024-421

Department of Purchasing,

- a) Submitting an RFP exemption, which will result in a payment to Brink's U.S., a Division of Brink's, Incorporated in the amount not-to-exceed \$14,610.84 as final payment for armed guard and armored truck services for various County Departments for the period 4/1/2024 – 4/30/2024.

- b) Recommending an award on Purchase Order No. 24002189 to Brink's U.S., a Division of Brink's, Incorporated in the amount not-to-exceed \$14,610.84 as final payment for armed guard and armored truck services for various County Departments for the period 4/1/2024 – 4/30/2024.

Funding Source: 64% General Fund, 14% Other Health & Safety and 22% Cuyahoga Support Enforcement

Paul Porter, Department of Purchasing, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-421 was approved by unanimous vote.

BC2024-422

Department of Information Technology, recommending to amend Board Approval No. BC2024-376, dated 5/20/2024, which approved an amendment on Contract No. 1431 with Brown Enterprise Solutions, Inc. for the renewal of various Tableau licenses for the period 5/26/2021 – 5/25/2024 to extend the time period 5/25/2025, to update insurance language, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$95,500.25 to change the quantities from:

- a) (20) to (23) Tableau Creator licenses
- b) (8) to (1) Tableau Server Core licenses
- c) (87) to (100) Tableau Viewer licenses.

Funding Source: 23.53% General Fund and 76.47% Health and Human Services Levy Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-422 was approved by unanimous vote.

BC2024-423

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$97,080.00 for a joint cooperative purchase for the renewal of NetApp support licenses and maintenance services for the period 8/1/2024 – 7/31/2025.
- b) Recommending an award on Purchase Order No. 24001712 to Logicalis, Inc. in the amount not-to-exceed \$97,080.00 for a joint cooperative purchase for the renewal of NetApp support licenses and maintenance services for the period 8/1/2024 – 7/31/2025.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2024-423 was approved by unanimous vote.

BC2024-424

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2710 with Just Detention International for consultation, training and technical assistance for the implementation of the PREA Targeted Implementation Planning and Support (TIPS) Program for the period 6/1/2022 – 6/30/2023 to extend the time period to 7/31/2024, to expand the scope of services, to change the terms and to replace the insurance requirements, effective 9/6/2022 and for additional funds in the amount not-to-exceed \$44,581.00.

Funding Source: PREA TIPS grant

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2024-424 was approved by unanimous vote.

BC2024-425

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP Exemption, which will result in an award of a Master Contract with various providers in the total amount not-to-exceed \$82,484.00 for Trauma Informed Residential Treatment services for the period 7/1/2023 - 6/30/2025.
- b) Recommending an award and enter into a Master Contract with various providers in the total amount not-to exceed \$82,484.00 for Trauma Informed Residential Treatment services for the period 7/1/2023 - 6/30/2025:
 - 1) Contract No. 4503 Bellefaire Jewish Children’s Bureau in the anticipated amount not-to-exceed \$20,000.00.
 - 2) Contract No. 4504 Keystone Richland Center, LLC dba Foundations for Living in the anticipated amount not-to-exceed \$62,484.00 .

Funding Source: Victims of Crime Act

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2024-425 was approved by unanimous vote.

BC2024-426

Sheriff’s Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$7,864.78 for the purchase of various equipment, installation and programming services for (1) access control card reader for (2) doors in the Records Department on the 3rd Floor of the Justice Center.

b) Recommending an award on Purchase Order No. 24002192 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$7,864.78 for the purchase of various equipment, installation and programming services for (1) access control card reader for (2) doors in the Records Department on the 3rd Floor of the Justice Center.

Funding Source: General Fund

David DeGrandis, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-426 was approved by unanimous vote.

C. – Exemptions

BC2024-427

Department of Public Works/Division of Public Utilities, recommending an alternative procurement process to release a Request for Proposals for rooftop solar and battery services that will permit Cooperative Purchasing by Government, For Profit and Non-Profit organizations with the anticipated costs to be determined by the RFP.

Funding Source: n/a

Matthew Hrubey, Department of Public Works, presented and Paul Porter, Department of Purchasing supplemented. Dale Miller commented it sounds like it could be very useful in expanding solar installations beyond County government throughout the community; thinks it is a very good idea. Trevor McAleer asked when will the RFP be released? Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-427 was approved by unanimous vote.

BC2024-428

Sheriff's Department, requesting an alternative procurement process, which will result in an award recommendation to Petsmart, LLC in the total amount not-to-exceed \$60,000.00 for purchases of food, treats and miscellaneous other products on as needed basis for the Corrections and Law Enforcement K-9 Units effective Board of Control approval through 12/31/2025.

Funding Source: 60% Commissary funds and 40% Federal Equitable Sharing Account

Chris Costin, Sheriff's Department, presented. Dale Miller asked what kind of treats are fed to the canines. The Presenter will follow up with a response. Leigh Tucker asked if this paid from the Commissary funds. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2024-428 was approved by unanimous vote.

BC2024-429

Office of the Medical Examiner, recommending to amend BC2023-514, dated 8/14/2023, which amended BC2022-571, dated 9/26/2022, which amended BC2021-515, dated 9/20/2021, which amended Board Approval No. BC2019-914, dated 12/9/2019, which amended Board Approval BC2019-95, dated 2/4/2019, which approved an alternative procurement process resulting in award recommendations to Promega and Life Technologies in the total amount not to exceed \$1,700,725.00 to procure genetic testing kits and other

consumable supplies for the period 1/1/2019 – 9/30/2024 for additional funds in the amount not-to-exceed \$69,057.14.

Funding Source: FY2022 DNA Backlog Grant

Mary Beth Vaughn on behalf of the Office of the Medical Examiner presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-429 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2024-430 through BC2024-433; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-430

Department of Purchasing, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2024-431

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of May 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-432

Fiscal Department, presenting proposed travel/membership requests for the week of 6/3/2024:

Dept:	Department of Public Safety and Justice Services							
Event:	2024 National Homeland Security Conference							
Source:	National Homeland Security Association							
Location:	Miami Beach, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Eleanor Amadeus	7/21/2024 – 7/25/2024	\$700.00	\$268.00	\$793.44	\$100.00	\$627.96	\$2,559.40	95 % Urban Area Security Initiative 2022 Grant & 5% General Fund
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The National Homeland Security Conference brings together professionals in Homeland Security, Law Enforcement, Fire and Emergency Management. They include officials in federal agencies, nonprofit agencies, business owners, universities, and decision makers to learn about emerging trends in homeland security and see the new technology available to support their mission. Professionals will gather to learn about current best practices. There will be training sessions as well as roundtables to discuss current issues.

Dept:	Department of Equity and Inclusion							
Event:	National Training Institute 2024							
Source:	American Contract Compliance Association							
Location:	Seattle, WA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
LaQuisha Lyons	9/29/2024 – 10/5/2024	\$975.00	\$178.00	\$1,642.56	\$258.00	\$486.19	\$3,539.75	General Fund
Carmen Chapman-Cameron	9/29/2024 – 10/5/2024	\$975.00	\$178.00	\$1,642.56	\$70.00	\$486.19	\$3,351.75	General Fund
Shaunna Slayton	9/29/2024 – 10/5/2024	\$975.00	\$178.00	\$1,642.56	\$70.00	\$486.19	\$3,351.75	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The ACCA National Training Institute delivers ongoing comprehensive training and certification to practitioners working within the fields of Affirmative Action, Contract Compliance, Minority/Women/Disadvantaged/Small/Emerging Business Enterprise, Labor Compliance, Economic & Business Development, and Equal Employment Opportunity. This training will increase our staff's effectiveness by acquiring the opportunity to collaborate with other professionals and information regarding their respective industry trends and technologies, contract compliance, or the administration of socially and economically disadvantaged business programs. ACCA has a tradition of providing 2.1 Continuing Education Units (CEUs) from Morgan State University to attendees who complete 21 hours of training.

Dept:	Sheriff's Department							
Event:	Street Gang Investigations							
Source:	Ohio High Intensity Drug Trafficking Areas							
Location:	Allison Park, PA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Maag	6/3/2024 – 6/4/2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

****There is no registration for the course and the traveler will drive a County vehicle.

Purpose:

To Travel to Allison Park, PA to attend the Street Gang Investigations training to assist the CCC with the identification, tracking and monitoring of possible gang members that are incarcerated at the facility.

Dept:	County Executive's Office							
Event:	2024 NACo Annual Conference & Exposition							
Source:	National Association of Counties							
Location:	Tampa, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Erik Janas	7/11/2024 – 7/15/2024	\$600.00	\$250.00	\$1,200.00	\$100.00	\$600.00	\$2,750.00	General Fund

David Razum	7/11/2024 – 7/15/2024	\$600.00	\$250.00	\$1,200.00	\$100.00	\$600.00	\$2,750.00	General Fund
Chris Ronayne	7/11/2024 – 7/15/2024	\$600.00	\$250.00	\$1,200.00	\$500.00	\$600.00	\$3,150.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The purpose of this trip is for executive officer leadership to attend The National Association of Counties (NACo) Annual Conference held in Tampa Florida. The conference is attended by elected and appointed county officials throughout the county and includes sessions and meetings with topics that focus on federal policy issues that impact counties and residents.

Dept:	Information Technology							
Event:	2024 ICMA Local Government Reimagined Conference							
Source:	International City/County Management Association							
Location:	Palm Springs, CA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jeremy Mio	6/4/2024 – 6/8/2024	\$399.00	\$224.00	\$1,000.00	\$177.00	\$700.00	\$2,500.00	General Fund
Jason Snowbrick	6/4/2024 – 6/8/2024	\$399.00	\$224.00	\$1,000.00	\$177.00	\$700.00	\$2,500.00	Health and Human Services Levy Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

This is a local government specific conference in Artificial Intelligence with City and County professionals from all over the nation. This is provided by ICMA (International City/County Management Association). We have reviewed and attended Local and State available AI events but need to attend a much larger

event to understand use cases across the nation. This is the largest cost-effective local government conference on AI that we have seen available using our ICMA membership to obtain Group rate discount.

BC2024-433

Department of Purchasing, presenting proposed purchases for the week of 6/3/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24001935	(1) Additional smart board, (1) camera and related audio-visual equipment	Department of Health and Human Services	Vibe Inc.	\$6,676.00	American Rescue Plan Act (ARPA) Fund
24002220	Purchase and installation of carpet for use by the Metzenbaum Project	Department of Public Works	Precision Industrial Services	\$11,530.00	General Fund
24002186	(4) New stationary exercise bikes for use by inmate trustees	Sheriff's Department	W.W. Grainger, Inc.	\$11,200.00	Commissary Fund
24002187	(6) New exercise pull-up and dip stations for use by inmate trustees	Sheriff's Department	Ironcompany.com, LLC	\$13,716.00	Commissary Fund

V- OTHER BUSINESS

Item No. 1

Purchases Processed Not-to-Exceed \$5,000.00 for the period 4/1/2024 – 4/30/2024 (No Vote Required) will be available at the following link at time of posting the Final Agenda:

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:23 a.m.