

Minutes

Cuyahoga County Board of Control

Monday, August 26, 2024 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Joseph Nanni, County Council (Alternate for Pernel Jones, Jr.)

Councilmember Meredith Turner

Councilmember Dale Miller

II. – REVIEW MINUTES – 8/19/2024

Michael Chambers motioned to approve the minutes from the August 19, 2024, meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-611

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$54,651.83 for a joint cooperative purchase and installation of various furniture and fixtures for the construction of (3) workstations for the Inspectors at the Harvard Avenue Maintenance Facility.
- b) Recommending an award on Purchase Order No. 24003326 to APG Office Furnishings in the amount not-to-exceed \$54,651.83 for a joint cooperative purchase and installation of various furniture and fixtures for the construction of (3) workstations for the Inspectors at the Harvard Avenue Maintenance Facility.

Funding Source: 50% Sanitary Sewer Fund and 50% Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-611 was approved by unanimous vote.

BC2024-612

Department of Public Works, recommending a payment on Purchase Order No. 24003343 to Northeast Ohio Areawide Coordinating Agency in the amount of \$153,835.00 for annual membership dues for the period 7/1/2024 – 6/30/2025.

Funding Source: \$5.00 Motor Vehicle License Tax

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-612 was approved by unanimous vote.

BC2024-613

Department of Development, recommending an Economic Development Loan to Maricheals LTD dba JETS FBO Network or designee in the amount not-to-exceed \$500,000.00 for real estate acquisition and development of a hangar, a sprung building for cargo, an office building, professional soft costs and purchase of various machinery, furniture, fixtures, and equipment to be located on 2.57 acres of land in the South Campus Area of Cleveland Hopkins Airport known as Postal Road, Cleveland.

Funding Source: Economic Development Loan Fund

Anthony Stella, Department of Development, presented. Dale Miller commented were not taking full advantage of the opportunities for a cargo business in Greater Cleveland and this is certainly a step in the right direction, so he supports the item. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-613 was approved by unanimous vote.

BC2024-614

Fiscal Office,

- a) Submitting an RFP Exemption, which will result in an award recommendation to First Suburbs Consortium in the amount not-to-exceed \$251,750.00 for the purchase of (5) Citizenserve On-line Permitting and Regionalized Code Enforcement software licenses for the addition of 5 new municipalities, maintenance services and (15) Citizenserve Read-Only accounts for Cuyahoga County employees, effective upon contract signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 4756 with First Suburbs Consortium in the amount not-to-exceed \$251,750.00 for the purchase of (5) Citizenserve On-line Permitting and Regionalized Code Enforcement software licenses for the addition of 5 new municipalities, maintenance services and (15) Citizenserve Read-Only accounts for Cuyahoga County employees, effective upon contract signatures of all parties for a period of 1 year.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Department, presented. Joseph Nanni asked who these licenses are for. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-614 was approved by unanimous vote.

BC2024-615

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. 628 with Microgenics Corporation a Fisher Scientific Company, LLC for on-site drug detection services for the period 7/1/2019 – 6/30/2024, to extend the time period to 6/30/2026 and for additional funds in the amount not-to-exceed \$267,840.00.

Funding Source: General Fund

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-615 was approved by unanimous vote.

BC2024-616

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3934 with Sports and Spine Physical Therapy, Inc. for educational and vocational support services for Court-referred youths ages 15 to 17 with high risk for recidivism for the period 7/1/2023-6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$115,153.92.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-616 was approved by unanimous vote.

BC2024-617

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3935 with Friendly Inn Settlement, Inc. for Court referred youths ages 16 to 18 with high risk for recidivism for the period 7/1/2023 – 6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements effective 7/1/2024 and for additional funds in the amount not-to-exceed \$265,003.80.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-617 was approved by unanimous vote.

BC2024-618

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3987 with Nerve DJ Institute Corporation for educational and vocational services for Court referred youths ages 16 to 20 with high risk for recidivism for the period 7/1/2023-6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$130,000.00.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. Meredith Turney asked how many youths are placed. The Presenter will follow up with a response. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-618 was approved by unanimous vote.

BC2024-619

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3987 with Serenity Health & Wellness Corporation for positive youth development services for Court referred youth ages 15 to 20 with high risk for recidivism for the period 7/1/2023-6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$160,000.00.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-619 was approved by unanimous vote.

BC2024-620

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4276 (fka Contract No. 4043) with Love Train Ministries for structured, pro-social leadership programs and mentoring services for court referred males ages 11 to 18 with high risk for recidivism for the period 7/1/2023 – 6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$28,499.90.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-620 was approved by unanimous vote.

BC2024-621

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to West Side Catholic Center in the amount not-to-exceed \$160,584.00 for shelter and rapid re-housing services to families

experiencing homelessness throughout Cuyahoga County in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024-5/31/2025.

- b) Recommending an award and enter into Contract No. 4501 with West Side Catholic Center in the amount not-to-exceed \$160,584.00 for shelter and rapid re-housing services to families experiencing homelessness throughout Cuyahoga County in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024-5/31/2025.

Funding Source: 62% Health and Human Services Levy Fund and **38%** US Department of Housing and Urban Development Rapid Rehousing for Families Grant

Erin Rearden, Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, presented. Paul Porter based on 62% HHS funds asked for clarification what the % for the HUD funding is, 38% then; Presenter responded yes. Paul Porter commented we should just amend that to add the 38%. Michael Chambers motioned to approve the item as amended with the corrected funding source at 38% and 62% HHS funds; Meredith Turner seconded. Item BC2024-621 was approved by unanimous vote as amended.

C. – Exemptions

BC2024-622

Department of Public Works/Division of Public Utilities, recommending an alternative procurement process, which will result in the release of a Formal Request for Qualifications to select firms with expertise in engineering, procurement, and/or construction ~~expertise~~ and/or experience in rooftop solar and battery services, including ground mounted and rooftop mounted solar systems and installation on behalf of Compass Energy Platform for various projects for further processing per the terms and conditions of the contract between Compass Energy Platform and Cuyahoga County.

Funding Source: Not applicable

Matthew Hrubey, Department of Public Works/Division of Public Utilities, presented. Dale Miller asked will the new vendor list generated supplement the original list. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-622 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-623 through BC2024-627; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-623

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of August 2024 in accordance with EA02012-0001.

Funding Source: Revenue Generating

BC2024-624

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2023 Continuum of Care Homeless Program Competition Grant for the 6/1/2024 – 5/31/2025.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2023 Continuum of Care Homeless Program Competition Grant for the 6/1/2024 – 5/31/2025.

Funding Source: FY2023 US Department of Housing and Urban Development Continuum of Care Program

BC2024-625

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$550,101.00 for Rapid Re-housing services for single adults in connection with FY2023 Continuum of Care Program Competition Grant for the 10/1/2024 – 9/30/2025.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$550,101.00 for Rapid Re-housing services for single adults in connection with FY2023 Continuum of Care Program Competition Grant for the 10/1/2024 – 9/30/2025.

Funding Source: FY2023 US Department of Housing and Urban Development Continuum of Care Program

BC2024-626

Fiscal Department, presenting proposed travel/membership requests for the week of 8/26/2024:

Dept:	Public Defender’s Office							
Event:	2024 Fall Meeting & Seminar							
Source:	National Association of Criminal Defense Lawyers							
Location:	Nashville, TN							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Christine Julian	10/30/2024 – 11/02/2024	\$299.00	\$182.00	\$1,076.06	\$137.08	\$275.96	\$1,970.10	General Fund 78% reimbursed by Office of the Ohio Public Defender
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Our senior attorney for the dedicated mental health unit will be attending the conference on defending and litigating mental health in criminal cases and provide her team with invaluable information regarding how to defend those afflicted with mental illness in our courts.

Dept:	Medical Examiner’s Office							
Event:	APHA 2024 Annual Meeting & Expo: Rebuilding Trust in Public Health and Science							
Source:	American Public Health Association							
Location:	Minneapolis, MN							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Manreet Bhullar	10/26/2024 – 10/31/2024	\$280.00	\$312.00	\$1,420.55	\$207.70	\$175.47	\$2,395.72	General Fund with 100% reimbursement from Overdose Data to Action Grant (OD2A)

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Present findings of trends in overdose fatalities in Cuyahoga County at the Annual Meeting for the American Public Health Association regarding trends in fentanyl and cocaine overdoses effecting the black population.

The Medical Examiner's Office was awarded funding from the Centers for Disease Control and Prevention under the OD2A grant to support the work of forensic epidemiologists including travel to conferences.

BC2024-627

Department of Purchasing, presenting proposed purchases for the week of 8/26/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24003400	(1) New, never titled 2024 Chevrolet Equinox	Department of Public Works	Dave Hallman Chevrolet, Inc.	\$28,620.00	Sanitary Fund
24003403	(1) 32" Walk behind auto scrubber with accessories	Department of Public Works	Alco-Chem, Inc.	\$8,950.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24003339	Automotive Repair – Mechanical, body and paint repairs on 2020 Ford Police Interceptor*	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$5,910.37	Fleet Division Fund
24003395	Factory Authorized – Service call and repair of chilled water pump**	Department of Public Works	The Great Lakes Towing Company dba Plotz Machine	\$9,960.00	General Fund
24003460	Factory Authorized – Mechanical, body and paint repairs on 2023 Chevrolet Tahoe**	Department of Public Works	Tim Lally Chevrolet, Inc.	\$25,901.87	General Fund

*Approval No. BC2023-513, dated 8/14/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various vendors in the amount not-to-exceed \$125,000.00 for the purchase of various automotive repairs services in connection with vehicles involved in an accident for the Fleet Division on an as-needed basis for the period 8/14/2023 – 8/15/2025.

**Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works/Division of Public Utilities, submitting an amendment to the Memorandum of Agreement with City of Cleveland and the City of Painesville which defined the terms, roles and responsibilities of the parties for implementing the Green House Gas emissions reductions projects within the Cleveland-Elyria Metropolitan Statistical Area, effective 6/26/2024; to change the Roles and Responsibilities of the parties, effective 8/13/2024.

Funding Source: N/A

Item No. 2

Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services, rescinding CON2024-63, dated 7/1/2024, which authorized an authority to apply for grant funds and a Grant Agreement with U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Continuum of Care Coordinated Entry System in connection with FY2023 Continuum of Care Homeless Program Competition grant for the period 2/1/2024 – 1/31/2025.

FY2023 US Department of Housing and Urban Development Continuum of Care Grant

Item No. 3

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 3572	Emotional Care, LLC	Licensed professional clinical counselor to provide counseling services to law enforcement and their families in connection with FY2022 Law Enforcement Mental Health and Wellness Act	\$-0-	Sheriff's Department	7/26/2023 – 8/31/2024 to extend the time period to 2/28/2025	(Original) FY2022 Law Enforcement Mental Health and Wellness Act Program Grant Fund	8/12/2024 (Executive) 8/13/2024 (Law)

LPA Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0187	Reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights	\$21,040,359.00	N/A	\$16,718,046.00 – Federal Fund \$1,000,000.00 – Road and Bridge Fund \$3,322,313.00 – City of Shaker Heights	8/15/2024

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Michael Chambers seconded. The motion to adjourn was unanimously approved at Meredith Turner.