

Minutes

Cuyahoga County Board of Control
Tuesday, October 15, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Laura Black (Alternate for Pernel Jones, Jr.)
Councilmember Dale Miller

II. – REVIEW MINUTES – 10/7/2024

Michael Chambers motioned to approve the minutes from the October 7, 2024, meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-732

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Lake Erie Construction Company in the amount not-to-exceed \$51,225.00 for the removal and replacement of guardrails located on Usher Road in Olmsted Township.
- b) Recommending an award on Purchase Order No. 24004197 to Lake Erie Construction Company in the amount not-to-exceed \$51,225.00 for the removal and replacement of guardrails located on Usher Road in Olmsted Township.

Funding Source: Road and Bridge

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-732 was approved by unanimous vote.

BC2024-733

Department of Public Works/Division of Public Utilities,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Ohio Schools Council in the amount not-to-exceed \$15,000.00 for assistance in the development and administration of a request for proposal for installation of solar arrays for five school districts in connection with The Cuyahoga County Solar for Schools project effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 4904 with Ohio Schools Council in the amount not-to-exceed \$15,000.00 for assistance in the development and administration of a request for proposal for installation of solar arrays for five school districts in connection with The Cuyahoga County Solar for Schools project effective upon signatures of all parties for a period of 1 year.

Funding Source: U.S. Department of Energy - Energy Efficiency and Conservation Block Grant

Matthew Hrubey, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-733 was approved by unanimous vote.

BC2024-734

Treasurer’s Office, submitting an amendment to Contract No. 386 (fka Contract No. CE1700022) with Meeder Public Funds, Inc. for investment advisor services for the period 1/1/2017-12/31/2024 to extend the time period to 12/31/2025, to change the insurance requirements, effective upon signatures of all parties and for additional funds in the amount not-to-exceed \$160,000.00.

Funding Source: General Fund

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-734 was approved by unanimous vote.

BC2024-735

Department of Information Technology on behalf of the Communications Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,140.00 for the purchase of (1) each Professional PlanSprout Social Inc. and Unlimited Profile subscription services for the period 9/6/2024 – 9/5/2025.
- b) Recommending an award on Purchase Order No. 24003963 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,140.00 for the purchase of (1) each Professional PlanSprout Social Inc. and Unlimited Profile subscription services for the period 9/6/2024 – 9/5/2025.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-735 was approved by unanimous vote.

BC2024-736

Department of Information Technology on behalf of the Communications Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Sony Electronics Inc. in the amount not-to-exceed \$1,189.25 for the repair and replacement of a damaged lens mount on the multimedia system.
- b) Recommending an award on Purchase Order No. 24004169 to Sony Electronics Inc. in the amount not-to-exceed \$1,189.25 for the repair and replacement of a damaged lens mount on the multimedia system.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-736 was approved by unanimous vote.

BC2024-737

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$69,640.00 for a state contract purchase of (2) each Cisco Nexus 9218 ethernet switches, Cisco Smart Net Total Care, licenses, software support, (35) transceivers and related accessories for use by the Board of Elections at 1801 Superior Avenue, Cleveland.
- b) Recommending an award on Purchase Order No. 24004226 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$69,640.00 for a state contract purchase of (2) each Cisco Nexus 9218 ethernet switches, Cisco Smart Net Total Care, licenses, software support, (35) transceivers and related accessories for use by the Board of Elections at 1801 Superior Avenue, Cleveland.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-737 was approved by unanimous vote.

BC2024-738

Department of Human Resources, recommending an award and enter into Agreement No. 4799 with The MetroHealth System in the amount not-to-exceed \$38,725.00 for flu shot clinic services for County employees, effective upon contract signatures of all parties, through 12/31/2024.

Funding Source: Self-Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-738 was approved by unanimous vote.

BC2024-739

Personnel Review Commission,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The Archer Company in the amount not-to-exceed \$75,000.00 for Classification and Compensation Analysis and general consulting services for the period 12/5/2024 – 12/4/2027.
- b) Recommending an award and enter into Contract No. 4773 with The Archer Company in the amount not-to-exceed \$75,000.00 for Classification and Compensation Analysis and general consulting services for the period 12/5/2024 – 12/4/2027.

Funding Source: General Fund

Albert Bouchahine, Personnel Review Commission, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-739 was approved by unanimous vote.

BC2024-740

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$52,700.00 for process and outcome evaluation services of the High-Risk Domestic Violence Court program for the period 10/1/2023-9/30/2027.
- b) Recommending an award and enter into Contract No. 4837 with Case Western Reserve University in the amount not-to-exceed \$52,700.00 for process and outcome evaluation services of the of the High-Risk Domestic Violence Court program for the period 10/1/2023-9/30/2027.

Funding Source: Federal Department of Justice/Office on Violence Against Women Grant.

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-740 was approved by unanimous vote.

BC2024-741

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4908 (fka Contract Nos. 4671, 2964 and 985) with Applewood Centers, Inc. for clinical case management services for the Community Based Intervention Center for the period 2/1/2021-6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements effective 7/1/2024, and for additional funds in the amount not-to-exceed \$159,007.68.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-741 was approved by unanimous vote.

BC2024-742

County Prosecutor, submitting an amendment to Contract No. 4860 (fka Contract Nos. 665 and CE1600055) with Pointe Blank Solutions, Ltd. for software and maintenance on the Justice Matters and Docu-Pointe Case **and Document Management Systems** for the period 2/29/2016 – 2/28/2026, to expand the scope of services for the addition of Optical Character Recognition Conversion Page Packs and for additional funds in the amount not-to-exceed \$99,000.00, effective upon contract signature of all parties.

Funding Source: General Fund

Josh Brower, Prosecutor’s Office, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2024-742 was approved by unanimous vote as amended.

The following item was transferred at the request of Council President to County Council pursuant to Section 501.04(k) of the County Code.

BC2024-743

~~Sheriff’s Department, submitting an amendment to Agreement No. 119 with Village of Bratenahl for inmate housing services for the period 8/1/2020 – 12/31/2024 to extend the time period to 12/31/2026 and to change the per diem rate from \$173.00 to \$189.34 per inmate, effective upon contract signature of all parties.~~

Funding Source: Revenue Generating

BC2024-744

Sheriff’s Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Justice Research Associates, LLC in the amount not-to-exceed \$25,500.00 for a staffing study to analyze and recommend staffing levels to meet operational needs effective upon signatures of all parties for a period of 1 year.

- b) Recommending an award and enter into Contract No. 4878 with Justice Research Associates, LLC in the amount not-to-exceed \$25,500.00 for a staffing study to analyze and recommend staffing levels to meet operational needs effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. Dale Miller asked could you please say more about what you hope to learn from the study that would help reduce overtime. The Presenter will relay to Chief Reese to follow-up. Michael Chambers asked Councilman Miller do you want me to hold it or are we good to move forward. Councilman Miller responded, I'm good to move forward and further commented he is happy to hear this is going to help with the overtime, which is a serious problem in the Sheriff's Office and looks forward to seeing the results and the reductions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-744 was approved by unanimous vote.

BC2024-745

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in a payment to Enterprise Community Partners, Inc. in the amount not-to-exceed \$122,343.26 as final payment for various time periods as invoiced July 31, 2024 to promote the Earned Income Tax Credit, Child Care Tax Credit and provide free tax preparation assistance to low and moderate-income individuals and families for services rendered under Contract No. 1564 during the contract term of 7/1/2021 – 6/30/2024.
- b) Recommending a payment on Purchase Order No. 24003849 to Enterprise Community Partners, Inc. in the amount not-to-exceed \$122,343.26 as final payment for various time periods as invoiced July 31, 2024 to promote the Earned Income Tax Credit, Child Care Tax Credit and provide free tax preparation assistance to low and moderate-income individuals and families for services rendered under Contract No. 1564 during the contract term of 7/1/2021 – 6/30/2024.

Funding Source: 90% Federal/State and 10% Health and Human Services Levy Funds

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-745 was approved by unanimous vote.

BC2024-746

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The Centers for Families and Children in the amount not-to-exceed \$500,000.00 for capital improvements to the Cleveland Christian Home building site in connection with the Child Wellness Campus project for the period 7/1/2024 - 12/31/2024.
- b) Recommending an award and enter into Contract No. 4899 with The Centers for Families and Children in the amount not-to-exceed \$500,000.00 for capital improvements to the Cleveland Christian Home

building site in connection with the Child Wellness Campus project for the period 7/1/2024 - 12/31/2024.

Funding Source: Cuyahoga County Board of Developmental Disabilities

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-746 was approved by unanimous vote.

C. – Exemptions

BC2024-747

Sheriff's Department, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$400,000.00 for emergency offsite medical services for inmates for the period 1/1/2025 – 12/31/2026:

- a) Alternative Body Connections
- b) Ascend Clinical, LLC
- c) AT Associates
- d) Case Dental Medicine Support Services
- e) Cleveland Clinic
- f) Cleveland Clinic Foundation
- g) Cleveland Emergency Medical Service
- h) Cleveland Foot & Ankle Clinic
- i) Community Dialysis Center - East
- j) Davita
- k) Donald Martens & Sons Ambulance Service Inc.
- l) Emergency Professional Services, Inc
- m) Euclid Hospital
- n) Faith Medical Associates
- o) Fresenius Medical Care
- p) Geauga Vision
- q) Grady Memorial Hospital
- r) Hastings Home Health Center
- s) ID Consultants Inc.
- t) Lutheran Hospital
- u) Manuel Garcia Prosthetics
- v) Myocare Nursing Home, Inc
- w) Ohio Emergency Care Services
- x) Ohio Renal Care West
- y) Orthotic Prosthetic Specialties
- z) Partners in Nephrology Care LTD
- aa) Physicians Ambulance Service
- bb) Premier Physicians Centers
- cc) Sequenom CMM San Diego
- dd) St. Vincent Charity Hospital
- ee) St. Vincent Charity Hospital - House Providers

- ff) St. Vincent Charity Hospital- Medical Group
- gg) University Hospital
- hh) University Hospital - Bedford
- ii) University Hospital - Emergency Specialists
- jj) University Hospital - Medical Group
- kk) University Hospital - Parma
- ll) University Hospital - Primary Care Practice
- mm) Westpark Neurology & Rehabilitation Center

Funding Source: General Fund

Chris Costin, Sheriff’s Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-747 was approved by unanimous vote.

BC2024-748

Department of Health and Human Services/Office of the Director, recommending an alternative procurement process to solicit proposals for a period of two weeks for seasonal shelter and supportive services for shelter resistant persons experiencing homelessness in Cuyahoga County which may result in one or more award recommendations for the period 11/15/2024 – 4/15/2025 in the total amount not-to-exceed \$100,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-748 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-749 through BC2024-750; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-749

Fiscal Department, presenting proposed travel/membership requests for the week of 10/15/2024:

Dept:	Department of Information Technology
Event:	Secure WV: Wild & Weird West Virginia
Source:	SecureWV
Location:	Charleston, WV

Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Lauer	10/24/2024 - 10/27/2024	\$75.00	\$172.00	\$345.00	\$335.00	\$0.00	\$927.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Secure WV is a 2-day conference in Charleston, West Virginia ran by a 501(c)(3) non-profit that conducts an annual cyber security conference to fulfill the primary objectives of awareness and education. This conference is one of the larger regional conferences that attracts nationally known cybersecurity leaders to teach and speak about advanced cybersecurity topics.

BC2024-750

Department of Purchasing, presenting proposed purchases for the week of 10/15/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24004129	Annual renewal of subscription services to Gurock TestRail Cloud for the period 2/22/2025 – 2/21/2026	Department of Information Technology	MNJ Technologies Direct, Inc.	\$20,940.00	Real Estate Assessment Fund
24004130	Annual renewal of subscription services for SmartDraw Enterprise Site License for the period 11/30/2024 – 11/30/2025	Department of Information Technology	Above & Beyond Electronics LLC	\$6,479.75	General Fund
24004196	Dog food for the Animal Shelter	Department of Public Works	Medina Farmers Exchange Co. Inc.	Not-to-exceed \$15,000.00	General Fund
24004199	(500) Green anti-suicide blankets for inmates	Sheriff's Office	Bob Barker Company, Inc.	\$22,810.00	General Fund

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board, submitting a grant award from Ohio Department of Mental Health and Addiction Services in the amount of \$255,000.00 for salaries, related payroll expenses for Supervisors or Assessment Specialists assigned to any of the five Drug Court Specialized Dockets (Adult Drug Court, MAT, Human Trafficking, Veterans Treatment Court and HOPE Court) and client sober support in connection with the Specialized Docket Support – Payroll Subsidy Grant Program for the period 7/1/2024 – 6/30/2025, allocated as follows:

- a) Adult Drug Court Docket – \$75,000
- b) MAT Docket – \$45,000
- c) Human Trafficking - \$45,000.00
- d) Veterans Treatment Court Docket – \$35,000
- e) HOPE Court - \$55,000.00

Funding Source: Ohio Department of Mental Health and Addiction Services

Item No. 2

Sheriff's Department, submitting a Subgrant Award from the U.S. Department of Justice, Office of Justice Programs in the amount of \$285,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2021 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2021 – 9/30/2024.

Funding Source: FY2021 U.S. Department of Justice, Office of Justice Programs

Item No. 3

Department of Public Safety and Justice Services on behalf of the Medical Examiner's Office, submitting a grant award **from the** U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$268,112.00 for (1) full-time Forensic Scientist position for the Cuyahoga County Regional Forensic Science Laboratory in connection with the FY2024 Paul Coverdell Forensic Science Improvement Competitive Grant Program for the period 10/1/2024 to 9/30/2027.

Funding Source: FY2024 Paul Coverdell Forensic Science Improvement Competitive Grant Program

Item No. 4

Purchases Processed Not-to-Exceed \$5,000.00 for the period 9/1/2024 – 9/30/2024 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “10/15/2024 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

Additional Item

Item No. 5

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a grant award from Ohio Department of Aging in connection with the Healthy Aging Grant Program for the period 10/1/2023 – 9/30/2024 to extend the time period to 10/31/2024; no additional funds required.

Funding Source: Ohio Department of Aging

Michael Chambers motioned to amend the agenda to add the item; Dale Miller seconded. Marcos Cortes, Department of Health and Human Services, presented. Dale Miller asked will this extension of time allow you to use all of the remaining funds in the grant which as I understand from with Director Pietrocola is pretty substantial; commented to the Chairman and Mr. Cortes that Director Pietrocola said about 1.5 million remains unspent so what is the status with the other million; commented he will have to get further clarification from the director.

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:27 a.m.