

Minutes

Cuyahoga County Board of Control
Monday, October 21, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Lisa Rocco, Director of Operation, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Levine Ross, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 10/15/2024

Dale Miller motioned to approve the minutes from the October 15, 2024, meeting; Paul Porter seconded.
The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2024-688 held at the request of County Council

~~Court of Common Pleas/Juvenile Court Division,~~

- ~~a) Submitting an RFP Exemption, which will result in an award recommendation to Roetzel & Andress, LPA in the amount not to exceed \$105,720.00 for legal services and representation in litigations related to labor matters with Laborer’s Local 860 for the period 1/1/2023 – 12/31/2024.~~
- ~~b) Recommending an award and enter into Contract No. 4741 with Roetzel & Andress, LPA in the amount not to exceed \$105,720.00 for legal services and representation in litigations related to labor matters with Laborer’s Local 860 for the period 1/1/2023 – 12/31/2024.~~

Funding Source: General Fund

B. – New Items for Review

BC2024-751

Department of Public Works, submitting an amendment to Contract No. 4052 with KS Associates, Inc. for survey services for the Central Services Campus Project on a task order basis for the period 1/3/2024 through project completion for additional funds in the amount not-to-exceed \$100,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. There were no questions. Paul Porter motioned to approve the item; Meredith Turner seconded. Item BC2024-751 was approved by unanimous vote.

BC2024-752

Department of Sustainability, recommending an award and enter into Contract No. 4858 with Canvaas Consulting, LLC (64-7) in the amount not-to-exceed \$25,000.00 for the development and implementation of an outreach campaign to educate residents and retailers about the Bring Your Own Bags initiative, effective upon signatures of all parties through 12/31/2025.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. Dale Miller commented I think this important work and I've been helping with this branding; when I go to the supermarkets I take the County bag and I tell the clerk that I have my own bag, the official County bag. Dale Miller motioned to approve the item; Meredith Turner seconded. Item BC2024-752 was approved by unanimous vote.

BC2024-753

Department of Information Technology on behalf of Department of Sustainability,

- a) Submitting an RFP exemption, which will result in an award recommendation to EnergyCAP, LLC in the amount not-to-exceed \$45,739.11 for a joint cooperative purchase of various energy management and energy accounting software products and services for the period 11/1/2024 through 10/31/2025.
- b) Recommending an award on Purchase Order No. 24004217 to EnergyCAP, LLC in the amount not-to-exceed \$45,739.11 for a joint cooperative purchase of various energy management and energy accounting software products and services for the period 11/1/2024 through 10/31/2025.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Meredith Turner motioned to approve the item; Dale Miller seconded. Item BC2024-753 was approved by unanimous vote.

BC2024-754

Department of Information Technology on behalf of Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$20,340.00 for a state contract purchase of (6) Medix T13 Medical Tablets for the Drug Chemistry Lab.

- b) Recommending an award on Purchase Order No. 24004223 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$20,340.00 for a state contract purchase of (6) Medix T13 Medical Tablets for the Drug Chemistry Lab.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Meredith Turner motioned to approve the item; Levine Ross seconded. Item BC2024-754 was approved by unanimous vote.

BC2024-755

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$63,815.21 for a joint cooperative purchase of (1) Gravwell Enterprise data and analytics platform subscription and professional support for a period of 12 months.

- b) Recommending an award on Purchase Order No. 24004249 to SHI International Corp. in the amount not-to-exceed \$63,815.21 for a joint cooperative purchase of (1) Gravwell Enterprise data and analytics platform subscription and professional support for a period of 12 months.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Dale Miller motioned to approve the item; Meredith Turner seconded. Item BC2024-755 was approved by unanimous vote.

BC2024-756

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to TrustedSec in the amount not-to-exceed \$49,000.00 for the purchase of (140) hours of cybersecurity and compliance professional assistance services for a period of 12 months.

- b) Recommending an award on Purchase Order No. 24004306 to TrustedSec in the amount not-to-exceed \$49,000.00 for the purchase of (140) hours of cybersecurity and compliance professional assistance services for a period of 12 months.

Funding Source: General Fund

Matthew Hrubey, Department of Information Technology, presented. There were no questions. Meredith Turner motioned to approve the item; Levine Ross seconded. Item BC2024-756 was approved by unanimous vote.

BC2024-757

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Substance Abuse Treatment Program services for Court-referred youth for the period 7/1/2021 – 6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024 and for additional funds in the total amount not-to-exceed \$90,000.00.

- a) Contract No. 4911 (formerly Contract Nos. 2588 and 1794) Catholic Charities Corporation in the anticipated amount not-to-exceed \$24,000.00.
- b) Contract No. 4912 (formerly Contract Nos. 3002 and 1807) OhioGuidestone in the anticipated amount not-to-exceed \$54,000.00.
- c) Contract No. 4913 (formerly Contract Nos. 3003 and 1808) New Directions, Inc. in the anticipated amount not-to-exceed \$12,000.00.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Dale Miller motioned to approve the item; Meredith Turner seconded. Item BC2024-757 was approved by unanimous vote.

BC2024-758

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4930 (fka Contract Nos. 4014, 2975 and 1666) with Applewood Centers, Inc. for clinical case management services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project for the period 7/1/2021 – 6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024 and for additional funds in the amount not-to-exceed \$480,000.00.

Funding Source: Reclaim Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Paul Porter motioned to approve the item; Dale Miller seconded. Item BC2024-758 was approved by unanimous vote.

BC2024-759

Sheriff's Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Donald L. Leach in the amount not-to-exceed \$100,000.00 for Compliance Coordinator services in connection with

United States District Court, Northern District of Ohio Case No.: 1:18-cv-2929, Clay, et al. v. Cuyahoga County, et al., effective upon signatures of all parties for a period of 1 year.

- b) Recommending an award and enter into Contract No. 4919 with Donald L. Leach in the amount not-to-exceed \$100,000.00 for Compliance Coordinator services in connection with United States District Court, Northern District of Ohio Case No.: 1:18-cv-2929, Clay, et al. v. Cuyahoga County, et al., effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. Dale Miller commented this makes sense because both the County and the Plaintiffs expressed confidence in Mr. Leach and a person that both sides are willing to recognize as a fair person to advise us on compliance. Dale Miller motioned to approve the item; Meredith Turner seconded. Item BC2024-759 was approved by unanimous vote.

BC2024-760

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 4630 with Timeclock Plus, LLC (258-4) in the amount not-to-exceed \$8,878.38 for an online employee scheduling and workforce management system effective upon signatures of all parties for the period 9/30/2024 – 9/30/2027.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Meredith Turner motioned to approve the item; Dale Miller seconded. Item BC2024-760 was approved by unanimous vote.

BC2024-761

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to a Master Contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2025, to change the terms, effective 6/1/2024; by changing the name of (2) providers; removing a provider and for additional funds through 9/30/2024 in the total amount not-to-exceed \$499,000.00:

No additional funds

- a) Contract No. 3733 with Senior Transportation Connection for Transportation services.
- b) Contract No. 3735 with TOBI Transportation LLC for Transportation services.
- c) Contract No. 3736 with Transport Assistance, Inc. for Transportation services.
- d) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services.
- e) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services.
- f) Contract No. 3771 with Rent a Daughter Senior Care, Inc. for Homemaker and Personal Care services.
- g) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services.
- h) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services.
- i) Contract No. 3779 with ABC International Services, Inc. for Chore and Grab Bar services.
- j) Contract No. 3788 with Connect America.com LLC for Emergency Response System services.

- k) Contract No. 3789 with Caring Hearts Health Services LLC; for Homemaker, Personal Care, Chore and Laundry services.
- l) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services.
- m) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services.
- n) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services.
- o) Contract No. 4798 (fka Contract No. 3749) with Wash House Cle to change the name to Blue Heron Holdings, LLC for Laundry services.

Additional funds through 9/30/2024.

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the anticipated amount not-to-exceed \$4,000.00.
- b) Contract No. 3750 with XCEL Healthcare Providers, Inc. **for Homemaker and Personal Care Services** in the anticipated amount not-to-exceed \$61,000.00.
- c) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$216,000.00.
- d) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the anticipated amount not-to-exceed \$44,000.00.
- e) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the anticipated amount not-to-exceed \$10,000.00.
- f) Contract No. 3776 with Family & Community Services, Inc. dba Mobile Meals to change the name to Axess Family Services, Inc. dba Mobile Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$2,500.00.
- g) Contract No. 3781 with Addus HealthCare (South Carolina), Inc. dba Arcadia Home Care & Staffing for Homemaker and Personal Care Services in the anticipated amount not-to-exceed \$10,000.00.
- h) Contract No. 3792 with Casleo Corporation dba Global Meals for Home Delivered Meals services in the anticipated amount not-to-exceed \$151,500.00.

Remove a vendor effective 6/1/2024

- a) Contract No. 3734 with Solutions Premier Training Services for Homemaker and Personal Care services

Funding Source: Ohio Department of Aging - Healthy Aging Grant

Marcos Cortes, Department of Health and Human Services, presented. Meredith Turner asked if the 2 providers with the name change, are they the same provider; asked why the one vendor was removed. Meredith Turner motioned to approve the item; Levine Ross seconded. Item BC2024-761 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda item. Dale Miller motioned to approve Consent Agenda Item No. BC2024-762; Meredith Turner seconded. The Consent Agenda Item was approved by unanimous vote.

BC2024-762

Department of Purchasing, presenting proposed purchases for the week of 10/21/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24004253	Renewal of (1) year subscription for VMWare Cloud Foundation Edge platform	Department of Health and Human Services	Carahsoft Technology Corporation	\$12,521.28	50% Health and Human Services Levy and 50% State and Federal Reimbursement
24004267	Annual order for dog food for the Animal Shelter	Department of Public Works	Medina Farmers Exchange Co. Inc.	Not-to-exceed \$40,000.00	General Fund
24004301	Lift equipment rentals on an as-needed basis for various County buildings	Department of Public Works	Sunbelt Rentals, Inc	Not-to-exceed \$25,000.00	General Fund
24003394	(3) License subscriptions to eDiscovery software for the period 9/1/2024 – 8/30/2025	Prosecutor’s Office	Nextpoint, Inc.	\$13,500.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24004269	Factory Authorized – HVAC repairs at the Juvenile Justice Center*	Department of Public Works	Direct Air Systems, Inc.	\$6,161.00	General Fund
24004295	Factory Authorized – Street sweeper repairs*	Department of Public Works	Jack Doheny Company	\$13,517.20	Road and Bridge Fund
24004262	Out-of-home placement services for the period 8/1/2024 – 8/31/2024**	Division of Children and Family Services	McDowell Center for Children	\$31,000.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

**Approval No. BC2024-77, dated 1/29/2024, which amended Approval No. BC2023-561, dated 9/5/2023, which amended various Board Approvals on various dates, which authorized an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024, by changing the amount not-to-exceed amount from \$500,000.00 to \$1,000,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Purchasing, on behalf of the County Treasurer's Office, submitting an Item of Note in connection with the Master Services Agreement Contract No. 4645 with Keybank National Association for banking services and related routine payments for the period 10/1/2024 – 9/30/2028 to update funding allocations for current Departments, to add a new user Department, and to update a funding source in accordance with the Procurement Card Program Services section of the Master Services Agreement.

1) Existing user departments

- a) Cuyahoga County Board of Development Disabilities \$12,000.00
- b) Department of Public Works (County Airport) \$1,000.00
- c) Department of Public Works (Road & Bridge) \$2,500.00
- d) Department of Public Works (Sanitary) \$5,000.00
- e) Department of Health and Human Services/Division of Children and Family Services \$7,500.00
- f) Public Defenders \$13,000.00 with updated funding source

2) To add ~~(2)~~ (1) user Departments

- a) Veterans Service Commission \$11,000.00

Funding Source:

General Fund 65%

Supreme Court of Ohio/Legal Representation Pilot Project Grant 17%

Road and Bridge 3%

Sanitary 6%

Health and Human Services Levy Fund 6%

Federal Title IV-E 3%

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant award from Camp HOPE America for the Camp HOPE America Readiness Grant Program for the period 3/1/2018 – 12/31/2024 to extend the time period to 12/31/2025, no additional funds.

Funding Source: Camp HOPE America and Verizon Foundation

Item No. 3

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, submitting a grant award from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$393,252.00 for the FY2024 Formula DNA Capacity Enhancement for Backlog Reduction Grant Program for the period 10/1/2024 – 9/30/2026.

Funding Source: FY2024 Formula DNA Capacity Enhancement for Backlog Reduction Grant

Item No. 4

Department of Health and Human Services/Office of the Director, submitting a grant agreement with Ohio Department of Health in the amount not-to-exceed \$73,720.00 for the reimbursement of public health activities associated with the Tuberculosis Control Program for the period 7/1/2024 – 12/31/2024.

Funding Source: Center for Disease Control and Prevention (CDC) – Tuberculosis Elimination and Laboratory Cooperative Agreement

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Dale Miller motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:23 a.m.