

Minutes
Cuyahoga County Board of Control
Monday, December 16, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:
Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 12/9/2024

Michael Chambers motioned to approve the minutes from the December 9, 2024, meeting; Mellany Seay seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-943

Department of Public Works, submitting a Revenue Generating Agreement (via Agreement No. 5039) with City of Seven Hills in the amount not-to-exceed \$300,000.00 for maintenance and repair of storm and sanitary sewers and pumping stations, located in County Sewer District No. 2 for the period 1/1/2025 - 12/31/2025.

Funding Source: Revenue Generating

Eric Mack, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-943 was approved by unanimous vote.

BC2024-944

Department of Public Works, submitting a Revenue Generating Agreement (via Agreement No. 5041) with City of Lakewood in the amount not-to-exceed \$300,000.00 for storm and sanitary sewer system services for the period 1/1/2025 - 12/31/2025.

Funding Source: Revenue Generating

Eric Mack, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-944 was approved by unanimous vote.

BC2024-945

Department of Housing and Community Development, submitting an amendment to Agreement No. 4841 (fka Agreement No. 3292) with City of Lakewood for HOME funded activities for the period 5/1/2023 - 4/30/2025 for additional funds in the amount not-to-exceed \$197,549.00.

Funding Source: FY2017 HOME Investment Partnership Program Grant

Prentis Jackson, Department of Housing and Community Development, presented. Dale Miller asked where this additional money came from; so, we have additional money available that we want to put out there; commented we don't want to send funds back. Dale Miller motioned to approve the item; Levine Ross seconded. Item BC2024-945 was approved by unanimous vote.

BC2024-946

Fiscal Department, recommending an award and enter into Agreement No. 5037 with State of Ohio, Office of the Auditor, Local Government Services in the amount not-to-exceed \$110,500.00 to prepare the Comprehensive Annual Financial Report for Calendar Year 2024 for the period 1/1/2025 – 12/31/2025.

Funding Source: General Fund

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-946 was approved by unanimous vote.

BC2024-947

Department of Equity and Inclusion, recommending an award on RQ14575 and enter into Contract No. 5034 with AskReply, Inc. dba B2Gnow (14-5) in the amount not-to-exceed \$441,258.00 for the purchase, installation and support of Supplier Diversity Management and Compliance Software Solution for the period 1/1/2025 – 12/31/2029.

Funding Source: 76.6% General Fund (Department of Development and Department of Equity and Inclusion); 11.7% Motor Vehicle License Tax Fund (Public Works) and 11.7% Community Development Block Grant (Department of Housing and Community Development)

Lenora Lockett, Department of Equity and Inclusion, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-947 was approved by unanimous vote.

BC2024-948

Department of Information Technology on behalf of the Department of Housing and Community Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,132.00 for a state contract purchase of (4) HP ZBook Firefly mobile workstations, each to include 5-year HP Care Pack Essential Offsite Support-Warranty, HP Absolute Data & Device Security for Educational Professional Subscription Licenses and docking stations.
- b) Recommending an award on Purchase Order No. 24004915 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$8,132.00 for a state contract purchase of (4) HP ZBook Firefly mobile workstations, each to include 5-year HP Care Pack Essential Offsite Support-Warranty, HP Absolute Data & Device Security for Educational Professional Subscription Licenses and docking stations.

Funding Source: Emergency Rental Assistance 2

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-948 was approved by unanimous vote.

BC2024-949

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to AT&T Corporation in the amount not-to-exceed \$5,751.12 for a state contract purchase of ISDN Prime network and telecommunication services for the period of 1/1/2025 – 12/31/2025.
- b) Recommending an award on Purchase Order No. 24004999 to AT&T Corporation in the amount not-to-exceed \$5,751.12 for a state contract purchase of ISDN Prime network and telecommunication services for the period of 1/1/2025 – 12/31/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-949 was approved by unanimous vote.

BC2024-950

Department of Information Technology on behalf of the Board of Elections,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$36,040.19 for a state contract purchase of (3) Axis panoramic cameras each to include licensing and support services for a period of 1 year and (12) card readers, miscellaneous equipment, installation, programming and set-up at 1801 Superior Avenue, Cleveland.

- b) Recommending an award on Purchase Order No. 24005029 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$36,040.19 for a state contract purchase of (3) Axis panoramic cameras each to include licensing and support services for a period of 1 year and (12) card readers, miscellaneous equipment, installation, programming and set-up at 1801 Superior Avenue, Cleveland.

Funding Source: General Fund

David DeGrandis, Department of Information Technology, presented. Dale Miller asked in the prepared response it said there is a meeting on 12/13/2024 where we would have a better idea of the progress, is there anything you learn from that meeting. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-950 was approved by unanimous vote.

BC2024-951

Department of Information Technology, submitting an amendment to Contract No. 1086 (formerly CE1500162) with AT&T Corp. for Centrex telephone and messaging services for the period 6/1/2014 – 12/31/2024 to extend the time period to 12/31/2025 to change the terms, effective upon signatures of all parties, and for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked did AT&T give us a date as to when they're no longer going to support the Centrex system; commented hopefully it'll be a while yet. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-951 was approved by unanimous vote.

BC2024-952

Cuyahoga County Law Library,

- a) Submitting an RFP exemption, which will result in a payment to Thomson Reuters West Publishing Corporation in the amount not-to-exceed \$39,252.84 for the purchase of various books and literature used within the collection of the Cuyahoga County Law Library for the period 8/1/2024 – 7/31/2025.
- b) Recommending a payment on Purchase Order No. 24005081 to Thomson Reuters West Publishing Corporation in the amount not-to-exceed \$39,252.84 for the purchase of various books and literature used within the collection of the Cuyahoga County Law Library for the period 8/1/2024 – 7/31/2025.

Funding Source: Cuyahoga County Law Library Resource Fund

Kathleen Dugan, Cuyahoga County Law Library, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-952 was approved by unanimous vote.

BC2024-953

Medical Examiner's Office, submitting an amendment to Contract No. 4653 with Alexa Rae Oehlers for pathology assistant services for the period 6/17/2024 – 12/31/2024 to extend the time period to 6/30/2025 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. Dale Miller commented so this is a contract and not a hiring; asked could we find a person we could hire to do these services rather than having to do a contract which is always more expensive; asked is it unlikely we’ll need a majority of the \$25k. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-953 was approved by unanimous vote.

BC2024-954

Department of Public Safety and Justice Services, recommending an award on RQ14891 and enter into Purchases Order No. 24004567 with Infinite Protection LTD (28-4) in the amount not-to-exceed \$48,000.00 for the purchase of (1) Mobile Security Camera Trailer for Cleveland Metropolitan Park District Police Department.

Funding Source: FY2023 Urban Area Security Initiative Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-954 was approved by unanimous vote.

BC2024-955

Department of Public Safety and Justice Services, recommending an award on RQ15095 and enter into Purchases Order No. 24005094 with ADEN Combat Systems (24-5) in the amount not-to-exceed \$25,137.00 for the purchase of (9) Ballistic Shields for the Westshore Enforcement Bureau SWAT team.

Funding Source: FY2023 Urban Area Security Initiative Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-955 was approved by unanimous vote.

BC2024-956

Department of Health and Human Services and Department of Public Safety and Justice Services/Office of Emergency Management, submitting a Grant Agreement with Greater Cleveland Food Bank, Inc. (via Contract No. 5038) in the amount not-to-exceed \$45,000.00 to provide funding for a tabletop exercise and to establish a Crisis Recovery Food Response Fund effective upon contract signatures of all parties through 11/1/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-956 was approved by unanimous vote.

BC2024-957

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in a payment to Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed \$15,474.98 as final payment for the period 9/1/2023 – 9/30/2023 for services rendered under the SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services contract for the period 10/1/2020 – 9/30/2023.
- b) Recommending a payment on Purchase Order No. 24004082 to Cleveland Center for Arts and Technology dba New Bridge Cleveland in the amount not-to-exceed \$15,474.98 as final payment for the period 9/1/2023 – 9/30/2023 for services rendered under the SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services contract for the period 10/1/2020 – 9/30/2023.

Funding Source: Federal Food Assistance Employment and Training

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-957 was approved by unanimous vote.

BC2024-958

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to The Centers for Families and Children in the amount not-to-exceed \$451,200.00 for payment of October 2024 invoices for services rendered following the expiration of the Master Contract Short-Term Emergency Child Care services for children in custody of (DCFS).
- b) Recommending an award on Purchase Order No. 24005234 to The Centers for Families and Children in the amount not-to-exceed \$451,200.00 for payment of October 2024 invoices for services rendered following the expiration of the Master Contract for Short-Term Emergency Child Care services for children in custody of (DCFS).

Funding Source: 66% Health and Human Services Levy, 34% Federal Title IV-E

Dan Basta, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-958 was approved by unanimous vote.

BC2024-959

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. 3054 (fka Contract No. 1983) with Oriana House, Inc. for administration and operation of the Neighborhood Reentry Resource Center and the Adult Transition Model for the period 7/1/2021 – 12/31/2024 to extend the time period to 12/31/2026, to expand the scope of services in accordance with Exhibit 5-A for 100-day housing plan services and to add Exhibit 6-A representing the budget for this amendment, to include terms for an advance payment and monthly reporting, effective upon signatures of all parties, and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-959 was approved by unanimous vote.

BC2024-960

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000.00 for Landlord Risk Mitigation Program services effective upon signatures of all parties through 6/30/2025.
- b) Recommending an award and enter into Contract No. 5020 with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$10,000.00 for Landlord Risk Mitigation Program services effective upon signatures of all parties through 6/30/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Trevor McAleer asked if there is damage what is the funding source of the actual fund itself that will be used to pay the landlord; asked do you know the balance of what the state provided for that. The Presenter will try to obtain the information. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-960 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-961 through BC2024-964; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-961

Department of Housing and Community Development, submitting an amendment to Agreement No. 4844 (fka Agreement No. 3803) with City of Lakewood for tenant based rental assistance services in connection with the American Rescue Plan for HOME Investment Partnership Program for the period 10/1/2023 – 9/30/2025 to modify the scope of services by removing Tenant Based Rental Assistance (TBRA) and adding HOME-ARP Supportive Services to primarily benefit the four Qualifying Populations described in HUD Notice CPD-21-10; to change the terms that no funds shall be expended for purposes of Tenant Based Rental Assistance, to replace the original Scope of Services-Schedule A and Attachment 1-Budgetary Details with Schedule A for First Amendment and Attachment 1- Approved Budget for First Amendment, effective upon signatures of all parties; no additional funds required.

Funding Source: HOME-ARP Funds

BC2024-962

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use, requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 each month in accordance with EA02012-0001 on behalf of the following county agencies:

- a) Board of Elections (November 2024)
- b) Department of Health and Human Services (December 2024)

Funding Source: Revenue Generating

BC2024-963

Fiscal Department, presenting proposed travel/membership requests for the week of 12/16/2024:

Department	Organization	Membership Dues	Dates of Membership	Funding Source
Medical Examiner’s Office	American Association of blood banks (AABB)	\$10,775.00	1/1/25 -12/31/25	General Fund

Purpose of Membership:

American Association of Blood Banks (AABB) is the accrediting body for the Toxicology Laboratory at the Medical Examiner’s Office.

Sheriff’s Department, recommending to amend Board Approval No. BC2024-790, dated 10/28/2024, which authorized (1) staff to attend the 2024 Offender Watch Symposium to amend the travel dates and total expenses as follows:

Dept:	Sheriff’s Department							
Event:	2024 Offender Watch Symposium							
Source:	Offender Watch							
Location:	New Orleans, LA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Thomas Kanzig	11/11/2024-11/13/2024 11/14/2024	\$700.00	\$290.00	\$876.00	\$100.00 \$176.61	\$356.00	\$2,322.00 \$2,398.61	Continuing Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Yearly Conference for Offender Watch, the company we use Sex Offender, Arson, and Violent Offenders for the entire County. Training allows participants to get over 12 hours of Offender Watch user training, plus other workshops. Networking includes meeting with others from your state, with others around the country, and keynote speakers.

Medical Examiner's Office								
Event:	2025 National Forum on Overdose Fatality Review: Turning the Tide							
Source:	Bureau of Justice Assistance and the U.S Centers for Disease Control and Prevention							
Location:	Portland, Oregon							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Stephanie Franks	2/10/2025 – 2/13/2025	\$0.00	\$200.00	\$539.40	\$263.52	\$679.95	\$1,682.87	General Fund with 100% reimbursement from Overdose Data to Action Grant (OD2A)
Manreet Bhullar	2/10/2025 – 2/13/2025	\$0.00	\$200.00	\$539.40	\$263.52	\$679.95	\$1,682.87	General Fund with 100% reimbursement from Overdose Data to Action Grant (OD2A)

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This meeting requires attendance under Comprehensive Opioid, Stimulant, and Substance Use Program (COSSUP), 15PBJA-23-GG-02323-COAP awarded to the Cuyahoga County Medical Examiner's Office. I will be representing Cuyahoga County OFR as a Peer Mentor Site for other OFRs attending the meeting.

BC2024-964

Department of Purchasing, presenting proposed purchases for the week of 12/16/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24004951	(1) Replacement, new, never-titled 2024 Ford F-150 SuperCrew Cab box truck	Department of Public Works	Sarchione Ford of Alliance, Inc.	\$48,099.00	General Fund
24005020	(1) Additional Alkota single axle commercial power wash trailer package	Department of Public Works	Crown Cleaning Systems	\$15,350.00	Road and Bridge Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24004846	Factory Authorized – Backhoe repairs*	Department of Public Works	Ohio CAT	\$14,481.69	Sanitary Fund
24004848	Factory Authorized – (1) Hydromatic submersible sewage pump and flange kit*	Department of Public Works	Pump Systems LLC	\$7,259.34	Sanitary Fund

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works and Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 1255 (fka Contract No. CE0600382) nka Contract No. 5043 with K & Z Mutual Realty, LLC lease of office space located at 9830 Lorain Avenue, Cleveland, for the period 10/1/2006 - 9/30/2026, for an assignment and assumption of the lease to Greater Cleveland Food Bank, Inc. effective 8/8/2024; no additional funds required.

Funding Source: Public Assistance Fund

Item No. 2

Department of Sustainability, submitting a grant ~~award~~ **agreement** from U.S. Department of Housing and Urban Development in the amount of \$500,000.00 for Cuyahoga County Fresh Water Institute Development Project in connection with the F2024 Community Project Funding for the period 08/13/2024 – 08/31/2032.

Funding Source: U.S. Department of Housing and Urban Development

Item No. 3

Sheriff’s Department Submitting a grant agreement with the U.S. Department of Homeland Security/ Federal Emergency Management Agency through the Ohio Department of Public Safety, Emergency Management Agency in the amount of \$87,750.00 for reimbursement of eligible expenses for the Operation Stonegarden Project in connection with the FY2024 State Homeland Security Grant Program for the period 9/1/2024 – 6/30/2027.

Funding Source: U.S. Department of Homeland Security, Federal Emergency Management Agency, Customs and Border Patrol through the Ohio Department of Public Safety (OEMA)

Item No. 4

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No.RQ	Amend Contract No. 2490	Nexum, Inc.	Consulting and design services in connection with the Data Center Design Project, to update insurance requirements, attached as Schedule A	\$-0-	Department of Information Technology	6/22/2022 – 12/31/2024 to extend the time period to 12/31/2025	(Original) General Fund	12/4/2024 (Executive) 12/6/2024 (Law)

LPA Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0350	Emergency repair of Old Mill Road 400 feet east of Chagrin River Road in the Village of Gates Mills – Council District 6	\$200,000.00		\$100,000.00 – Road and Bridge Fund \$100,000.00 – Village of Gates Mills	12/4/2024 (Executive)
R2020-0228	Replacement of Hilliard Boulevard Bridge No. 08-57	\$40,000,000.00		\$4,500,000.00 – Road and Bridge Fund \$800,000.00 – Issue 1 Fund	12/10/2024 (Executive)

	over Rocky River, Valley Parkway and Trail in the Cities of Lakewood and Rocky River – Council Districts 1 and 2			\$27,500,000.00 – Federal Fund	
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VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:30 a.m.