

Minutes

Cuyahoga County Board of Control
Monday, February 3, 2025 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Michael Dever, Director Department of Public Works
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Councilmember Meredith Turner
Councilmember Michael Houser
Councilmember Robert Schleper

II. – REVIEW MINUTES – 1/27/2025

Michael Chambers motioned to approve the minutes from the January 27, 2025, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-64

Department of Public Works, submitting an amendment to Contract No. 2146 with Browning-Ferris Industries of Ohio, Inc. dba Republic Services of Cleveland for rubbish removal services at various County buildings for the period 1/1/2022 – 12/31/2024 to extend the time period to 3/31/2025 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-64 was approved by unanimous vote.

BC2025-65

Department of Public Works, submitting an amendment to Contract No. 4034 with PSX, Inc. for parking lot equipment maintenance and repair services at various County parking facilities for the period 1/10/2024 – 1/9/2026 for additional funds in the amount not-to-exceed \$45,000.00, effective upon signatures of all parties.

Funding Source: Parking Revenue Fund

Thomas Pavich, Department of Public Works, presented. Michael Houser asked can you tell me a little more detail on some of the problems with the parking lots and what these additional funds will help rectify. Meredith Turner jokingly asked “sorry”, running into the gates. Michael Chambers commented a lot of people. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-65 was approved by unanimous vote.

BC2025-66

Department of Public Works, submitting an amendment to various Contracts for the purchase and sale of various properties located at 1506 Superior Avenue, 1579 Superior Avenue, and 1601 Payne Avenue, in the City of Cleveland, for additional funds to cover closing costs in the total amount not-to-exceed \$19,756.25, effective upon signatures of all parties as follows:

- a) Contract Nos. 4708 and 4709 with 1506 Superior, LLC and 1506 Superior, Inc. for additional funds in the amount not-to-exceed \$14,793.75 for the properties located at 1506 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-027, and 1601 Payne Avenue, Cleveland, Permanent Parcel Number 102-23-031.
- b) Contract No. 4710 with Victory Properties, Inc. in the amount not-to-exceed \$4,962.50 for the property located at 1579 Superior Avenue, Cleveland, Permanent Parcel Number 102-23-012.

Funding Source: ~~50%~~ **100%** Parking Services Fund ~~and 50% General Fund~~

John Myers, Department of Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-66 was approved by unanimous vote. Second vote: Meredith Turner motioned to approve the item as amended; Michael Houser seconded. Item BC2025-66 was approved by unanimous vote as amended.

BC2025-67

Department of Public Works, recommending an award on RQ15228 and enter into Contract No. 5127 with Andrews Moving and Storage Company (20-5) in the amount not-to-exceed \$150,903.00 for moving services for Board of Elections related to 1801 Superior Avenue project, effective upon signatures of all parties through 12/31/2026.

Funding Source: Capital Project fund

John Myers, Department of Department of Public Works, presented. Michael Houser asked whether the \$150k covers the entire cost of the move or a portion of it. Meredith Turner asked will the election this spring be in this new location. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-67 was approved by unanimous vote.

BC2025-68

Department of Information Technology, submitting an amendment to Contract No. 5114 (fka Contract No. 3321) with Protiviti Government Services, Inc. through its staffing division Robert Half Government for temporary staffing services for the period 5/1/2023 – 12/31/2025 to extend the time period to 6/30/2026, to change the scope of services in accordance with Exhibit 1 and for additional funds in the amount not-to-exceed \$468,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented Meredith Turner asked when we will actually have the kick-off. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-68 was approved by unanimous vote.

BC2025-69

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Shaia’s Parking Inc. a Parking Management Agreement in the monthly amount not-to-exceed the first \$5,000.00 of the net proceeds from parking lot fees and 50% of all net proceeds in excess of \$5,000.00 for management and operation of commercial parking lots commonly known as 1506 Superior Avenue and 1579 Superior Avenue in Cleveland for a period of 6 months upon the county taking title in and to the property.
- b) Recommending an award and enter into a Parking Management Agreement (via Contract No. 5144) with Shaia’s Parking Inc. a Parking Management Agreement in the monthly amount not-to-exceed the first \$5,000.00 of the net proceeds from parking lot fees and 50% of all net proceeds in excess of \$5,000.00 for management and operation of commercial parking lots commonly known as 1506 Superior Avenue and 1579 Superior Avenue in Cleveland for a period of 6 months upon the county taking title in and to the property.

Funding Source: Non/Revenue Generating

John Myers, Department of Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-69 was approved by unanimous vote.

BC2025-70

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to UserWay Inc. in the amount not-to-exceed \$102,510.00 for the purchase of AI Accessibility Widget Pro Plus for various departments effective upon signatures of all parties for a period of 3 years.
- b) Recommending an award and enter into Contract No. 5068 with UserWay Inc. in the amount not-to-exceed \$102,510.00 for the purchase of AI Accessibility Widget Pro Plus for various departments effective upon signatures of all parties for a period of 3 years.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-70 was approved by unanimous vote.

BC2025-71

Department of Human Resources, submitting an amendment to Contract No. 4092 with OneSparQ, LLC for staff augmentation services for the Enterprise Resource Planning System in connection with the implementation of various Global Human Resources modules for the period 2/22/2024 - 12/31/2024 to extend the time period to 12/31/2025, to expand the scope of services in accordance with Exhibits A-1 and A-2 and to replace the insurance requirements, effective upon signatures of all parties, and for additional funds in the amount not-to-exceed \$182,650.00.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-71 was approved by unanimous vote.

BC2025-72

Department of Law, submitting amendments to Contract No. 1472 (formerly Contract No. CE1400416) with Matrix Pointe Software, LLC on the Matrix Civil Electronic Document and Records Management System for the period 3/1/2014 – 2/28/2025 to extend the time period to 2/28/2026 to replace the insurance requirements and for additional funds in the total amount not-to-exceed \$34,440.00 for:

- a) maintenance and support in the amount not-to-exceed \$23,700.00.
- b) data hosting services in the amount not-to-exceed \$10,740.00.

Funding Source: General Fund

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-72 was approved by unanimous vote.

BC2025-73

Department of Public Safety and Justice Services, recommending an award on RQ15149 and enter into Purchase Order No. 25000021 with FarrWest Environmental Supply, Inc. (50-4) in the amount not-to-exceed \$186,900.00 for the purchase of (2) FTIR Spectroscopy Systems, maintenance and software support for a period of 4 years and (3) training sessions for the Cuyahoga County Type 1 HAZMAT team.

Funding Source: State Homeland Security Program 52% FY2022 and 48% FY2021

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Michael Houser asked do we know whether other counties are successfully using this software. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-73 was approved by unanimous vote.

BC2025-74

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a Revenue Generating Agreement (via Contract No. 5117) with Cuyahoga County Board of Developmental Disabilities in the anticipated amount not-to-exceed \$300,000.00 for reimbursement of staffing services for the DD Medicaid Waiver Program, for the period 1/1/2025-12/31/2025.

Funding Source: Revenue Generating

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-74 was approved by unanimous vote.

BC2025-75

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. 3855 with The Center for Community Solutions for fiscal agent and management services, preparing and releasing an issue brief and year-end report, for the Council on Older Persons for the period 1/1/2024 – 12/31/2024 to extend the time period to 12/31/2025, to expand the scope of services to include Able Bodied Adults without Dependents research project, to add Exhibit II-A which represents the budget for the research project, to amend the delivery notifications to vendor, effective 12/13/2024 and for additional funds in the amount not-to-exceed \$45,200.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-75 was approved by unanimous vote.

BC2025-76

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

- a) Submitting an RFP exemption, which will result in a payment to Cleveland Heights – University Heights City School District in the amount not-to-exceed \$1,713.60 as final payment for September 2023 for school/community-based Closing the Achievement Gap services rendered under Contract No. 2270

during the contract term of 1/1/2022 – 12/31/2023.

- b) Recommending a payment on Purchase Order No. 25000094 to Cleveland Heights – University Heights City School District in the amount not-to-exceed \$1,713.60 as final payment for September 2023 for school/community-based Closing the Achievement Gap services rendered under Contract No. 2270 during the contract term of 1/1/2022 – 12/31/2023.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-76 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-77 through BC2025-81; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

Meredith Turner asked not specifically to anything on this agenda but does a document exist that shows Professional Development, and how much were spending annually by department. Michael Chambers commented we'll see what we can come up with. Michael Chambers will follow up with the information.

BC2025-77

Department of Public Works, declaring as surplus County property no longer needed for public use by the Fleet Division, (1) 2020 Holder Tractor and recommending the sale of said property to the Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount not-to-exceed \$75,000.00, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2025-78

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of January 2025 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2025-79

Department of Public Works, submitting an amendment to Contract No. 5129 (fka Contract No. 2886) with GHD Services, Inc. for the Gold Coast Lakefront- Multimodal Facility project in the City of Lakewood for the period 12/19/2022 – 12/31/2024 to extend the time period to 12/31/2025; no additional funds required effective upon signatures of all parties.

Funding Source: 64% FEMA HMGP Grant; 11% Coastal Management Assistance Grant and (c) 25% General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

BC2025-80

Fiscal Department, presenting proposed travel/membership requests for the week of 2/3/2025:

Dept:	Sheriff's Department							
Event:	Axon Week 2025							
Source:	Axon							
Location:	Phoenix, AZ							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Padraig Devlin	4/21/2025 – 4/26/2025	\$1,149.00	\$360.00	\$1,500.00	\$800.00	\$800.00	\$4,609.00	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Attendance at the conference will help ensure that our team is understanding the latest in public safety technology and learning about the innovative solutions of the future. Axon Week is public safety's premier technology and training conference and will feature keynotes on the future of public safety technology, training, breakout sessions on innovative solutions in the public safety sector. Expert speakers and panels will address highly requested topics on public safety policy, training, crime reduction, communication, and officer wellness among other topics.

Dept:	Department of Health and Human Services/Division of Children and Family Services							
Event:	The National Symposium on Sexual Behavior of Youth							
Source:	The Child Advocacy Center (Canopy)							
Location:	Oklahoma City, OK							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Kasey Golaboff	2/23/2025 – 2/27/2025	\$675.00	\$0.00	\$0.00	\$0.00	\$0.00	\$675.00	66% Health and Human Services Levy and 34% Title IV-E reimbursement
----------------	-----------------------	----------	--------	--------	--------	--------	----------	---

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

**** All Expenses, except for registration, will be paid by The Child Advocacy Center (Canopy) Grant

- Lodging - \$1,251.56
 - Meals - \$250.00
 - Airfare - \$446.30
 - Ground Transportation - \$210.00
- Total - \$2,157.86

Purpose:

Kasey Golaboff is to attend the National Symposium on Sexual Behavior of Youth.

This conference will be held in Oklahoma. The Child Advocacy Center (Canopy) secured a grant that will cover all of the expenses except the registration fee. In the sex abuse department, we often are interacting and working with families where children are displaying problematic sexual behaviors. We are working with the CAC to identify treatments and/or services to assist these children and their families to correct this behavior. Identifying and addressing these issues should prevent these children/families from becoming deeply involved with the Child Welfare or Juvenile Justice systems. In addition, it should prevent other children from being victimized. Given our partnership with the CAC, I feel it is necessary for one of the staff from this agency to attend.

Dept:	Medical Examiner’s Office							
Event:	Association of Firearm and Tool mark Examiners Training Seminar							
Source:	Association of Firearm and Tool Mark Examiners							
Location:	Anaheim, CA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Thomas Morgan	5/10/2025 – 5/16/2025	\$725.00	\$408.00	\$1,347.30	\$365.00	\$640.36	\$3,485.66	FY2024 Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Association of Firearm and Tool Mark Examiners (AFTE) Training Seminar is in Anaheim, CA, from 11-16 May 2025. It is the best place for firearm examiners to receive training and updates on recent developments within the field. The seminar has a daily program where research is presented to the group. Also, there are many daily workshops available where specified training is provided for additional fees.

BC2025-81

Department of Purchasing, presenting proposed purchases for the week of 2/3/2025:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25000202	(3) Wall mounted lockers with 9 openings for the Cuyahoga County Maintenance Facility	Department of Public Works	GearGrid Corporation	\$8,205.00	General Fund
25000320	(24) Annual Government AutoCad License Renewals with Helpdesk support for 1 year	Department of Public Works	DLT Solutions, LLC	\$15,981.80	Road and Bridge Fund
25000346	(1) 2025 Chrysler Voyager LX for Department of Health and Human Services/Division of Children and Family Services	Department of Public Works	Kufleitner CDJR of Boardman	\$41,057.00	General Fund
25000334	(1) Fortinet FortiSwitch; (1) Fortinet SFP+Module (3) Fortinet FortiAP wireless access points and (4) FortinetCare 3 year comprehensive support	Prosecutor's Office	Axelliant LLC	\$5,689.28	2023 Ohio Internet Crimes Against Children Task Force Program Grant Fund
24005313	(36) Dual in-ear headsets with hearing protection for WEB SWAT	Department of Public Safety and Justice Services	INVISIO Communications Inc.	\$42,534.80	FY2023 Urban Area Security Initiative Grant

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25000091	Rock salt on an as needed bases for 2025 Winter Season*	Department of Public Works	Cargill Incorporated	\$15,000.00	General Fund
25000379	Replace broken Hitch Plate on dump truck**	Department of Public Works	Judco, Inc.	\$6,800.00	Road and Bridge Fund
25000217	(80) Maxwell(R) FSC DNA IQ(TM) Casework Kit***	Medical Examiner's Office	Promega Corporation	\$29,145.60	FY2023 DNA Backlog Grant from the U.S. Department of Justice

*Approval No. BC2024-524, dated 7/8/2024, which approved an alternative procurement process, which will result in a participation agreement with the City of Brecksville Purchasing Consortium in the amount not-to-exceed \$30,000.00 for the purchase of sodium chloride (rock salt) for the period 11/1/2024 – 10/31/2025.

**Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

***BC2024-369, dated 5/13/2024, which approved an alternative procurement process, which will result in an award recommendation to Promega and Life Technologies in the amount not to exceed \$281,394.00 to procure genetic testing kits and other consumable supplies for the period 10/1/2023 – 9/30/2025.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Purchasing, on behalf of the County Treasurer's Office, submitting an Item of Note in connection with the Master Services Agreement Contract No. 4645 with Keybank National Association for banking services and related routine payments for the period 10/1/2024 – 9/30/2028 to identify funds for 2025 and to provide funding sources in accordance with the Procurement Card Program Services section of the Master Services Agreement.

- a) Cuyahoga County Board of Development Disabilities \$12,000.00; General Fund
- b) Public Defenders \$5,000.00; General Fund
- c) Veterans Service Commission \$22,000.00; General
- d) Department of Public Works (Animal Shelter) \$7,000.00; Animal Shelter Operations
- e) Department of Public Works (County Airport) \$5,500.00; Airport Operations Fund

- f) Department of Public Works (Facilities) \$40,000.00; General Fund
- g) Department of Public Works (Facilities) \$5,000.00; Utility Operations
- h) Department of Public Works (Road and Bridge) \$9,500.00; Road and Bridge Fund
- i) Department of Public Works (Road and Bridge) \$37,500.00; Motor Vehicle License and Gas Tax
- j) Department of Public Works (Sanitary) \$8,000.00; Sanitary Fund
- k) Department of Public Works (Sanitary) \$40,000.00; Sanitary Sewer Fund
- l) Department of Public Works (Transportation) \$7,500.00; General Fund
- m) Department of Public Works (Transportation) \$5,000.00; Motor Vehicle License and Gas Tax
- n) Department of Public Works (Transportation) \$5,000.00; Sanitary Fund
- o) Department of Development \$5,000.00; General Fund
- p) Department of Housing and Community Development \$5,000.00; General Fund
- q) Fiscal Office \$10,000.00; General Fund
- r) Department of Consumer Affairs \$3,000.00; General Fund
- s) Department of Communications \$9,250.00; General Fund
- t) Department of Equity and Inclusion \$1,500.00; General Fund
- u) Department of Sustainability \$20,000.00; General Fund
- v) Department of Information Technology \$60,000.00; General Fund
- w) Department of Internal Audit \$8,000.00; General Fund
- x) Office of Innovation and Performance \$11,500.00; General Fund
- y) Department of Human Resources \$7,500.00; General Fund
- z) Personnel Review Commission \$3,500.00; General Fund
- aa) County Council \$10,000.00; General Fund
- bb) County Executive's Office \$5,000.00; General Fund
- cc) Department of Law \$5,000.00; General
- dd) Court of Common Pleas/Juvenile Court Division \$35,625.00; General Fund
- ee) Court of Common Pleas/Juvenile Court Division \$5,000.00; Health and Human Services Levy Fund
- ff) Sherrif's Department \$25,000.00; CPT
- gg) Sherrif's Department \$25,000.00; General Fund
- hh) Medical Examiner's Office \$10,000.00; General Fund
- ii) Department of Health and Human Services/Division of Children and Family Services \$20,000.00; 66% Health and Human Services Levy Fund and 34% Title IV-E Fund
- jj) Department of Health and Human Services \$10,000.00; Health and Human Services Levy Fund
- kk) Department of Health and Human Services/Office of Child Support Services \$15,000.00; 66% Federal Funds and 34% Health and Human Services Levy Fund
- ll) Department of Health and Human Services/Community Initiatives Division/Family and Children First Council \$1,500.00; Health and Human Services Levy Fund
- mm) Board of Elections \$30,000.00; General Fund
- nn) Cuyahoga County Planning Commission \$600.00; General Fund

Funding Source:

- 64% General
- 8% Motor Vehicle and Gas Tax
- 8% Sanitary
- 6% Levy
- 5% CPT
- 2% Federal
- 2% Utility Operations
- 1% Airport Fund

1% Animal Shelter
1% Title IV-E

Item No. 2

Department of Public Safety and Justice Services, submitting a Grant Agreement from Ohio Emergency Management Agency in the amount not-to-exceed \$1,402,946.00 for the FY2024 Urban Area Security Initiative Grant Program for the period 9/1/2024 – 12/31/2026.

Funding Source: FY2024 Urban Area Security Initiative Grant Program

Item No. 3

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0333	Resurfacing of Miles Road from Brainard Road to Lander Road (north side only) in Orange Village - Council District 9	\$500,000.00		\$250,000.00 Road and Bridge Funds \$250,000.00 Orange Village	1/24/2025 (Executive)

Item No. 4

Purchases Processed Not-to-Exceed \$5,000.00 for the period 12/1/2024 – 12/31/2024 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “02/03/2025 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at