

Minutes

Cuyahoga County Board of Control

Tuesday, May 26, 2026 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Mellany Seay, Finance and Operations Administrator, Department of Public Works

(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Laura Black, County Council (Alternate for Councilmember Meredith Turner)

Councilmember Michael Houser

Cynthia Mason, County Council (Alternate for Councilmember Robert Schleper)

II. – REVIEW MINUTES – 5/18/2026

Michael Chambers motioned to approve the minutes from the May 18, 2026, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2026-247

Department of Public Works, submitting an amendment to Contract No. 1126 with Union Industrial Contractors, Inc. for rehabilitation of Cedar Point Bridge No. 00.49 over the Rocky River located in the Cleveland Metropolitan Park District in the City of North Olmsted for additional funds in the amount not-to-exceed \$326,804.53, recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63, effective upon signatures of all parties.

Funding Source: Cuyahoga County Road & Bridge Fund

Eric Mack, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2026-247 was approved by unanimous vote.

BC2026-248

Department of Public Works, recommending an award and enter into Contract No. 6246 with CFM, Inc. (112-1) in the amount not-to-exceed \$42,000.00 for sprinkler system maintenance services at various County buildings for the period 1/1/2026 – 12/31/2027.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. Michael Houser asked did they have the sprinkler maintenance contract last year; asked moving forward, how can we improve the bid announcement process so that we receive more responses. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2026-248 was approved by unanimous vote.

BC2026-249

Department of Development, recommending an award and enter into Agreement No. 5960 with Cleveland State University in the amount not-to-exceed \$50,000.00 for research and analysis in areas related to Economic Development for the period 5/1/2026 - 2/8/2027, effective upon signatures of all parties.

Funding Source: General Fund

Anthony Stella, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Laura Black seconded. Item BC2026-249 was approved by unanimous vote.

BC2026-250

Department of Housing and Community Development, recommending an award and enter into Agreement No. 6205 with City of Lakewood in the amount not-to-exceed \$446,233.28 for HOME funded activities for the period 5/1/2025 – 12/31/2025, effective 1/1/2026.

Funding Source: HOME Investment Partnership Program Grant

Anthony Scott, Department of Housing and Community Development presented. Michael Houser asked is this funding intended for one property or multiple properties. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2026-250 was approved by unanimous vote.

BC2026-251

Department of Information Technology, recommending an award on Purchase Order No. 26001890 to Carahsoft Technology Corp. in the amount not-to-exceed \$81,683.40 for a joint cooperative purchase for renewal of various Smartsheet project management software subscriptions and support for the period 8/21/2026 – 8/20/2027.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2026-251 was approved by unanimous vote.

BC2026-252

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to **INE Holdings, LLC dba** Internetwork Expert, LLC ~~dba INE Holdings, LLC~~ in the amount not-to-exceed \$29,970.00 for the purchase of (30) Business Plan Enterprise Training Platform Subscriptions for the period 10/29/2026 – 10/28/2027.
- b) Recommending an award on Purchase Order No. 26001929 to **INE Holdings, LLC dba** Internetwork Expert, LLC ~~dba INE Holdings, LLC~~ in the amount not-to-exceed \$29,970.00 for the purchase of (30) Business Plan Enterprise Training Platform Subscriptions for the period 10/29/2026 – 10/28/2027.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Paul Porter seconded. Item BC2026-252 was approved by unanimous vote as amended.

BC2026-253

Department of Information Technology, recommending an award on Purchase Order No. 26001952 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$25,020.00 for a joint cooperative purchase for the renewal of Bluebeam annual software license subscriptions, (68) Revu Core and (5) Revu Complete for the period 6/6/2026 – 6/5/2027.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Laura Black seconded. Item BC2026-253 was approved by unanimous vote.

BC2026-254

Department of Information Technology, submitting an amendment to Contract No. 5152 (fka Contract No. 3287) with Mythics, LLC for Oracle database software support and maintenance services for various departments for the period 6/1/2023 – 5/31/2026 to extend the time period to 5/31/2027, to replace the insurance requirements with updated requirements, to add additional language to section 3.1, and for additional funds in the amount not-to-exceed \$259,207.96, effective upon signatures of all parties.

Funding Source: 54% Real Estate Assessment Fund, 36% General Fund and 10% Health & Human Services Levy Fund

Brianna Witt, Department of Information Technology, presented. Cynthia Mason asked about the updates to the insurance requirements and the additional language in Section 3.1. The Presenter will

follow up. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2026-254 was approved by unanimous vote.

BC2026-255

Department of Information Technology, recommending an award and enter into a cybersecurity services contract pursuant to R.C. 9.64 via Contract No. ~~6329~~ **6239** (360-10) in the amount not-to-exceed \$200,000.00, effective upon signatures of all parties for a period of 1 year.

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2026-255 was approved by unanimous vote.

BC2026-256

Department of Internal Audit, recommending an award on Purchase Order No. 26001877 to Carahsoft Technology Corp. in the amount not-to-exceed \$22,098.06 for a joint cooperative purchase for renewal of (6) TeamMate audit software subscriptions, maintenance and support for the period 5/7/2026 - 5/6/2027.

Funding Source: General Fund

Cory Swaisgood, Department of Internal Audit, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2026-256 was approved by unanimous vote.

BC2026-257

Cuyahoga County Law Library,

- a) Submitting an RFP exemption, which will result in an award recommendation to West Publishing Corporation dba Thomson Reuters Enterprise Centre GmbH in the amount not-to-exceed \$181,176.00 for electronic legal research and reference database services for library patrons for a period of 3 years from the date of activation.
- b) Recommending an award and enter into Contract No. 6243 with West Publishing Corporation dba Thomson Reuters Enterprise Centre GmbH in the amount not-to-exceed \$181,176.00 for electronic legal research and reference database services for library patrons for a period of 3 years from the date of activation.

Funding Source: Cuyahoga County Law Library Special Revenue Fund

Kathleen Dugan, Cuyahoga County Law Library, presented. There were no questions. Michael Chambers motioned to approve the item; Laura Black seconded. Item BC2026-257 was approved by unanimous vote.

BC2026-258

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to ERC Services, Inc. in the amount not-to-exceed \$25,525.00 for the purchase of Microsoft Suite Product Training Courses (50 for Microsoft Word and 35 for Excel) under the Ohio TechCred Grant Round 32 to be used between 4/1/2025 – 7/31/2026.
- b) Recommending an award on Purchase Order No. 26001898 to ERC Services, Inc. in the amount not-to-exceed \$25,525.00 for the purchase of Microsoft Suite Product Training Courses (50 for Microsoft Word and 35 for Excel) under the Ohio TechCred Grant Round 32 to be used between 4/1/2025 – 7/31/2026.

Funding Source: 100% General Fund (eligible for reimbursement by Ohio Department of Development)

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2026-258 was approved by unanimous vote.

BC2026-259

County Prosecutor, recommending an award on Purchase Order No. 26001186 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$32,994.00 for a state contract purchase of (2) Cisco switches, associated equipment, licenses, subscription services, and Smart Net Total Care extended service coverage for a period of 3 years from the date of activation for the Crime Strategies Unit.

Funding Source: 85% Department of Justice, Office of Justice Programs, Bureau of Justice Assistance and 15% General Fund

Josh Brower, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Laura Black seconded. Item BC2026-259 was approved by unanimous vote.

BC2026-260

Medical Examiner's Office, submitting an amendment to Contract No. 3604 with Promega Corporation for renewal of preventative maintenance services for (3) Maxwell RSC 48 instruments for the period 7/1/2024 – 6/30/2026 to extend the time period to 6/30/2027, and for additional funds in the amount not-to-exceed \$11,663.00, effective upon signatures of all parties.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services on behalf of the Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2026-260 was approved by unanimous vote.

BC2026-261

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Promega Corp. in the amount not-to-exceed \$18,068.00 for general and preventative maintenance services for the Maxprep Liquid Handler instrument, including all associated components and software for the DNA Lab for the period 6/4/2026 – 6/3/2028.
- b) Recommending an award and enter into Contract No. 6201 with Promega Corp. in the amount not-to-exceed \$18,068.00 for general and preventative maintenance services Maxprep Liquid Handler instrument, including all associated components and software for the DNA Lab for the period 6/4/2026 – 6/3/2028.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services on behalf of the Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2026-261 was approved by unanimous vote.

BC2026-262

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 6224 with Integrated Solutions Consulting, Corp. (630-8) in the amount not-to-exceed \$69,950.00 for development and update of the 2022-2027 All Hazards Mitigation Plan for Cuyahoga County, effective upon signatures of all parties through 4/30/2027.

Funding Source: U.S. Department of Homeland Security, Federal Emergency Management Agency, Hazard Mitigation Grant Program (75%; \$52,462.50), Ohio Emergency Management (12.5%; \$8,743.75) and the General Fund (12.5%; \$8,743.75)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2026-262 was approved by unanimous vote.

BC2026-263

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 6234 with Camp Ho Mita Koda Foundation (58-1) in the amount not-to-exceed \$24,466.00 for the Camp HOPE America Model Program, effective upon signatures of all parties through 7/24/2026.

Funding Source: Health and Human Services Levy Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2026-263 was approved by unanimous vote.

BC2026-264

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to a Revenue Generating Agreement (via Contract No. 5309) with Oriana House, Inc. to provide financial assistance for staffing services for determining income eligibility and processing of Medicaid applications for consumers seeking enrollment in Oriana House's diversion program or transitioning back into the community for the period 6/1/2025 - 6/30/2026 to extend the time period to 6/30/2027, and for additional revenue in the amount not-to-exceed \$17,352.99, effective 7/1/2026.

Funding Source: Revenue Generating

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2026-264 was approved by unanimous vote.

BC2026-265

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Verge, Inc. in the amount not-to-exceed \$76,460.00 to administer utility assistance services to eligible clients referred by Cuyahoga Job and Family Services, effective upon signatures of all parties through 6/30/2027.
- b) Recommending an award and enter into Contract No. 6235 with Verge, Inc. in the amount not-to-exceed \$76,460.00 to administer utility assistance services to eligible clients referred by Cuyahoga Job and Family Services, effective upon signatures of all parties through 6/30/2027.

Funding Source: 90% Federal/State Temporary Assistance for Needy Families and 10% Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2026-265 was approved by unanimous vote.

BC2026-266

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award and enter into Contract No. 6197 with Rockside 77 Hospitality, LLC, dba Holiday Inn Independence (112-4) in the amount not-to-exceed \$11,095.90 for rental of space, refreshments, audio/visual equipment and related services for the Invest in Children Annual Meeting, effective upon signature of all parties through 9/30/2026.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2026-266 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2026-267 through BC2026-268; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2026-267

Fiscal Department, presenting proposed travel/membership requests for the week of 5/26/2026:

Sheriff's Department, recommending to Amend Board Approval No. BC2026-158, dated 3/30/2026, which authorized (2) staff to attend the Axon Week Event held in Nashville, TN on 4/7/2026 - 4/11/2026 to modify the travel dates and change the total amount of the travel request from \$7,232.00 to \$7,036.01 as detailed below:

Dept:	Sheriff's Department							
Event:	Axon Week							
Source:	Axon							
Location:	Nashville, TN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Perez	4/7/2026 – 4/6/2026- 4/10/2026	\$1,188.00 \$1,298.00	\$188.00 \$107.74	\$1,500.00 \$0	\$340.00 \$33.19	\$400.00 \$562.93	\$3,616.00 \$2,001.86	Continuing Professional Training Fund
Devlin Padraig	4/7/2026- 4/6/2026 - 4/11/2026	\$1,188.00 \$1,298.00	\$188.00 \$137.28	\$1,500.00 \$3,066.16	\$340.00 \$48.31	\$400.00 \$484.40	\$3,616.00 \$5,034.15	Continuing Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

To take advantage of a discount Devlin Padraig charged the lodging fees to his credit card, which cut down on costs for the county. Travel requests when placed on an agenda are only estimates and require an amendment from time to time if there is an increase in the total costs of an individual.

Purpose:

Attendance at the conference will help ensure that our team is understanding the latest in public safety technology and learning about innovative solutions for the future. Axon Week is public safety's premier technology and training conference and will feature keynotes on the future of public safety technology, training, breakout sessions on innovative solutions in the public safety sector. Expert speakers and panels will address highly requested topics on public safety policy, training, crime reduction, communication, and officer wellness among other topics.

Dept:	Department of Public Works							
Event:	2026 Public Works Expo Conference							
Source:	American Public Works Association							
Location:	Houston, TX							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Michael Dever	8/29/2026- 9/2/2026	\$919.00	\$268.00	\$1,171.96	\$140.00	\$400.00	\$2,898.96	Road and Bridge

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Public Works Expo Conference provides a first-class multi-modal learning experience designed for professionals at all levels and across the entire spectrum of Public Works. It includes traditional and interactive sessions, seminars, workshops, and networking opportunities.

BC2026-268

Department of Purchasing, presenting proposed purchases for the week of 5/26/2026:

Direct Open Market Purchases

(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
26001365	(6) Laptops, (4) UPS power supply units, and (1) Plotter jet Printer for the Board of Elections Disaster Recovery Program	Department of Public Safety and Justice Services on behalf of the Board of Elections	GovConnection, Inc.	\$35,410.00 (Previously approved 4/20/2026); Additional funds for \$2,317.80 for a total of \$37,727.80	FY24 Urban Area Security Initiative (UASI) Grant
26001948	(200) CBRN Breathing Respirators and (660) CBRN Canister Filters	Department of Public Safety and Justice Services	Drellishak & Drellishak dba Pro-Tech Sales	\$123,894.00	FY24 Urban Area Security Initiative (UASI) Grant

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
26001878	MSY placement services for the period 4/1/2026-4/30/2026*	Division of Family and Children First Council	Division of Children and Family Services	\$25,677.30	State MSY Fund

*Approval No. BC2025-472 dated 7/21/2025, which approved an alternative procurement process which will result in award recommendations to various providers in the total amount not-to-exceed \$375,000.00 to pay invoices for the Multi-System Local Youth Program for the period 7/1/2025 – 6/30/2027.

V- OTHER BUSINESS

Item of Note (non-voted)

ION2026-58

Department of Public Works, submitting a grant agreement with the Ohio Department of Transportation in the estimated amount of \$187,500.00, to support the Cuyahoga County Bike and Pedestrian program for communications and engagement campaigns to educate key audiences about Cuyahoga County's regional shared mobility program.

Funding Source: Federal Transportation Alternatives Fund

ION2026-59

Department of Public Safety and Justice Services, on behalf of the Medical Examiner's Office, submitting a grant award from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$360,920.00 for the FY25 Formula DNA Capacity Enhancement for Backlog Reduction Grant Program for the period 10/1/2025 – 9/30/2027.

Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

ION2026-60

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to a grant agreement with U.S. Department of Housing and Urban Development for Continuum of Care Coordinated Entry System in connection with FY2024 Continuum of Care Homeless Program Competition grant for the period 2/1/2025 – 1/31/2026 to extend the time period to 7/31/2026, no additional funds required.

Original Funding Source: 75% U.S. Department of Housing and Urban Development Continuum of Care Program and 25% Cash Match (Health and Human Services Levy Fund)

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
NA	6242	Bitly Inc.	Enterprise plan for URL shortening services and link management platform.	\$9,500.00	Department of Information Technology	Effective upon signatures of all parties through 12 months from effective date	General Fund	(Executive) 5/15/2026
NA	6251	Case Western Reserve University	Final Evaluation Report related to the Peer Support Pilot Program	\$10,000.00	Corrections Planning Board	03/01/2026-09/30/2026	U.S. Department of Justice, Bureau of Justice Assistance	(Executive) 5/15/2026

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2026-0011	Rehabilitation of Ridgewood Drive Bridge 00.15 over Countryman's Creek in the City of Parma Heights – Council District 4	\$2,700,000.00		Road and Bridge Fund	(Executive) 5/15/2026

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Paul Porter seconded. The motion to adjourn was unanimously approved at 11:29 a.m.