

Minutes

Cuyahoga County Board of Control
Monday, June 15, 2026 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Councilmember Meredith Turner
Councilmember Michael Houser
Councilmember Robert Schleper

II. – REVIEW MINUTES – 6/8/2026

Michael Chambers motioned to approve the minutes from the June 8, 2026, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2026-286

Department of Public Works, submitting a Preliminary Engineering Agreement with Norfolk Southern Railway Company (via Contract No. 6260) for rehabilitation of McCracken Road Bridge 01.36 over Mill Creek in the Cities of Garfield Heights and Maple Heights in the estimated amount of \$26,038.00.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. Meredith Turner asked is it always the same price. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2026-286 was approved by unanimous vote.

BC2026-287

Department of Information Technology, recommending an award on Purchase Order No. 26002099 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$21,636.00 for a joint cooperative purchase of (1) each Cisco Catalyst 8300 Router and 9300L ethernet network switch, and related accessories, 1 year of support services, and Network Architecture Advantage licenses for a period of 3 years for CECOMS' relocation.

Funding Source: Wireless 9-1-1 Government Assistance Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2026-287 was approved by unanimous vote.

BC2026-288

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to ERC Services, Inc. in the amount not-to-exceed \$29,950.00 for the purchase of Microsoft Suite Product Training Courses (50 for Microsoft Teams and 50 for Excel) under the Ohio TechCred Grant Round 33 to be used between 6/15/2026 - 9/30/2026.
- b) Recommending an award on Purchase Order No. 26001899 to ERC Services, Inc. in the amount not-to-exceed \$29,950.00 for the purchase of Microsoft Suite Product Training Courses (50 for Microsoft Teams and 50 for Excel) under the Ohio TechCred Grant Round 33 to be used between 6/15/2026 - 9/30/2026.

Funding Source: 100% General Fund (eligible for reimbursement by Ohio Department of Development)

Stephen Witt, Department of Human Resources, presented. Michael Houser asked is that a new contract, have we worked with them before and have they reimbursed us fully. Michael Chambers motioned to approve the item; Meredith Turner seconded. BC2026-288 was approved by unanimous vote.

BC2026-289

Department of Human Resources, recommending an award on RQ16007 and enter into Contract No. 6258 with UPMC Benefit Management Services, Inc. dba Workpartners (22-5) in the amount not-to-exceed \$645,000.00 for Family Medical Leave Act (FMLA) administration and consulting services, for a period of 3 years, effective upon signatures of all parties.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented. Michael Houser asked do you know how many family medical leave cases we get yearly or will we have to work with HR; I just want to make sure we're justifying this amount since we already have a HR department to contract out; is it that many where we need to stay on top of it like that. The Presenter will follow up with how many cases there are. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2026-289 was approved by unanimous vote.

BC2026-290

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. 5789 (fka Contract No. 2520) with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for sober housing services for the Sober/Recovery Housing Program for the period 7/1/2022 – 6/30/2026 to extend the time period to 6/30/2027, to change the terms for submission of monthly invoicing, and for additional funds in the amount not-to-exceed \$100,000.00, effective 7/1/2026.

Funding Source: Ohio Department of Rehabilitation and Correction

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. Robert Schleper asked many individuals roughly is this serving every year; how are those vendors selected in this particular case. Michael Houser asked this \$100,000.00 the additional funds is that to continue the services we have already provided or will that help us bring additional applicants. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2026-290 was approved by unanimous vote.

BC2026-291

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3936 with The Musketeer Association for positive youth development services for Court referred youths ages 12 to 20 with high risk for recidivism for the period 7/1/2023 – 6/30/2026 to extend the time period to 6/30/2027, to replace the insurance requirements, and for additional funds in the amount not-to-exceed \$20,000.04, effective 7/1/2026.

Funding Source: RECLAIM Grant

Jennifer Howard, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2026-291 was approved by unanimous vote.

BC2026-292

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4307 (fka Contract No. 4118) with Esperanza, Incorporated for mentoring and positive youth development services for court referred youth ages 14 to 17 with high risk for recidivism for the period 7/1/2023 – 6/30/2026 to extend the time period to 6/30/2027, to replace the insurance requirements, and for additional funds in the amount not-to-exceed \$20,000.00, effective 7/1/2026.

Funding Source: RECLAIM Grant

Jennifer Howard, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2026-292 was approved by unanimous vote.

BC2026-293

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 5217 (fka Contract No. 3933) with R.O.S.E.S. Mentoring for community based and social based mentoring services

for court referred females ages 12 to 17 for the period 7/1/2023 – 6/30/2026, to extend the time period to 6/30/2027, to replace the insurance requirements, and for additional funds in the amount not-to-exceed \$25,714.05, effective 7/1/2026.

Funding Source: RECLAIM Grant

Jennifer Howard, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2026-293 was approved by unanimous vote.

BC2026-294

Sheriff's Department, submitting an amendment to Contract No. 3611 (fka Contract Nos. 2413 and 2102) with Vance Outdoors, Inc. for the purchase of replacement ballistic vests, SWAT vests/plate carrier and helmets for Law Enforcement and Protective Services Divisions for the period 4/1/2022 - 12/31/2026, to update the equipment list, revise pricing sheets, replace the insurance requirements, and for additional funds in the amount not-to-exceed \$74,538.26, effective upon signatures of all parties.

Funding Source: General Fund

Chris Costin and Sergeant Courtney Sheehy, Sheriff's Department, presented. Meredith Turner asked what is the life span of these vests, is it the same for helmets; what are they doing with these vests are they getting a lot of use. Sergeant Sheehy will follow up with the lifespan of helmets. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2026-294 was approved by unanimous vote.

BC2026-295

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Motorola Solutions, Inc. in the amount not-to-exceed \$126,142.00 for radio tower antenna relocation/installation and infrastructure services for CECOMS effective upon signature of all parties through project completion.
- b) Recommending an award and enter into Contract No. 6165 with Motorola Solutions, Inc. in the amount not-to-exceed \$126,142.00 for radio tower antenna relocation/installation and infrastructure services for CECOMS effective upon signature of all parties through project completion.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2026-295 was approved by unanimous vote.

BC2026-296

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on Purchase Order No. 26002129 to Carahsoft Technology Corporation in the amount not-to-exceed \$74,639.60 for a state contract purchase of DocuSign Enterprise Pro for Government, (14,000) envelopes for eSignature Enterprise Pro for State and Local Government, licensing and support for the period 7/8/2026 - 7/7/2027.

Funding Source: 50% Health and Human Services Levy and 50% Federal and State Reimbursement

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2026-296 was approved by unanimous vote.

BC2026-297

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on Purchase Order No. 26002004 with Carahsoft Technology Corporation in the amount not-to-exceed \$25,709.30 for a state contract purchase of (6,000) envelopes for DocuSign Enterprise Pro for Government, licensing, support and Authentication – SMS subscription services for the period 7/8/2026 – 7/7/2027.

Funding Source: 66% Title IV-D Reimbursement and 34% Health and Human Services Levy

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2026-297 was approved by unanimous vote.

BC2026-298

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting:

- a) A Revenue Generating Agreement (via Contract No. 6264) with Health Care Facility Management, LLC dba CommuniCare Family of Companies in the amount not-to-exceed \$43,382.48 to provide financial assistance for staffing services for determining income eligibility and processing of Medicaid applications for residents enrolled or seeking enrollment at various locations for the period 6/1/2026 – 5/31/2027.
- b) A Business Associate Agreement with CommuniCare Affiliated Covered Entity to define the terms, roles and responsibilities to comply with the Health Insurance Portability and Accountability Act, effective upon signature of all parties through termination of the Services Agreement (Revenue Generating Agreement).

Funding Source: Revenue Generating

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2026-298 was approved by unanimous vote.

BC2026-299

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 5247 with The Centers for Families and Children to support the salary of the Cleveland Christian Home's Executive Director in connection with the operation of the Cuyahoga County Child Wellness Campus also known as H.O.P.E. Campus for the period 1/1/2025 – 12/31/2025 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$200,000.00, effective upon signatures of all parties.

Funding Source: Mt. Sinai Health Foundation

Marcos Cortes, Department of Health and Human Services, presented. Meredith Turner asked what happens when this grant runs out. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2026-299 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2026-300 through BC2026-302; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2026-300

Department of Public Works, recommending to declare (5) locker units that have no value as surplus County-owned property no longer needed for public use; recommending to discard the surplus property in accordance with EO2012-0001.

Funding Source: N/A

BC2026-301

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of May 2026 in accordance with EO2012-0001.

Funding Source: Revenue Generating

BC2026-302

Fiscal Department, presenting proposed travel/membership requests for the week of 6/15/2026:

Department of Public Works, recommending to Amend Board Approval No. BC2026-267 dated 5/26/2026, which authorized (1) staff to attend the 2026 Public Works Expo Conference held in Houston, TX on 8/29/2026-9/02/2026 to change the total amount of the travel request from \$2,898.96 to \$3,039.36 as detailed below:

Dept:	Department of Public Works							
Event:	2026 Public Works Expo Conference							
Source:	American Public Works Association							
Location:	Houston, TX							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Michael Dever	8/29/2026- 9/2/2026	\$919.00	\$268.00	\$1,171.96 \$1,312.36	\$140.00	\$400.00	\$2,898.96 \$3,039.36	Road and Bridge

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Public Works Expo Conference provides a first-class multi-modal learning experience designed for professionals at all levels and across the entire spectrum of Public Works. It includes traditional and interactive sessions, seminars, workshops, and networking support.

V- OTHER BUSINESS

Paul Porter, Department of Purchasing, followed up about the questions from BC2026-289; said when the RFP was put out there were approximately 525 active FMLA cases that HR was working. And then in 2024, they listed the full year total as 1,325 cases. So there is a fairly high volume. Michael Chambers asked they add additional like expand the pro. What did they do in 24 then? Paul said that was because I think this was issued in 25 so they were looking at a full year of data and then saying what the number of active cases were, it was issued in May of 25 that's why they use 24.

Item of Note (non-voted)

ION2026-68

Department of Development, submitting a Data Sharing and Confidentiality Agreement with Ohio Department of Job and Family Services and Local Workforce Area 3 to assess participants served through the local area Workforce Development system to provide wage record information and Unemployment Insurance (UI) Claimant data for the period 10/1/2026 - 9/30/2028.

Funding Source: Not applicable

ION2026-69

Court of Common Pleas/Corrections Planning Board, submitting an amendment to a grant agreement with Ohio Department of Behavioral Health (fka Ohio Department of Mental Health and Addiction Services) for salaries, related payroll expenses for Supervisors or Assessment Specialists assigned to

Veterans Treatment Court Docket and client sober support in connection with the Specialized Docket Support – Payroll Subsidy Grant Program for the period 7/1/2025 – 6/30/2026, and for additional funds in the amount not-to-exceed \$15,000.00, allocated as follows:

a) Additional Funds:

- 1) Veterans Treatment Court Docket – \$15,000.00

b) No Additional Funds:

- 1) Adult Drug Court Docket
- 2) MAT Docket
- 3) Human Trafficking
- 4) HOPE Court

Funding Source: Ohio Department of Behavioral Health

ION2026-70

Department of Public Safety and Justice Services, on behalf of the Medical Examiner’s Office, submitting an amendment to a grant agreement with City of Cleveland for reimbursement of eligible expenses related to laboratory testing services conducted by the Medical Examiner’s Office in connection with the FY2021 Sexual Assault Kit Initiative Grant for the period 10/1/2023 – 9/30/2025 to extend the time period to 9/30/2026; no additional funds required.

Funding Source: Revenue Generating

ION2026-71

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
16122	6206 (fka 5753)	APG Office Furnishings, Inc. for the assignment and assumption of the contract to American Interiors, Inc., effective upon signatures of all parties.	For comprehensive furniture design, specification, procurement and installation services for the 1801 Superior Avenue Project.	\$0.00	Department of Public Works	1/30/2026-project completion	(Original) General Fund-Capital Projects	(Executive) 6/8/2026

ION2026-72

Purchases Processed (No Vote Required) in the amount not-to-exceed \$10,000.00 for the period 5/1/2026 – 5/31/2026 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “06/15/2026 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:25 a.m.