



Cuyahoga County Board of Revision
2079 East Ninth Street Cleveland, Ohio 44115
(216) 443-7195 / Ohio Relay Service 711 / (216) 443-8282 (fax)

Minutes
Organizational Meeting
Monday, January 8, 2024, at 10:15 a.m. - Room 2-101 and Via Zoom
2079 East 9th Street, Cleveland Ohio 44115

The Board of Revision posted the required legal notices on the BOR's website. The BOR conducted the meeting in person as well as via Zoom. The BOR posted the link to the meeting on the BOR's website. Ron O'Leary called the meeting to order at 10:16 a.m. Present for meeting:

- Katie Gallagher, Alternate for County Executive Chris Ronayne
- Mike Chambers, Fiscal Officer

Other In-Person Attendees:

- Ronald O'Leary, Board of Revision Administrator
- Ann Hoffmaster, Administrative Support Manager
- Audrey Rodriguez, Administrative Coordinator in the Board of Revision
- Brad Cromes, Cuyahoga County Treasurer
- Olivia Sontag, Fellow

Other Zoom Attendees:

- Trevor McAleer, Legislative budget Advisor

O'Leary noted Councilman Gallagher would not be in attendance due to illness.

O'Leary asked for public comment. No public comment.

O'Leary confirmed that all Board Members received a copy of the minutes from October 26, 2023, meeting and called for approving the minutes.

K. Gallagher noted that she was not in attendance at the meeting, but as to form, moved for approval. Chambers seconded. Unopposed and approved.

O'Leary called for new business, seeking nomination of Chair of the Statutory Board of Revision pursuant to ORC 5715.09. K Gallagher moved to nominate Chambers. Chambers accepted the nomination and Seconded. Chambers unanimously elected chair for the calendar year 2024.

O'Leary noted Councilman Gallagher is the appointed representative from County Council for two years. He believes that Councilman Gallaghers appointment will run through 2024, but will check to ensure this is correct. (After the meeting, this was confirmed to be true by Trevor McAleer).

O'Leary asked for any other new business. No new business.

O'Leary moved on to other business.

O'Leary had status report on new BOR case management system. He gave a brief overview of the reasons why the BOR needed a new case management system, including the age of the program, lack of a maintenance contract, the inability to update the system and as it is aging, it is getting glitchier.

O'Leary stated the BOR has gone live with the new case management system. It is open to the public and valuation complaints are being accepted. There have been hiccups, but our vendor has been very responsive to the issues. The remaining modules for other complaint filings are forthcoming.

O'Leary asked if there were any questions about the new system. No questions.

O'Leary moved on to the last agenda item, which was the Abstract Approval and Tax Suspension meeting. He noted that it is typically held the last week in October on a Wednesday or Thursday. This year it would put it on October 30 or 31. He asked Chambers if that would be enough time to get it processed, or if we should aim for the week prior.

Chambers suggested he go the week before and directed O'Leary to confirm with Bryan Dunn. It is tentatively scheduled for the week of October 21, 2024, with a final date to be determined.

O'Leary called for other business. No other business.

O'Leary called for a motion to adjourn. Moved by Chambers, seconded by K. Gallagher. Unopposed. Meeting Adjourned at 10:24 a.m.

Minutes prepared by Audrey Rodriguez.