

Minutes

Cuyahoga County Board of Control
Monday, January 22, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 1/16/2024

Michael Chambers motioned to approve the minutes from the January 16, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-52

Department of Public Works, recommending an award on RQ13555 and enter into Purchase Order No. 24000128 with Hall Public Safety Upfitters aka Hall Public Safety Co. (11/1) in the amount not-to-exceed \$69,676.40 for the buildout of (4) new Dodge Durango Police Pursuit Vehicles for the Sheriff’s Department to be built out at the Harvard Garage.

Funding Source: Fleet Services General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-52 was approved by unanimous vote.

BC2024-53

Department of Public Works, recommending an award and enter into Agreement No. 4088 with Cuyahoga Soil and Water Conservation District in the total amount not-to-exceed \$14,500.00 for technical assistance with various activities in connection with the implementation of soil and water conservation measures for the period 3/27/2024 – 3/26/2025:

- a) for Storm Water Pollution activities associated with National Pollutant Discharge Elimination System construction activities in the amount not-to-exceed \$8,500.00.
- b) for Public Involvement and Public Education Program activities in the amount of not-to-exceed \$6,000.00.

Funding Source: 59% Road and Bridge Fund and 41% Sanitary Operating Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-53 was approved by unanimous vote.

BC2024-54

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$160,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 10/1/2022-9/30/2024.
- b) Recommending an award and enter into Contract No. 3720 with Case Western Reserve University in the amount not-to-exceed \$160,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 10/1/2022-9/30/2024.

Funding Source: Substance Abuse and Mental Health Services Administration

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-54 was approved by unanimous vote.

BC2024-55

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Foray, LLC dba Foray Technologies in the amount not-to-exceed \$77,500.00 for a joint cooperative purchase of Foray ADAMS Digital Imaging Software, and various licenses, project management, installation, integration, training, and support services for a period of one (1) year.

- b) Recommending an award on Purchase Order No. 23005347 to Foray, LLC dba Foray Technologies in the amount not-to-exceed \$77,500.00 for a joint cooperative purchase of Foray ADAMS Digital Imaging Software System and various licenses, project management, installation, integration, training, and support services for a period of one (1) year.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-55 was approved by unanimous vote.

BC2024-56

Medical Examiner's Office, recommending an award and enter into Purchase Order No. 23005383 with Mettler Toledo, LLC in the amount not-to-exceed \$23,270.11 for a sole source purchase of (19) IPac balance system scales, installation and preventative maintenance and repair services for use by the Drug Chemistry Lab.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-56 was approved by unanimous vote.

C. – Consent Agenda

Dale Miller asked on BC2024-59 what are the current phone call and video visitation rates when people want to visit their family members that are in jail; asked for \$5 a month can they visit as long as they want; commented that \$0.14 a minute is pretty expensive for a phone call. Trevor McAleer commented he believes that is the maximum we can charge per Federal Trade Commission, but it can be less. Michael Chambers commented it used to be more. Trevor McAleer commented it used to be \$0.32 it came down. There were no questions or comments on the remaining Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-57 through BC2024-64 Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-57

Department of Purchasing, requesting to amend Board of Control Approval No. BC2023-853 dated 12/18/2023, which approved an amendment for no additional funds to a Master Contract with various providers for can liners for various County buildings to change the time period from 11/30/2022-11/29/2023 to extend the time period to 12/31/2024 to 11/29/2022 – 11/28/2023 to extend the time period to 12/31/2024.

- a) Contract No. 2837 Joshen Paper & Packaging Co., Inc.
- b) Contract No. 2853 Speedy Office Supply, Inc.

Funding Source: General Fund

BC2024-58

Department of Information Technology, on behalf of the Sheriff's Department recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 for the month of January 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-59

Sheriff's Department, recommending to amend Board of Control Approval No. BC2022-110 dated 2/22/2022, which approved an amendment to Agreement No. 2212 with Securus Technologies, Inc. for inmate communication and financial management systems to expand the scope of services by enhancing technological services available to inmates and to modify the call and video visitation rates, effective 10/26/2021 for the period 10/1/2016 – 9/30/2024 to change the time period to 9/6/2016 – 9/6/2027.

Funding Source: Revenue Generating

BC2024-60

Department of Public Safety and Justice Services, recommending to terminate Contract No. 2827 with Jeanne Geiger Crisis Center for reimbursement of technical assistance for the implementation of the Domestic Violence Homicide Prevention Project for the period 11/8/2022 - 6/30/2024, effective 1/2/2024.

Funding Source: Revenue Generating

BC2024-61

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 3248 with City of Cleveland/Department of Public Safety for the provision of (2) Cleveland Police Detectives to perform investigation services, arrests, and enforcement of cases for the Cleveland Domestic Violence Project in connection with the FY2022 STOP Violence Against Women Act Block Grant Program for the period 1/1/2023 – 12/31/2023 to extend the time period to 2/29/2024; no additional funds required effective upon contract signature of all parties.

Funding Source: 2022 Violence Against Women's Act Block Grant

BC2024-62

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending to amend Board of Control Approval No. BC2023-688 dated 10/30/2023 which approved a time sensitive/mission critical award to YWCA of Greater Cleveland in the total amount not-to-exceed \$24,600.00 for incentive payments in connection with the de-concentration of women residing at the Norma Herr Women's Shelter, located at 2227 Payne Avenue, Cleveland for the period 10/16/2023-12/31/2023, by extending the time period to 12/31/2024; no additional funds required.

Funding Source: Health and Human Services Levy Fund

BC2024-63

Fiscal Department, presenting proposed travel/membership requests for the week of 1/22/2024:

Department	Organization	Membership Dues	Dates of Membership	Funding Source
Department of Health and Human Services/Office of the Director	Ohio Job & Family Services Directors' Association	\$20,516.21	1/1/2024 – 12/31/24	50% Health and Human Services Levy and 50% State and Federal Reimbursement

Purpose of Membership:

History

Established in 1946, the Ohio Job and Family Services Directors' Association (OJFSDA) is a non-profit statewide organization which represents Ohio's 88 County Departments of Job and Family Services (CDJFS).

What We Do

OJFSDA and its membership work directly with the Ohio Department of Job and Family Services and other state agencies to develop responsive and effective employment, training and human services programming. The organization is an office of professionals who assist the membership with the day-to-day communication and facilitation of their activities in the CDJFS system.

OJFSDA communicates key issues and solutions regarding the delivery of social services, to Ohio policymakers, legislators, and other decision makers. OJFSDA promotes effective relationships and cooperation between the state ODJFS, Boards of County Commissioners, and other stakeholders.

Dept:	Sheriff's Department							
Event:	2024 National Sheriff's Association Winter Conference							
Source:	National Sheriff's Association							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Harold A. Pretel	2/2/2024 to 2/6/2024	\$695.00	\$260.00	\$1,470.00	\$375.00	\$472.96	\$3,272.96	Law Enforcement Trust Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To travel to Washington, DC to meet with Sheriff's, high level leadership from federal agencies, and members of congress that come together to explore current legislation, learn about relevant topics and explore trending technologies and different products. Also, to obtain credit hours mandated by Ohio Revised Code.

Dept:	Department of Information Technology							
Event:	ShmooCon 2024							
Source:	ShmooCon							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Lauer	1/11/2024-1/14/2024	\$0	\$172.00	\$645.00	\$600.12	\$0	\$1,417.12	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

**** Late Item Write-Up: Finalized conference information was released on 12/16/2023 to begin gathering materials for submission. Management staff was on vacation starting 12/13/2023 and unavailable for final signature until the first week of January.

Purpose:

ShmooCon is a 3-day conference in Washington DC ran by security professionals from around the world. The primary objectives of the conference are awareness, education, and the sharing of information. This conference is one of the larger national conferences that is a low-cost option versus traveling to the west coast of the United States. The conference has a large group of public and private partners that offer small workshops. Cuyahoga County's cybersecurity team has to be updated and constantly learning new techniques and technology – this is one of a few regular conferences that the Cuyahoga County cybersecurity team regularly attend due to the location, cost, and quality of speakers and workshops.

Dept:	County Executive's Office							
Event:	2024 NACo Legislative Conference							
Source:	National Association of Counties							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Erik Janas	2/10/2024 – 2/13/2024	\$575.00	\$200.00	\$900.00	\$80.00	\$350.00	\$2,105.00	General Fund
Christopher Ronayne	2/10/2024 – 2/13/2024	\$575.00	\$200.00	\$900.00	\$80.00	\$350.00	\$2,105.00	General Fund
Katie Gallagher	2/10/2024 – 2/13/2024	\$575.00	\$200.00	\$900.00	\$80.00	\$350.00	\$2,105.00	General Fund
David Razum	2/10/2024 – 2/13/2024	\$575.00	\$200.00	\$900.00	\$80.00	\$350.00	\$2,105.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The purpose of this trip is for executive officer leadership to attend The National Association of Counties (NACo) Legislative Conference held in Washington DC. The conference is attended by elected and appointed county officials throughout the county and includes sessions and meetings with topics that focus on federal policy issues that impact counties and residents.

BC2024-64

Department of Purchasing, presenting proposed purchases for the week of 1/22/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000184	Various sewer supplies for the jet trucks	Department of Public Works	Best Equipment Co.	\$6,936.25	Sanitary Operating Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000063*	Factory Authorized-Engine repairs to 2017 International Bucket Truck	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$5,442.93	Road and Bridge Fund

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

LPA Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
Original approved Other Business Item of Note Item No. 3 6/20/2023	Amendment to LPA Agreement with Ohio Department of Transportation in connection with the design and construction of Bikeshare Stations to change the NOACA funding from STBG to TAP funding.	\$284,200.00	\$284,200.00	Federal Northeast Ohio Areawide Coordinating Agency NOACA TAP (4 TC7)	1/9/2024

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:11 a.m.