

Minutes

Cuyahoga County Board of Control  
Monday, May 13, 2024 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office, serving as Chairman  
Katherine Gallagher, Chief of Staff Operations and Community Innovation (Alternate for Chris Ronayne, County Executive)  
Levine Ross, County Council (Alternate for Councilwoman Meredith Turner)  
Councilman Dale Miller  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Michael Dever, Director, Department of Public Works  
Paul Porter, Director, Department of Purchasing

**II – REVIEW MINUTES – 5/6/2024**

Michael Chambers motioned to approve the minutes from the May 6, 2024 meeting; Trevor McAleer seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**The following item was held at the request of the department:**

**BC2024-339**

Department of Information Technology,

- a) ~~Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not to exceed \$124,307.31 for a state contract purchase of various equipment, installation and programming services for (1) each intrusion alarm system and video recording server, (5) access control panels and (24) Axis surveillance cameras for use at the Board of Elections early voting facility located at 1801 Superior Avenue, Cleveland.~~

~~b) Recommending an award on Purchase Order No. 24001558 to Integrated Precision Systems, Inc. in the amount not to exceed \$124,307.31 for a state contract purchase of various equipment, installation and programming services for (1) each intrusion alarm system and video recording server, (5) access control panels and (24) Axis surveillance cameras for use at the Board of Elections early voting facility located at 1801 Superior Avenue, Cleveland.~~

Funding Source: General Fund

## **B. – New Items for Review**

### **BC2024-360**

Department of Public Works, recommending to amend Board of Control Approval No. BC2024-246 dated 4/1/2024 which submitted a grant award from The U.S. Department of Energy in the amount of \$1,500,000.00 for the Euclid Microgrid Design Project in connection with the Grid Infrastructure Deployment and Resilience Program for the period 3/1/2024 – 2/28/2026, to change the funding source from \$2,042,183.00 Cash Match Compass Energy Platform to \$2,043,183.00 Cost Share from Compass Energy Platform paid directly to the project through a public-private partnership.

Funding Source: (58%) \$2,043,183.00 Cost Share from Compass Energy Platform paid directly to the project through a public-private partnership and (42%) \$1,500,000.00 from U. S. Department of Energy.

Matt Hrubey, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-360 was approved by unanimous vote.

### **BC2024-361**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2964 (formerly Contract No. 985) with Applewood Centers, Inc. for clinical case management services for the Community Based Intervention Center for the period 2/1/2021 – 6/30/2022 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$159,007.44.

Funding Source: RECLAIM Grant

LaTerra Brown, Juvenile Court Division, presented. There were no questions. Michael Dever motioned to approve the item; Trevor McAleer seconded. Item BC2024-361 was approved by unanimous vote.

### **BC2024-362**

Court of Common Pleas/Juvenile Court Division, recommending awards and enter into agreements with various municipalities in the total amount not-to-exceed \$139,800.00 for Community Diversion Program services for the period 1/1/2024 – 12/31/2024:

- a) Agreement No. 3954 with City of Parma Heights in the amount not-to-exceed \$4,200.00.
- b) Agreement No. 4036 with City of Warrensville Heights in the amount not-to-exceed \$3,300.00.
- c) Agreement No. 4053 with Olmsted Township in the amount not-to-exceed \$1,200.00.
- d) Agreement No. 4379 with City of Brooklyn in the amount not-to-exceed \$3,900.00.
- e) Agreement No. 4458 with City of East Cleveland in the amount not-to-exceed \$18,600.00.
- f) Agreement No. 4464 with City of Fairview Park in the amount not-to-exceed \$1,500.00.

- g) Agreement No. 4466 with City of Garfield Heights in the amount not-to-exceed \$9,300.00.
- h) Agreement No. 4467 with City of Cleveland Heights in the amount not-to-exceed \$12,300.00.
- i) Agreement No. 4468 with City of Independence in the amount not-to-exceed \$1,200.00.
- j) Agreement No. 4469 with City of Lakewood in the amount not-to-exceed \$16,800.00.
- k) Agreement No. 4471 with Village of Bentleyville in the amount not-to-exceed \$300.00.
- l) Agreement No. 4472 with City of Maple Heights in the amount not-to-exceed \$8,100.00.
- m) Agreement No. 4474 with City of Richmond Heights in the amount not-to-exceed \$1,800.00.
- n) Agreement No. 4475 with City of South Euclid in the amount not-to-exceed \$4,800.00.
- o) Agreement No. 4479 with City of Rocky River in the amount not-to-exceed \$7,800.00.
- p) Agreement No. 4481 with City of Cleveland in the amount not-to-exceed \$44,700.00.

Funding Source: Health and Human Services Levy Fund

LaTerra Brown, Juvenile Court Division, presented. There were no questions. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2024-362 was approved by unanimous vote.

**BC2024-363**

Sheriff’s Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Vance Outdoors, Inc. dba Vance’s Law Enforcement in the amount not-to-exceed \$31,587.50 for a state contract purchase of (50) each Glock Handguns, Safariland Retention Duty Holsters, magazine pouches and various accessories.
- b) Recommending an award on Purchase Order No. 24001892 to Vance Outdoors, Inc. dba Vance’s Law Enforcement in the amount not-to-exceed \$31,587.50 for a state contract purchase of (50) each Glock Handguns, Safariland Retention Duty Holsters, magazine pouches and various accessories.

Funding Source: Federal Equitable Sharing Account

Chris Costin, Sheriff’s Department, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-363 was approved by unanimous vote.

**BC2024-364**

Office of the Medical Examiner, recommending to amend Board of Control Approval No. BC2023-428, dated 7/10/2023, which amended BC2022-493, dated 8/15/2022, which amended Board Approval No. BC2021-312, dated 6/28/2021, which approved an award to Qualtrax, Incorporated for a sole source purchase of (105) Qualtrax Compliance Software Licenses and Hosted Platform and related training services:

- a) by changing the not-to-exceed amount from \$50,481.82 to \$65,500.26.
- b) by changing the time period from 5/1/2021 – 4/30/2024 to 5/1/2021 – 4/30/2025.

Funding Source: Paul Coverdell Grant Fund

Hugh Shannon, Medical Examiner’s Office, presented. Dale Miller asked how much funding remained in the Coverdell grant account; are funds still being received; what is the source of the grant; is this a federal

grant. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-364 was approved by unanimous vote.

**BC2024-365**

Department of Public Safety and Justice Services, on behalf of the Medical Examiner’s Office,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Case Western Reserve University, Begun Center for Violence Prevention, Research and Education in the amount not-to-exceed \$390,000.00 for the Cuyahoga County Overdose Fatality Review Counteractive Initiative project in connection with the FY2023 Comprehensive Opioid, Stimulant, and Substance Use Site-based Grant Program for the period 10/1/2023 – 9/30/2026.
- b) Recommending an award and enter into Contract No. 4214 with Case Western Reserve University, Begun Center for Violence Prevention, Research and Education in the amount not-to-exceed \$390,000.00 for the Cuyahoga County Overdose Fatality Review Counteractive Initiative project in connection with the FY2023 Comprehensive Opioid, Stimulant, and Substance Use Site-based Grant Program for the period 10/1/2023 – 9/30/2026.

Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-365 was approved by unanimous vote.

**BC2024-366**

Department of Public Safety and Justice Services, submitting a Subgrant Award Agreement from the Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$25,633.68 for management of the FY2023 STOP Violence Against Women Act Administrative Grant Program for the period 1/1/2024 – 3/31/2025.

Funding Source: 75% Office of Criminal Justice Services (\$19,225.26) and 25% Cash Match from General Fund (\$6,408.42)

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-366 was approved by unanimous vote.

**BC2024-367**

Department of Public Safety and Justice Services, recommending an award on RQ13858 and enter into Contract No. 4367 with Ascenttra, Inc. (35-5) in the amount not-to-exceed \$88,423.80 for development of a Long-Term Recovery Plan and development and hosting of (1) recovery-focused Tabletop Exercise event effective upon signatures of all parties through 12/31/2024.

Funding Source: FY2022 Urban Area Security Initiative Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, and Mark Christie, Office of Emergency Management presented. Trevor McAleer asked if the term “active aggressor” could be defined. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-367 was approved by unanimous vote.

**BC2024-368**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The Literacy Cooperative in the amount not-to-exceed \$100,000.00 for enrollment, supportive and analytic services for the Dolly Parton Imagination Library Program for the period 3/1/2024 – 2/28/2025.
- b) Recommending an award and enter into Contract No. 4119 with The Literacy Cooperative in the amount not-to-exceed \$100,000.00 for enrollment, supportive and analytic services for the Dolly Parton Imagination Library Program for the period 3/1/2024 – 2/28/2025.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-368 was approved by unanimous vote.

**C. – Exemptions**

**BC2024-369**

Office of the Medical Examiner, recommending an alternative procurement process, which will result in an award recommendation to Promega and Life Technologies in the amount not to exceed \$281,394.00 to procure genetic testing kits and other consumable supplies for the period 10/1/2023 – 9/30/2025.

Funding Sources: FY2023 DNA Backlog Grant from the U.S. Department of Justice

Hugh Shannon, Medical Examiner’s Office, presented. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-369 was approved by unanimous vote.

**D. – Consent Agenda**

Trevor McAleer asked regarding Purchase Order No. 24001918 who was at fault for the accident; was the other party’s insurance contacted; stated that it was good to hear that the upgrades to the vehicles kept the employee and canine safe. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2024-370 through BC2024-372; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2024-370**

Department of Information Technology, on behalf of the Sheriff’s Department recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of April 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

**BC2024-371**

Fiscal Department, presenting proposed travel/membership requests for the week of 5/13/2024:

Dept:	County Executive's Office							
Event:	Empowering Local Leadership							
Source:	Greater Cleveland Partnership							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Razum	6/13/2024 – 6/15/2024	\$0.00	\$120.00	\$550.00	\$75.00	\$350.00	\$1,095.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

## Purpose:

The Empowering Local Leadership conference is being presented by the Greater Cleveland Partnership, with special guests Congressman Dave Joyce, Congresswoman Shontel Brown, Congressman Max Miller, and Congresswoman Emilia Sykes. There are additional partnerships with the Northeast Ohio Mayors and City Managers Association and the Cuyahoga County Mayors and City Managers Association. David Razum will represent Cuyahoga County in policy briefings and in meetings with our Congressional delegation to better connect our county with our partners in the federal government.

**BC2024-372**

Department of Purchasing, presenting proposed purchases for the week of 5/13/2024:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24001827	Delivery and assemblance of new (150) HON Ignition Mesh Mid-Back Task Chairs and (20) HON Ignition Big and Tall Mesh Office Chairs	Cuyahoga Job and Family Services	W.B. Mason Company	\$47,188.40	50% Health and Human Services Levy Fund and 50% Federal and State Reimbursement Fund
24001842	Purchase and installation of (13) electronic locker units with 2 and 3 locker	Department of Public Works	Central Business Equipment Co. dba Patterson Pope	\$23,150.00	General Fund

	openings per unit for the Metzenbaum Project				
24001694	Protective Service Officer uniforms for new hires	Sheriff's Department	Novak Supply LLC	Not-to-exceed \$19,500.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24001843	Factory Authorized – Repairs on rear bumper, right side quarter panel and replacement of right side marker light on 2023 Chrysler Pacifica*	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$1,205.05	General Fund
24001918	Factory Authorized – Accident repairs on 2023 Chevrolet Tahoe*	Department of Public Works	Tim Lally Chevrolet Inc.	\$29,389.01	General Fund

\*Approval No. BC2023-452, dated 7/17/2023, which amended BC2024-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

**V. – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Sheriff's Department, submitting an amendment to a grant award from U. S. Department of Justice for 2022 FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects to change the amount not-to-exceed from \$174,000.00 to \$174,900.00 for the period 9/1/2022 – 8/31/2024 to extend the time period to 2/28/2025.

Funding source: 100% by the US Department of Justice FY2022 Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant

**Item No. 2**

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the Ohio Emergency Management Agency for the FY2022 Emergency Management Performance Grant Program for the period 10/1/2021 – 12/31/2023 to extend the time period to 3/31/2024 and for additional funds in the amount of \$50,989.00.

Funding Source: This award is a 50% reimbursement grant of eligible expenses of the Office of Emergency Management. The grant award does not include any additional county match funds or any obligations that the county contract with external service providers or vendors.

**Item No. 3**

Department of Public Safety and Justice Services, submitting a subgrant award agreement from Ohio Department of Public Safety/Office of Criminal Justice Services in the total amount of \$647,331.50 for Regional Planning Unit Project in connection with the FY2023 STOP Violence Against Women ACT Block Grant for the period 1/1/2024 – 3/31/2025.

Funding Source: FY2023 STOP Violence Against Women Act Block Grant is from the Ohio Department of Public Safety, Office of Criminal Justice Services

**Item No. 4**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from Dollar Bank in the amount of \$5,000.00 for the 18<sup>th</sup> Annual Fatherhood Conference to be held on 6/14/2024.

Funding Source: Dollar Bank

**Item No. 5**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from the Meijer Fairfax Store in the amount of \$500.00 for the 18<sup>th</sup> Annual Fatherhood Conference to be held on 6/14/2024.

Funding Source: Meijer Fairfax Store

**Item No. 6**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from St. Luke’s Foundation in the amount of \$7,000.00 for the 18<sup>th</sup> Annual Fatherhood Conference to be held on 6/14/2024.

Funding Source: St. Luke’s Foundation

**Item No. 7**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 3213	Mental Health Services for Homeless Persons, Inc. dba Frontline Service	Specialized counseling services and training for law enforcement in connection with FY2022 Law Enforcement Mental Health and Wellness Act, to <b>expand the scope of services, effective upon</b>	\$-0-	Sheriff’s Department	6/6/2023 – 8/31/2024	(Original) FY2022 Law Enforcement Mental Health and Wellness Act (LEMHWA) Grant Fund	4/23/2024 (Executive) 5/2/2024 (Law)



			<b>contract signature of all parties</b>					
RQ 4442	Amend Contract No. 4452 (fka Contract No. 1303)	Palmer Engineering Company	General engineering services	\$-0-	Department of Public Works	5/19/2021 – 5/18/2024 to <b>extend the time period to 12/31/2025</b>	(Original) Road and Bridge Fund	5/2/2024 (Executive) 5/6/2024 (Law)

**Item No. 8**

Purchases Processed Not-to-Exceed \$5,000.00 for the period 3/1/2024 – 3/31/2024 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “05/13/24 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:19 a.m.