

Minutes

Cuyahoga County Board of Control
Monday, July 1, 2024 at 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Levine Ross, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II – REVIEW MINUTES – 6/24/2024

Michael Chambers motioned to approve the minutes from the June 24, 2024 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-486

Department of Public Works, recommending an award on RQ13626 and enter into Contract No. 4520 with Industrial First, Inc. (17-1) in the amount not-to-exceed \$440,000.00 for roof maintenance, repair and survey services for various County buildings for the period 6/1/2024 – 5/31/2026.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-486 was approved by unanimous vote.

BC2024-487

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to S.A.W., Inc. in the amount not-to-exceed \$72,303.00 for interior building services at the William Patrick Day Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 1/31/2025.
- b) Recommending an award and enter into Contract No. 4639 with S.A.W., Inc. in the amount not-to-exceed \$72,303.00 for interior building services at the William Patrick Day Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 1/31/2025.

Funding Source: General Fund

John Myers, Department of Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-487 was approved by unanimous vote.

BC2024-488

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to T.D. Security Limited, Inc. in the amount not-to-exceed \$42,750.00 for building security services at the William Patrick Day Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 1/31/2025.
- b) Recommending an award and enter into Contract No. 4660 with T.D. Security Limited, Inc. in the amount not-to-exceed \$42,750.00 for building security services at the William Patrick Day Center, located at 2421 Community College Avenue, Cleveland, for the period 7/1/2024 – 1/31/2025.

Funding Source: General Fund

John Myers, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-488 was approved by unanimous vote.

BC2024-489

Department of Public Works,

- a) Submitting an RFP exemption, which will result in a payment to Pethealth Services (USA) Inc. in the amount not-to-exceed \$6,128.20 for (30,641) pet licenses purchased online in 2023 for the Animal Shelter.
- b) Recommending an award on Purchase Order No. 24002561 to Pethealth Services (USA) Inc. in the amount not-to-exceed \$6,128.20 for (30,641) pet licenses purchased online in 2023 for the Animal Shelter.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-489 was approved by unanimous vote.

BC2024-490

Fiscal Office, submitting an amendment to Contract No. 1335 with Point and Pay, LLC for electronic bill payment services for the period 9/1/2021 – 8/31/2024 to extend the time period to 8/31/2025, to change the terms and to amend the insurance provisions, effective 9/1/2024, and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

Brad Cromes, County Treasurer, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-490 was approved by unanimous vote.

BC2024-491

Fiscal Office,

- a) Submitting an RFP exemption, which will result in a payment to CoStar Realty Information, Inc. in the amount not-to-exceed \$16,931.40 for the purchase of Property and Comp Professional license subscriptions for the period 4/1/2023 – 3/31/2024.
- b) Recommending a payment on Purchase Order No. 24002589 to CoStar Realty Information, Inc. in the amount not-to-exceed \$16,931.40 for the purchase of Property and Comp Professional license subscriptions for the period 4/1/2023 – 3/31/2024.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Office, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-491 was approved by unanimous vote.

BC2024-492

Department of Purchasing,

- a) Submitting an RFP exemption, which will result in an award recommendation to GARDA GL Great Lakes, Inc. in the amount not-to-exceed \$109,000.00 for armed guard and armored truck services for various County Departments for the period 7/1/2024 – 6/30/2025.
- b) Recommending an award and enter into Contract No. 4332 with GARDA GL Great Lakes, Inc. in the amount not-to-exceed \$109,000.00 for armed guard and armored truck services for various County Departments for the period 7/1/2024 – 6/30/2025.

Funding Source: 70% General Fund and 30% Cuyahoga Support Enforcement Fund

Paul Porter, Department of Purchasing, presented. Dale Miller asked when you intend to bid again. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-492 was approved by unanimous vote.

BC2024-493

Department of Purchasing,

- a) Submitting an RFP exemption, which will result in an award recommendation to Brink’s U.S., a Division of Brink’s, Incorporated in the amount not-to-exceed \$90,000.00 for armed guard and armored truck services for various County Departments for the period 7/1/2024 – 6/30/2025.
- b) Recommending an award and enter into Contract No. 4605 with Brink’s U.S., a Division of Brink’s, Incorporated in the amount not-to-exceed \$90,000.00 for armed guard and armored truck services for various County Departments for the period 7/1/2024 – 6/30/2025.

Funding Source: 56% General Fund and 44% Other Health and Safety Fund

Paul Porter, Department of Purchasing, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-493 was approved by unanimous vote.

BC2024-494

Medical Examiner’s Office, submitting an amendment to Contract No. 1831 (fka Contract No. 549 and CE1400287) with VertiQ Software, LLC for maintenance and support on CME Case Management Software for the period 9/1/2014 – 8/31/2024 to extend the time period to 8/31/2025 and for additional funds in the amount not-to-exceed \$12,596.00.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. Meredith Turner asked if you are looking to replace or just to see what is available or have they under performed. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-494 was approved by unanimous vote.

BC2024-495

Medical Examiner’s Office,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Promega Corporation in the amount not-to-exceed \$11,134.00 for preventative maintenance services for three (3) Maxwell RSC 48 instruments, effective upon contract signatures of all parties, for a period of 1 year.
- b) Recommending an award and enter into Contract No. 3604 with Promega Corporation in the amount not-to-exceed \$11,134.00 for preventative maintenance services for three (3) Maxwell RSC 48 instruments, effective upon contract signatures of all parties, for a period of 1 year.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-495 was approved by unanimous vote.

BC2024-496

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00 to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025.

- b) Recommending an award and enter into Contract No. 4498 with Family Promise of Greater Cleveland in the amount not-to-exceed \$155,643.00 to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025.

Funding Source: 64% Health and Human Services Levy Fund and 36% US Department of Housing and Urban Development Rapid Rehousing for Families Grant Fund

Erin Rearden, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-496 was approved by unanimous vote.

BC2024-497

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Journey Center for Safety and Healing in the amount not-to-exceed \$303,130.00 to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025.

- b) Recommending an award and enter into Contract No. 4499 with Journey Center for Safety and Healing in the amount not-to-exceed \$303,130.00 to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025.

Funding Source: 33% Health and Human Services Levy Fund and 67% US Department of Housing and Urban Development Rapid Rehousing for Families Grant Fund

Erin Rearden, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-497 was approved by unanimous vote.

BC2024-498

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The Salvation Army in the amount not-to-exceed \$374,731.00 to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025.

- b) Recommending an award and enter into Contract No. 4500 with The Salvation Army in the amount not-to-exceed \$374,731.00 to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025.

Funding Source: 53% Health and Human Services Levy Fund and 47% US Department of Housing and Urban Development Rapid Rehousing for Families Grant Fund

Erin Rearden, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-498 was approved by unanimous vote.

BC2024-499

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Bitfocus, Inc. in the amount not-to-exceed \$495,000.00 for various Clarity products, licenses and services for operation of the Homeless Management Information System for the period 1/1/2025 - 12/31/2029 for use by the County and its Continuum of Care providers.
- b) Recommending an award and enter into Contract No. 4574 with Bitfocus, Inc. in the amount not-to-exceed \$495,000.00 for various Clarity products, licenses and services for operation of the Homeless Management Information System for the period 1/1/2025 - 12/31/2029 for use by the County and its Continuum of Care providers.

Funding Source: Health and Human Services Levy Fund

Erin Rearden, Office of Homeless Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-499 was approved by unanimous vote.

C. – Exemptions

BC2024-500

Department of Public Works, recommending to amend Board Approval No. BC2024-24, dated 1/6/2024, which made an award recommendation to Home Depot U.S.A., Inc. for routine equipment and material purchases for **the** period 1/1/2024 – 12/31/2024 for various divisions, **by changing the total amount not-to-exceed from \$49,500.00 to \$94,500.00:**

- a) Facilities Division in the amount not-to-exceed \$49,250.00.
- b) Sanitary Division in the amount not-to-exceed \$12,000.00.
- c) Animal Shelter in the amount not-to-exceed \$4,500.00.
- d) Fleet Division in the amount not-to-exceed \$23,750.00.
- e) Road and Bridge Division in the amount not-to-exceed \$5,000.00.

Funding Source: 67% General Fund, 22% Sanitary Sewer Fund, 2% Road and Bridge Fund, 4.5% Fleet Division and 4.5% Dog and Kennel Fund

Thomas Pavich, Department of Public Works, presented and Paul Porter supplemented. Dale Miller asked does the additional funds include additions to each of the 5-vendors; asked why we only have the exemption and not the contract; asked so since we passed the exemption, you are good to go. Michael Chambers asked whether they would show up on the report. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-500 was approved by unanimous vote.

BC2024-501

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$375,000.00 to pay invoices for the Multi-System Youth Program for the period 7/1/2024 – 6/30/2025.

Funding Source: State Funds passed through local Department of Children and Family Service agencies

Katheleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-501 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve Consent Agenda Item Nos. BC2024-502 through BC2024-504; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-502

Department of Information Technology, on behalf of the Cuyahoga County Soldiers’ & Sailors’ Monument, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of June 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-503

Fiscal Department, presenting proposed travel/membership requests for the week of 7/1/2024:

Dept:	Department of Information Technology							
Event:	SLTT Governments Program							
Source:	SANS Institute							
Location:	Online Training							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Information Technology Security Team	07/31/2024	\$16,395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,395.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The SLTT Government partnership program draws on SANS Institute's mission to ensure InfoSec practitioners in critical organizations have the skills needed to protect networks, critical infrastructure, and sensitive data and enhance the cybersecurity readiness and response of state, provincial, local, tribal, and territorial government entities. This program offers both security awareness and online technical training courses to qualifying organizations at substantial cost savings.

Through the SANS aggregate buy program, you can get the training you need, at an affordable cost, and improve your organization's security posture against phishing, and other cyber-attacks

Special discounts are available to all qualifying organizations during our aggregate purchase window, June 1, 2024 – July 31, 2024.

Dept:	Sheriff's Department							
Event:	Street Gang Investigation							
Source:	Ohio High Intensity Drug Trafficking Area							
Location:	Allison Park, PA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Paul Marich	06/03/2024 – 06/04/2024	\$0.00	\$0.00	\$0.00	\$334.40	\$0.00	\$334.40	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To travel to Allison Park, PA to attend the Street Gang Investigations training for gang training.

*Item is Late due to employee being on leave

Dept:	Sheriff's Department							
Event:	Mahoning Valley Crisis Response Team SWAT							
Source:	Centre County Correctional Facility							
Location:	Bellefonte, PA							

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Leo Keglovic	09/04/2024 – 09/06/2024	\$450.00	\$82.00	\$270.06	\$320.78	\$0.00	\$1,122.84	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To Travel to Bellefonte, PA to attend the 2 Day Cell Extraction Instructor course to become a certified instructor for Cell Extractions in the Corrections Center.

Dept:	Sheriff							
Event:	TASER Energy Weapon Master Instructor Certification School							
Source:	Axon International							
Location:	Charlotte, NC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Alex Livingstone	10/06/2024 – 10/11/2024	\$0.00	\$300.00	\$845.00	\$486.24	\$537.00	\$2,168.24	Continued Professional Training Fund
Christopher McNamara	10/06/2024 – 10/11/2024	\$0.00	\$300.00	\$845.00	\$486.24	\$537.00	\$2,168.24	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To travel to Charlotte NC to attend Taser Master Instructor School. This will allow us to keep all duties up to date and certified in Axon Products we carry and use on a daily basis.

BC2024-504

Department of Purchasing, presenting proposed purchases for the week of 7/1/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24002611	(2) Ver-Mac automated flagger units	Department of Public Works	A&A Safety, Inc.	\$25,150.00	Road and Bridge Fund

V. – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Domestic Relations Court Division,

- a) Submitting a Grant Application with America 250-Ohio Commission in the amount of \$2,000.00 for The Time Capsule Semiquincentennial Commemoration Project, in connection with the Trillium Local Activity Grant for the period 6/15/2024 – 5/31/2025.
- b) Submitting a Grant Award from America 250-Ohio Commission in the amount of \$2,000.00 for The Time Capsule Semiquincentennial Commemoration Project, in connection with the Trillium Local Activity Grant for the period 6/15/2024 – 5/31/2025.

Funding Source: Trillium Local Activity Grant

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Continuum of Care Coordinated Entry System in connection with FY2023 Continuum of Care Homeless Program Competition grant for the period 2/1/2024 – 1/31/2025.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Continuum of Care Coordinated Entry System in connection with FY2023 Continuum of Care Homeless Program Competition grant for the period 2/1/2024 – 1/31/2025.

Funding Source: FY2023 US Department of Housing and Urban Development Continuum of Care Grant

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn the item; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:31 am.