Technical Advisory Committee
TAC Meeting Minutes
March 7, 2024

REMOTE via TEAMS (for presenters)

I.   CALL TO ORDER

II.   ROLL CALL

Members	Appointed Representation	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		☒	☐
Jason Snowbrick	HHS Ops		☒	☐
Jeremy Williams	Applications		☒	☐
Connie Geddis	Project Management	Kim Dickson @9:40 a.m.	☒	☐
Alan Kilgore	Operations/Engineering	Keith Kozer	☒	☐
Robin Roy	Board of Elections		☒	☐
TBD	Common Pleas Courts		☐	☒
Josh Brower	Prosecutors Office		☒	☐
Bob Noll	Enterprise Applications		☒	☐

III.   REVIEW MINUTES- TAC Minutes February 22, 2024 Jason Snowbrick motion to approve. Bob Noll seconded. All agreed minutes approved.

IV.   PUBLIC COMMENT – None

01	2024-TAC-006	Department: **Public Works**	Presenter: Ricky Bouyer
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to purchase Blue Beam Software.	

	Amount not to exceed: **$ 21,112.00**
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	
APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Jason Snowbrick
	Seconded:	Robin Roy
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

02	2024-TAC-007	Department: **Public Safety & Justice Services**	Presenter: Ajia Fears & Larry Tafe
RFI/RFP/RFQ☐ **Emergency Item ☐** **Grant Funded ☐**		Requesting the approval to enter into a contract with Selex Es, Inc. For Licenses Plate Readers-Mobile Fixed Extended warranty.	

Amount not to exceed: **$ 106,774.00**

Maintenance/Support included ☐   Cloud Hosted ☐   Hybrid ☐
Internal Web Application ☐   Public Facing Application ☐   Consulting ☐

Notes/Discussion

APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking

	Moved:	Bob Noll
	Seconded:	Jason Snowbrick

Unanimous Approval ☒	Non-Unanimous Approval ☐

Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

03	2024-TAC-008	**Department: Medical Examiner's Office**	Presenter: Schaena Taylor
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐	Requesting the approval to purchase Agilent GCMS Workstation-PC Bundle.		
	Amount not to exceed: $ 79,267.56		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Robin Roy	
	Seconded:	Bob Noll	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

04	2024-TAC-009	Department: Medical Examiner's Office	Presenter: Jodie Schneider
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to enter into a contract with Radiology Information Systems, Inc. Software agreement.	

Amount not to exceed: $ 4,320.00

Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐
Internal Web Application ☐ *Public Facing Application* ☐ *Consulting* ☐

Notes/Discussion	

APPROVAL	YES ☒　　　NO ☐　　HELD ☐

Approval Tracking	**Moved:**	Jason Snowbrick
	Seconded:	Keith Kozer
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐　Deputy CTO ☐　ISO ☐　HHS Ops ☐　HHS Apps ☐　Apps ☐　Ops ☐　Eng ☐　BOE IT ☐　Courts IT ☐　Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐　Deputy CTO ☐　ISO ☐　HHS Ops ☐　HHS Apps ☐　Apps ☐　Ops ☐　Eng ☐　BOE IT ☐　Courts IT ☐　Prosecutor IT ☐
	Abstained	Deputy CIO ☐　Deputy CTO ☐　ISO ☐　HHS Ops ☐　HHS Apps ☐　Apps ☐　Ops ☐　Eng ☐　BOE IT ☐　Courts IT ☐　Prosecutor IT ☐

05	2024-TAC-010	Department: Sheriff's Department	Presenter: Karen DiCarlo
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval for VPN with Chagrin Valley Dispatch.	
	Amount not to exceed: $ 6,475.00		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

	Moved:	Jeremy Williams	
	Seconded:	Josh Brower	
Approval Tracking	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

06	2024-TAC-011	Department: Public Safety & Justice Services	Presenter: Larry Tafe
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval for a contract with Janus Software Inc. For CCBH Cybersecurity	

	Amount not to exceed: $ 54,927.50
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐
Notes/Discussion	
APPROVAL	YES ☒ NO ☐ HELD ☐

Approval Tracking	**Moved:**	Josh Brower
	Seconded:	Jason Snowbrick
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

07	2024-TAC-012	Department: Prosecutors Office	Presenter: Josh Brower
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval for a contract with SHI for BankScan.	
		**Amount not to exceed: $ 2,849.29	
		Maintenance/Support included* ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐	
Notes/Discussion			
APPROVAL		YES ☒ NO ☐ HELD ☐	

Approval Tracking	**Moved:**	Jaosn Snowbrick	
	Seconded:	Keith Kozer	
	Unanimous Approval ☒	Non-Unanimous Approval ☐	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

		Deputy CIO ☐ Deputy CTO ☐ ISO ☐
	Abstained	HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

08	2024-TAC-013	Department: Information Technology	Presenter: Mykala McClendon
RFI/RFP/RFQ ☐ **Emergency Item** ☐ **Grant Funded** ☐		Requesting the approval to release an RFP to renew the existing maintenance, licenses, and support for the Enterprise OnBase system for the period 1/1/2025 to 6/30/2028, as well as certification training for the OnBase staff.	
	Amount not to exceed: $ 1.3M		
	Maintenance/Support included ☐ *Cloud Hosted* ☐ *Hybrid* ☐ *Internal Web Application* ☐ *Public Facing Application* ☐ *Consulting* ☐		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		

Approval Tracking	**Moved:**	Bob Noll
	Seconded:	Robin Roy
	Unanimous Approval ☒	Non-Unanimous Approval ☐
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	
Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐	

09	2024-TAC-014	Department: Board of Elections	Presenter:
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval to purchase Agilis Sorting system for high volume of absentee ballots.		
	Amount not to exceed: $ 511,363.00		
	Maintenance/Support included ☐ Cloud Hosted ☐ Hybrid ☐ *Internal Web Application ☐ Public Facing Application ☐ Consulting ☐*		
Notes/Discussion			
APPROVAL	YES ☒ NO ☐ HELD ☐		
Approval Tracking	**Moved:** Jeremy Williams		
	Seconded: Jason Snowbrick		
	Unanimous Approval Non-Unanimous Approval ☐		

	☒	
	Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
	Abstained	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard
					☐
					☐
					☐
					☐
					☐

V. PUBLIC COMMENT- None
VI. OTHER BUSINESS -None
VII. ADJORNMENT - Jason Snowbrick motion to adjourn. Robin Roy seconded. All agreed; Meeting adjourned.