

## **Technical Advisory Committee**

# TAC Meeting Minutes March 7, 2024

REMOTE via TEAMS (for presenters)

Public comment for this meeting may be submitted in writing via email to the Clerk of the Technical Advisory Committee at <a href="kschaefer@cuyahogacounty.us">kschaefer@cuyahogacounty.us</a> no later than 7:00 a.m. on Thursday before the meeting. Members of the public will also be afforded the opportunity to make public comment via the conference call at designated times during the meeting, as indicated by the Clerk or Chairperson.

- I. CALL TO ORDER
- II. ROLL CALL

Members	<b>Appointed Representation</b>	Proxy (if needed)	Present	Absent
Jeremy Mio	ISO		$\boxtimes$	
Jason Snowbrick	HHS Ops		$\boxtimes$	
Jeremy Williams	Applications		$\boxtimes$	
Connie Geddis	Project Management	Kim Dickson @9:40 a.m.	$\boxtimes$	
Alan Kilgore	Operations/Engineering	Keith Kozer	$\boxtimes$	
Robin Roy	Board of Elections		$\boxtimes$	
TBD	Common Pleas Courts			$\boxtimes$
Josh Brower	Prosecutors Office		$\boxtimes$	
Bob Noll	Enterprise Applications			

- III. REVIEW MINUTES- TAC Minutes February 22, 2024 Jason Snowbrick motion to approve. Bob Noll seconded. All agreed minutes approved.
- IV. PUBLIC COMMENT None

01	2024- TAC-006	Department: Public	c Works	Presenter: Ricky Bouyer		
	Requesting the approval to purchase Blue Beam Software.					
RFI/RFP/RFQ□						
Emergency Item ☐ Grant Funded ☐						
Grant Funded 🗆	A	-++	42.00			
		ot to exceed: \$ 21,1				
	Maintenar	ce/Support included	d ☐ Cloud Hosted	$ extstyle \square$ Hybrid $ extstyle \square$		
	Internal W	'eb Application $ \Box $	Public Facing Ap	pplication $\square$ Consulting $\square$		
Notes/Discussion						
APPROVAL	YES ⊠ NO □ HELD □					
	Moved: Jason Snowbrick					
	Seconded: Robin Roy					
	Unanimo	us Approval	Non-Unanimous	Approval 🗆		
Approval	Approved (Aye's)  Deputy CIO  Deputy CTO  HHS Ops  HHS Apps  BOE IT  Courts IT  Prosecuto			s □ Apps □ Ops □ Eng □		
Tracking	Not Approved (Nay's)		Deputy CIO ☐ Deputy CTO ☐ ISO ☐  HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐  BOE IT ☐ Courts IT ☐ Prosecutor IT ☐			
		Abstained		ty CTO		

02	2024- TAC-007	Justice Services	c Sarety &	Presenter: Ajia Fears & Larry Tafe	
	Requesting the approval to enter into a contract with Selex Es, Inc. For Licenses				
RFI/RFP/RFQ□	Plate Read	ders-Mobile Fixed Ex	tended warranty.		
Emergency Item   —					
Grant Funded					
	Amount n	Amount not to exceed: \$ 106,774.00			
	Maintenar	nce/Support included	$\square$ Cloud Hosted	$ extstyle \square$ Hybrid $ extstyle \square$	
	Internal W	'eb Application $ \Box $	Public Facing Ap	oplication $\square$ Consulting $\square$	
Notes/Discussion					
APPROVAL	YES ⊠ NO □ HELD □				
ALLINOVAL					
	Moved: Bob Noll				
		Seconded:	Jason Snowbrick		
	Unanimo	us Approval	Non-Unanimous	Approval $\square$	
			Deputy CIO 🗌 Depu	ty CTO 🗆 ISO 🗆	
_	App	roved (Aye's)	HHS Ops □ HHS App	os 🗆 Apps 🗆 Ops 🗆 Eng 🗆	
Approval			BOE IT  Courts IT	□ Prosecutor IT □	
Tracking			Deputy CIO   Depu	ty CTO 🗆 ISO 🗆	
	Not A	pproved (Nay's)	HHS Ops □ HHS App	os □ Apps □ Ops □ Eng □	
			BOE IT  Courts IT	□ Prosecutor IT □	
			Deputy CIO ☐ Depu	ty CTO 🗆 ISO 🗆	
		Abstained		os   Apps   Ops   Eng	
				☐ Prosecutor IT ☐	

03	2024- TAC-008	Department: Medic Office	al Examiner's	Presenter: Schaena Taylor
RFI/RFP/RFQ   Emergency Item   Grant Funded	Requestin	g the approval to pu	rchase Agilent GCN	1S Workstation-PC Bundle.
	Amount not to exceed: \$ 79,267.56			
	Maintenance/Support included $\square$ Cloud Hosted $\square$ Hybrid $\square$ Internal Web Application $\square$ Public Facing Application $\square$ Consulting $\square$			
Notes/Discussion				
APPROVAL	YES ⊠ NO □ HELD □			
		Moved:	Robin Roy	
		Seconded:	Bob Noll	
Approval Tracking	Unanimo ⊠	us Approval	Non-Unanimous	Approval $\square$
	Approved (Aye's)		HHS Ops ☐ HHS Ap	uty CTO
	Not Approved (Nay's)		Deputy CIO □ Deputy CTO □ ISO □  HHS Ops □ HHS Apps □ Apps □ Ops □ Eng □ BOE IT □ Courts IT □ Prosecutor IT □	
	,	Abstained	HHS Ops ☐ HHS Ap	uty CTO

04	2024- TAC-009	Department: Medica Office	al Examiner's	Presenter: Jodie Schneider	
RFI/RFP/RFQ □ Emergency Item □ Grant Funded □	Requesting the approval to enter into a contract with Radiology Information Systems, Inc. Software agreement.				
	Amount not to exceed: \$ 4,320.00				
	Maintenance/Support included $\square$ Cloud Hosted $\square$ Hybrid $\square$ Internal Web Application $\square$ Public Facing Application $\square$ Consulting $\square$				
Notes/Discussion					
APPROVAL	YES ⊠ NO □ HELD □				
	Moved: Jason Snowbrick				
		Seconded:	Keith Kozer		
	Unanimo	us Approval 🛚	Non-Unanimous	Approval $\square$	
Approval	Арр	roved (Aye's)	HHS Ops ☐ HHS Ap	uty CTO	
Tracking	Not A	pproved (Nay's)	HHS Ops ☐ HHS Ap	uty CTO	
	,	Abstained	HHS Ops ☐ HHS Ap	uty CTO	

05	2024- TAC-010	Department: Sheriff	s Department	Presenter: Karen DiCarlo
RFI/RFP/RFQ ☐ Emergency Item ☐ Grant Funded ☐	Requesting the approval for VPN with Chagrin Valley Dispatch.			
	Amount not to exceed: \$ 6,475.00			
	Maintenance/Support included       □       Cloud Hosted       □       Hybrid       □         Internal Web Application       □       Public Facing Application       □       Consulting       □			
Notes/Discussion				
APPROVAL	YES ⊠ NO □ HELD □			
Moved: Jeremy Williams				
		Seconded:	Josh Brower	
	Unanimo	us Approval 🛚	Non-Unanimous	Approval 🗆
Approval	Арр	roved (Aye's)	HHS Ops ☐ HHS Ap	uty CTO
Tracking	Not Approved (Nay's)  Deputy CIO  Deputy CTO  ISO  HHS Ops  HHS Apps  Apps  Ops  BOE IT  Courts IT  Prosecutor IT		ps $\square$ Apps $\square$ Ops $\square$ Eng	
	,	Abstained	HHS Ops ☐ HHS Ap	uty CTO

06	2024- TAC-011	Services	Safety & Justice	Presenter: Larry Tafe		
RFI/RFP/RFQ □ Emergency Item □	Requesting the approval for a contract with Janus Software Inc. For CCBH Cybersecurity					
Grant Funded						
	Amount n	Amount not to exceed: \$ 54,927.50				
		Maintenance/Support included $\Box$ Cloud Hosted $\Box$ Hybrid $\Box$ Internal Web Application $\Box$ Public Facing Application $\Box$ Consulting $\Box$				
Notes/Discussion						
APPROVAL	YES ⊠ NO □ HELD □					
		Seconded:	Jason Snowbrick			
	Unanimo	us Approval 🛚	Non-Unanimous	Approval $\square$		
Approval Tracking	Арр	proved (Aye's)	HHS Ops ☐ HHS Ap	uty CTO		
	Not A	pproved (Nay's)	HHS Ops ☐ HHS Ap	outy CTO		
		Abstained	HHS Ops ☐ HHS Ap	uty CTO		

07	2024- TAC-012	Department: Prosec	utors Office	Presenter: Josh Brower	
	Requestin	g the approval for a	contract with SHI fo	or BankScan.	
RFI/RFP/RFQ □					
Emergency Item $\Box$					
Grant Funded 🗆					
	Amount not to exceed: \$ 2,849.29				
	Maintenance/Support included $\square$ Cloud Hosted $\square$ Hybrid $\square$ Internal Web Application $\square$ Public Facing Application $\square$ Consulting $\square$				
Notes/Discussion					
APPROVAL		YES 🗵	NO 🗆	HELD □	
		Moved:	Jaosn Snowbrick		
		Seconded: Keith Kozer			
	Unanimo	us Approval	Non-Unanimous	Approval $\square$	
A					
Approval Tracking	Арр	roved (Aye's)	HHS Ops ☐ HHS Ap	uty CTO	
	Not A	pproved (Nay's)	HHS Ops ☐ HHS Ap	uty CTO	

	Deputy CIO ☐ Deputy CTO ☐ ISO ☐
Abstained	HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng
	☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐

08	2024- TAC-013	Department: Inform	ation Technology	Presenter: Mykala McClendon		
RFI/RFP/RFQ □	· ·	Requesting the approval to release an RFP to renew the existing maintenance, licenses, and support for the Enterprise OnBase system for the period 1/1/2025				
Emergency Item  Grant Funded		D28, as well as certif	•	•		
	Amount n	Amount not to exceed: \$ 1.3M				
		Maintenance/Support included $\square$ Cloud Hosted $\square$ Hybrid $\square$ Internal Web Application $\square$ Public Facing Application $\square$ Consulting $\square$				
Notes/Discussion						
APPROVAL	YES ⊠ NO □ HELD □					
		Moved:	Bob Noll			
		Seconded:	Robin Roy			
_	Unanimo	us Approval	Non-Unanimous	Approval $\square$		
Approval	$\boxtimes$					
Tracking						
	Арр	uty CTO				

Not Approved (Nay's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐ HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
Abstained	Deputy CIO □ Deputy CTO □ ISO □  HHS Ops □ HHS Apps □ Apps □ Ops □ Eng □ BOE IT □ Courts IT □ Prosecutor IT □

09	2024- TAC-014	Department: Board	of Elections	Presenter:		
	Requestin	g the approval to p	urchase Agilis Sortin	g system for high volume of		
RFI/RFP/RFQ □	absentee	ballots.				
Emergency Item  Grant Funded						
	Amount n	Amount not to exceed: \$ 511,363.00				
	Maintenar	Maintenance/Support included $\square$ Cloud Hosted $\square$ Hybrid $\square$				
	Internal Web Application $\square$ Public Facing Application $\square$ Consulting $\square$					
Notes/Discussion						
APPROVAL		YES 🗵	NO 🗆	HELD □		
		Moved:	Jeremy Williams			
Approval		Seconded:	Jason Snowbrick			
Tracking	Unanimo	us Approval	Non-Unanimous	Approval $\square$		

$\boxtimes$	
Approved (Aye's)	Deputy CIO ☐ Deputy CTO ☐ ISO ☐  HHS Ops ☐ HHS Apps ☐ Apps ☐ Ops ☐ Eng ☐ BOE IT ☐ Courts IT ☐ Prosecutor IT ☐
Not Approved (Nay's)	Deputy CIO
Abstained	Deputy CIO □ Deputy CTO □ ISO □  HHS Ops □ HHS Apps □ Apps □ Ops □ Eng □ BOE IT □ Courts IT □ Prosecutor IT □

A. Consent Items (approved via IT Standards or TAC Policy)

PO #	Item Description	Department / Agency	Vendor	Total	IT Standard

- V. PUBLIC COMMENT- None
- VI. OTHER BUSINESS -None
- VII. ADJORNMENT Jason Snowbrick motion to adjourn. Robin Roy seconded. All agreed; Meeting adjourned.