



Administrative Rules Board  
AGENDA  
Thursday, March 21, 2024, 10:30 a.m.  
Administrative Headquarters 2079 E. Ninth Street,  
4<sup>th</sup> Floor – Committee Room B

**1. CALL TO ORDER**

The meeting was called to order by Chair, Rick Manoloff, at 10:33am.

**2. ROLL CALL BY CLERK**

Attending:  
Rick Manoloff, Chair  
Awatef Assad  
Gregory Huth  
Nora Hurley  
Walter Parfejewiec

**3. APPROVAL OF PRIOR MEETING MINUTES**

Gregory Huth motioned to approve the prior meeting minutes; Nora Hurley seconded the motion. The motion was unanimously approved.

**4. PUBLIC COMMENT RELATED TO THE AGENDA**

No public comment was received for this item.

**5. ITEMS FOR ADOPTION UNDER WAIVER OF TWO-READING RULE**

RESOLUTION NO.	REQUESTING ENTITY	RULE TITLE	ACTION
ARB2024-0001	Cuyahoga County Treasurer's Office	Delinquent Tax Policies and Procedures	Amend permanent rule

Chair Rick Manoloff shared a brief reminder to the members of the role of the Board.

Brad Cromes, Cuyahoga County Treasurer, provided comments and background on the proposed amendments to the policy. Treasurer Cromes stated that the reason for the request to suspend the two-reading rule is because the rule is already in the field and the proposed amendments will streamline the implementation of the policy for County staff.

Members of the Board asked several clarifying questions regarding the amendments. Board members recommended changes during the meeting and the changes were implemented with notice waived. Chair Manoloff stated, without objection or contradiction, that the proposed amendments to the rule are authorized to be adopted by the Treasurer's Office and do not conflict with the County Code.

Nora Hurley motioned to suspend the two-reading rule; Awatef Assad seconded the motion. The motion was unanimously approved.

Nora Hurley motioned to adopt the amendments made by the Treasurer and the amendments made during the meeting to the proposed rule pertaining to delinquent tax policies and procedures; Awatef Assad seconded the motion. The motion was unanimously approved.

**6. MISCELLANEOUS BUSINESS**

None

**7. PUBLIC COMMENT UNRELATED TO THE AGENDA**

None

**8. ADJOURNMENT**

Meeting was adjourned by Chair Manoloff at 10:54am.