



CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD(CCESAB)



EMERGENCY MANAGEMENT COMMITTEE

MEETING MINUTES

Date/Time: 11/12/2024 9:00 AM

Location: 4747 E 49 St., Cuyahoga Heights, OH 44125 (NEORSO)

Attendees

NAME	Present	ASSOCIATION	ALTERNATE	Present
Heidi Scaife	x	CCBH		
Tracy Pate	x	CDPH	Lexi Uniatowski	x
John Corn	x	NEORSO	Tom Madej	
Larry Tafe (non-voting)	x	PSJS Grants	Lezlie White (non-voting)	x
Bob Zehentbauer (non-voting)		OEMA	Michelle Sowers (non-voting)	x
Chief Briant Galgas	x	MHFD	Chief Mike Carroll	
Mark Christie (Chair)	x	CCOEM	Kevin Friis	x
Fred Szabo (Vice-Chair)	x	CLE OEM	Bob Horwatt	x
Vacant (Community Rep.)		Warrensville Hts.	Chief Herb Waugh	
Gabrielle Hubbard		Metro Health	Tara Vargovich	x
Paige Herron		CWRU	Jacob Sala	
Sharon Nicastro	x	ARC		
Act. Chief Bev Pettrey		CSU PD	Cpt. Scott Secor	x
Kelly Hickman	x	Services for Ind. Living	Nora Wall	x
Serena Steele	x	COAD		
Jeremy Mio (non-voting)	x	Cuyahoga County IT		
Christina Fozio		Center for Health Affairs	Derek Duty	x
Mike Herb (non-voting)	x	Cleveland Public Safety		
Natalia Maikranz (non-voting)	x	CDPH		
Matt Reinke (non-voting)	x	CLE OEM		
Sam Hudik	x	CCOEM		

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MINUTES

- **CALL TO ORDER**
 - Meeting was called to order at 9:11 AM
 - Roll Call conducted; quorum met.
- **APPROVAL OF MINUTES**
 - F. Szabo motioned to approve the minutes from the 9/10/24 meeting. J. Corn seconded. All yeas, no nays. Minutes approved.
- **PUBLIC COMMENT**
 - None
- **GRANTS UPDATE**
 - L. White and L. Tafe provided status updates on several grants and corresponding projects, including the Long-term Recovery Planning project, mass casualty exercises, the .gov migration, and regional intrusion detection project.
 - L. White and T. Vargovich discussed a potential opportunity to use reallocation funding for a future hospital exercise.
- **FY22 UASI REALLOCATION**
 - M. Christie stated that 3 projects were submitted to the EM Committee for consideration.
 - M. Christie discussed the first request, which came from the Office of Emergency Management for Mass Care Kits for one of the office's special event trailers. The cost of this project was estimated as \$5,219.67.
 - T. Vargovich discussed the 2 other projects that were submitted, both of which came from MetroHealth Hospital. The first project was for 18 additional surge overflow beds with a projected cost of \$31,300. The second project was for a mass casualty exercise with a projected cost of \$25,000.
 - After a brief discussion of the 3 proposed projects, S. Nicastro proposed that the projects be prioritized and submitted to the main CCESAB as 1.) Mass Care Kits, 2.) the surge overflow beds, and 3.) the exercise. B. Horwatt made a motion to accept this prioritization. K. Hickman seconded, all yeas, no nays.
- **GAP ANALYSIS REVIEW**
 - After a short break, the committee reconvened to review the Office of Emergency Management's gap analysis. S. Hudik provided an overview of the process and reviewed the corresponding spreadsheet. S. Hudik stated that he would email the spreadsheet out to the committee following the meeting to solicit additional review and feedback.
- **SPR UPDATE**
 - K. Friis provided the group with a brief update on the County's SPR. K. Friis stated that the county was in the third year of a 3-year cycle for the THIRA/SPR process and that there were no significant changes this year.
- **ANNOUNCEMENTS / OTHER BUSINESS**
 - B Horwatt discussed Cleveland's planned EOC activation for the 11/30 tree lighting. B. Horwatt also discussed upgrades to Cleveland's EOC.
 - J. Mio discussed IT's monitoring of the latest presidential election. No cyber issues were detected. J. Mio also discussed the Board of Election's planned facility move.

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- S. Nicastro stated that there was nothing significant to report from ARC. S. Nicastro also mentioned that many ARC members are currently deployed to southern states to assist with hurricane response efforts.
- S. Steele provided updates from COAD, including the group's work on various planning initiatives.
- T. Vargovich discussed MetroHealth's impending Joint Commission survey as well as the current IV shortage.
- T. Pate provided an update on CDPH's building security efforts as well as the FBI's assistance in the matter.
- H. Scaife discussed CCBH's reaccreditation and exercise efforts.
- M. Sowers discussed OEMA's recent election support.
- D. Duty shared that MARCS will be providing a radio training/programming opportunity on Dec. 6 at the Harvard Garage.
- M. Christie provided an update on CCOEM's recently held Summit, the office's recent EOC activation in support of the presidential election, and the SDRP that was triggered as a result of the August 6 tornados.
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- **EXECUTIVE SESSION¹**
 - No Executive Session
- **NEXT MEETING**
 - M. Christie stated that he will send a schedule out for next year's meetings
- **ADJOURNMENT**
 - Meeting adjourned at 10:50 AM.

¹ **EXECUTIVE SESSION MAY BE HELD PURSUANT TO OHIO REVISED CODE (ORC) 121.22(G)** ORC 121.22(G)(5), a public body may hold an executive session to consider "matters required to be kept confidential by federal law or regulations or state statutes." ORC 121.22(G)(6) provides that consideration of "[d]etails relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or a public office." Under this exception, both conditions must be met: (1) the subject of the meeting must relate to the security arrangements and emergency response protocols for a public body or a public office; a(2) public disclosure of the matters discussed could reasonably be expected to jeopardize the security of that public body or public office.