

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 November 7, 2011 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2011-108	Department of Public Safety and Justice Service	<p>Recommending an award on RQ20030 to Cleveland State University in the amount of \$150,000.00 for development of Cuyahoga County-specific training for population protection (Phase II) for the period 11/1/2011 – 6/30/2012.</p> <p>Funding Source: 67% Statehomeland Security/33% LEPC</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2011-09	Department of Development	<p>Recommending a loan in the amount not-to-exceed \$122,000.00 to Bioelectrics, LLC for a North Coast Opportunities Technology Fund Project, located at 29850 Chairman Rowe, Westlake; requesting authority for the Director to execute all documents required in connection with said loan.</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2011-110	Department of Health and Human Services	<p>Office of Early Childhood, submitting amendments to contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2009 - 7/31/2011:</p> <p>1) No. CE0900676-01 with Berea Children's Home &amp; Family Services - Family Life Center of Berea to make budget line item revisions and for additional funds in the amount of \$70,662.38.</p> <p>2) No. CE0900677-01 with Berea Children's Home &amp; Family Services - Family Life Child Care Center of Brook Park to make budget line item revisions and for additional funds in the amount of \$23,481.00.</p> <p>3) No. CE0900678-01 with Berea Children's Home &amp; Family Services - Family Life Child Care Center of Maple Heights, to make budget line item revisions and for additional funds in the amount of \$2,100.00.</p> <p>4) No. CE0900679-01 with Berea Children's Home &amp; Family Services - Family Life Child Care Center of Middleburg Heights, to make budget line item revisions and for additional funds in the amount of \$13,100.00.</p> <p>5) No. CE0900680-01 with Berea Children's Home &amp; Family Services - Family Life Center of Lakewood, to make budget line item revisions and for a decrease in the amount of (\$10,000.00).</p> <p>Funding Source: 100% Health and Human Services Levy</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2011-111	Department of Health and Human Services	<p>Community Initiatives Division, Office of Early Childhood, submitting an amendment to Contract No. CE1000207-03, 04 with Case Western Reserve University for evaluation of the Invest in Children Program for the period 12/1/2009 - 5/31/2011 to extend the time period to 12/31/2012, to change the scope of services and the terms, effective 6/1/2011, and for additional funds in the amount not-to-exceed \$403,333.00.</p> <p>Funding Source: 100% Cleveland Foundation Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

- 6. Other Business
- 7. Public Comment
- 8. Adjournment

## MINUTES

Cuyahoga County Board of Control  
Cuyahoga County Administration Building  
4<sup>th</sup> Floor-Multipurpose Room  
Monday, October 31, 2011-11:00 a.m.

### 1. Call to Order

Meeting was called to order at 11:05 a.m.

### 2. Review and Approve Minutes

A motion was made by Ed FitzGerald seconded by Wade Steen to approve minutes as written.

### 3. Public Comment

There was no public comment.

### 4. Tabled Items for Review

BC2011-94 Information Service Center 1. Requesting a sole source and exemption request for Unify Solutions, Inc. for IT consultant services in connection with the County's Office of Human Resources SAP payroll system. The exemption is needed to bridge the program from its historical contracts and maintenance structure. The ISC has reduced this service by one of three consultants since May. An additional consultant will be reduced once open enrollment is complete. ISC will then re-evaluate and ultimately competitively procure this service in the future.

2. Information Services Center, submitting a contract with Unify Solutions, Inc. in the amount not-to-exceed \$380,000.00 for consultant services for SAP application development for the period 7/1/2011 - 6/30/2012.

Funding Source:100% General Fund

Motion to approve by Ed FitzGerald, Seconded by Wade Steen. Item Approved

### 5. New Items for Review

BC2011- 95 Information Services Center Submitting a state contract with Mythics, Inc., in the amount not-to-exceed \$406,755.96 for Countywide maintenance on Oracle software products for the period 6/1/2011 - 5/31/2012.

Funding Source: 100% General Fund

BC2011-105 Office of Procurement and Diversity Recommending an award

County Sheriff

a) on RQ20920 to Schwarz Uniform Corporation (10-2) in the amount of \$150,000.00 for correction officer uniforms for the period 11/1/2011 - 10/31/2013.

Funding Source: 100% General Fund

Motion to approve by Ed FitzGerald. Seconded by Dale Miller. Item Approved.

*BC2011- 106 Department of Development Recommending to amend Board of Control approval No. 2011-84 which recommended awards to various providers on RQ20507 for Fair Housing Services for the Cuyahoga Urban County by changing the time period from 9/1/2011-5/31/2012 to 10/1/2011 - 9/30/2012:*

- 1) Contract No. CE1100643-01 with Cleveland Tenants Organization in the amount of \$33,216.00.*
- 2) Contract No. CE1100644-01, 02 with Housing Research & Advocacy Center in the amount of \$104,000.00.*

*Funding Source: 100% Community Development Block Grant Funds*

*Motion to approve by Dale Miller. Seconded by Ed FitzGerald. Item Approved.*

**6. Other Business:**

- A) Exemption from Aggregation of Contracts per Cuyahoga County Board of Control, Contracting and Purchasing Ordinance, Section 2.5*

*BC2011-107 Department of Development Submitting an exemption request for an Alternative Procurement Process for weatherization services in connection with the FY2011 Home Weatherization Assistance Grant Program for the period 4/1/2011 - 3/31/2012.*

*Funding Source: 100% Federal Community Development Block Grant Funds*

*Motion to approve by Dale Miller. Seconded by Wade Steen. Item Approved.*

**7. Adjournment**

*Motion to adjourn by Ed FitzGerald. Seconded by Wade Steen. Meeting adjourned at 11:17 a.m.*

**BC2011-108**

Title: Department of Public Safety and Justice Services

Type of Request: Award Recommendation

**SUMMARY OF REQUESTED ACTION:**

Recommending an award on RQ20030 to Cleveland State University in the amount of \$150,000.00 for Development of Cuyahoga County-Specific Training for Population Protection (Phase II) for the period November 1, 2011 through June 30, 2012; (Executive Approval No. EA2011-0519- authority to seek proposals.)

The RFP asked vendors to give their qualifications, explain their expertise, describe how they will be compensated, and propose a solution path to the problem described. Vendors are chosen through an evaluation process which considers the following criteria:

- Project Understanding
- Methodology
- Project Management
- Qualifications & Experience
- Pricing

Cleveland State University was chosen by the Population Protection Task Group, a subgroup of the Cuyahoga County Local Emergency Planning Committee (LEPC), through the evaluation process to complete Phase II of the Population Protection Project.

Previously Cleveland State University was awarded by Resolution No. 100476 dated 2/3/2010 for Development of Cuyahoga County-Specific Training for Population Protection (Phase I) for the Department of Justice Affairs for the period 2/1/2010 - 6/14/2010. LEGISLATIVE ACTION REQUEST FORM ATTACHED DUE TO LENGTH OF REQUEST.

**PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):**

Phase II of the Population Protection Project consists of two Deliverables: (1) Completed Training Module for Each of the seven Target Audiences listed below and; (2) an Implementation and On-going Operations Plan: A. Module 1 - General Public B. Module 2 - Citizen Corp C. Module 3 - Public Officials, Mayors, Cuyahoga County Executive and other Administrators D. Module 4 - Public Officials-Advanced (Incident Commanders) E. Module 5

- Property Managers whose responsibilities include reporting emergency releases of hazardous materials under Chapter 3750 of the Ohio Revised Code or whose facilities are categorized by the Ohio Building Code as High Hazard, Factory, Storage, Utility or Miscellaneous F. Module 6 - Property Managers for Educational Facilities and Institutional Facilities, as characterized by the Ohio Building Code, whose populations have special needs with respect to SIP and Evacuation G. Module 7 - Property Managers for Facilities (with the potential for 100 or more Occupants) that are categorized in the Ohio Building Code as Assembly, Business, Mercantile or Residential. This Request For Proposal ("RFP") addressed an educational need in Cuyahoga County regarding Population Protection procedures. Specifically, there has been insufficient training supporting sheltering in place or evacuating at risk populations during emergency incidents involving time-limited acute health threats such as releases of toxic chemicals, biological agents or radioactive materials. These incidents can be caused by accidental or perhaps even terrorist events. They can be triggered by all types of hazards. These life threatening releases require that Senior Officials from both public and private institutions be well informed to make the best choices regarding the two most widely employed methods for population protection in these circumstances. Populations at risk in these emergencies are most often asked to either Shelter-in-Place or to Evacuate. In addition, those in the general public who are well informed about these procedures are better prepared to respond effectively when asked to take such actions by emergency responders. Currently, most members of the general public are not believed to be well informed about these issues. This RFP addressed population protection decisions and the community-wide education required for the short-term protection of those at risk from the most acute health risks from the incident's onset until Incident Command issues an "all clear" order. Many types of decision-makers as well as the general public need additional training regarding these time-limited acute health protection crises.

Procurement Method: Competitive Bid

Funding source: FY2009 State Holmeland Security Grant Program & Emergency Management General Fund

Total Amount Requested: \$,150,000.00

**BC2011-109**

Title: Department of Development

**SUMMARY OF REQUESTED ACTION:**

**A. Scope of Work:**

- 1.) Department of Development requesting approval of an NCO Technology Fund Loan with Bioelectrics, LLC in the amount not to exceed \$122,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.
- 2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income.

**B. Procurement:**

- 1.) Loan

**C. Contractor and Project Information:**

- 1.) The address of the borrower is: Bioelectrics, LLC  
29850 Chairman Rowe  
Westlake, Ohio 44145  
County Council District #1
- 2.) The principals of the borrower are: James Azlein, CEO - 20%  
William Leimkuehler, COO- 20% Issam Nemeah, Member - 20% Paul Ruffin, Member - 20%  
Paul Steigerwald, Member - 20%

**D. Project Status:** 1.) The project is new to the County.

- E. Funding:** 1.) The project is funded 100% by the General Fund  
2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

**PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):**

Bioelectrics, LLC is a medical device company that is developing a new oral care device for the treatment of severe gum disease. The dental device provides a noninvasive electro-stimulation therapy to treat gum disease such as gingivitis and periodontitis. Based in County District 1 and located in the City of Westlake, Bioelectrics will use the \$122,000 NCO Loan to complete prototype development and apply for FDA regulatory certification.

Bioelectrics' first generation product, the Oraflow Pro™, is a dental device similar in form to a mouth guard. The dental device uses safe, low level electro-stimulation therapy to treat gum disease. Studies show that this therapy kills oral bacteria and treats the inflammation caused by gingivitis and periodontitis. The technology behind OraFlow's painless has been shown to kill harmful oral bacteria, prevent tooth decay, increasing oral bone growth, and stimulate gum tissue regeneration.

The Cuyahoga County NCO Technology Fund will provide a payment-deferred loan to help Bioelectrics complete development of a universal-fit mouthpiece prototype unit and design clinical and preclinical studies necessary for FDA 510K approval. The \$122,000 loan is at a fixed Interest rate of five percent (5.00%) for five (5) years. Principal and accrued interest is due either at the end of the loan term or when the company achieves follow-on investment in the amount of \$1.5 million. Bioelectrics anticipates the project will create 8 jobs within five years and increase its annual payroll by \$920,000.

The NCO Technology Fund was developed by the Cuyahoga County Department of Development in collaboration and the JumpStart Entrepreneurial Network ("JEN"). A selection committee comprised of JEN Entrepreneurs-in-Residence ("EIRs"), MAGNET, Inc. and Cuyahoga County analyzed Bioelectrics application on October 3, 2011 and they recommended approval by Cuyahoga County. The loan to Bioelectrics represents the 19th NCO Loan since 2008.

The NCO Technology Fund provides loans to accelerate technology-based entrepreneurship, create new high paying jobs, and increase the flow of private investment to Cuyahoga County technology companies. Loans are provided to technology companies that will attract follow-on investment and create jobs. To date the NCO Fund portfolio has attracted more than \$10 million dollars in follow-on investment, created 70 jobs, representing an increase of \$2 million in annual payroll.

Principal Owner:

James Azlein, CEO - 20%

William Leimkuehler, COO- 20%

Issam Neme, Member - 20%

Paul Ruffin, Member - 20%

Paul Steigerwald, Member - 20%

Funding source: 100% General Fund/Blue Ribbon

Total Amount Requested: \$122,000

## **BC2011-110**

Title: Department of Health and Human Services/Office of Early Childhood

### **SUMMARY OF REQUESTED ACTION:**

Office of Early Childhood, submitting amendments to various contracts for Universal Pre- Kindergarten Program services for the Invest In Children Program for the period of 08/01/2009- 07/31/2011 to make line item budget revisions, and to reduce or increase the values of the contracts as follows:

No. CE0900677-041 with Family Life Child Care Center of Brook Park to make budget line item revisions and adding additional funds in the amount of \$23,481.00. An increase of 9.8%.

No. CE0900680-01 with Family Life Child Care Center of Lakewood to make budget line item revisions, and to decrease the value of the contract by \$10,000.00. A decrease of 6.7%.

No. CE0900678-01 with Family Life Child Care Center of Maple Heights to make budget line item revisions and adding additional funds in the amount of \$2,100.00. An increase of 1.8%.

No. CE0900679-01 with Family Life Child Care Center of Middleburg Heights to make budget line item revisions and adding additional funds in the amount of \$13,100.00. An increase of 13.6%.

No. CE0900676-01 with Family Life Child Care Center of Berea to make budget line item revisions and adding additional funds in the amount of \$70,662.38. An increase of 6%.

**PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):**

The aim of the UPK program is to assure that all 3- to 5-year-olds enrolled in a participating public or private child care center, preschool, or family child care home receive care at a level of quality that is high enough to promote their development and encourage their readiness to enter kindergarten. Programs are required to meet specific standards of quality, professional development, parent and family engagement, coordination with related systems, and accountability as outlined in the UPK Strategic Plan.

The purpose of this specific amendment is to allow the vendor to provide additional scholarships to parents whose children are participating in the UPK program. Scholarships are provided to families earning less than 400% of the Federal Poverty Level. This amendment will also allow the vendor to cover program costs associated with providing UPK services to additional children. Funds for this amendment have already been appropriated for the UPK program and will come from other UPK contracts that were underspent for the 2010 - 2011 school year.

Primarv Ownership  
Berea Children's Home and Family Services  
Richard R. Frank  
President and Chief Executive Officer  
202 East Bagley Road  
Berea, Ohio 44017  
Phone Number: (440) 234-2006

Total Amount Requested: \$109,343.38

**BC2011-111**

Title: Department of Health and Human Services/Office of Early Childhood

Type of Request: Contract/Amendment

**SUMMARY OF REQUESTED ACTION:**

Office of Early Childhood, submitting an amendment to Contract No. CE1000207-01,02 with Case Western Reserve University for the evaluation of Invest in Children's programs for the period December 1, 2009 to May 31, 2011 to extend the time period to December 31, 2012, for additional funds in the amount of \$403,333, bringing the total value of the contract to \$953,333.00, and to amend the scope of services.

Office of Early Childhood/Invest in Children 2011 Case Western Reserve University Contract Amendment Evaluation of Invest in Children 10900 Euclid Ave. Cleveland , OH 44106-7164

**A.Scope of Work Summary**

1. Administrator's Office/Office of Early Childhood, submitting an amendment to Contract No. CE1000207-01,02 with Case Western Reserve University for the evaluation of Invest in Children's



programs for the period December 1, 2009 to May 31, 2011 to extend the time period to December 31, 2012, for additional funds in the amount of \$403,333, bringing the total value of the contract to \$953,333.00, and to amend the scope of services. The anticipated start/completion dates are December 1, 2009 to December 31, 2012.2.

The primary goals of the project are:

1. To Complete the following evaluation studies: a. Data briefs on child well-being themes In Cuyahoga County b. Feasibility study on Integrated Data System and Web-based Portal c. Newborn Home Visiting briefing report (data through 2011) d. Early Childhood Mental Health briefing report (data through 2011) e. Draft design of Integrated Data System and Portal completed f. Universal Pre-K briefing report (data through 2011) g. Launch Integrated Data System Portal (beta version) h. School Readiness Study briefing report (data through 2011) i. Family Child Care Homes study briefing report (data through 2011)

3. This project is mandated by the terms and conditions of the grant award from the Cleveland Foundation, awarded to the County to fulfill the purposes described in our proposal to the Foundation. ( EA2011-0556)

#### B. Procurement

1. Given the unique nature of the child database that Case has created for the evaluation of IIC, a request for exemption from the County's requirements for competitive bidding was submitted to OPD on August 29, 2011.

#### C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is :

Mandel School of Applied  
Social Sciences  
Case Western Reserve University  
10900 Euclid Ave.  
Cleveland , OH 44106-7164  
Council District 7

Note: This vendor is located in County Council District 7, however, Invest in Children serves children and families throughout Cuyahoga County and this amendment is for evaluation services to evaluate the impact of services delivered throughout the county.

2. President: Barbara R. Snyder  
Adelbert Hall, Rm. 216  
10900 Euclid Ave. Cleveland, OH 44106-7001  
216 368-5094

#### D. Project Status and Planning

1. The project is ongoing since 1999.

4. The project's term has already begun. Additional time was needed to obtain the award from the Cleveland Foundation and to finalize the scope of service with Case Western Reserve University.

#### E. Funding

1. Of the total amount of this amendment, \$400,000.00 is from private philanthropic sources (The Cleveland Foundation) and \$3,333.00 is from the HHS Levy subsidy.

2. The original contract calls for invoices to be submitted on a monthly basis.

3. This action is the first amendment to a contract (CE1000207-01,02). This amendment extends the time period to December 31, 2012, adds additional funds in the amount of \$403,333, bringing the total value of the contract to \$953,333.00, and amends the scope of services. This is the first amendment to this contract.

#### PURPOSE/OUTCOMES- PRINCIPAL OWNER(S):

The Office of Early Childhood is submitting an amendment to Contract No. CE1000207-01,02 with Case Western Reserve University for the evaluation of Invest in Children's programs for the period December 1, 2009 to May 31, 2011 to extend the time period to December 31, 2012, for additional funds in the amount of \$403,333, bringing the total value of the contract to \$953,333.00, and to amend the scope of services. Of the total amount of this amendment, \$400,000.00 is from private philanthropic sources (The Cleveland Foundation) and \$3,333.00 is from the HHS Levy subsidy.

**PURPOSE:** The contract amendment recommended here is to continue the independent evaluation of Invest in Children's program strategies by Case Western Reserve University's Center on Urban Poverty and Community Development (Case), within the Mandel School of Applied Social Science. Since the inception of Invest in Children in 1999, a rigorous independent evaluation of its programs has been a core operating principle. Evaluation results are used to document the impact on children and families and to inform program improvement. The additional time frame will enable Case to complete a number of new deliverables described below. The increase in the value of the contract will give Case the resources to complete these deliverables. In addition to providing overall project management for the entire Invest in Children Program's evaluation, Case will be responsible for conducting the following evaluation research studies: 1. Child Tracking Study - This study will examine how many children are served by the various Invest in Children service strategies, how many are served by multiple strategies, what the result is in terms of the children's outcomes, and how these children compare to children who did not receive these services. There will be numerous products of this research, including a series of data briefs on child well-being indicators in the County.

2. Integrated Data System - Case will develop and implement a web based portal that will allow IIC staff access to program data on a real time basis. Specific products for this effort will include a feasibility study, a draft design of the system and a beta version of the Integrated data system.

3. School Readiness Study - This study looks the relationship between childhood experiences, including demographic characteristics, receipt of IIC services, and the quality of preschool settings, and a child's readiness for school.

4. Universal Pre-Kindergarten (UPK) Pilot Study- This study will examine the Impact of IIC's UPK pilot to determine how successful It Is in preparing a child for kindergarten and improving the quality of pre-school settings.

5. Family Child Care Homes Study - This study will Investigate the extent to which family child care home providers make use of existing professional development opportunities and whether this leads to an Increase in quality. The study will also examine whether participating in professional development opportunities reduces stress and Increases confidence in family child care home providers.

6. Newborn Home Visiting Study: This study will determine how successful the NBHV program is in identifying and addressing health issues in newborns and connecting the family to community resources.

7. Early Childhood Mental Health (ECMH) Study- This study will examine whether the ECMH program is effective in reducing problem behaviors in children and improving family functioning. This additional research will be carried out over a nineteen month period beginning June 1, 2011 and concluding December 31, 2012.

OUTCOMES: The contract Includes the following studies (dellverables) and time frames to be conducted by Case Western Reserve University: liming Deliverable October 2011 Data briefs on child well-being themes In Cuyahoga County January 2012 Feasibility study on Integrated Data System and Web-based Portal February 2012 Newborn Home Visiting briefing report (data through 2011) April 2012 Early Childhood Mental Health briefing report (data through 2011) May 2012 Draft design of Integrated Data System and Portal completed July 2012 Universal Pre-K briefing report (data through 2011) September 2012

Launch Integrated Data System Portal (beta version) November 2012 School Readiness Study briefing report (data through 2011) December 2012 Family Child Care Homes study briefing report (data through 2011) PAYMENT METHOD: With this amendment, a new payment method is being inaugurated to improve accountability and assure delivery of research studies on the timely basis. Beginning with the invoice submitted for work carried out after May 31, 2011, 80% of the value of this amendment will be billed for on a cost reimbursement basis; the remaining 20% will be paid upon successful completion of the above listed studies, at a rate of \$10,000.00 per study.

**PRINCIPAL OWNER:**

Case Western Reserve University Is a private corporation not-for-profit, with principal offices located at 10900 Euclid Ave., Cleveland, OH 44106. President: Barbara R. Snyder Adelbert Hall, Rm. 216  
10900 Euclid Ave. Cleveland, OH 44106-7001  
216 368-5094

Contact: Richard Cole  
Office of Research & Training

Mandel School of Applied Social Sciences  
Case Western Reserve University  
10900 Euclid Ave.  
Cleveland , OH 44106-7164  
216 368- 5141

Total Amount Requested: \$403,333.00