

MINUTES

Cuyahoga County Board of Control
Cuyahoga County Administration Building
4th Floor-Multipurpose Room
Monday, November 21, 2011-11:00 p.m.

1. Call to Order

Meeting was called to order at 11:05 a.m.

2. Review and Approve Minutes

A motion was made by Ed FitzGerald, seconded by Dale Miller to approve minutes as written.

3. Public Comment

There was no public comment.

4. Tabled Items for Review

There were no tabled items for review

5. New Items for Review

BC2011-115 Information Services Center Submitting a state contract with **OneLink Technical Services, LLC** in the amount not-to-exceed **\$273,013.24** for **professional design services** in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012.

Funding Source: 100% General Fund

Motion to approve by Ed FitzGerald, Seconded by Pernel Jones, Jr. Item Approved

BC2011-116 Department of Development Submitting a state contract with **OneLink Technical Services, LLC** in the amount not-to-exceed **\$273,013.24** for **professional design services** in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012.

Funding Source: 100% General Fund

Motion to Approve by Ed FitzGerald, Seconded by Wade Steen. Item Approved

BC2011-117 Department of Health and Human Services Office of Early Childhood, submitting an **amendment to Contract No. CE0900604-01 with Starting Point** for administration of various initiatives of the **Universal Pre-Kindergarten Program** for the Invest in **Children Program** for the period 8/1/2009 - 7/31/2011 to extend the time period to 7/31/2012 and for additional funds in the amount of **\$521,376.00**.

Funding Source: 100% Health and Human Services Levy Funds

Motion to Approve by Ed FitzGerald. Seconded by Wade Steen. Item Approved.

BC2011-118 Public Safety & Justice Services Requesting approval for an **agreement with the City of Cleveland** for FY10 SHSP-LE to **acquire equipment to promote the early identification of threats and continue to develop secure local-, regional-, and state level intelligence and information sharing systems** in the amount not-to-exceed **\$259,700.00** for the period 8/1/2010-2/28/2013.

Funding Source: 100% Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security

Motion to approve made by Ed FitzGerald. Seconded by Michael Gallagher. Item Approved.

BC2011-119 Information Services Center CCISC requesting approval of **contract amendments** with **OneCleveland dba OneCommunity** for the net anticipated cost of **\$176,416**. The anticipated start completions dates are **5/1/08- 12/31/13**.

1. Amendment B-27, decrease (\$23,200.00), removal of circuit at 12100 Snow Rd (Sheriff Office). This size circuit is no longer required.
2. Amendment B-28, increase \$26,400.00, add Data Transport at 12100 Snow Rd (Sheriff Office). This increase in circuit speed is required for the Sheriff's Conceal and Carried Weapons permits along with additional Prosecutor's users added this site.
3. Amendment B-29, decrease (\$22,000.00), removal of PRI for voice conferencing at 1255 Euclid Ave. This specific type of PRI Voice conferencing is no longer required due to new Voice over IP install.
4. Amendment B-30, increase \$22,100.00, add PRI for voice conferencing at 1255 Euclid Ave. This amendment replaces B-29 which allows for unrated service, therefore reducing additional telephone expenses by approximately \$300.00 month.
5. Amendment B-31, decrease (\$16,240.00), removal of circuit at 175 East 185 St. no longer needed by the Auditor.
6. Amendment B-32, increase \$120,125.00, add 1 Gb Data Transport at 11001 Cedar Ave. for the Medical Examiner's connection back to the ISC. A Blue Ribbon Grant was issued to One Community back in 2008 that paid for this circuit installation and 3 years worth of monthly charges. This connection is still needed and the grant maintenance funding has expired.
7. Amendment B-33, increase \$6,750.00, increase existing 5MB circuits to 10MB at 40 Severance Circle, 545 East 222 St., 5555 Turney Rd. which are CRIS police department sites for

Cleveland Hts., Euclid, and Garfield. This is in preparation to capture, share, and create a centralized finger print data base.

8. Amendment B-34, increase \$2,100.00, increase existing 5MB circuit to 10 MB at 5555 Powers Blvd. a CRIS police department site in Parma. This is in preparation to capture, share, and create a centralized finger print data base.

9. Amendment B-35, increase \$60,380.00, add 1GB Point to Point CRIS circuit at 205 West St. Clair Ave. which will allow CRIS to share criminal data with the Cleveland Police Department.

Funding Source:100% General Fund

Motion to Approve by Ed FitzGerald, Seconded by Bonnie Teeuwen. Item Approved.

BC2011-120 Office of Procurement& Diversity Submitting an amendment to Contract No. CE1100097-01, 04 with **Great Lakes Petroleum Co.** for middle distillates for various County facilities for the period 1/1/2011 - 12/31/2011 **to extend the time period to 2/29/2012** and for additional funds in the amount of **\$65,000.00.**

Funding Source: 100% General Fund

Motion to Approve by Ed FitzGerald, Seconded by Bonnie Teeuwen. Item Approved.

6. Other Business

A) Exemption from requirements of the Cuyahoga County Code of Ethics, Section 37(A,B)

BC2011-121 Agency of the Inspector General **Department(s) impacted:** Department of Health and Human Services

Description of exemption request: All provider contracts with the Ryan White Part A program. As of the date of this request, the following vendors would fall under this exemption:

- 1) Andrea Putnam (Independent Consultant - Quality Management)
- 2) Jeananne Cappetta (Independent Consulatant - Client Level Data Support)
- 3) Speedway PrePaid Card, LLC (For-Profit Company - Client Transportation)
- 4) Camp Sunrise (Non-Profit- Direct HIV Services)
- 5) Nightsweats & T-Cells Company (For-Profit Company- Marketing)
- 6) AIDS Taskforce of Greater Cleveland (Non-Profit- Direct HIV Services)
- 7) Mercy Regional Medical Center (Non-Profit- Direct HIV Services)
- 8) Hospice of the Western Reserve, Inc. (Non-Profit- Direct HIV Services)

Reasoning: Management of the Ryan White Part A Program is being transitioned to the Cuyahoga County Board of Health effective March 1, 2012. Therefore, subsequent to February 29, 2012, provider contracts with the Ryan White Part A Program will no longer fall within the jurisdiction of the Inspector General under the Ethics and/or Contracting Ordinances. The Department of Health and Human Services has submitted multiple exemption requests for the individual contract providers for the Ryan White Part A Program. The Inspector General has consolidated the exemption requests due to their similarity. The Department asserts, and the Inspector General agrees, that it would be an unnecessary hardship for these providers to

complete ethics training and submit the \$100 registration for two months of coverage under the Ethics Ordinance. Each vendor will still be required to complete and sign the ethics statement required in Article VII, Section 34(8) of the Ethics Ordinance.

Motion to Approve made by Ed FitzGerald, Seconded by Dale Miller, Item Approved

BC2011-122 Agency of the Inspector General **Department(s) impacted:** All Departments

Description of exemption request: Office of Procurement and Diversity requesting that vendors supplying products or services relating to purchases made pursuant to Section 3.03(J) of the Purchasing Policy and Procedures Manual ("Emergency and Unforeseen Time Sensitive Mission Critical Purchases") or Section 3.16 of the Contracting and Purchasing Procedures Ordinance ("County Executive Emergency Authority") be exempted from Ethics Training and Registration Requirements.

Reasoning: Section 3.03(J) of the Purchasing Policy Manual and Section 3.16 of the Contracting and Purchasing Procedures Ordinance provide limited authority to make purchases without securing the required pre-approvals. This authority is restricted to emergency or unforeseen time sensitive mission critical purchases. Because the purchases made under these authorities will be made on an immediate and unplanned basis, it is impracticable to require vendor registration and training prior to the purchase. The applicable sections also contain the following protections against abuse:

- 1) Purchases under Section 3.03(J) are limited to \$25,000;
- 2) Purchases under Section 3.03(J) must still obtain approval of the Contracts and Purchasing Board;
- 3) Purchases under 3.16 must be reported to County Council and posted on the public website, describing the nature of the emergency, the actions taken, and the estimated cost and sources of funding for the actions taken.

The Agency of the Inspector General will encourage the Office of Procurement and Diversity to make all reasonable efforts to limit the use of emergency authority by entering into proactive "not-to-exceed" contracts with potential emergency vendors (e.g., emergency maintenance/service contracts).

Motion to Approve made by Ed FitzGerald, Seconded by Wade Steen, Item Approved.

BC2011-123 Agency of the Inspector General **Department(s) impacted:** Human Resources

Description of exemption request: The Department of Human Resources requesting an exemption for all "Wellness Providers" who facilitate wellness classes for County employees pursuant to an RFQ with the County (e.g., Weight Watchers, Body Sculpting, YMCA, etc.). This exemption would be limited to vendors that do not charge the County for their services.

Reasoning: The Wellness Providers receive zero dollars in funding from the County. County employees who elect to take the Wellness classes do pay a fee for the classes. The Wellness Providers have indicated that the training and registration fee requirements are unduly burdensome in light of the limited proceeds collected for the classes. The Department of

Human Resources has expressed concern that several of the Wellness Providers will discontinue service to the County if required to pay the registration fee and attend training.
Motion to approve made by Ed FitzGerald, Seconded by Wade Steen, Item Approved.

7. Public Comment

There was no public comment

8. Adjournment

Motion to Adjourn made by Ed FitzGerald, Seconded by Michael Gallagher. Meeting was adjourned at 11:24 a.m.