

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 February 20, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-39	Department of Public Works	Submitting an amendment to Contract No. CE1000100-01 with Erie Materials, Inc. for washed limestone for the period 1/1/2010 - 12/31/2011 to extend the time period 3/31/2012 and for additional funds in the amount not-to-exceed \$45,000.00.  Funding Source: 100% Sanitary Sewer Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-40	Office of Procurement and Diversity	Recommending an award:  Department of Public Works 1) on RQ21335 to All Pro Window Cleaning (10-1) in the amount of \$130,000.00 for window washing services for various County buildings for the period 5/1/2012 - 4/30/2014.  Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-41	Department of Health and Human Services	Division of Office of Early Childhood, submitting an agreement with City of Cleveland/Department of Public Health in the amount not-to-exceed \$341,137.00 for the MomsFirst Program for the Invest in Children Program for the period 1/1/2012 - 12/31/2012.  Funding Source: 100% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-42	Department of Health and Human Services	Community Initiatives Division/Office of Early Childhood, submitting:  1) an amendment to Contract No. CE1000849-01 with Cleveland Municipal School District - Tremont Montessori School for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2010 - 7/31/2011 to extend the time period to 7/31/2012 and for additional funds in the amount of \$47,260.27.  2) agreements with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2011 - 7/31/2012:	

		<p>a) Cleveland Municipal School District - Carl and Louis Stokes Central Academy in the amount not-exceed \$44,856.00.</p> <p>b) Cleveland Municipal School District - Marion-Sterling Elementary School in the amount not-to-exceed \$22,428.00.</p> <p>3) contracts with various providers for Universal Pre-Kindergarten Program services for the Invest in Children Program for the period 8/1/2011 - 7/31/2012:</p> <p>a) East Cleveland City School District- Prospect Elementary School in the amount not-to-exceed \$23,800.00.</p> <p>b) East Cleveland City School District- Superior Elementary School in the amount not-to-exceed \$76,160.00.</p> <p>Funding Source: 100% Health and Human Services Levy</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-43	Department of Health and Human Services	<p>Employment and Family Services/Cuyahoga Support Enforcement Agency, submitting an amendment to Contract No. CE1000688-01 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. for Staffing for Unpaid Work Experience and Community Service Programs for Ohio Works First cash recipients for the period 10/1/2010 - 9/30/2012, to change the scope of services, effective 2/1/2012 and for additional funds in the amount of \$357,180.00.</p> <p>Funding Source: 100% Health and Human Services Levy</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-44	County Planning Commission	<p>A) recommending to rescind Board of Control approval No. BC2012-19 which authorized an amendment to Contract No. CE1000695-01 with Spectrum Energy Concepts, Inc. for consultant services for the Municipal Energy Program, Phase I, in connection with the Energy Efficiency and Conservation Block Grant Program for the period 8/12/2010 - 9/29/2011 for additional funds in the amount not-to-exceed \$27,156.20.</p> <p>B) submitting an amendment to Contract No. CE1000695-01 with Spectrum Energy Concepts, Inc. for consultant services for the Municipal Energy Program, Phase I, in connection with the Energy Efficiency and Conservation Block Grant Program for the period 8/12/2010 - 9/29/2011 to extend the time period to 3/31/2012, and for additional funds in the amount not-to-exceed \$27,156.20.</p> <p>Funding Source: 100% Stimulus Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2012-45	Department of Public Safety and Justice Services	<p>Submitting a contract with Aqua Ohio, Inc. in the amount not-to-exceed \$104,911.68 for reimbursement of eligible expenses in connection with the FY2009 Port Security Grant Program for the period 6/1/2009 - 5/31/2012.</p> <p>Funding Source: 75% Federal dollars by the Department of Homeland Security FEMA 25% subgrantees cost share</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input checked="" type="checkbox"/> Hold</p>
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- 6. Other Business
- 7. Public Comment
- 8. Adjournment

**MINUTES**  
 Cuyahoga County Board of Control  
 Cuyahoga County Administration Building  
 4<sup>th</sup> Floor-Multipurpose Room  
 February 13, 2012-11:00 AM

1. Call to Order

Meeting was called to order at 11:15 a.m.

2. Review and Approve Minutes

The minutes were amended to read as follows:

BC2012-28 Office of Procurement and Diversity Recommending an award:

County Sheriff

a) on RQ22598 to Brunswick Commercial & Government Products, Inc, in the amount of \$464,090.00 for purchase of 350 Challenger Patrol Boat (GSA Contract No. GS-07F-0011J/ORC 9.48(A)(3)).

Funding Source: 100% FY09 Port Security Grant Program

Item was held.

A motion was made by Lenora Lockett , seconded by Wade Steen to approve the amended minutes.

3. Public Comment

There was no public comment.

4. Tabled Items for Review

BC2012-15 Department of Public Works Submitting an amendment to CE12665-01 with KPK Associates, LLC for lease of office space located at 1849 Prospect Avenue, Cleveland, for use by the Public Defender for the period 2/1/2002 - 1/31/2012 to extend the time period to 1/31/2014, to change the terms, effective 2/1/2012 and for additional funds in the amount of \$301,308.72.

Funding Source: 100% General Fund

Motion to approve made by Wade Steen, Seconded by Lenora Lockett, Item Approved.

#### 5. New Items for Review

BC2012-31 Information Services Center Submitting a state contract purchase with NOVACOAST, Inc. in the amount not-to-exceed \$222,927.00 for Countywide maintenance on Novell Products for the period 7/1/2011 - 6/30/2012.

Funding Source:100% General Fund

Motion to approve made be Wade Steen, Seconded by Pernel Jones Jr. Item Approved

BC2012-32 Juvenile Court Submitting amendments to contracts with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 2/1/2011 - 1/31/2012 to extend the time period to 1/31/2013 and for additional funds:

b) Contract No. CE1100311-01 with The Covenant Adolescent Chemical Dependency Treatment and Prevention Center, Inc. in the amount not-to-exceed \$10,000.00.

Funding Source: 100% by Title IV-E revenue funds

Motion to Approve made by Wade Steen, Seconded by Bonnie Teeuwen. Item Approved

BC2012-33 Department of Health and Human Services Submitting an amendment to Contract No. CE1000846-01 with United Way of Greater Cleveland for referral services for the Community Social Services Program for the period 1/1/2011 - 12/31/2011 to extend the time period to 6/30/2012 and for additional funds in the amount of \$130,750.00.

Funding Source: 100% HHS Levy Funds

Motion to approve made by Wade Steen, Seconded by Dale Miller. Item Approved.

BC2012-34 Department of Health and Human Services Department of Health and Human Services, submitting a contract with The Center for Community Solutions in the amount not-to-exceed \$150,000.00 for fiscal agent services for the AIDS Funding Collaborative for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% HHS Levy Funds

Motion to Approve made by Wade Steen, Seconded by Dale Miller. Item Approved.

BC2012-35 Department of Health and Human Services Community Initiative Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$302,400.00 for the Shelter Plus Care Sponsor-based Rental

Assistance Program in connection with the FY2010 Continuum of Care Homeless Assistance Programs for the period 12/1/2011 - 11/30/2016.

Funding Source: 100% by the U. S. Department of Housing & Urban Development

Item Held.

BC2012-36 Department of Health and Human Services 1. Successor-In-Interest Agreement with the United States Department of Health and Human Services/Health Resources and Services Administration to transfer the administration of the Ryan White Part A Grant program to the Cuyahoga County Board of Health; and

2. Transfer of Assets Agreement with the Cuyahoga County Board of Health to transfer program assets used in administration of Ryan White Part A Grant program to the Board of Health.

Motion to approve made by Wade Steen, Seconded by Bonnie Teeuwen, Item Approved.

BC2012-37 County Prosecutor's: Office of Procurement & Diversity, recommending an award:

County Prosecutor's Office

a) on RQ22248 to Farber Specialty Vehicles, Inc. in the amount of \$135,310.00 for purchase of 1-Ford E-450 vehicle for the Ohio Internet Crimes Against Children Task Force.

Funding Source: 100% the Ohio Internet Crimes Against Children Grant

Motion to approve made by Dale Miller, Seconded by Michael Gallagher. Item Approved.

6. Other Business

Exemption from RFP and approval of an Alternative Procurement Process per the Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance O2011-0044-Section 4.4.b.17

BC2012-38 Department of Public Safety & Justice Services **1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)**

Grant allocation determined by review of applications and review by an established group, as an alternative procurement process advantageous to the County. We are requesting exemption for these types of agreements/contracts for 2011/2012. O2011-0044, Sections 4.4(b)16 and 4.4(b)17.

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown**

Various values and funding sources will be determined, depending upon the grant and scope of work.

**3. Rationale Supporting the Use of the Selected Procurement Method**

Review of approved projects by the Public Safety Urban Area Working Group (PSUAWG) for allocation to political subdivisions and other entities completing an application for grant funds. A request for exemption to the competitive bidding process, under Cuyahoga County Ordinance 2011-0044, Sections

4.4(b)16 and 4.4(b)17, as grants are funded by the federal government or the state of Ohio. Grants include, but are not limited to, SHSP (State Homeland Security Program) and PSGP (Port Security Grant Program).

**4. What other available options and/or vendors were evaluated? If none, include the reasons why.**

There were no other options evaluated, as awards are allocated based on review of applications and oversight by the PSUAWG and/or Ohio Emergency Management (OEMA) or DHS (Department of Homeland Security).

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

The equipment and/or service is reviewed for allocation by the PSUAWG Committees and/or Sub-Committees and approved by the PSUAWG as a whole.

**6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.**

The recipients of the grant allocations follow their own procurement policy which must at least be compliant with Cuyahoga County's procurement policy. The County is passing the grant funds to the recipients to reimburse them for the purchase, rather than the County completing the appropriate procurement.

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

For grant allocation purposes, the County reimburses the grantees for their approved project. There is no purchase of supplies by the County.

Motion to approve made by Dale Miller, Seconded by Wade Steen, Item Approved.

Ed FitzGerald was not present.

**7. Public Comment**

There was no public comment

**8. Adjournment**

Motion to Adjourn made by Wade Steen, Seconded by Dale. Meeting was adjourned at 11:49 a.m.

New Items for Review

BC2012-39 Department of Public Works-----

**SUMMARY OF REQUESTED ACTION:**

Cuyahoga County Department of Public Works, submitting an amendment to Contract No. 1000100-01 with Erie Materials, Inc for Washed Limestone for the period January 1, 2010-December 31,2011 (to extend the time period to March 31, 2012) and for additional funds (in the amount of and/or in the amount not-to-exceed \$45,000.00).

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The Contract Amendment, both extension of time and addition of monies, is necessary to maintain operations while the new/replacement contract is being processed and approved.

Explanation for late submittal:

New Purchasing Procedures delayed the advertising of the bid. Bid results required the winning bidder (brand new supplier) to be investigated to insure their ability to perform the contract.

Other Explanation:

Sanitary Sewer Fund

Total Amount Requested:

\$45,000.00

BC2012-40 Office of Procurement and Diversity -----

SUMMARY OF REQUESTED ACTION:

Office of Procurement & Diversity, recommending award:

A. Scope of Work Summary

1. Office of Procurement & Diversity recommending award of contract on RQ21335 for Window Washing Services with All Pro Window Cleaning in the amount of \$130,000.00 for the period 5/1/2012 through 4/30/2014.
2. The primary goal is to enter into a contract for window washing services for various county buildings.

B. Procurement

1. The procurement method was a competitive bid. The estimate was \$408,000.00.
2. The bid closed on 11/29/2011. There was a 10% SBE goal.
3. There were 10 bids pulled from OPD, 1 bid submitted, and 1 bid approved.

C. Contractor and Project Information

1. Contractor:

All Pro Window Cleaning  
3081 West 16th Street  
Cleveland, OH 44113  
Council District 03

2. The owner/president for the contractor is Tammy R. Ulery.
3. The address for the project is various county locations: Courthouse Square, marion Building, Courthouse, Juvenile Justice center, Virgel E. Brown Building, Justice Center, and Courts Tower

D. Project Status and Planning

1. The project is new to the County, after a lapse in service due to budget cuts; Previous contract expired 4/30/2009.
2. The contract is for in years, May 1, 2012 - April 30, 2014.

E. Funding: 1. The project is funded 100% by the General Fund.

Total Amount Requested: \$130,0000

BC2012-41 Department of Health and Human Services -----

SUMMARY OF REQUESTED ACTION:

Submitting a contract with the City of Cleveland Department of Public Health in the amount of \$341,137.00 for the MomsFirst Program for the period January 1, 2012 through December 31, 2012.

Title: Office of Early Childhood/Invest in Children 2012 City of Cleveland Department of Public Health Contract MomsFirst Program (N/A)

#### A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval of contract with the A City of Cleveland Department of Public Health for the anticipated cost of \$341,137.00. The anticipated start-completion dates are January 1, 2012 to December 31, 2012.
2. The primary goals of the project are: In the City of Cleveland:
  - a) Reduce Infant Mortality
  - b) Reduce Low Birth Weight births
  - c) Reduce Extremely Low Birth Weight births

#### B. Procurement

1. The procurement method for this project was Governmental Purchase. The total value is \$341,137.00
3. The Justification for Other Than Full and Open Competition was submitted on December 27, 2011.

#### C. Contractor and Project Information

1. City of Cleveland Department of Public Health  
75 Erieview Plaza, Third Floor  
Cleveland, OH 44114
2. Karen Butler, Director
- 3.a The MomsFirst Program is offered in the City of Cleveland only
- 3.b. The project is offered County Council Districts: 2, 3, 7, 8, 9, 10.

#### D. Project Status and Planning

1. The project reoccurs annually.
4. The project's term will begin on January 1, 2012. The reason there was a delay in this request is that, due to County policy, contracts cannot be submitted prior to the approval of the Yearly Allocation.

#### E. Funding

1. The project is funded 100% by Health and Human Services Levy Funding.
2. The schedule of payments is by invoice.
3. This is a new contract.

#### PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

##### Purpose:

MomsFirst is a City of Cleveland program that offers case management and home visiting services to pregnant and recently delivered moms. Women who participate in the MomsFirst program receive education on topics such as prenatal care, breastfeeding, family planning, and interconceptual care. MomsFirst links them to services such as locating a medical home, medical insurance, and assisting with transportation to prenatal and postpartum appointments. The goal of MomsFirst is to help women have a healthy pregnancy, and reduce the number of babies that die before they are a year old.

Under the auspices of the Invest in Children Program, the City of Cleveland, Department of Public Health (MomsFirst Program) will expand its integrated, comprehensive, neighborhood-based, outreach program which provides support for case finding, service linkage, risk assessment, preventive health



education, care coordination, and ongoing support to high risk pregnant and parenting women, their partners, and infants under the age of one year within the City of Cleveland. This expansion will include the following components:

Implementation of all MomsFirst core program components; Utilization of quality assurance methods; Program administration that includes regular meetings with OEC and its partners; and the capturing and reporting of performance measures.

Expected outcomes include:

- 1) Each Community Health Worker will maintain a minimum caseload of thirty-five (35) participants;
- 2) The number of enrolled pregnant women in the program will increase;
- 3) Outreach efforts in those communities determined to have the greatest risk for adverse birth outcomes will increase;
- 4) Participants will be referred to other community services as appropriate;
- 5) Families who complete the MomsFirst program will, where appropriate, be transitioned to other community based family services.

Please note that the Other Than Full and Open Competition Form was submitted on December 27, 2011

Vendor(s): City of Cleveland Department of Public Health Principal Owner(s):

Contact Person: Karen Butler, Director 75 Erieview Plaza  
Cleveland, Ohio 44114  
216-664-6790

Explanation for late submittal:

Could not submit prior to 2012 annual allocation was in place.

Total Amount Requested:

\$341,137.00

BC2012-42 Department of Health and Human Services -----

**SUMMARY OF REQUESTED ACTION:**

The Administrator's Office/Office of Early Childhood, submitting an amendment to Contract No. CE0900849-01, and submitting two new contracts with Cleveland Municipal School District for the Universal Pre-Kindergarten Program (UPK) services for the Invest In Children Program. The amendment is for additional funds in the amount of \$47,260.27 and to extend the time period to July 31, 2012. The new contracts are for the period August 1, 2011- July 31, 2012 in the amount not-to-exceed \$67,284.00, in the aggregate. The total amount of this item is \$114,544.27.

Please note: the legal name of the school district serving children in the City of Cleveland is the Cleveland Municipal School District, even though in other communications the district refers to itself as the Cleveland Metropolitan School District.

Approval of this request will result in contract increase and changes for the 2011-2012 school year as follows:

Contract No. CE1000849-01 Cleveland Municipal School District- Tremont Montessori School in the amount of \$47,260.27;

Cleveland Municipal School District- Carl and Louis Stokes Central Academy in the amount of \$44,856.00;

Cleveland Municipal School District- Marion-Sterling Elementary School in the amount of \$22,428.00

Title: Office of Early Childhood 2011 Cleveland Municipal School District Contracts & Contract Amendment Universal Pre-Kindergarten (UPK) Cleveland Council Districts 7 and 8A. Scope of Work Summary

1. Office of Early Childhood requesting approval of various contracts and a contract amendment, with Cleveland Municipal School District services for the anticipated net aggregated cost of \$114,544.27, not-to-exceed. The anticipated start-completion dates are 08/01/2011 through 07/31/2012.2. The primary goals of the project are provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.B. Procurement

1. The procurement method for this project was Governmental Purchase as the Cleveland Municipal School district is a public entity. The approved exemption form is attached to this item.2.N/A3. N/AC.

Contractor and Project Information

1. The address(es) of the vendors:

Cleveland Municipal School District  
1380 East 6th Street

Cleveland, Ohio 44114

Council District 72. The Chief Executive Officer for the contractor/vendor is Eric Gordon3.a The address or location of the project is:

Marion-Sterling Elementary School

3033 Central Avenue

Cleveland, Ohio 44115

Council District 8Carl & Louis Stokes Academy

2225 East 40th Street

Cleveland, Ohio 44103

Council District 8Tremont Montessori School

2409 West 10th Street

Cleveland, Ohio 44113

Council District 7D. Project Status and Planning

1. The project reoccurs annually. 2. The project's term has already begun. The reason there was a delay in this request is due to the need to ensure that funds were allocated to the Office of Early Childhood budget to cover the expense of the contracts and amendment.E. Funding

1. The project is funded 100% by the Health and Human Services Levy. 2. The schedule of payments is monthly.3. The project consists of two new contracts and one amendment to a contract. The amendment changes the value and is the first amendment of the contract. The history of the contracts and amendment is:

Marion-Sterling Elementary School

Requested Contract Amount: \$22,428.00

Carl & Louis Stokes Academy

Requested Contract Amount: \$44,856.00

Tremont Montessori School

Original Contract Amount: \$55,824.32

Requested Amendment I Amount: \$47,260.27

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The aim of the UPK program is to assure that all 3- to 5-year-olds enrolled in a participating public or private child care center, preschool, or family child care home receive care at a level of quality that is high enough to promote their development and encourage their readiness to enter kindergarten. Programs will be required to meet specific standards of quality, professional development, parent and family engagement, coordination with related systems, and accountability as outlined in the UPK Strategic Plan.

The purpose of this amendment and these contracts is to allow Tremont Montessori School to provide an additional year of UPK service and to expand UPK services to children in Marion-Sterling Elementary School and Carl & Louis Stokes Central Academy.

Contact Person:

Linda King  
Flexible Content Expert  
216-621-2082

Explanation for late submittal:

The additional funds needed to enter into these contracts were not appropriated until after the start of the program year.

Explanation for Increase/Decrease in \$ Amount for current request:

Additional funds are required to cover the expenses of the 12 month extension of the current contract and the expansion of services to other sites.

Total Amount Requested:

\$114,544.27

SUMMARY OF REQUESTED ACTION:

Office of Early Childhood, submitting contracts with East Cleveland City School District in the aggregate amount not-to-exceed \$99,960.00 for the Universal Pre-Kindergarten Program services for the Invest In Children Program for the period August 1, 2011 through July 31, 2012.

Approval of this request will result in contracts for the 2011-2012 school year as follows:

East Cleveland City School District- Prospect Elementary School in the amount of \$23,800.00 and

East Cleveland City School District- Superior Elementary School in the amount of \$76,160.00

Title:

Administrator's Office/Office of Early Childhood 2011 East Cleveland City School District Contracts for Universal Pre-Kindergarten (UPK) East Cleveland, Council District 10A. Scope of Work Summary

1. Office of Early Childhood requesting approval of various contracts with East Cleveland City School District for Universal Pre-Kindergarten (UPK) services for the anticipated net aggregated cost of \$99,960.00, not-to-exceed. The anticipated start-completion dates are 08/01/2011 through 07/31/2012.2. The primary goals of the project are to provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten. Procurement

1. The procurement method for this project was N/A, the East Cleveland City School district is a Governmental Purchase. Approved exemption is attached to this item.2.N/A3. N/AC. Contractor and Project Information

1. The address(es) of the vendors:

East Cleveland City School District

14305 Shaw Avenue

East Cleveland, Ohio 44112

Council District 102. The Superintendent for the contractor/vendor is Myrna Loy Corley3.a The address or location of the project is:

Prospect Elementary School

1843 Stanwood Road

East Cleveland, Ohio 44112

Council District 10Superior Elementary School

1865 Garfield Avenue

East Cleveland, Ohio 44112

Council District 10D. Project Status and Planning

1. The project reoccurs annually. 2. The project's term has already begun. The reason there was a delay in this request is due to the need to ensure that funds were allocated to the Office of Early Childhood budget to cover the expense of the contracts and amendment. Funding

1. The project is funded100% by the Health and Human Services Levy. 2. The schedule of payments is monthly.3. This project consists of new contracts. This is the first. There is no history at this time.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

The primary aim of the UPK program is to assure that all 3- to 5-year-olds enrolled in a participating public or private child care center, preschool, or family child care home receive care at a level of quality that is high enough to promote their development and encourage their readiness to enter kindergarten. Programs will be required to meet specific standards of quality, professional development, parent and family engagement, coordination with related systems, and accountability as outlined in the UPK Strategic Plan.

The purpose of these contracts is to allow Prospect ElementarySchool and Superior Elementary School, both in the East Cleveland School District, to provide UPK services for the 2011-12 school year.

**Contact Person:**

Myrna Loy Corley

216-268-6580

**Explanation for late submittal:**

The additional funds needed to enter into these contracts were not appropriated until after the start of the program year.

**Total Amount Requested:**

\$99,960.00

BC2012—43 Department of Health and Human Services -----

**SUMMARY OF REQUESTED ACTION:**

Title: Employment & Family Services-2012

Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.

Staffing for Unpaid Work Experience and Community Service Programs

**A. Scope of Work Summary**

1.EFS requesting approval to amend CE1000688-01 with Goodwill Industries of Greater Cleveland and East Central Ohio, Inc. for the cost of \$357,180.00. The contract period remains 10/1/2010 – 9/30/2012.

2.This amendment changes the value by increasing the total contract to \$1,032,180.00 and expands the scope by increasing the number of staff to increase the service capacity of the program and is the second amendment of the contract. The history of the amendments is as follows:

a.10/1/2010-9/30/2011; Original Contract; Amount: \$440,000.00

b.10/1/2011-9/30/2012; Amendment #1; Amount: \$235,000.00

Total: \$675,000.00

3.The program is a vital service in the EFS Corrective Compliance Plan with the State to increase the county's work activity rate to 50%.

#### B. Procurement

The procurement method for this project was RFP #17378. The total value of the RFP was \$425,000.00. The RFP was closed on July 9, 2010.

There were three (3) proposals reviewed and one proposal recommended for award.

The proposed contract amendment received OPD's approval on January 18, 2012. The approval letter is attached for review.

#### C. Contractor and Project Information

The address of the contractor is:

Goodwill Industries of Greater Cleveland and East Central Ohio, Inc.

408 Ninth Street S.W.

Canton, OH 44707-4799

Council District NA

The owner for the contractor/vendor is Ken Weber, President & CEO a Non-Profit Corp.

The contracted service is provided in Council District 07.

#### D. Project Status and Planning

The service is ongoing and recurring annually.

#### E. Funding

The project is funded 100% by Federal TANF Funding.

The schedule of payments is monthly by invoice.

Explanation for Increase/Decrease in \$ Amount for current request:

Increase is due to expansion of the program capacity by adding more staff

Total Amount Requested:

\$357,180.00

BC2012-44 Planning Commission

#### SUMMARY OF REQUESTED ACTION:

**Request** This request seeks approval to amend contract CE-1000695-01 on RQ17407 dated August 12, 2010 between the Cuyahoga County Planning Commission (CPC) and Spectrum Energy Concepts, Inc. to increase the amount of the contract by \$27,156.20 to reimburse Spectrum Energy Concepts Inc. for services rendered. **Exemption from Aggregation** The CPC submitted a request for exemption from

Contract Amendment pursuant to Section 3.7(a) of Cuyahoga County Council Ordinance No. O2011-44 as amended on September 13, 2011. The Office of Procurement and Diversity approved the Justification for Other than Full and Open Competition on December 7, 2011 and has forwarded the same to the appropriate Board for evaluation and approval. **Background Information** In August 2009, Cuyahoga County was awarded \$5.7 million by the U.S. Department of Energy (“USDOE”) in the form of an Energy Efficiency and Conservation Block Grant, (EECBG) funded by the American Recovery and Reinvestment Act, (AARA). The CPC was designated by the Cuyahoga County Department of Development as a sub-grant recipient of \$3.2 million to implement the Municipal Energy Program (MEP) in order to provide energy stimulus funding to the fifty-three (53) Cuyahoga County communities that did not receive a direct allocation from the USDOE to implement energy efficiency and conservation measures. The CPC issued a Request for Proposal (RFP CP-10017407) on May 19, 2010 soliciting the services of an Energy Management Consultant, Inc. The CPC received two (2) responses and after these responses were evaluated and scored, Spectrum Energy Concepts, Inc. was selected. Spectrum Energy submitted a detailed bid of \$166,400.00 to assist in the development of the entire MEP. However, due to stimulus deadlines, the CPC decided to enter into a contract for \$24,975.00. This contract, CE-1000695-1 was approved by the CPC Board on August 2, 2010 and by the Board of Cuyahoga County Commissioners (BOCC) on October 14, 2010 (Resolution No. 094320) Shortly thereafter, three (3) issues prompted an amendment to the original contract: 1. The great response by the communities – 50 of the 53 communities submitted applications; 2. The audits would need to be reviewed by Spectrum Energy Inc. for compliance with the required standards; and 3. DOE directed all grantees, which would be the Department of Development, to obligate the grant funds by March 28, 2011. Contract CE-1000695-01 was amended by the BOCC on December 2, 2010 through Resolution 105188. The amendment, effective November 10, 2010, increased the contract amount by \$50,000.00 to a not-to-exceed amount of \$74,975.00 and expanded the scope of services provided by Spectrum Energy Concepts, Inc. In mid-May 2011, it was determined that Spectrum Energy Concepts, Inc. needed additional funds to due additional tasked required by the CPC. This final amendment would have increased the amount of Contract CE-1000695-01 by \$87,500.00 for a total contract award of \$162,475.00 (which is close to Spectrum Energy's original estimate for the scope of work) and expanded the scope of services. The Department of Development, as grantor, denied the CPC's request to amend CE-1000695-01 for a second time and instructed the CPC to issue a new Request for Proposal. In the interim, due to a number of factors such as the slow pace at which the municipalities issued bid packages, the unanticipated time that was needed to address shortcomings in the submitted energy audits and the First Energy Demand Side Rebate Program, this led to the expenditure of the entire \$74,975.00 in contract funds, plus an additional \$27,156.20 by mid April 2011. Although monthly invoices had been submitted by Spectrum Energy Concepts, Inc. these invoices were not processed in a timely manner which resulted in the contractor continuing to work through mid-August. The CPC will be issuing a Request for Proposal (RFP) to solicit the services of an energy management consultant to complete the review of the municipal energy audits funded by the MEP and to assist the CPC in the development of Phase 2 of the MEP – Evaluation and Selection of Energy Conservation Measures.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

**Request** On December 7, 2011, the Office of Procurement and Diversity approved a request for Other than Full and Open Competition exempting this contract from a new RFP process and recommending leave to amend this contract under the MEP, an EECBG funded Program.

This request seeks approval of an amendment to contract CE-1000695-01 on RQ17407 to add \$27,156.20 to the not-to-exceed contract amount to pay for services rendered. **Exemption from RFP Process –**

**Leave to Amend** The CPC submitted a request for exemption from the RFP process and approval to amend this contract pursuant to the guidelines found in Cuyahoga County Council Ordinance No. O2011-44 and as amended on September 13, 2011. The Office of Procurement and Diversity approved the Justification for Other than Full and Open Competition on December 7, 2011 and has forwarded the same to the appropriate Board for evaluation and approval.

**Background Information** In August 2009, Cuyahoga County was awarded \$5.7 million by the U.S. Department of Energy (“USDOE”) in the form of an Energy Efficiency and Conservation Block Grant, (EECBG) funded by the American Recovery and Reinvestment Act, (AARA). The CPC was designated by the Cuyahoga County Department of Development as a sub-grant recipient of \$3.2 million to implement the Municipal Energy Program (MEP) in order to provide energy stimulus funding to the fifty-three (53) Cuyahoga County communities that did not receive a direct allocation from the USDOE to implement energy efficiency and conservation measures. The CPC issued a Request for Proposal (RFP CP-10017407) on May 19, 2010 soliciting the services of an Energy Management Consultant, Inc. The CPC received two (2) proposal responsive to the RFP. The two responses were evaluated and scored by an inter-agency review team including representatives from the County Planning Commission and Department of Development. Spectrum Energy Concepts, Inc. was selected as the MEP Energy Management Consultant. Spectrum Energy Concepts, Inc. hold exceptional credentials, and submitted a detailed proposal with a projected amount of \$166,400.00 to assist in the development of the entire MEP. However, due to stimulus deadlines and the new and evolving nature of the program, the CPC decided to enter into an initial contract for \$24,975.00 for Phase I of the Project. This contract, CE-1000695-1 was approved by the CPC Board on August 2, 2010 and by the Board of Cuyahoga County Commissioners (BOCC) on October 14, 2010 (Resolution No. 094320). Almost immediately three (3) issues emerged necessitating the need to amend the original contract: 1. There was a great response by the communities – 50 of the 53 communities submitted applications; 2. The audits would need to be reviewed by Spectrum Energy Inc. for compliance with EECBG and MEP standards; and 3. DOE initially directed that all grantees obligate the grant funds by March 28, 2011. Contract CE-1000695-01 was amended by the BOCC on December 2, 2010 through Resolution 105188. The amendment, effective November 10, 2010, increased the contract amount by \$50,000.00 to a not-to-exceed amount of \$74,975.00 and expanded the scope of services (Phase II) provided by Spectrum Energy Concepts, Inc. As the Project continued to evolve and expand, it was clear that Spectrum Energy was producing more work products and expending more time on the Project than originally estimated. In mid-May 2011, a request was made to add a second amendment to the contract to implement a Phase III of the Project and increase the not-to-exceed amount to keep pace with the work demand. This final amendment would have increased the amount of Contract CE-1000695-01 by \$87,500.00 for a total contract award of \$162,475.00 (which is close to Spectrum Energy's original estimate for the scope of work). The Department of Development, as EECBG Grant Administrator and Grantor, denied the CPC's request to amend CE-1000695-01 for a second time and instructed the CPC to issue a new Request for Proposal. However, at that point, it was learned that Spectrum has already expended considerable additional time reviewing audits as they were submitted, and had exhausted existing contract funds, but still needed to complete work already begun. Spectrum contractor continuing to work through mid-August when a stop work order was initiated by the CPC. Therefore, an additional \$27,156.20 is required to reimburse Spectrum for services rendered. The CPC will be issuing a Request for Proposal (RFP) to solicit the services of an energy management consultant to complete the review of the municipal energy audits funded by the MEP and to assist the CPC in the completion of Phase II and the Development of Phase III of the MEP. The Principal Owner of Spectrum Energy Concepts Inc. is Timothy P. Janos, President

BOC2012-45 Department of Public Safety and Justice Services

SUMMARY OF REQUESTED ACTION:

Title: Department of Public Safety & Justice Services FY2009 Port Security Grant Program (PSGP) contract.

A. Scope of Work Summary:

1. Public Safety & Justice Services requesting approval of contract with the FY2009 Port Security Grant Program. The contract was accepted under resolution 094254. The anticipated cost not-to-exceed \$104,911.68. The anticipated start-completion dates are 6/1/2009 - 5/31/2012.
2. The primary goals of the project are to permit presently disparate security and water monitoring capabilities across two-county regions and recreate a solid foundation for future collaboration directed at expanding protection and sustainment of the region's water-delivery infrastructure.
3. N/A

B. Procurement

1. The procurement method for this projects was a grant agreement. This contract is not for goods or services. The total value of the contract is \$104,911.68. The review occurs using the process established by the Federal Maritime Security Coordinator (FMSC), Area Maritime Security Committee (AMSC), Captain of the Port (COTP, all of which has approval authority. The COTP will then score the projects through the Federal Emergency Management Agency (FEMA), United States Coast Guard (USCG), and established process and then the Investment Justification/Applications are submitted to FEMA for final review and approval.

Also in order for the Fiduciary Agent to acquire Investment Justifications there had to be a Port Wide Risk Management/Mitigation Plan and optional Business Continuity/Resumption of Trade Plan approved by the USCG. The Risk Management/Mitigation Plan is consistent with the national guidelines and seeks to align relevant National Preparedness objectives with contingency and operational planning and maritime security operations with the North East Ohio Regional Area Maritime Security Subcommittee (NEORAMSS) area of operation.

2. The procurement method is due to close on 5/31/2012.
3. There were Investment Justifications submitted for review approval, which is explained above.

C. Contractor and Project Information

1. Aqua Ohio, Inc. 6650 South Avenue, Boardman, OH 44512 N/A

2. N/A

3. N/A

D. Project Status and Planning

1. This projects will be new to the County.
2. The projects has one phase.
3. N/A
4. The contract term has already begun. The reason there was a delay in the request is because FEMA did not release the funding notification to Public Safety & Justice Services until 10/20/2011.
5. N/A

E. Funding

1. The project is funded 75% federal dollars by the Department of Homeland Security FEMA. The



- subgrantees are responsible for 25% cost share.
2. The schedule of payment is by invoice.
  3. N/A