

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 April 9, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-84	Department of Development	<p>Recommending a loan in the amount not-to-exceed \$500,000.00 to 4582 Willow Parkway, LLC for a Brownfield Redevelopment Fund Project, located at 4582 Willow Parkway, Cuyahoga Heights.</p> <p>Funding Source: 100% Cuyahoga County's Brownfield Redevelopment Fund Loan</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-85	Department of Development	<p>Submitting an agreement with City of Shaker Heights for reimbursement of expenses in the amount not-to-exceed \$158,496.00 for demolition of various blighted structures, located in Shaker Heights, in connection with the Neighborhood Stabilization Grant Program for the period 3/20/2012 - 3/19/2013:</p> <p>a) 3539 Chelton b) 3730 Chelton c) 3558 Hildana d) 3603/3605 Hildana e) 3703 Hildana f) 3553 Menlo g) 3553 Pennington h) 3633 Pennington i) 15716 Scottsdale j) 16400 Scottsdale k) 3728 Sudbury</p> <p>Funding Source: 100% Neighborhood Stabilization Grant Program</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-86	Department of Development	<p>Requesting approval of the Second Amendment to Cuyahoga County's Participating Bank Agreement with KeyBank National Association, for the Linked Deposit Program, at no anticipated cost to Cuyahoga County. The effective date of the Second Amendment is April 9, 2012, with no ending date for this ongoing program.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

BC2012-87	Department of Public Safety and Justice Services	Submitting a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-exceed \$175,000.00 for crisis intervention and assessment services for the Children Who Witness Violence Program for the period 1/1/2012 - 5/31/2012. Funding Source: 100% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-88	Department of Public Works	Submitting a contract with The Safety Company LLC dba MTech Company in the amount not-to-exceed \$120,000.00 for maintenance and repair of Cues Sewer Inspection Equipment for the period 4/1/2012 - 3/31/2013. Funding Source:100% Sanitary Sewer District Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-89	Department of Public Works	Recommending an award and enter into a contract with Hasenstab Architects, Inc. in the amount not-to-exceed \$210,400.00 for architectural engineering services and construction administration for the Cuyahoga County Crime Laboratory for the period 4/10/2012 - 4/9/2013. (Contracts and Purchasing Board Approval No. CPB2011-355 - authority to seek qualifications). Funding Source: 100% Forensic Science Lab Capital Account	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-90	Department of Public Works	Submitting an amendment to Contract No. CE10241-04, 06 with Sterling Telecom Office Building, LLC, c/o Colliers International for lease of office space located at 1255 Euclid Avenue, Cleveland, for use by the Department of Public Safety and Justice Services for the period 9/1/1998 - 2/28/2012 to extend the time period to 12/31/2012, to change the terms, effective 1/1/2012 and for additional funds in the amount of \$79,708.40. Funding Source: 50% 911 Fees and 50% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-91	Information Services Center	Submitting an amendment to Contract No. CE1100719-01 with OneLink Technical Services, LLC for professional design services in connection with the implementation of the Public Notification Initiative for the period 11/1/2011 - 12/31/2012 to change the scope of services, effective 3/26/2012, and for additional funds in the amount not-to-exceed \$173,000.00. Funding Source:100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- 6. General Business
- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
April 2, 2012 11:00 AM

- I. Call to Order: The meeting was called to order at 11:08 AM
- II. Review and Approve Minutes: The minutes were approved as written. Wade Steen
And Ed FitzGerald Abstained
- III. Public Comment: There was no public comment
- IV. Tabled Items Returned for Review
- V. New Items for Review

Item Requestor Description Board Action

BC2012-78 Department of Health and Human Services Community Initiatives Division/Office of Homeless Services, submitting a contract with Emerald Development and Economic Network, Inc. in the amount of \$226,715.00 for management and maintenance of the Community Women's Shelter, located at 2219 and 2227 Payne Avenue, Cleveland, for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% Health and Human Services Levy Funds

A motion to approve was made by Ed FitzGerald and seconded by Dale Miller, item Approved.

- Approve
- Disapprove
- Hold

BC2012-79 Department of Public Works Submitting an amendment (Subsidiary No. 2) to Contract No. CE1100235-01 with Great Lakes Construction Co. for construction of a grade separation on Fitch Road over the Norfolk Southern Railroad in the City of Olmsted Falls and Olmsted Township for additional funds in the amount not-to-exceed \$62,002.55.

Funding Source: 80% Federal Funds, 20% County using funds from the \$5.00 Vehicle License Tax Fund

A motion to approve made by Dale Miller and seconded by Michael Gallagher, item Approved. Ed FitzGerald abstained from this item.

- Approve
- Disapprove
- Hold

BC2012-80 Department of Public Works Requesting an exemption for the Jail Kitchen Renovation Project from the threshold limits delineated in Ordinance No. 2011-0039, Section 13(a), Alternative Construction Project Delivery Methods

A motion to approve was made by Dale Miller and seconded by Yvonne Conwell, Item Approved

- Approved

Disapprove

Hold

BC2012-81 Information Services Center Submitting a state contract with Mythics, Inc., in the amount not-to-exceed \$406,755.96 for Countywide maintenance on Oracle software products for the period 6/1/2011 - 5/31/2012.

Funding Source: 100% General Fund

A motion to approve was made by Ed FitzGerald and seconded by Wade Steen. Item Approved

Approved

Disapprove

Hold

BC2012-82 Office of Procurement & Diversity Recommending to amend Board of Control Approval No. BC2011-80 dated 09/19/2011, which recommended an award on RQ20628 by changing the name from Browning Ferris Industries of Ohio, Inc. dba Allied Waste Services of Cleveland, Inc. to Browning Ferris Industries of Ohio, Inc. dba Republic Services of Elyria and by changing the amount not to-exceed from \$316,717.02 to \$379,000.00 for rubbish removal services for various County facilities for the period 11/1/2011 - 10/31/2013.

Funding Source: 100% General Fund

A motion to approve was made by Ed FitzGerald and seconded by Bonnie Teeuwen. Item Approved.

Approve

Disapprove

Hold

I. Other Business

Exemption from Aggregation of Contracts and Grant Application Program per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a and 4.4.17

Item	Requestor	Description	Board Action
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BC2012- 83	Court of Common Pleas, Juvenile Division	Plans to contract by means of other than full and open competition under RQ JC12-23281 with municipalities within Cuyahoga County.	
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1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The primary goal of the program is to provide ancillary services for youth who have been diverted from formal Court action through either the Court-sponsored Community Diversion Program and/or the Court Unruly Program.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown

The Request for Proposal is for a maximum of \$100,000.00. All funding is from the General Fund.

3. Rationale Supporting the Use of the Selected Procurement Method

Juvenile Court is requesting that a non-traditional Request for Proposal process be utilized since the only eligible applicants are municipalities within Cuyahoga County that currently have a Court-sponsored Community Diversion Program. In addition, it is hoped that this non-traditional RFP process will result in a quicker turnaround of amendments to the CDP contracts.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Cuyahoga County Council has awarded Juvenile Court with this additional funding specifically to address these ancillary service provision for the diversion population.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

These ancillary services can be completed through a traditional competitive bid process, but since the pool of eligible respondents only includes municipalities, it is unlikely that the existing municipal CDPs would respond. Furthermore, the Court is looking for a more expeditious way to provide services to this population when considering the time from RFP release to contract completion and service provision.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

None.

A motion to approve was made by Ed FitzGerald and seconded by Wade Steen. Item Approved.

Approve
 Disapprove
 Hold

II. General Business: Yvonne Conwell sat in for Pernel Jones, Jr.

III. Public Comment: There was no public comment

IV. Adjournment: A motion to adjourn was made by Ed FitzGerald and seconded by Michael Gallagher. The meeting was adjourned at 11:31 AM

Scheduled Items

BC2012-84

Department of Development

A. Scope of Work Summary

1. Requesting approval of a Brownfield Redevelopment Fund loan to 4582 Willow Parkway, LLC in the amount not-to-exceed \$500,000, and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goals of the project are: a) complete the environmental cleanup of the property, b) redevelop the property for the expansion of SS Kemp, and c) retention of SS Kemp in Cuyahoga Heights.

3. Not applicable

B. Procurement

1. There is no procurement method for this project as it is a loan agreement.

C. Contractor and Project Information

1. The address of the borrower is:

4582 Willow Parkway, LLC
5301 Grant Avenue
Cuyahoga Heights, Ohio 44125
Council District 8

2. The principal owners of 4582 Willow Parkway, LLC are Kevin R. Callahan (50%) and Spencer N. Piszczak (50%).

3. The address of the project is:

Former Univar Site
4582 Willow Parkway
Cuyahoga Heights, Ohio 44125
Council District 8

D. Project Status and Planning

1. The project will be funded through Cuyahoga County's Brownfield Redevelopment Fund Loan Program, which is funded by bonds.

E. Funding

1. The project is funded by bonds.
2. The schedule of payments is monthly.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The loan request was reviewed by the County Economic Development Loan Review Committee on March 14, 2012 and was recommended for approval to the Cuyahoga County Executive.

4582 Willow Parkway, LLC, intends to redevelop the property adjacent to the existing TriMark SS Kemp facility to assist with the company's expansion plans. The loan property is located at 4582 Willow Parkway, Cuyahoga Heights; County Council District 8.

As mentioned above, the loan property will be environmentally remediated and redeveloped to facilitate the expansion of TriMark SS Kemp, a foodservice equipment and supplies distributor. The company has run out of room at their existing location and would have to leave Cuyahoga Heights if this land could not be cleaned up and redeveloped. The project will retain 130 jobs and create at least 15, new to the County, full-time equivalent jobs.

The County loan would be utilized to remove asbestos, demolish a building, remove and dispose of impacted soils, and obtain a No Further Action letter through the Ohio EPA's Voluntary Action Program. The Village of Cuyahoga Heights has applied for a Clean Ohio grant for the project, as well.

Principal Owners: A complete breakdown of the ownership structure for both 4582 Willow Parkway, LLC and TriMark SS Kemp is attached.

BC2012-85

Department of Development

Agency/Dept. Name: Department of Development Agency/Dept.Head Name: Larry Benders, Director

Type of Request: Agreement/Amendment

Request Prepared by:

Sara Parks Jackson Telephone No. 216-443-8160

SUMMARY OF REQUESTED ACTION:

Department of Development/2012/City of Shaker Heights Agreement/NSP 3 Demolition

Department of Development requesting approval of an agreement with the City of Shaker Heights for \$158,496.00

The start and completion dates are: March 20, 2012 - March 19, 2013.

The primary goal of the project is to carry out residential demolitions in the City of Shaker Heights.

Procurement Method:

As part of the planning process to implement Cuyahoga County's Neighborhood Stabilization Program 3 grant, the department offered each of the eligible 19 cities and villages the opportunity to request a direct allocation of NSP3 funds for the demolition of residential properties. The City of Shaker Heights was the only eligible city to request a direct allocation.

Contractor and Project Information

1. The address of the contracting party is:

City of Shaker Heights

3400 Lee Road

Shaker Heights, Ohio 44120

County Council District 9

2. Earl Leiken, Mayor

3.a The addresses of the project are:

3539 Chelton

3730 Chelton

3558 Hildana

3603/3605 Hildana

3703 Hildana

3553 Menlo

3553 Pennington

3633 Pennington

15716 Scottsdale

16400 Scottsdale

3728 Sudbury

Shaker Heights, Ohio 44120

This is a new project using Neighborhood Stabilization Program 3 (NSP3) funding.

Funding

The project is funded 100% with NSP 3 funding.

The schedule of payments is on a as completed, reimbursement basis.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

Funding allows the City of Shaker Heights to demolish the identified residential structures that are a blighting influence in the community.

City of Shaker Heights
3400 Lee Road
Shaker Heights, Ohio 44120

Earl Leiken, Mayor

Federal Explanation:

Neighborhood Stabilization Program 3 Funds

Total Amount Requested:

\$158,496.00

BC2012-86

Department of Development

Department of Development requesting approval of the Second Amendment to Cuyahoga County's Participating Bank Agreement with KeyBank National Association, for the Heritage Homes Loan Program, at no anticipated cost to Cuyahoga County. The effective date of the Second Amendment is April 9, 2012, with no ending date for this ongoing program.

The primary goals of the Heritage Home Loan Program are to strengthen communities by providing funds to repair and improve older homes, and to assist owners of older homes with affordable loan financing for their repairs and improvements.

The procurement method for this amendment is negotiation of an amendment to Cuyahoga County's existing agreement with KeyBank. On March 21, 2012, the Office of Procurement and Diversity reviewed and recommended granting an RFP Exemption for this amendment, since KeyBank is the only eligible depository bank currently offering the Heritage Home Loan Program. Development will offer a similar agreement to any other eligible depository bank willing to offer the Heritage Home Loan Program.

KeyBank, National Association, has its Cleveland area headquarters at 127 Public Square, Cleveland, Ohio, 44114 (Council District 7). KeyBank is a publicly traded company. Its Chief Executive Officer is Beth E. Mooney.

Under the Participating Bank Agreement, loans to eligible property owners may be made in any Cuyahoga County community, including all Council districts, subject to local community action.

The Heritage Home Loan Program has operated since July 19, 2001. Expedited consideration of the amendment is requested in order for KeyBank to offer new, more realistic, loan interest rates to eligible homeowners as soon as possible in the spring.

No payments have been or will be made to KeyBank under the original or amended agreements. KeyBank pays Cuyahoga County an agreed rate of interest on compensating balances the Treasurer deposits with KeyBank.

The original June 15, 1999, agreement was previously amended on July 19, 2001.

BC2012-87

Department of Public Safety and Justice Services

1. Department of Public Safety and Justice Services/Witness/Victim Service Center 2012 Mental Health Services

A. 1. Department of Public Safety and Justice Services/Witness/Victim Service Center requesting approval of a contract with Mental Health Services, Inc., for the anticipated cost of \$175,000.00. The anticipated start-completion dates are 1/1/12-5/31/12.

2. The primary goal of the project is provision of rapid response, direct service interventions to children witnessing violence.

B 1. An RFP Exemption request was approved on April 2, 2012.

C 1. The address of the vendor is: Mental Health Services, Inc.

1744 Payne Avenue
Cleveland, OH 44114
Council District 7

2. The Executive Director is Susan Neth

3. The project operates county-wide.

D. 1. The project reoccurs annually.

3. The project is on a critical action path because any delay would cause disruption in services to our very vulnerable population of children witnessing violence.

4. The project's term has already begun. The delay is attributable to length of time to aggregate all essential information and documents for this submission.

E. 1. The project is funded 100% by HHS funds.

2. The schedule of payments is reimbursement.

BOC2012-88

Department of Public Works

SUMMARY OF REQUESTED ACTION:

Department of Public Works requesting approval of a contract with The Safety Company LLC dba M Tech Company for the anticipated cost not-to-exceed \$120,000.00. The anticipated start-completion dates are 04/01/2012 - 03/31/2013. M Tech Company is the Factory Authorized Service/Supplier capable of providing services related to the Maintenance and Repairs of Cues Sewer Inspection Equipment.

The procurement method for the project was Sole Source under Req. ST 12-22861. The total value of the Sole Source is \$120,000.00. The proposed contract is an OPD Sole Source item with materials attached. Approved by Contract Purchasing Board on 02/27/2012.

M Tech Company
7401 First Place
Cleveland, Ohio 44146
Council District 09
Christopher Cira, President
Dan Soupka, Vice President
Bryan Cohen

The project reoccurs annually for the repairs to the County's eight (8) camera trucks.

The project is funded 100% by the Sanitary Sewer District Funds. The schedule of payments is by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

M Tech Company
7401 First Place
Cleveland, Ohio 44146
Council District 09
Christopher Cira, President
Dan Soupka, Vice President
Bryan Cohen

Explanation for late submittal:

Delay in completion of vendor forms and sole source approval.

Funding source:

Sanitary Sewer District Fund
Total Amount Requested:
\$120,000.00

BOC2012-89

Department of Public Works

A. 1 Scope of Work Summary

Department of Public Works requesting approval of a contract with Hasenstab Architects, Inc., not to exceed \$210,400.00. The anticipated start-completion dates are April 10, 2012-April 9, 2013 (Professional contracts do not require a date in the contract.)

A. 2. The primary goals of the project are to provide architectural and engineering services to renovate approximately 20,000 square feet on the 3rd floor of the Medical Examiner's Building to house the Cuyahoga County Regional Crime Laboratory. The scope of work shall include renovating the space to accommodate Evidence Storage, Fingerprint Laboratories and offices, Fingerprint Storage, Automated Fingerprint and Information System (AFIS), a Drug Laboratory and a Ballistics Laboratory.

B Procurement

B. 1. The procurement method for this project was RFQ. The total value of the RFQ is \$210,400.00.

B. 2. The RFQ closed on January 12, 2012. There is an SBE participation goal of 30%.

B. 3. There were 19 proposals pulled from OPD, 7 proposals submitted for review, 1 approved.

C. Project Information

C. 1. The address of the vendor is:

Hasenstab Architects, Inc.

190 North Union Street

Suite 400

Akron, OH. 44304

Council District - N/A

C. 2. The Board of Directors for Hasenstab Architects, Inc. are listed as an attachment.

C. 3. a. The location of the project is:

Cuyahoga County Medical Examiner

11001 Cedar Ave.

Cleveland, OH. 44106

Council District - 8

C. 3. b. The project is located in Council District 8.

D. Project Status and Planning

D. 1. The project is new to the County.

E. Funding

E. 1. This contract is funded 100% by the Forensic Science Lab Capital Account.

Expense Index Code CC797241 Sub-Object Code 0278

F. Hasenstab Architects, Inc. has completed the required ethics training. See attached forms.

Total Amount Requested:

\$210,400.00

BC2012-90

Department of Public Works

SUMMARY: The Department of Public Works (Central Services) on behalf of Department of Justice Affairs / Emergency Services (CECOMS/CRIS) submitting an amendment to Contract No. CE-10241-04, 06 with Sterling Telecom Office, LLC c/o Colliers International for the Lease of Office Space located 1255 Euclid Avenue, Cleveland, for additional funds in the amount of \$79,708.40 and to extend the time period four an additional ten (10) months commencing on March 01, 2012 - December 31, 2012.

Pursuant to the Fourth Lease Amendment the Lessee installed an electrical connection on to the emergency power generator ("EPG") located in the parking lot of the Building. Commencing on January 01, 2012, Lessee shall pay rent to Lesser in the amount of \$18,000.00 per year; payable in equal installments of \$1,500 per month.

The rent has been REDUCED by 50% to \$6,170.84 per month. The reduction reflects the departure of the Emergency Operations Center from this building to the County-owned Courthouse Square Building. However, the entire space has remained available for use by the County.

TITLE: Sterling Telecom Office Building LLC, Amendment

SCOPE of WORK SUMMARRY: Department of Public Works seeking an amendment for a period of 10 months (03/01/2012 through 12/31/2012) for a total cost of \$71,708.40. This will allow CRIS and CECOMS (911 call center) to continue their critical public safety work while their future space needs are examined by the Department of Justice Affairs.

PROCUREMENT: This lease is in a hold over situation due to determinations on the long term space needs of CRIS and CECOMS being studied. Moving would be expensive and time consuming prior to a general space solution being determined for this and other Justice / Emergence related agencies.

CONTRACTOR AND PROJECT INFO: The original lease which is now being amended, was originally selected through a RFP process. The managing partner of Sterling Telecom Office Building, LLC is Mr. Mark Munsell of Munsell Realty, 23250 Chargrin Blvd., Beachwood, Ohio 44122.

PROJECT STATUS and PLANNNG: This is a temporary extension to hold over in our current lease to provide the Department of Justice Affairs time to determine new locations/consolidations for these critical public safety functions.

FUNDING: The funding is through 911 fees, grants and general fund.

BC2012-91

Information Services Center

Submitting an amendment to CE1100719-01 with OneLink Technical Services, Inc for Professional Consulting Services for the period 11/1/11 - 12/31/12 for additional funds in the amount of \$173,000.00. Total contract amount: \$273,013.24 + \$173,000.00 = \$446,013.24

I. NovusAgenda Summary of Requested Action - Form Request authority to amend the current contract for additional dollars with OneLink Technical Services, LLC. A State of Ohio STS vendor # 533272-3. Title: Cuyahoga County Information Services Center 2012 OneLink Technical Services, LLC Contract amendment for additional dollars Public Notification Ordinance RQ 11-21915 A. Scope of Work

Summary

1. CCISC requesting approval for contract amendment for the additional anticipated cost of \$173,000.00 for the current contract time period 11/1/2011 – 12/31/2012 (TAC Resolution No. 11-DP-042 authority to seek proposals).

B. Procurement

1. The original procurement method for this project was request ISC-2011-0804 The total value of this contract amendment is not to exceed \$173,000.00. Overall contract value is not to exceed \$446,013.24
2. The procurement method was closed on August 30, 2011. There is no SBE or DBE participation requirement.
3. There were no bids/proposal pulled from OPD, 3 bids/proposals were submitted for review, 1 bids/proposals/applications was approved.

C. Contractor and Project Information

1. The address of the vendor and/or contractor is: OneLink Technical Services, LLC 875 Westpoint Parkway Westlake, Ohio 44145 Council District (NA)
2. The owner/CEO for the contractor/vendor is DeWayne Ashcraft D. Project Status and Planning 1. The project would include additional scope for the Public Notification Project in contract execution with the County.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is found on page 12 of the Statement of Work for Change Order Version 1.0 dated 3/15/2012.