

## Minutes

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
June 4, 2012 11:00 AM-Revised

1. Call to Order: The meeting was called to order at 11:02 AM. Ed FitzGerald was not available, Wade Steen Chaired the meeting. C. Ellen Connally sat in for Pernel Jones, Jr. and Stan Kosilesky sat in for Bonnie Teeuwen.

2. Review and Approve Minutes: Wade Steen made a motion to approve, Lenora Lockett seconded the minutes were approved. Stan Kosilesky abstained

3. Public Comment: There was no public comment

4. Tabled Items Returned for Review

BC2012-140 Office of Procurement & Diversity Submitting an amendment to Contract No. CE1100368-07 with Staples Contract & Commercial, Inc. for office supplies for various County departments for the period 7/1/2011 - 6/30/2013 for additional funds in the amount of \$280,000.00. Funding Source: 100% General Fund

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

5. New Items for Review

BC2012-148 Department of Development Recommending a payment in the amount of \$175,000.00 to Greater Cleveland Sports Commission for operational support for various sporting events for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% General Fund

Dale Miller made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-149 Department of Health and Human Services Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, recommending an award on RQ22489 and enter into a contract with Beech Brook in the amount of \$315,865.00 for Home Visiting Services for Sanctioned and Time-Limited Ohio Works First Families for the period 7/1/2012 - 6/30/2013. (Consent Item Approval No. CON2012-3 - authority to seek proposals.)

Funding Source: 100% Federal TANF Funding

Wade Steen made a motion to approve, C. Ellen Connally seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-150 Department of Health and Human Services Division of Employment & Family Services/Cuyahoga Support Enforcement Agency, submitting a state contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$287,529.00 for maintenance on the Electronic Document Management System for the period 7/1/2012 - 6/30/2013. (Exemption Approval - CPB2012-466)

Funding Source: 100% PA (Public Assistance) Linkage Funds

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-151 Department of Public Safety and Justice Services 1) Requesting a sole source purchase with:

Vendor/Contractor Name: Pointe Blank Solutions

1. What is the product/service that you seek to acquire?

Cuyahoga County Public Safety & Justice Services Division of Information Technology is entering into a maintenance agreement for the Internet Judicial Assessment Inmate Locator (“inJail”) system.

2. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?  Yes  No

PBS contract provides a royalty free perpetual license and promotes the benefits of migrating away the county’s dependency of a maintenance plan sustaining self sufficiency in maintaining system in-house at the conclusion of the contract.

3. Why do you need to acquire these goods or services?

InJail is currently in production and used by local law enforcement. We need to ensure the support of the system.

4. Why are the requested goods/services the only ones that can satisfy your requirements?

Pointe Blank Solutions (PBS) wrote the original InJail product and currently maintains it for Cuyahoga County.

PBS has in-depth knowledge with our criminal justice operations, users, and data requirements, thus no transition would be required.

5. Were alternative goods/services evaluated?

No, because no other vendor’s services can perform enhancements or support to InJail. PBS wrote InJail and currently maintains it.

6. Identify specific steps taken to negate need for sole source provider.

The Cuyahoga County Public Safety & Justice Services Division of Information Technology has committed programming staff for the purpose knowledge transfer of the inJail System. The royalty free perpetual license promotes the benefits of migrating away the county’s dependency of a maintenance plan sustaining self sufficiency in maintaining system in-house at the conclusion of the contract.

7. Has your department bought these goods/services in the past?  Yes  No

Not purchased by Public Safety & Justice Services (Justice Affairs), however these services were purchased for the Sheriff’s Office. In January 2009, Cuyahoga County ISC entered into an agreement with Pointe Blank Solutions for the development of an inmate locator application under contract number 08-DP-054 in the amount of \$209,015. The agreement was entered into on behalf of the Sheriff’s Office. The software application was completely written and is currently hosted by Pointe Blank Solutions.

8. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?

The Cuyahoga County Public Safety & Justice Services Division of Information Technology has committed programming staff for the purpose of knowledge transfer of the InJail System to migrate away the county’s dependency of a maintenance plan sustaining self-sufficiency in maintaining system in-house at the conclusion of the contract.

9. What efforts were made to get the best possible price?

We were able to negotiate lowering costs significantly by pooling resources (CCPS&JS; DoIT programmers) to work in partnership with PBS to enhance the InJail System.

10. Why is the price for this purchase considered to be fair and reasonable?

It is in line with State Term Pricing.

11. Amount to be paid:   \$117,500.00  

2) Submitting a contract with Pointe Blank Solutions, Ltd., in the amount not-to-exceed \$117,500.00 for maintenance and enhancements of the Internet Judicial Assessment Inmate Locator (inJail) System software for the period 1/1/2011 - 12/31/2012.

Funding Source: 100% General Fund

Michael Gallagher made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-152    Department of Public Safety and Justice Services                      Submitting agreements with various political subdivisions for the FY2011 Port Authority Grant Program for the period 9/1/2011 - 8/31/2014:

a) Cleveland-Cuyahoga County Port Authority in the amount not-to-exceed \$97,000.00.

b) Westshore Council of Governments in the amount not-to-exceed \$60,000.00.

Funding Source: 100% FY2011 Port Authority Grant Program

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-153    Department of Public Safety and Justice Services                      Recommending an award on RQ22737 and enter into a contract with Knowledge Center, Inc. in the amount not-to-exceed \$113,000.00 for a Crisis Information Management System for the period 3/1/2012 - 7/31/2012. (Deputy Clerk Approval No. DC2012-6 - authority to seek proposals).

Funding Source: 100% Ohio Emergency Management Agency from the Department of Homeland Security Funds

C. Ellen Connally made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-154    Office of Procurement & Diversity                      Recommending an award:  
Department of Public Works

a) on RQ23241 to All Pro Window Cleaning (6-2) in the amount of \$166,000.00 for window washing services for various County buildings for the period 6/1/2012 - 5/31/2014. (Deputy Chief Approval No. DC2012-51 - authority to seek proposals.)

Funding Source: 100% General Fund

Dale Miller made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-155    Information Service Center                      Submitting a second amendment to CE1000769 with Sprint Solutions, Inc. for adding wireless communication at CFS, to the Countywide Contract, for the period 8/1/11 -12/31/13, for additional funds in the of amount \$432,069.66

Funding Source: 100% General Fund

Dale Miller made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve  
 Disapprove  
 Hold

6. Other Business

- Exemption from Aggregation of Contracts and Grant Application Program per Cuyahoga County Board of Control, Contracting and Purchasing Procedures Ordinance, Sections 3.5.a and 4.4.17 BC2012-156 Department of Development 1) Submitting an exemption from aggregation and alternative procurement on RQ23542 with Property Rejuvenation, Inc. in the amount of \$27,825.00 for lead hazard remediation for the period 6/4/2012-8/3/2012.

OPERATING DEPARTMENT & ACTIVITY:

The Department of Development plans to contract with Property Rejuvenation, Inc., from June 4, 2012 – August 3, 2012, for Lead Hazard Remediation Services at 1745 Hayden Ave., East Cleveland, in the amount of \$27,825.

RQ#23542

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

This contract covers Lead Hazard Remediation services at 1745 Hayden Avenue, Units 1-4, East Cleveland.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The contract amount is \$27,825. The contract is 100% federally funded by U.S. Department of Housing and Urban Development Lead Hazard Remediation Grant funds passed through the Cuyahoga County Board of Health to Cuyahoga County.

3. Rationale Supporting the Use of the Selected Procurement Method

Competitive bidding was carried out by the Department of Development as usual for Lead Hazard Remediation services. The lowest bidder of four qualified bidders for this job was Property Rejuvenation, Inc.

4. What other available options and/or vendors were evaluated

All Lead Abatement Contractors registered with Cuyahoga County were asked to bid, and the lowest of 4 bids was selected.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Lead Hazard Remediation services are carried out based on a standard Lead Risk Assessment by the Cuyahoga County Board of Health. The lowest of 4 bids from qualified contractors registered with Cuyahoga County was selected.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Since Lead Hazard Remediation bids rarely come in over \$25,000, and since the informal bidding process used by the Department of Development ensures full and open competition among all Lead Abatement Contractors registered with Cuyahoga County, nothing would be gained by repeating the bidding process. Additionally, with the health of young children at risk due to exposure to lead paint, delay for rebidding would cause a health risk.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Since the Department of Development already uses a sealed bid process with at least three bids required from qualified contractors, the current informal bid process will be continued except for very large jobs.

2) Submitting a contract with Property Rejuvenation, Inc. in the amount of \$27,825.00 for Lead Remediation of property located at 1745 Hayden Avenue (Units 1-4), East Cleveland, in connection with the FY2010 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant Program for the period 6/4/2012 - 8/3/2012.

Funding Source: 100% FY2011 Lead-Based Paint Hazard Control and Lead Hazard Reduction Demonstration Grant

Wade Steen made a motion to approve, C. Ellen Connally seconded, the item was approved.

Approve

Disapprove

Hold

7. General Business

8. Public Comment: There was no public comment

9. Adjournment: Wade Steen made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:32 AM