

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 June 18, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-164	Department of Development	Submitting an agreement with City of Euclid in the amount not-to-exceed \$302,845.65 for eligible activities and administration of the HOME Program for the period 5/1/2012 - 12/31/2013. Funding Source: 100% Federal HOME Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-165	Department of Health and Human Services	Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, submitting an amendment to Contract No. CE1100369-01 with Catholic Charities Services Corporation for intensive care management services for Ohio Works First and Disability Financial Assistance cash recipients with barriers to employment for the period 7/1/2011 - 6/30/2012 to extend the time period 6/30/2013 and for additional funds in the amount of \$361,609.00. Funding Source: 100% Federal TANF Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-166	Office of Procurement and Diversity	For Information Services Center, a) submitting an RFP exemption, which will result in an award recommendation for a state contract with OneLink Technical Services, LLC in the amount of \$186,984.90 for additional Onbase licenses and various software for professional design services in connection with the implementation of the Public Notification Initiative. 1. Description of Supplies or Services Purchase of additional OnBase client licenses, workflow licenses, report services software, automatic redaction software, virtual print software, and document composition software. 2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The total amount shall not exceed \$186,984.90.	

	<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) State Term Contract was utilized because of the dollar amount. Competitive bidding was also the procurement method used in this purchase.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Two other vendors familiar with the OnBase environment were evaluated. The two were Blue Technologies and Hyland Software.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The OnBase client licenses are needed for agency buyers, approving authorities, and ISC Development staff. Licensing is part of the automated procurement solution and will satisfy requirements of County Council Transparency Ordinance. OneLink met our technical requirements and were aggressive in pricing when compared to other vendors. The savings are transparent.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Competitive bidding was fulfilled in this request.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. All future hardware and software purchases are considered before final purchase. In this case, ISC chose to send requests to three vendors.</p> <p>b) recommending an award on RQ24110 to OneLink Technical Services, LLC in the amount of \$186,984.90 for additional OnBase licenses and various software for professional design services in connection with the implementation of the Public Notification Initiative for the approximate period of July 1, 2012 through June 30, 2013. (State Contract No. 533272/ Ordinance No. 02011-0046 Section 4.4(D)).</p> <p>Funding Source: 100% General Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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6. Other Business

Item	Requestor	Description	Board Action
CPB2012-167	Department of Health and Human Services	<p>The Division of Children and Family Services (DCFS) plans to amend contracts with various board and care providers to extend the time period, add additional funding and reporting requirements related to child/parent visits for placement services in the amount of \$74,908,913.00</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services (DCFS) is requesting authorization to extend the contract of various agencies that provide placement services.</p> <p>These current contracts end June 30, 2012, and the amended term will be from October 1, 2011 – December 31, 2013.</p> <p>The Buckeye Ranch, Inc. current contract end November 30, 2012, and the amended term will be from December 1, 2011 through December 31, 2013.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown</p> <p>The total dollar amount of all contracts is \$74,908,913.00</p> <p>Keystone Richland, LLC DBA Foundations for Living- \$75,006.00 National Youth Advocate Program, Inc.- \$2,936,790.00 New Directions, Inc.-\$216,000.00 Options for Families and Youth- \$2,281,572.00 Pathway Caring for Children- \$284,634.00 Pressley Ridge- \$2,866,572.00 S.T.A.R.T- Support To At-Risk Teens- \$2,286,918.00 Specialized Alternatives for Families and Youth of Ohio, Inc.- \$5,487,138.00 The Bair Foundation- \$3,107,628.00 The Buckeye Ranch, Inc.- \$116,051.00 The Cleveland Christian Home, Incorporated-\$4,325,796.00 The Twelve of Ohio, Inc- \$2,163,618.00 The Village Network- \$2,316,798.00</p> <p>Total-\$74,908,913.00</p> <p>The Buckeye Ranch, Inc. current contract end November 30, 2012, and the amended term will be from December 1, 2011 through December 31, 2013.</p>	

		<p>3. Rationale Supporting the Use of the Selected Procurement Method The amendment of contracts will provide DCFS with the opportunity to complete a comprehensive RFP process and also research other opportunities that will advance the agency towards more outcome focused contracting in this area.</p> <p>At the request of the County Executive Office, the 2011-2012 Board and Care RFP (RQ20366) was place on hold and subsequently canceled because the RFP responses did not yield the anticipated pricing/cost results.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated. DCFS considered completing an RFP but determined there was not enough time to complete the groundwork needed to develop the framework for a thorough RFP process that would yield any different results. DCFS will utilize this time to research and explore other opportunities to advance the agency towards more outcome focused contracting in the area of placement services area in preparation of completing a more comprehensive RFP.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The providers were selected based upon the range of services they offered that best meet the needs of youth needing placement.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Placement services for youth in care would be interrupted thus impacting the stability, safety and treatment needs of youth served by the agency requiring this service.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. DCFS has outlined a timeline in order to complete a competitive bid process for the next contract period.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. General Business
- 8. Public Comment

9. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
June 11, 2012 11:00 AM

1. Call to Order: The Meeting was called to order at 11:13 AM. Dale Miller was not present, C. Ellen Connally served as his alternate.
2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the minutes were approved as written
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review
5. New Items for Review

BC2012-157 Cuyahoga County Board of Developmental Disabilities Recommending an award on RQ23282 and enter into a contract with M. Downing Construction Company, Inc. (6-1) in the amount not-to-exceed \$120,700.00 for renovation of toilet rooms at the Rocky River Adult Activities Center, located at 21020 Detroit Road, Rocky River. (Deputy Chief Approval No. DC2012-55 - authority to advertise for bids.)

Funding Source:100% General Fund-Cuyahoga County Board of Developmental Disability HHS Levy Funds

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-158 Cuyahoga County Board of Developmental Disabilities Recommending an award on RQ23285 and enter into a contract with Whitehouse Construction (8-1) in the amount not-to-exceed \$166,250.00 for replacement of exterior office windows located at the William Patrick Day Early Childhood Center, located at 2421 Community College Avenue (Deputy Chief Approval No. DC2012-61 - authority to advertise for bids).

Funding Source: 100% General Fund Cuyahoga County Board of Developmental Disability HHS Levy Funds

Ed FitzGerald made a motion to approve, Michael FitzGerald seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-159 County Sheriff Submitting a contract with Intellitech Corporation, sole source, in the amount of \$106,055.00 for software maintenance on the Incarceration Management and Cost Recovery System for the period 1/1/2012 - 12/31/2012

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-160 Department of Health and Human Services Division of Children and Family Services, submitting amendments to contracts with various providers for placement services for the period 10/1/2011 - 6/30/2012:

1) for additional funds:

- a) No. CE1100622-01 with Caring For Kids, Inc. in the amount of \$35,000.00.
- b) No. CE1100610-01 with Diversion-Adolescent Foster Care of Ohio, Inc. in the amount of \$22,000.00.
- c) No. CE1100624-01 with National Youth Advocate Program, Inc. in the amount of \$20,000.00.

2) for a decrease:

- a) No. CE1100614-01 with Parenthesis Family Advocates, Incorporated for a decrease in the amount of (\$77,000.00).

Funding Source:100% Health and Human Service Levy Funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-161 Department of Health and Human Services Division of Children and Family Services, submitting amendments to contracts with various providers for placement services for the period 10/1/2011 - 6/30/2012:

1) for additional funds:

- a) No. CE1100627-01 with Specialized Alternatives for Families and Youth of Ohio, Inc. in the amount of \$95,000.00.
- b) No. CE1100631-01 with The Twelve of Ohio, Inc. in the amount of \$50,000.00.
- c) No. CE1100633-01 with The Village Network in the amount of \$50,000.00.

2) for a decrease:

- d) No. CE1100625-01 with Options for Families and Youth in the amount of (\$95,000.00).
- e) No. CE1100629-01 with The Bair Foundation in the amount of (\$100,000.00).

Funding Source:100% General Fund

Ed FitzGerald made a motion to approve, Pernel Jones Jr., seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-162 Department of Public Safety and Justice Services Submitting an agreement with Lake County Board of Commissioners in the amount not-to-exceed \$300,000.00 for the FY2011 Port Security Grant Program for the period 9/1/2011 - 8/31/2014.

Funding Source:100% FY2011 Port Security Grant

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-163 Department of Public Works Recommending to amend Board of Control Approval No. 2012-113 which made an award on RQ22673 to CBRE, Inc. in the amount of \$267,750.00 for owner representation services, acquisition plus commission on the disposition of properties for the Real Estate Portfolio Consolidation by changing the time period from 6/1/2012 - 12/31/2014 to 6/4/2012 - 6/3/2015.

Funding Source:100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business
7. General Business
8. Public Comment: There was no public comment
9. Adjournment: Ed FitzGerald made a motion to adjourn, Wade Steen seconded, the meeting was adjourned at 11:28 AM

New Items for Review

BC2012-164

A. SUMMARY OF REQUESTED ACTION:

Department of Development requesting approval of an agreement with the City of Euclid for \$302,845.65.

The anticipated start-completion dates are: May 1, 2012 - December 31, 2013.

The primary goals of the project are to provide the city with its allocation of federal HOME funds to perform HOME qualified activities and administration.

The project is mandated by the U.S. Department of Housing and Urban Development.

B. Procurement:

City of Euclid is a political subdivision of the State of Ohio and is a member of the Cuyahoga HOME Consortium as approved by the U.S. Department of Housing and Urban Development. As such, the City of Euclid is entitled to an allocation of HOME funds received and administered by the Cuyahoga County Department of Development. No other entity has the right or privilege to the City of Euclid's allocation of HOME funds.

The proposed agreement received an exemption on May 2, 2012.

C. Contractor and Project Information:

City of Euclid
585 East 222nd Street
Euclid, Ohio 44123
County Council District 11
Bill Cervenik, Mayor

The address of the project is the City of Euclid, Ohio.

The project is located in County Council District 11.

D. Project Status and Planning:

The project recurs annually as federal HOME funds are allocated.

The project's term has already begun. The reason for the delay is the negotiation of terms with the city and approval before the project can be submitted for county approval.

E. Funding:

The project is funded 100% with federal HOME funds.

The schedule of payments is reimbursement as expenses are submitted.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

To provide the City of Euclid with their allocation of federal HOME funds to perform HOME qualified activities and administration.

City of Euclid
585 East 222nd Street
Euclid, Ohio 44123
Bill Cervenik, Mayor

BC2012-165

SUMMARY OF REQUESTED ACTION:

Title: Employment & Family Services 2012-2013

Catholic Charities Service Corporation

Contract: Intensive Case Management Program

NA

A. Scope of Work Summary

1. EFS is requesting approval of an amendment with Catholic Charities Service Corporation; CE1100369-01 for the cost of \$361,609.00. The contract period dates are 7/1/2012 – 6/30/2013.

2. The primary goals of the project are:

-To address the multitude of issues faced by cash recipients which render them unable to participate in employment and training activities or go to work.

-To provide a combination of case management and follow up activities that will assist individuals with severe impairments to apply for SSI and/or remove barriers and assist participants in becoming work-ready.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$550,000.00.

2. The RFP was closed on April 8, 2011.

3. The proposed amendment received OPD approval on 3/28/2012.

C. Contractor and Project Information

1. The address of the vendor:

Catholic Charities Services Corporation

7911 Detroit Ave.

Cleveland, OH 44102

Council District 03

2. The Executive Director, for the vendor is Maureen Dee.

3. a. The location of the project is:

1641 Payne Ave

Cleveland, OH 44114

3.b. The project is located in Council District 07

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by Federal TANF Funds.

2. The schedule of payments is monthly by invoice.
3. This is an amendment to a contract. This amendment changes the value to \$821,609.00, extends the contract period to June 30, 2013 and is the 1st amendment of the contract. The history of the amendments is:

7/2011; Contract: \$460,000.00

7/2012; Amend #1: \$361,609.00

BC2012-166

A. Scope of Work

1. OPD requesting approval of an award recommendation with OnLink Technical Services LLC for the anticipated cost of \$186,984.90.
2. The primary goal of the project is to obtain the necessary licenses required for OnBase users.

B. Procurement

1. The procurement method for this project was a state contract purchase. The total value of the award recommendation is \$186,984.90.
2. The state contract purchase was posted on OPD's website from June 5, 2012 through June 12, 2012. No quotes were received.
3. The proposed award recommendation is also submitted for a state contract purchase exemption.

C. Contractor and Project Information

1. OneLink Technical Services
875 Westpoint Parkway, Suite 500
Westlake, Ohio 44145
2. The owner/CEO for the contractor/vendor is DeWayne Ashcraft.

D. Project Status and Planning

1. The project is a one-time purchase.

E. Funding

1. The project is funding 100% by the General Fund.
2. The schedule of payments is by invoice.

Other Business

BC2012-167

SUMMARY OF REQUESTED ACTION:

The Division of Children and Family Services (DCFS) plans to amend contracts with various board and care providers to extend the time period, add additional funding and reporting requirements related to for placement services in the amount of \$74,908,913.00 for the period July 1, 2012 - December 31, 2013.

The amendment of contracts will provide DCFS with the opportunity to complete a comprehensive RFP process and also research other opportunities that will advance the agency towards more outcome focused contracting in this area. At the request of the County Executive Office, the 2011-2012 Board and Care RFP (RQ20366) was placed on hold and subsequently canceled because the RFP responses did not yield the anticipated pricing/cost results.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Division of Children and Family Services (DCFS) is requesting authorization to extend the contract of various agencies that provide placement services.

These current contracts end June 30, 2012, and the amended term will be from October 1, 2011 – December 31, 2013.

The Buckeye Ranch, Inc. current contract ends November 30, 2012, and the amended term will be from December 1, 2011 through December 31, 2013.