

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 July 30, 2012 11:00 AM

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
BC2012-199	Office of Human Resources	Submitting an amendment to Contract No. CE0900458-03 with Employee Benefits International, Inc. for consultant services for various healthcare initiatives for the period 5/1/2009 - 4/30/2012 to extend the time period to 7/31/2012 and for additional funds in the amount of \$75,065.25.  Funding Source: 100% Regular Hospitalization Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-208	Common Pleas Court	Corrections Planning Board, submitting an amendment to Agreement No. AG1200034-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the period 1/1/2012 - 12/31/2014 for additional funds in the amount not-to-exceed \$118,000.00.  Funding Source: 87% by HHS Levy (\$513,465.00) and 13% by Community Corrections Act Grant Funds (\$80,000.00)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-209	Department of Development	Recommending a HOME forgivable loan in the amount not-to-exceed \$300,000.00 to Emerald Development and Economic Network, Inc. for an Emerald Alliance VII supportive housing project located at 9431 Lorain Avenue, Cleveland.  Funding Source:100% HOME Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-210	Department of Public Safety and Justice Services	Submitting an amendment to contract No. CE1100315-01 with Chestnut Health Systems, Inc. for Global Appraisal of Individual Needs (GAIN) assessment training and monitoring services in connection with the FY2010 Adult Treatment Drug Courts Grant Program for the period 9/30/2010 - 9/29/2013 for additional funds in the amount not-to-exceed \$26,289.00.  Funding Source:100% the FY2010 Adult Treatment Drug Courts Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2012-211	Department of Public Safety and Justice Services	<p>Witness/Victim, recommending an award on RQ23153 and enter into a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-exceed \$425,000.00 for Defending Childhood Central Intake and Assessment services for the period <u>7/18/2012 - 9/30/2013</u>. (Deputy Chief Approval No. DC2012-14 - authority to seek proposals).</p> <p>Funding Source: 100% federal funds from the U.S. Department of Justice.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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6. Other Business
7. General Business
8. Public Comment
9. Adjournment

**Minutes**

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
July 23, 2012 11:00 AM

1. Call to Order: The meeting was called to order at 11:06
2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Dale Miller seconded, the minutes were approved as written. Michael Gallagher abstained.
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review
5. New Items for Review

BC2012-201 Common Pleas Court Recommending an award on RQ23518 and enter into a Contract with Reed Elsevier, Inc. in the amount not-to-exceed \$106,920.00 for electronic legal research services for the period 7/1/2012 - 6/30/2015. (Deputy Chief Approval No. DC2012-97 - authority to seek proposals).

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-202 Common Pleas Court Corrections Planning Board, submitting a contract with Cleveland Municipal Court in the amount not-to-exceed \$218,360.00 for the Domestic Intervention, Education and Training Program for the period 7/1/2012 - 6/30/2013.

Funding Source: 100% Ohio Department of Rehabilitation and Corrections FY2013 Community Correction Act grant

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-203 Department of Development Submitting an agreement with City of Bedford in the amount not-to-exceed \$150,000.00 for the Neighborhood Stabilization 3 Municipal grant Program for the period 7/1/2012 - 6/30/2013.

Funding Source: 100% Neighborhood Stabilization 3 Municipal grant  
Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-204 Department of Development Submitting an agreement with City of Lakewood in the amount not-to-exceed \$269,720.46 for administration of FY2004, 2006 and 2011 HOME Program for the period 5/1/2012 - 12/31/2013.

Funding Source: 100% HOME Funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-205 Department of Health & Human Services Recommending an award on RQ22942 and enter into a contract with Project: Learn, Inc. in the amount not-to-exceed \$201,000.00 for adult basic educational services for inmates at the County Corrections Center for the Office of Reentry for the period 5/1/2012 - 4/30/2015.

Funding Source: 100% Health and Human Service Levy Funds

Ed FitzGerald made a motion to approve, Pernel Jones, Jr., Seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-206 Department of Health & Human Services Division of Employment & Family Services, submitting an amendment to Contract No. CE1100370-01 with Early Childhood Options of University Circle for Neighborhood Family Service Centers child care drop-in-services for the period 7/1/2011 - 6/30/2012 to extend the time period to 6/30/2013 and for additional funds in the amount not-to-exceed \$119,630.00.

Funding Source: 100% Federal TANF funding.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

BC2012-207 Juvenile Court Submitting an amendment to Agreement No. AG1000186-02,03 with University of Cincinnati for design and development of the Cognitive Behavioral Therapy Training Model for the Day Reporting Program for the period 3/1/2010 - 6/30/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$63,375.00.

Funding Source: 100% Title IV-E Revenue Funds

This item was held.

Approve  
 Disapprove  
 Hold

6. Other Business

7. General Business: Ed FitzGerald re-affirmed that NO contract should be started without the ordinance required approval. The Fiscal Officer has sent out a memo regarding this, the memo should

not be ignored. If there is a contract that has already started, that director needs to meet with Ed FitzGerald to explain WHY, before it is placed on a board for a vote. Ed FitzGerald also complimented the Department of Public Works and The Department of Development for their hard and prompt work in getting money back to the Suburban Communities regarding the Municipal Energy Grant Money. These departments helped clean up an error that was made on behalf of the Planning Commission.

8. Public Comment: There was no Public Comment

9. Adjournment: Ed FitzGerald made a motion to approve, Dale Miller seconded, the meeting was adjourned at 11:20 AM

### **Tabled Items**

BC2012-199

#### **SUMMARY OF REQUESTED ACTION:**

The Department of Human Resources is submitting an amendment to Contract CE0900458-03 with Employee Benefits International, Inc. for Benefits Consultation for the period May 1, 2012 until July 31, 2012 for additional funds in the amount of \$75,065.25.

This will amend the original Resolution Number 090563 of \$370,420.00.

This is the second amendment to this contract. The first amendment was Resolution Number 092031 in the amount of \$61,732.30.

Title: Department of Human Resources EBI Contract amendment 2012 RQ13641. The primary street is Euclid Avenue, Council District #7 Cleveland.

#### **A. Scope of Work Summary**

1. Department of Human Resources is requesting approval of a contract amendment with Employee Benefits International, Inc. for \$180,000.00 to continue consultation with the County benefit plans.
2. The primary focus of the amendment is continuity of benefits consultation until a new contract is awarded August 1, 2012.
3. Services include recurring projects, diversification of medical plans and regional benefits expansion that were omitted from the original contract and maintenance of prior plans as well as ORC compliance.

#### **B. Procurement**

1. The procurement method for this project was the submission and approval of other than full and open competition.

#### **C. Contractor and Project Information**

1. The address of Employee Benefits International, Inc. is:  
Employee Benefits International, Inc.  
4700 Rockside Road, Summit One, Suite 505,  
Independence, Ohio 44131

#### **Council District 6**

2. The owner for Employee Benefits International, Inc. is James Dustin. This is an S-Corp.
3. The address or location of the project is:  
Cuyahoga County  
Benefits Division  
The Sterling Building  
1255 Euclid Avenue, Suite 310

Cleveland, Ohio 44115

3b. The project is located in Council District 07

D. Project Status and Planning

1. The project is part of our professional benefits consulting services for Cuyahoga County.
3. The project is to continue consulting while we await the new award via RFQ.
4. The project's term has already begun on May 1, 2012. The reason for the delay was finalizing the amount necessary for the regional increase and the omission of this expansion and the medical plan changes for 2012.

E. Funding

1. The project is funded 100% by the Regular Hospitalization Fund. Index code CC499012.
2. The schedule of payments is monthly.

#### **New Items**

BC2012-208 Common Pleas Court, Corrections Planning Board, submitting an amendment to Agreement No. AG1200034-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the period 1/1/2012 - 12/31/2014 for additional funds in the amount not-to-exceed \$118,000.00.

#### **SUMMARY OF REQUESTED ACTION:**

Common Pleas Court Corrections Planning Board, submitting an amendment to Agreement No. 1200034 with the Alcohol, Drug Addiction and Mental Health Services Board Of Cuyahoga County for the residential substance abuse treatment program for the period January 01, 2012-December 31, 2014 for additional funds in the amount not-to-exceed \$118,000.00.

A. Scope of Work Summary1. Common Pleas Court Corrections Planning Board requesting approval of an amendment with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the anticipated cost not-to-exceed \$1,898,395.00. The anticipated start-completion dates are 01/01/12-12/31/2014.

A. To provide residential treatment services for alcohol and other drug dependent offenders referred by the Cuyahoga County Adult Probation Department.

B. To effectively coordinate appropriate services for the client population, including but not limited to: medical services, mental health services, housing and other AOD services.

B. Procurement

1. The procurement method for this project was, other than full and open competition request for a governmental purchase, from the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. The total value of the amended contract is \$1,898,395.00. The proposed contract received other than full and open competition approval, to forward to the Contracts and Purchasing Board on December 29, 2011. The approval letter is attached for review.

C. Contractor and Project Information

Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County  
2012 West 25th Street, Sixth Floor  
Cleveland, Ohio 44113  
Council District 7

2. The Chief Executive Officer for the contractor is William M. Denihan.

D. Project Status and Planning

1. The project reoccurs annually.
2. The project's term has already begun. The reason there was a delay in this request is due to funding delays.

#### E. Funding

1. The project is funded 87% by HHS Levy (\$513,465.00) and 13% by Community Corrections Act Grant Funds (\$80,000.00). Additional funding is for the 1st year only. Amount of amendment is \$118,000.00 with \$35,000 (Ohio Department of Rehabilitation and Correction Probation Improvement grant funds) and \$83,000 (TASC Medicaid Funds).
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to an agreement. This amendment changes the value and is the 1st (first) amendment of the contract.

#### PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Court of Common Pleas Corrections Planning Board/ Adult Probation Department places offenders into substance abuse treatment programs designed for individual needs for the offending population. Many of these offenders are dually diagnosed and require intensive inpatient programs. They are matched up to the best provider among our panel of agencies for their treatment episode. Jail day costs are saved by quickly identifying these offenders and placing them in the appropriate treatment facility.

BC2012-209 Department of Development, Recommending a HOME forgivable loan in the amount not-to-exceed \$300,000.00 to Emerald Development and Economic Network, Inc. for an Emerald Alliance VII supportive housing project located at 9431 Lorain Avenue, Cleveland.

#### SUMMARY OF REQUESTED ACTION:

Department of Development requesting approval of a HOME funded forgivable loan with Emerald Development and Economic Network in an amount not to exceed \$300,000, for the Emerald Alliance VII supportive housing project, located at 9431 Lorain Avenue, in the City of Cleveland and; authorizing the Director of Development to execute all loan documents, amendments, subordination agreements and other instruments, with such parties that may be required or appropriate to effectuate the loan.

A.Primary goal: Assist in the adaptive reuse of a former commercial structure into 40 permanent supportive housing units for persons who have experienced long term homelessness.

B.Procurement: The proposed loan was reviewed and recommended for approval by the Cuyahoga HOME Consortium Board on July 21, 2010.

#### C.Borrower:

Emerald Development and Economic Network  
7812 Madison Avenue  
Cleveland, Ohio 44102  
Kathryn Kazol Executive Director  
Council District: 3

#### Project Location:

9431 Lorain Avenue  
Cleveland, Ohio 44102  
Council District: 3

**D. Project Status:**

The project is a loan, mandated by HUD, requiring 15% of all HOME Funds be reserved for investment in housing developed, sponsored or owned by Community Housing Development Organizations of which Emerald Development and Economic Network is so designated.

**E. Funding:**

The county funding for this project is 100% federal HOME program.

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Emerald Development and Economic Network and Cleveland Housing Network will own and develop this \$8 million dollar project that will create 40 new affordable supportive housing units.

**Borrower:**

Emerald Development and Economic Network  
7812 Madison Avenue  
Cleveland, Ohio 44102  
Kathryn Kazol Executive Director

BC2012-210 Department of Public Safety and Justice Services, Submitting an amendment to contract No. CE1100315-01 with Chestnut Health Systems, Inc. for Global Appraisal of Individual Needs (GAIN) assessment training and monitoring services in connection with the FY2010 Adult Treatment Drug Courts Grant Program for the period 9/30/2010 - 9/29/2013 for additional funds in the amount not-to-exceed \$26,289.00.

**NOVUS TITLE:**

Public Safety and Justice Services Chestnut Health Systems Amend Second year 7/30/2012

**A. SCOPE OF WORK SUMMARY:**

Department of Public Safety and Justice Services, submitting an amendment to contract No. CE1100315-01 with Chestnut Health Systems, Inc. in connection with the Department of Health and Human Services, Substance Abuse and Mental Health Services, Adult treatment Drug Courts Grant (SAMHSA award for the period 9/30/2009 through 9/29/2013 for additional funds in the amount of \$26,289.00. This amount is required training, certification, coaching and monitoring for the Global Appraisal of individual Needs Assessment tool that is a requirement of the grant. This portion is for activities in the second year portion of the grant award. There is no local match for this portion of the award.

**B. PROCUREMENT:**

Open and full justification for the aggregation of contracts was approved by OPD on 6/27/2012.

**C. CONTRACTOR AND PROJECT INFORMATION:**

Chestnut Health Systems, Inc  
1003 Martin Luther King Drive  
Bloomington Illinois, 61701  
Alan Sender, Chief Operating officer

**D. PROJECT STATUS AND PLANNING:**

This project is in the second year of operation. Chestnut continues to provide scheduled training, certification, coaching and monitoring of grant approved activities.

**E. FUNDING:**

100% of funding is from the Department of Health and Human Services Substance Abuse and Mental Health Services, Adult treatment Drug Courts Grant  
A 25% match, if required, is assumed by the awarded project agencies.

BC2012-211 Department of Public Safety and Justice Services Witness/Victim, recommending an award on RQ23153 and enter into a contract with Mental Health Services for Homeless Persons, Inc. in the amount not-to-exceed \$425,000.00 for Defending Childhood Central Intake and Assessment services for the period 7/18/2012 - 9/30/2013. (Deputy Chief Approval No. DC2012-14 - authority to seek proposals).

Recommending an award and submitting a contract for approval on RQ23153 to Mental Health Services, Inc, also known as MHS, Inc. in the amount of \$425,000.00 for Central Intake and Assessment services associated with the Defending Childhood Initiative for the period July 18, 2012 to September 30, 2013.

\*Note, this item is for award recommendation and contract submittal.\*

**PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):**

Public Safety & Justice Services, Witness/Victim Service Center is recommending an award and submitting a contract on RQ23153 to Mental Health Services, Inc. for \$425,000.00 from July 18, 2012 to September 30, 2013.

The purpose of the contract is to create a Central Intake and Assessment process for the Defending Childhood Initiative. Defending Childhood is a federal initiative, and Cuyahoga County is one of eight sites chosen from a national field.

Mental Health Services, Inc. will have responsibility for the following tasks:

- (1) Accept referrals from a variety of public agencies and mental health service providers
- (2) Provide all crisis intervention to children with an immediate need for treatment due to severe traumatization stemming from exposure to violence
- (3) Perform a complete battery of assessments for children in order to determine the extent and severity of traumatization stemming from exposure to violence
- (4) Refer children and their families into proper Defending Childhood treatment services, if warranted. If not warranted, refer into other appropriate services
- (5) Provide data and evaluation material to Witness Victim Service Center
- (6) Maintain electronic records and participate in a web-based protocol for all referrals

**Novus Agenda Summary of Requested Action**

Title: Witness/Victim Service Center, 2012, Mental Health Services for Homeless Persons, Inc., Contract, Defending Childhood Central Intake & Assessment

**A. Scope of Work Summary**

1. Public Safety & Justice Services, Witness/Victim Service Center is requesting approval of an award and submitting a contract on RQ23153 with Mental Health Services for Homeless Persons, Inc. for the anticipated cost not-to-exceed \$425,000.00 from July 18, 2012 to September 30, 2013.
2. The primary goals of the project are:
  - A. To provide mental health assessments to children identified by the Defending Childhood Screening Tool as needing assistance as a result of traumatization related to their exposure to violence;



- B. To provide crisis services to children believed to pose imminent risk of harm to self or others as a direct result of their exposure to violence; and
- C. To triage children and their families into an appropriate evidence based therapeutic practice that will assist them in their recovery from trauma.

#### B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$425,000.00
2. The RFP was closed on May 1, 2012. There was no SBE participation goal.
3. There were four proposals submitted to OPD, all proposals were reviewed, one proposal was approved.

#### C. Contractor and Project Information

1. The address of the vendor is:  
Mental Health Services for Homeless Persons, Inc.  
1744 Payne Avenue  
Cleveland, Ohio 44114
2. The executive director for the vendor is Susan Neth.
- 3a. The location of the project is the same as the address of the vendor, however, clients are drawn from throughout the County.
- 3b. The project is located in Council District 7, however, clients are drawn from throughout the County.

#### D. Project Status and Planning

1. The project is new to the County and is implemented in conjunction with the U.S. Department of Justice's program, Defending Childhood. Cuyahoga County is one of eight demonstration sites selected from across the country to coordinate system change that will better serve children that are exposed to violence.
2. The project's term has already begun, effective July 18, 2012. The reason there was a delay in this request was the amount of time needed to vet proposals across multiple service areas and negotiate reasonable contracts.

#### E. Funding

1. The project is funded 100% by federal funds from the U.S. Department of Justice.
2. The schedule of payments is monthly upon receipt of invoice.