

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 August 27, 2012 11:00 AM-Amended

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-232	Common Pleas Court	Corrections Planning Board, recommending an award on RQ23380 and enter into a Contract No. CE1200542-01, 02 with Microgenics Corporation in the amount not-to-exceed \$465,000.00 for on-site drug detection services for the period 7/1/2012 - 6/30/2015. (Deputy Chief Approval No. DC2012-43 - authority to seek proposals.) Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-233	County Sheriff Office	Submitting a contract with Smiths Detection, Inc., in the amount of \$116,300.00 for maintenance on security x-ray machines for various County buildings for the period 1/1/2012 - 12/31/2014. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-234	County Sheriff Office	Submitting a grant award from U.S. Department of Justice, Office of Community Oriented Policing Services in the amount of \$1,000,000.00 for the FY2012 COPS Hiring Program for the period 6/1/2012 - 5/31/2015	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-235	Department of Health & Human Services	Submitting an amendment to Contract No. CE0900646-01 with Towards Employment, Incorporated for the Reentry Employment and Training Program for the period 7/1/2009 - 6/30/2012 to extend the time period to 3/31/2013, to change the terms, effective 7/1/2012 and for additional funds in the amount of \$180,000.00. Funding Source: 100% Federal Second Chance Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-236	Department of Health & Human Services	Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1100491-01 with Stella Maris Inc. for transitional housing and recovery services for homeless men for the period 7/1/2011 - 6/30/2012 to extend the time period to 10/31/2012 and for additional funds in the amount of \$65,000.00. Funding Source: 100% Federal HUD funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-237	Department of Health and	Division of Children & Family Services, submitting an amendment to Contract No. CE1100611-01 with Glenn	

	Human Services	Mills Schools for placement services for the period 10/1/2011 - 6/30/2012 to extend the time period 12/31/2013 and for additional funds in the amount not-to-exceed \$87,606.00. Funding Source: 100% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-238	Department of Health and Human Services	Division of Employment and Family Services, submitting an amendment to Contract No. CE1100595-01 with Enterprise Community Partners, Inc. for Earned Income Tax Credit, Child and Dependent Care Tax Credit Program services and tax preparation assistance to low and moderate income families for the period 7/1/2011 - 6/30/2012 to extend the time period to <u>6/30/2013</u> and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: 100% Federal Funding -TANF funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-239	Department of Public Safety and Justice Services	Recommending awards on RQ 23152 and to enter into contracts with various providers in the amount not-to-exceed \$85,000.00, each, for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 6/30/2013. a) Attevo, Inc. b) Main Sail, LLC Funding Source: Attevo 100% CRIS; Main Sail 18% CRIS, 82% Encourage Arrest Grant	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-240	Juvenile Court	Recommending an award and enter into a contract with The Cleveland Metropolitan Bar Association in the amount not-to-exceed \$186,793.00 for the Guardian ad Litem Project for the period 9/1/2012 - 6/30/2014. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-241	Office of Human Resources	Submitting amendments to various contracts with Key Bank National Association for a Corporate Credit Card Program for duty-related travel services for the period 9/1/2007 - 8/31/2012 to extend the time period to 8/23/2013, and for additional funds: a) Contract No. CE0700537- 01-08 in the amount of \$107,000.00. b) Contract No. CE0700538 - 01-03 in the amount of \$9,500.00. c) Contract No. CE0700539 - 01-11 in the amount of	

		<p>\$39,000.00.</p> <p>d) Contract No. CE0700540 - 01-05 in the amount of \$41,700.00 and to change the terms, effective /1/2012.</p> <p>Funding Source:100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2012-242	Office of Procurement & Diversity	<p>Recommending an award:</p> <p>Fiscal Office a) on RQ24360 to Mid-West Presort Mailing Services, Inc. (14-2) in the amount of \$288,632.00 for production and mailing first and last half 2012 real property and delinquent collection tax bills.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

6. Other Business

Item	Requestor	Description	Board Action
BC2012-243	County Sheriff Office	<p>Requesting approval of an alternative procurement process and an exemption from aggregation of Contracts on RQ24203 for legal advertisement of notice of foreclosure sale for delinquent land taxes for the period 8/1/2012 - 7/31/2013. (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.)</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Publish delinquent land sales for the period of August 1, 2012 to July 31, 2013</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Unknown, based on the number of parcel times 3 insertions. A fee is charged for each parcel that is put into the General Fund for the cost of the publication. Funding Source: General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) N/A</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Price comparisons for the past indicated that Daily Legal</p>	

		<p>News was our best price option.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Service has been in place for a long period of time. Vendor has the most competitive price.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Per the Ohio Revised Code service cannot be interrupted. Any process to choose a vendor must not prohibit required advertisement before a sale. Sales occur every 2 months.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The possibility of advertising once in print and twice on the internet has been discussed as a money saving option.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
<p>BC2012-244</p>	<p>Department of Public Safety and Justice Services</p>	<p>Public Safety Grants</p> <p>1) To apply for and accept a grant for the FY2012 Violence Against Women Act Grant Program in the amount of \$461,589.16 for the period 1/1/2013 - 12/31/2013.</p> <p>The grant application requires that the awarded agencies provide a 25% match for the block portion and the County provide the 25% match for the Administrative portion totaling \$5,059.51. The matching funds for the administrative</p> <p>2) Requesting approval of an alternative procurement (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.) Justification: Department of Public Safety and Justice Services, public Safety Grants Justification 2012 VAWA Grant process</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The VAWA grant is an annual grant that originates from</p>	

	<p>the U. S. Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) to Cuyahoga County in the form of a “Block” award. The block award is an allocation of funds from the Federal Government, through the State of Ohio that is derived through a formula based upon crime statistics.</p> <p>The VAWA program emphasizes coordinated community approaches to reduce violence against women and to create mutually respectful partnerships between the justice system and victim services.</p> <p>OCJS releases a solicitation for applications (usually in the spring of each year) under the VAWA grant for all counties EXCEPT Cuyahoga, Franklin and Hamilton County which are considered separate Regional Planning Units (RPUS).</p> <p>The VAWA block award is, in turn and by Cuyahoga County Public Safety and Justice Services, advertised in the Plain Dealer for applications utilizing a “Solicitation for Applications” document (see attachment 1).</p> <p>Public Safety and Justice Services, Public Safety Grants is the grant administrator for the annual VAWA award. Public Safety Grants is responsible for all programmatic and fiscal activities both with the State and awarded projects.</p> <p>The VAWA Allocation Committee (a sub-Committee of the Justice Governing Board), is responsible for recommending funding to projects, setting local priorities and oversight of projects. The Allocation Committee is comprised of members that have particular expertise in the field of violence against women. A Committee member roster is provided (attachment 2). An application scoring tool is utilized (attachments 3 and 4) to assist the Committee in making funding recommendations.</p> <p>Additional attachments to this document are the “Attachment A” Which details funding awards (Attachment 5), the VAWA grant funding history</p>	
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		<p>(attachment 6) which further delineates the approved projects and amount allocated to each project and the 2012 VAWA Time Line (Attachment 7).</p> <p>Funding initiatives under the VAWA grant occur annually in the following manner and as per grant guidelines:</p> <p>**The Ohio State Office of Criminal Justice Services issues a notification of block funding to the Regional Planning Unit counties (Cuyahoga, Franklin and Hamilton) in the spring of each year.</p> <p>**Department of Public Safety and Justice Services, Public Safety Grants (grant administrator) issues/advertises a solicitation for applications under the grant guidelines.</p> <p>**Applications are scored and recommended for funding by the VAWA Allocation Committee (a sub-committee under Justice Governing Board)</p> <p>**Recommended funding is submitted to the Executive via a NOVUS Item.</p> <p>**Applications are sent to the State for final approval and award.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$461,589.16</p> <p>U. S. Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>(include state contract # or GSA contract # and expiration date)</p> <p>Cuyahoga County Public Safety and Justice Services,</p>	
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		<p>Public Safety Grants similarly replicates the grant solicitation method that the State (OCJS) utilizes. The majority of required application documents originate from OCJS. This creates an effective uniformity from the Grantor through the sub-awards. The VAWA Allocation Committee reviews the solicitation from OCJS and makes edits based upon local priority needs and has developed a scoring tool that meets the unique needs of violence against women in Cuyahoga County.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Vendors are selected as described in the above grant awarding process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p> <p>portion are from the Public Safety Grants general fund.</p> <p>3) Submitting agreements and contracts with various municipalities and providers for the FY2012 STOP Violence Against Women Act Grant Program for the period 1/1/2013 - 12/31/2013:</p> <p>1) Agreements:</p> <p>a) City of Bedford (Bedford Municipal Court) in the amount not-to-exceed \$23,079.46.</p> <p>b) City of Cleveland (Prosecutor's Office) in the amount</p>	
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		<p>not-to-exceed \$115,397.29.</p> <p>c) City of Cleveland (Public Safety Department) in the amount not-to-exceed \$115,397.29.</p> <p>2) Contracts:</p> <p>d) Cleveland Rape Crisis Center in the amount not-to-exceed \$83,941.95.</p> <p>e) Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$100,000.00.</p> <p>f) Jewish Family Service Association of Cleveland in the amount not-to-exceed \$23,773.17.</p> <p>Funding Source: 100% VOWA Grant</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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7. General Business
8. Public Comment
9. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
August 20, 2012 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:02 A.M.
Board Members present
County Executive Ed FitzGerald
Councilman Mike Gallagher
Councilman Dale Miller
Fiscal Officer Wade Steen
Councilman Pernel Jones, Jr.
Director Bonnie Teeuwen
Richard Opre - Alternate for Lenora Lockett
2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Dale Miller seconded, Rich Opre abstained, the minutes were approved as written.
3. Public Comment: There was no public comment.
4. Tabled Items Returned for Review

BC2012-207

Juvenile Court, submitting an amendment to Agreement No. AG1000186-02,03 with University of Cincinnati for design and development of the Cognitive Behavioral Therapy Training Model for the Day Reporting Program for the period 3/1/2010 - 6/30/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$63,375.00.

Funding Source: 100% Title IV-E Revenue Funds

Ed FitzGerald made a motion to adopt, Pernel Jones seconded, the item was approved.

X__ Approve
___ Disapprove
___ Hold

BC2012-223

Juvenile Court, submitting a contract with Case Western Reserve University, sole source, on behalf of Begun Center for Violence Prevention, Mandel School of Applied Social Science in amount not-to-exceed \$150,000.00 for technical services for the Multi-Systemic Therapy Training and Consultation program for the period 7/1/2012 - 6/30/2014.

Funding Source: 50% by Title IV-E Revenue Funds and 50% by General Funds.

Dale Miller informed the Board that Councilwoman Yvonne Conwell requested to be a co-sponsor for this item.

Ed FitzGerald noted the request and made a motion to adopt, Bonnie Teeuwen seconded, the item was approved.

X__ Approve
___ Disapprove
___ Hold

5. New Items for Review

BC2012-228

Department of Development, recommending an award on RQ23776 and enter into a contract with Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$330,000.00 for administration of the Cuyahoga County Down Payment Assistant Program for the period 8/20/2012 - 8/19/2013.

Funding Source: 100% with federal HOME Investments Partnerships Program (HOME) funds

Ed FitzGerald made a motion to approve, Pernel Jones seconded, the item was approved.

X__ Approve
___ Disapprove
___ Hold

BC2012-229

Department of Health and Human Services/Division of Employment and Family Services, submitting an amendment to Contract No. CE1000704-01 with US Together, Inc. for language interpreter and translation services for various County departments for the period 9/1/2010 - 8/31/2012 to extend the time period to 8/31/2013 and for additional funds in the amount of \$120,000.00.

Funding Source: 100% by PA (Public Assistance) Linkage

Ed FitzGerald made a motion to adopt, Pernel Jones seconded, the item was approved.

X__ Approve
___ Disapprove
___ Hold

BC2012-230

Department of Public Works, recommending an award on RQ24221 and enter into a contract with United Survey, Inc. (8-4) in the amount not-to-exceed \$351,405.00 for cleaning and televising of sanitary sewers in various communities.

Funding Source: 100% Sewer District Cash Balances

Ed FitzGerald made a motion to adopt, Dale Miller seconded, the item was approved.

X__ Approve

Disapprove
 Hold

BC2012-231

Department of Public Works, submitting a revenue generating agreement with City of Cleveland in the amount not-to-exceed \$130,000.00 for bridge maintenance inspection services for the period 1/1/2012 - 12/31/2012.

Ed FitzGerald made a motion to adopt, Pernel Jones seconded, the item was approved.

X Approve
 Disapprove
 Hold

6. Other Business - None
7. General Business - None
8. Public Comment – None
9. Adjournment: Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:25 A.M.

New Business

BC2012-232 Common Pleas Court Corrections Planning Board, recommending an award on RQ23380 and enter into a Contract No. CE1200542-01, 02 with Microgenics Corporation in the amount not-to-exceed \$465,000.00 for on-site drug detection services for the period 7/1/2012 - 6/30/2015. (Deputy Chief Approval No. DC2012-43 - authority to seek proposals.)

A. Scope of Work Summary

1. Common Pleas Court Adult Probation Department requesting approval of a recommendation of award with Microgenics Corporation for the anticipated cost of \$465,000.00. The anticipated start-completion dates are July 01, 2012 through June 30, 2015.
2. The primary goals of the project are (list 2 to 3 goals).
 - a. Provide and install all equipment necessary to perform on-site drug testing according to the Adult Probation Drug Laboratory specifications .
 - b. Provide testing instrumentation capable of performing a minimum of 800 photometric tests per hour.

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$465,000.00.
2. The RFP was closed on April 26, 2012. There is an SBE participation goal of 20%.
3. There were 2 proposals pulled from OPD, two proposals submitted for review, and one proposal approved.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):
The Microgenics Corporation, CDD Fremont
Part of Thermo Fisher Scientific
46360 Fremont Boulevard
Fremont, CA 94538
2. The Director of Finance for the contractor/vendor is Craig Osborne.

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded 100% by the general funds.
2. The schedule of payments is monthly by invoice.

BC2012-233 County Sheriff Submitting a contract with Smiths Detection, Inc., in the amount of \$116,300.00 for maintenance on security x-ray machines for various County buildings for the period 1/1/2012 - 12/31/2014.

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

Submitting a contract with Smiths Detection, Inc. in the amount not-to-exceed \$116,300.00 for maintenance of e-ray machines located in the entrance of various county buildings for the period of January 1,2012 to December 31, 2014 . The primary goal of the project is to keep the various county buildings safe for everyone.

B. Procurement

1. The procurement method for this project was "sole source".

C. Contractor & Project Information

1. Smiths Detection, Inc.
60A Columbia Road
Morristown, NJ 007960
2. Robert C. Cartalemi, Owner
3. Locations of Project are as follows:

The Justice Center
1215 W. 3rd Street
Cleveland, OH 44113

Cuyahoga County Administration Building
1219 Ontario Avenue
Cleveland, OH 44113

The Marion Building
1276 W. 3rd Street
Cleveland, OH 44113

Lakeside Court House
1 Lakeside Avenue
Cleveland, OH 44113

Virgil Brown Building
1641 Payne Avenue
Cleveland, OH 44114

Juvenile Justice Center
9300 Quincy Avenue
Cleveland, OH 44105

D. Project Status & Planning

1. The service is an extension of the existing project. Public Works covered the cost of the maintenance of on 5 of the machines in 2008 using DO0851872 for \$20,448.00, in 2009 DO0950864 for \$18,954.18 and in 2010 OF1007626 for \$19,340.00. The Sheriff's Office covered the cost of the maintenance on 2 of the machines for \$16,590.00 with contract number CE0900781-01. Between Public Works and the Sheriff's Office, the previous cost to cover 7 machines was approximately \$40K per year. At this time we have 11 machines that would be covered under this new maintenance agreement, which means the annual cost would be \$38,243.00. (for 4 additional machines)
2. The project is on a critical action path because the current contract ended on 10-24-11 and only covered 2 machines.
3. The reason there was a delay in this request is Vendor did not provide patent numbers in a timely fashion, and the sole source letter needed approved.
4. The contract or agreement needs a signature in ink, at the time of approval.

F. Funding

1. The project is funded 100% by the General Fund
2. The schedule of payments is annual, in the amount of \$38,243.67 as it is a three year contract.
3. This a new contract, as the previous one only included 2 machines, we will be covering 9 machines this time.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

This maintenance agreement will provide:

On-site service coverage 8:30 a.m. - 5:00 p.m., Monday - Friday excluding holidays

24 to 36 hour response time

Includes all labor, travel time and travel expenses

Includes all replacement parts required

Unlimited access to 24/7 technical support help desk

One Annual preventive maintenance check

Complete operational and calibration procedure performed

One annual radiation survey

Valued customer status - 15% discount of instructor led training

BC2012-234 County Sheriff Office Submitting a grant award from U.S. Department of Justice, Office of Community Oriented Policing Services in the amount of \$1,000,000.00 for the FY2012 COPS Hiring Program for the period 6/1/2012 - 5/31/2015

Submitting a grant award in the amount of \$1,000,000.00 from US Department of Justice Office of Community Oriented Policing for the period 6/1/2012 through 5/31/2015.

Title:

Cuyahoga County Sheriff's Office

2012

US Department of Justice COPS grant program
Community Oriented Policing Services - 2012 COPS Hiring Program
Grant Award

A) Scope of Work Summary:

The Cuyahoga County Sheriff's Office is submitting a grant award from the US Department of Justice in the amount of \$1,000,000. The grant start and completion dates are 6/1/2012 through 5/31/2015. The anticipated start and completion dates of this project are 1/1/13 - 12/31/15. We will request a 6 month extension which I was told will be granted to any agency using their funds for new hires. The primary goals of this grant are to fund 62% of the cost of hiring 8 additional Deputies. These new Deputies would be used in a community oriented policing capacity.

B) Procurement:

This grant award is from the US Department of Justice for the COPS hiring program. The grant award amount is \$1,000,000 in grant dollars to fund 62% of the cost of 8 new Deputies. The Sheriff's general fund would be responsible for the remaining 38% of the cost. This cost to the Sheriff's general fund will be approximately \$603,160.00

C) Contractor and Project Information:

COPS-CHP (Community Oriented Policing Services-2012 COPS Hiring Program)
US Department of Justice-Office of Community Oriented Policing
145 N. Street N.E. Washington, D.C. 20530

D) Project Status and Planning:

This is an annual grant solicitation, however, this year, because of limited funding, it was not open to all agencies. It was by invitation only to agencies that applied to this grant in 2011 but were not funded. The CCSO was one of those agencies. We applied in 2011, and did receive a high score but was not awarded. Due to limited funding, only 8% of agencies that applied, were awarded. The number of applicants for this 2012 solicitation was 1411 of which only 221 were awarded.(15%) This grant allows an agency to apply for funding for up to 5% of their current sworn force. For the CCSO, this is equal to 8 additional officers. The total cost of this 3 year project is \$1,603,160.00

E) Funding

38% of this project would come from the Sheriff's general fund beginning January 1, 2013 and ending in December 31, 2015. This 38% equates to \$603,160.00. The cost to the general fund would be approximately \$201,000 a year for each of the 3 years. The CCSO must also commit to retaining these 8 new officers for an additional 12 months (through 2016) after the grant expires at the end of 2015.

BC2012-235 Department of Health & Human Services Submitting an amendment to Contract No. CE0900646-01 with Towards Employment, Incorporated for the Reentry Employment and Training Program for the period 7/1/2009 - 6/30/2012 to extend the time period to 3/31/2013, to change the terms, effective 7/1/2012 and for additional funds in the amount of \$180,000.00.

SUMMARY OF REQUESTED ACTION:

Department of Health and Human Services Office of Reentry Submitting an amendment to a contract with Towards Employment for a reentry job readiness, search and retention program for the period July 1, 2012 - March 31, 2013 for additional funds in the amount of \$180,000.00.

The primary goals of the project are to provide Networks 4 Success, a job readiness, search and retention program to assist person returning to the community after incarceration with improving their ability to secure and maintain employment. This is an intensive 4-week program designed to prepare reentrants for return to the job market in addition to learning life skills and removing barriers to employment. Upon program graduation, participants are helped with job searches and ongoing case management to ensure the ability to rebuild an employment history and explore upward mobility on a job path.

The proposed amendment received an RFP exemption on 7/25/12 from OPD.

The address of the vendor is:
Towards Employment, Incorporated
1255 Euclid Avenue Suite 300
Cleveland, OH 44115
Council District 7

The executive director of this non-profit is Jill Rizika. The program site is in downtown Cleveland, however, participants and the impact of the program is county-wide.

The project's term has already begun. The delay was caused by waiting for the Extension Award Letter from the Federal Second Chance Grant office stipulating that an extension on the grant will be awarded in effect until 3/31/13.

This contract extends the time period, changes the scope and is for an additional \$180,000.00

BC2012-236 Department of Health & Human Services Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1100491-01 with Stella Maris Inc. for transitional housing and recovery services for homeless men for the period 7/1/2011 - 6/30/2012 to extend the time period to 10/31/2012 and for additional funds in the amount of \$65,000.00.

SUMMARY OF REQUESTED ACTION:

Submitting a contract with Stella Maris, Inc in the amount of \$65,000 for emergency shelter for homeless men for a four month period of 7/01/2012 -10/31/2012.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract with Stella Maris, Inc. in the amount of \$65,000 for a four month term, 7/01/2012 - 10/31/2012.
2. The primary goals of the Stella Maris program are to: a) provide basic shelter with b)outpatient recovery treatment services for homeless, indigent men; c) leading to permanent housing and employment.
3. N/A

B. Procurement

1. N/A
2. N/A
- 3.[3] Stella Maris, Inc. received an RFP Exemption approval on 7/23/12; CPB2012 -677.

C. Contractor and Project Information

1. Stella Maris, Inc.
1320 Washington Ave.
Cleveland, OH 44113
County Council District # 7
2. Dennis Madden is the Interim Executive Director; (216) 781-0550.
3. The Project is located at:
 - a) 1320 Washington Ave.
Cleveland, OH 44113
 - b) County Council District #7

D. Project Status and Planning

1. This has been a re-occurring contract. The County has contracted with Stella Maris, Inc. for shelter and treatment services for homeless, chemically addicted men since FY 2007.
2. N/A
3. The Contract is on a critical path because the shelter services are provided on an ongoing basis. The existing contract for services expired on 6/30/2012. This four month contract is needed to provide reimbursement to the provider while the County either a) approves Stella Maris as a Sole Source provider, or b) requires an RFP process to award a 12 month contract.
4. The Contract term started on July 1, 2012. The Office of Homeless Services failed to begin the Sole Source process in enough time to avoid the lapse in covered service provision.

E. Funding

1. The Contract is funded 100% from the Health & Human Services Levy.
2. The provider is reimbursed on a monthly basis.
3. N/A

BC2012-237 Department of Health and Human Services Division of Children & Family Services, submitting an amendment to Contract No. CE1100611-01 with Glenn Mills Schools for placement services for the period 10/1/2011 - 6/30/2012 to extend the time period 12/31/2013 and for additional funds in the amount not-to-exceed \$87,606.00.

SUMMARY OF REQUESTED ACTION:

Title: DCFS 2012-2013 Board and Care Contract Amendment for: Glen Mills Schools CE1100611-01.

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to add additional funding (see below for breakdown) and extend the current contract ending date from 10/1/2011-6/30/2012 to 10/1/2011 to 12/31/2013 with Glen Mills Schools that provide placement services including foster care, residential care, independent living, group homes, shelter care and/or day treatment. For an amount not to exceed \$87,606.00.

****We are asking to waive the three readings requirement for the above contracts because the current contracts end June 30, 2012 and any further delays with the approval of the contract amendments will impede the agency from adequately placing and servicing children and families.****

2. Community-based residential services provider agencies serve the Division of Children and Family Services as a primary resource for placement of children who have been abused and/or neglected. This contract will help to expand the range of services available to children.

3. Board and Care contracts are mandated by the Ohio Administrative Code (OAC) Section 5101:2-42-05

B. Procurement

1. The procurement method for this project was an exemption from Full and Open Competition.
2. NA
3. NA

C. Contractor and Project Information

1. The address of the vendor is:
Glen Mills Schools
P. O. Box 5001
Concordville, PA 19331
Council District - (NA-Outside of Cuyahoga County)
CEO: Garrison D. Ipock

D. Project Status and Planning

1. The project reoccurs annually.
2. NA
3. The project is on a critical action path because the current contracts expired 6/30/2012; and further delays with the approval of the contract amendments will impede the agency from adequately servicing children and families.
4. The project term has already began.
5. NA

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The Cuyahoga County Department of Children and Family Services (CFS) is requesting authorization to amend contracts with Glen Mills Schools providing placement services.

These agreements are for placement services which include foster care, residential care, independent living, group homes, shelter care and/or day treatment.

To protect children who cannot remain in their own homes and must be placed in substitute care until reunification or adoption can take place.

Provide the least restrictive placement consistent with the best interest and special needs of the child which prevent temporary placement with relatives, etc.

BC2012-238 Department of Health and Human Services Division of Employment and Family Services, submitting an amendment to Contract No. CE1100595-01 with Enterprise Community Partners, Inc. for Earned Income Tax Credit, Child and Dependent Care Tax Credit Program services and tax preparation assistance to low and moderate income families for the period 7/1/2011 - 6/30/2012 to extend the time period to 6/30/2013 and for additional funds in the amount not-to-exceed \$250,000.00.

SUMMARY OF REQUESTED ACTION:

- I. NovusAgenda Summary of Requested Action

Title: Employment & Family Services 2012-2013

Enterprise Community Partners, Inc.

Contract: CE1100595-01; Promoting Earned Income Tax Credit and Tax Preparation Assistance to Low Income Families

A. Scope of Work Summary

1. EFS is requesting approval of an amendment with Enterprise Community Partners, Inc. for the amount of \$250,000.00 for the contract period of July 1, 2012 to June 30, 2013.

2. The primary goals of the project are:

To increase the number of low- and moderate income working tax filers in Cuyahoga County who claim the EITC.

To establish and manage VITA sites in Cuyahoga County for the 2012 tax season (January 2013 to April 2013).

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP was \$250,000.00.

2. The RFP was closed on April 22, 2011.

3. The proposed amendment received OPD approval to proceed on April 12, 2012. The justification document is attached for review.

C. Contractor and Project Information

1. The address of vendor:

Enterprise Community partners, Inc.

10227 Wincopin Circle, Suite 500

Columbia, MD 21044

Council District NA

2. The CEO, President is Doris Koo.

D. Project Status and Planning

1. The project reoccurs annually.

2. The reason there was a delay in this request was to finalize the budget, modify some benchmarks, compile the necessary documents for contract processing and the delay from their corporate headquarters to get the a signature on the contract.

E. Funding

1. The project is funded 100% by Federal Funding from TANF funds.

2. The schedule of payments is by monthly invoice.

3. The project is an amendment to a contract. This amendment changes the value of the contract to \$500,000.00 and is the first (1st) amendment of the contract. The history of the amendments is:

2012; Contract: \$250,000.00

2013 Proposed Amend #1: \$250,000.00

Total: \$500,000.00

BC2012-239 Department of Public Safety and Justice Services Submitting state contracts with various providers in the amount not-to-exceed \$85,000.00, each, for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 6/13/2013.

a) Attevo, Inc.

b) Main Sail, LLC

A. Scope of Work Summary

1. Department of Public Safety and Justice Services requesting approval of a contract with Attevo, for the anticipated cost, not-to-exceed \$85,000.00. The anticipated start-completion dates are 07/1/2012 - 06/31/2013.

2. The primary goals of the project are:

To provide Public Safety and Justice Services with professional services outlined in RFQ JA-12-23152. Attevo will assist staff in the development and upgrading of a software system named Regional Enterprise Data Sharing System (REDSS) and related systems.

B. Procurement

1. This contract is in connection with an approved Request for Qualifications proposal (RFQ). RFQ# JA-12-23152.

C. Contractor and Project Information

Attevo

ATTN: Kindra Helm

One Cleveland Center

1375 East 9th Street

Cleveland, Ohio 44114

2. The Project Manager for the contractor/vendor is: C. David Synder, CEO

D. Project Status and Planning

1. The project is a one year professional services contract, funded 100% by Cuyahoga County REDSS/CRIS, index code JA090068.

E. Funding

1. Attevo will invoice only rendered services under the approved contract.

Department of Public Safety & Justice Services 2012 Attevo & Main Sail, LLC Contracts

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with Main Sail LLC, for the anticipated cost, not to exceed \$85,000.00. The anticipated start-completion dates are 07/1/2012- 06/31/2013.

2. The primary goals of the project are:

*To provide Public Safety and Justice Services with professional services outlined in RFQ JA-12-23152. Main Sail LLC will assist staff in the development and upgrading of a software system named Regional Enterprise Data Sharing System (REDSS) and related systems.

B. Procurement

1. This project is in connection with an approved Request for Qualifications (RFQ). RFQ# JA-12-23152.

C. Contractor and Project Information

Main Sail LLC

ATTN: Thelma Phillips

20820 Chagrin Blvd., Suite 201

Cleveland, Ohio 44122

D. Project Status and Planning

1. This is a one year professional services contract, funded 82% under Index Code # JA753079 (\$70,000.00) and 18% under Cuyahoga County REDSS/CRIS, index code #JA090068(\$15,000.00).

E. Funding

1. Main Sail LLC will invoice only rendered services under the approved contract.

BC2012-240 Juvenile Court Recommending an award and enter into a contract with The Cleveland Metropolitan Bar Association in the amount not-to-exceed \$186,793.00 for the Guardian ad Litem Project for the period 9/1/2012 - 6/30/2014.

SUMMARY OF REQUESTED ACTION:

A. Scope of Work Summary

1. Juvenile Court is requesting an approval of Award Recommendation and approval of a contract with The Cleveland Metropolitan Bar Association, for the period of September 1, 2012 – June 30, 2014, with funds in the not-to-exceed amount of \$186,793.00.
2. The primary goal of this service is to provide a range of training, education and information for the guardian ad litem (GAL) project at Juvenile Court.
3. N/A.

B. Procurement

1. The procurement method for this project was an RFP. The total value of this contract is \$186,793.00.
2. N/A; There was no SBE or DBE participation/goal.
3. There was one proposal pulled from OPD, one proposal submitted for review, and one approved.

C. Contractor and Project Information

1. The Cleveland Metropolitan Bar Association
1301 East Ninth Street, Second Level
Cleveland, Ohio 44115
Council District: 7
2. The president of this professional organization is Carter E. Strang
- 3.a. The location of the service is County-wide.
- 3.b. N/A

D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is 100% funded by General Funds.
2. The schedule of payments is monthly by invoice.
3. N/A

BC2012-241 Office of Human Resources Submitting amendments to various contracts with Key Bank National Association for a Corporate Credit Card Program for duty-related travel services for the period 9/1/2007 - 8/31/2012 to extend the time period to 8/23/2013, and for additional funds:

SUMMARY OF REQUESTED ACTION:

Department of Human Resources, submitting amendments to various contracts with Key Bank National Association for a Corporate Credit Card Program for duty-related travel services for the period 9/1/2007-8/31/2012 to extend the time period to 8/23/2013 and for additional funds in the total amount of **\$197,200.00**.

- 1) No. CE0700537- 01-08 in the amount of **\$107,000.00**.
- 2) No. CE0700538 - 01-03 in the amount of \$9,500.00.
- 3) No. CE0700539 - 01-11 in the amount of \$39,000.00.
- 4) No. CE0700540 - 01-05 in the amount of \$41,700.00.

A. Scope of Work Summary

Department of Human Resources requesting approval of amendments to various contracts with KeyBank National Association for the anticipated cost not to exceed \$172,200. The anticipated start-completion dates are 09/01/2012 – 08/23/2013. The primary goal of the amendment is to marry the end date of these contracts with the end date of the Fiscal Office's Agreement with KeyBank National Association for the Public Depository of Active Funds, allowing for a single RFP for all of the included services in 2013.

B. Procurement

The proposed amendment received an RFP exemption on (list date). The approval letter is attached for review. The total value is not to exceed \$172,200

C. Contractor and Project Information

The address of the vendor is:

Key Bank, N.A.
127 Public Square
Cleveland OH 44114
Council District 7

The Chairman and CEO for the vendor is Christopher M. Gorman

D. Project Status and Planning

The amendment is to an existing agreement.

E. Funding

The amendment is funded 100% by the General Fund. However, some agencies or departments' are reimbursed for expended monies through grant dollars.

The schedule of payments is monthly.

The amendment is for an additional not to exceed of \$170,200 and is the 2nd amendment of the agreement.

PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

KeyBank National Association is owned by KeyCorp, 127 Public Square, Cleveland, Ohio 44114-1306, whose shares are publicly traded. The Chairman and CEO is Christopher M. Gorman

Funding Source:100% General Fund

BC2012-242 Office of Procurement & Diversity Recommending an award:
Fiscal Office a) on RQ24360 to Mid-West Presort Mailing Services, Inc. (14-2) in the amount of \$288,632.00 for production and mailing first and last half 2012 real property and delinquent collection tax bills.

SUMMARY OF REQUESTED ACTION:

Title: OPD 2012 Mid-West Presort Mailing Services, Inc. Award Recommendation Bid Production and Mailing of 2012 Tax Bills (Treasurer) RQ24360

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of a Recommendation of Award for Mid-West Presort Mailing Services, Inc. for the amount of \$288,632.00 for the production and mailing of First Half and Last Half 2012 Real Property Tax Bills and Delinquent Collection for the Fiscal Office / County Treasurer. The first mailing is expected December 2012.
2. The primary goals of the project are to have homeowners receive their tax bills and have the County Treasurer to efficiently collect taxes. Delinquent collection tax bills are sent to delinquent taxpayers and has been shown in the past to be effective in the collection of past-due accounts.

B. Procurement

1. The procurement method for this project was a Formal Competitive Bid. The estimated cost of the project was \$310,000.00, which included postage. The low bid was \$288,632.00.
2. The bid closed on July 31, 2012. There was no SBE goal assigned for this project.
3. There were 14 requests pulled from OPD and 2 bids received for review and 1 bid approved.

C. Contractor and Project Information

1. The address of the vendor is
Mid-West Presort Mailing Services, Inc.
2222 West 110th Street
Cleveland, Ohio 44102
Council District 3
2. The owners for the vendor is James M. Gebbie, CEO and Richard T. Gebbie, President
3. This affects the entire county, as mailings are sent to all property owners.

D. Project Status and Planning

1. The project occurs annually.
2. The project has 3 phases, estimated to be completed October 2013. Mailing of the first tax bills is expected December 2012. The second mailing is expected June 2013. Delinquent bill mailing is October 2013.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments will be Net 30, per invoice, after each mailing.

BC2012-243

See item detail above

BC2012-244

Title:

Grant Application with Contracts and Exemption, Public Safety and Justice Services, 2012 Violence Against Women Act Grant

1) Public Safety and Justice Services, Public Safety Grants is requesting authority to submit, accept and complete all necessary forms for the 2012 Violence Against Women Act Block and Administrative awards (2012 VAWA) for the anticipated amount of \$461,589.16 for the block portion and \$15,178.52 for the administrative portion. The anticipated start-completion dates are January 1, 2013 through December 31, 2013.

SCOPE OF WORK SUMMARY:

The grant application requires that the awarded agencies provide a 25% match for the block portion and the County provide the 25% match for the Administrative portion totaling \$5,059.51. The matching funds for the administrative portion are from the Public Safety Grants general fund.

The grant application, if awarded by the grantor, requires that the County contract with vendors for the proposed services. The address of all the vendors and/or contractors is:

The City of Bedford (Municipal Court)

Mayor, Daniel S. Pocek

165 Center Road

Bedford, Ohio 44146

The City of Cleveland (Law Department)

Mayor Frank Jackson

601 Lakeside Avenue

Cleveland, Ohio 44114

The City of Cleveland (Public Safety Department)

Mayor Frank Jackson

601 Lakeside Avenue

Cleveland, Ohio 44114

Cleveland Rape Crisis Center

526 Superior Avenue, #1400

Cleveland, Ohio 44114

Megan O'Bryan, President and CEO

Domestic Violence and Child Advocacy Center

PO Box 5466

Cleveland, Ohio 44101

Linda Johaneck, Executive Director

Jewish Family Service Center of Cleveland

3659 South Green Road

Beachwood, Ohio 44122

Dr. Susan Bischel, President and CEO

2) Public Safety and Justice Services is submitting an RFP exemption/recommendation in connection with the 2012 VAWA Block portion which will result in contracts with the following vendors:

1. The City of Bedford (Municipal Court) in the amount of \$23,079.46

2. The City of Cleveland (Prosecutors Office) in the amount of \$115,397.29

3. The City of Cleveland (Public Safety Department) in the amount of \$115,397.29

4. The Cleveland Rape Crisis Center in the amount of \$83,941.95

5. The Domestic Violence and Child Advocacy Center in the amount of \$100,000.00

6. Jewish Family Service Association of Cleveland in the amount of \$23,773.17

All contracts will have the project period of 1/1/2013 through 12/31/2013. A 25% match requirement is assumed by the above awarded agencies. Please see Attachment "A" which details the recommended funding under the 2012 VAWA.

Procurement

The procurement method for this project was through a grant Solicitation for Applications. Please see a detailed explanation in the attached Open and Full Justification. The grant process is as follows:

The Ohio State Office of Criminal Justice Services issues a notification of block funding to the Regional Planning Unit counties (Cuyahoga, Franklin and Hamilton).

Department of Public Safety and Justice Services, Public Safety Grants (grant administrator) issues/advertises a solicitation for applications under the grant guidelines.

Applications are scored and recommended for funding by the VAWA Allocation Committee (a sub-committee under Justice Governing Board).

Recommended funding is submitted to the Deputy Chief of Staff for Justice and the Executive for approval.

The recommended funding application for both the block and administrative awards is sent to the OCJS. The County Receives a Notice of Award for both the Block and Administrative Awards.

The RFP Exemption is attached for consideration of approval.

3) Department of Public Safety and Justice Services submitting a contract/Agreement template for approval with the following vendors:

The City of Bedford (Municipal Court) in the amount of \$23,079.46

Mayor, Daniel S. Pocek

165 Center Road

Bedford, Ohio 44146

The City of Cleveland (Law Department) in the amount of \$115,397.29

Mayor Frank Jackson

601 Lakeside Avenue

Cleveland, Ohio 44114

The City of Cleveland (Public Safety Department) in the amount of \$115,397.29

Mayor Frank Jackson

601 Lakeside Avenue

Cleveland, Ohio 44114

Cleveland Rape Crisis Center in the amount of \$83,941.95

526 Superior Avenue, #1400

Cleveland, Ohio 44114

Megan O'Bryan, President and CEO

Domestic Violence and Child Advocacy Center in the amount of \$100,000.00

PO Box 5466

Cleveland, Ohio 44101

Linda Johaneck, Executive Director

Jewish Family Service Center of Cleveland in the amount of \$23,773.17
3659 South Green Road
Beachwood, Ohio 44122
Dr. Susan Bischel, President and CEO

All projects are directed toward community approaches to reduce violence against women and creating mutually respectful partnerships between the justice system and victim services.
All contracts will be for the project period of January 1, 2013 through December 31, 2013.

FUNDING

The 2012 VAWA grant is from the Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.