

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
August 27, 2012 11:00 AM-Amended

1. Call to Order: The Meeting was called to order at 11:05 AM
2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Dale Miller seconded, the minutes were approved. Lenora Lockett Abstained.
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review
5. New Items for Review

BC2012-232 Common Pleas Court Corrections Planning Board, recommending an award on RQ23380 and enter into a Contract No. CE1200542-01, 02 with Microgenics Corporation in the amount not-to-exceed \$465,000.00 for on-site drug detection services for the period 7/1/2012 - 6/30/2015. (Deputy Chief Approval No. DC2012-43 - authority to seek proposals.)

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-233 County Sheriff Office Submitting a contract with Smiths Detection, Inc., in the amount of \$116,300.00 for maintenance on security x-ray machines for various County buildings for the period 1/1/2012 - 12/31/2014.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-234 County Sheriff Office Submitting a grant award from U.S. Department of Justice, Office of Community Oriented Policing Services in the amount of \$1,000,000.00 for the FY2012 COPS Hiring Program for the period 6/1/2012 - 5/31/2015

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-235 Department of Health & Human Services Submitting an amendment to Contract No. CE0900646-01 with Towards Employment, Incorporated for the Reentry Employment and Training Program for the period 7/1/2009 - 6/30/2012 to extend the time period to 3/31/2013, to change the terms, effective 7/1/2012 and for additional funds in the amount of \$180,000.00.

Funding Source: 100% Federal Second Chance Grant Health and Human Service Levy Funds

Ed FitzGerald made a motion to approve, Pernel Jones Jr.

Approve
 Disapprove
 Hold

BC2012-236 Department of Health & Human Services Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1100491-01 with Stella Maris Inc. for transitional housing and recovery services for homeless men for the period 7/1/2011 - 6/30/2012 to extend the time period to 10/31/2012 and for additional funds in the amount of \$65,000.00.

Funding Source: 100% Federal HUD funds Health and Human Services Levy Funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-237 Department of Health and Human Services Division of Children & Family Services, submitting an amendment to Contract No. CE1100611-01 with Glenn Mills Schools for placement services for the period 10/1/2011 - 6/30/2012 to extend the time period 12/31/2013 and for additional funds in the amount not-to-exceed \$87,606.00.

Funding Source: 100% Health and Human Services Levy

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-238 Department of Health and Human Services Division of Employment and Family Services, submitting an amendment to Contract No. CE1100595-01 with Enterprise Community Partners, Inc. for Earned Income Tax Credit, Child and Dependent Care Tax Credit Program services and tax preparation assistance to low and moderate income families for the period 7/1/2011 - 6/30/2012 to extend the time period to 6/30/2013 and for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: 100% Federal Funding -TANF funds

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-239 Department of Public Safety and Justice Services Recommending awards on RQ 23152 and to enter into contracts with various providers in the amount not-to-exceed \$85,000.00, each, for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for the period 7/1/2012 - 6/30/2013.

- a) Attevo, Inc.
- b) Main Sail, LLC

Funding Source: Attevo 100% CRIS; Main Sail 18% CRIS, 82% Encourage Arrest Grant

Ed FitzGerald made a motion to approve, Pernel Jones, Jr., seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-240 Juvenile Court Recommending an award and enter into a contract with The Cleveland Metropolitan Bar Association in the amount not-to-exceed \$186,793.00 for the Guardian ad Litem Project for the period 9/1/2012 - 6/30/2014.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-241 Office of Human Resources Submitting amendments to various contracts with Key Bank National Association for a Corporate Credit Card Program for duty-related travel services for the period 9/1/2007 - 8/31/2012 to extend the time period to 8/23/2013, and for additional funds:

- a) Contract No. CE0700537- 01-08 in the amount of \$107,000.00.
- b) Contract No. CE0700538 - 01-03 in the amount of \$9,500.00.
- c) Contract No. CE0700539 - 01-11 in the amount of \$39,000.00.
- d) Contract No. CE0700540 - 01-05 in the amount of \$41,700.00 and to change the terms, effective /1/2012.

Funding Source:100% General Fund

This item was held.

Approve
 Disapprove
 Hold

BC2012-242 Office of Procurement & Diversity Recommending an award:

Fiscal Office a) on RQ24360 to Mid-West Presort Mailing Services, Inc. (14-2) in the amount of \$288,632.00 for production and mailing first and last half 2012 real property and delinquent collection tax bills.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business

BC2012-243

County Sheriff Office Requesting approval of an alternative procurement process and an exemption from aggregation of Contracts on RQ24203 for legal advertisement of notice of foreclosure sale for delinquent land taxes for the period 8/1/2012 - 7/31/2013. (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.)

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Publish delinquent land sales for the period of August 1, 2012 to July 31, 2013

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Unknown, based on the number of parcel times 3 insertions. A fee is charged for each parcel that is put into the General Fund for the cost of the publication.

Funding Source: General Fund

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

N/A

4. What other available options and/or vendors were evaluated? If none, include the reasons why. Price comparisons for the past indicated that Daily Legal News was our best price option.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Service has been in place for a long period of time. Vendor has the most competitive price.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Per the Ohio Revised Code service cannot be interrupted. Any process to choose a vendor must not prohibit required advertisement before a sale. Sales occur every 2 months.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The possibility of advertising once in print and twice on the internet has been discussed as a money saving option.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve

Disapprove

Hold

BC2012-244 Department of Public Safety and Justice Services Public Safety Grants

1) To apply for and accept a grant for the FY2012 Violence Against Women Act Grant Program in the amount of \$461,589.16 for the period 1/1/2013 - 12/31/2013.

The grant application requires that the awarded agencies provide a 25% match for the block portion and the County provide the 25% match for the Administrative portion totaling \$5,059.51. The matching funds for the administrative

2) Requesting approval of an alternative procurement (Contracting and Purchasing Ordinance, Section 4.4.b.17 and 3.5.a.)

Justification: Department of Public Safety and Justice Services, public Safety Grants Justification 2012
VAWA Grant process

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The VAWA grant is an annual grant that originates from the U. S. Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) to Cuyahoga County in the form of a “Block” award. The block award is an allocation of funds from the Federal Government, through the State of Ohio that is derived through a formula based upon crime statistics.

The VAWA program emphasizes coordinated community approaches to reduce violence against women and to create mutually respectful partnerships between the justice system and victim services.

OCJS releases a solicitation for applications (usually in the spring of each year) under the VAWA grant for all counties EXCEPT Cuyahoga, Franklin and Hamilton County which are considered separate Regional Planning Units (RPUS).

The VAWA block award is, in turn and by Cuyahoga County Public Safety and Justice Services, advertised in the Plain Dealer for applications utilizing a “Solicitation for Applications” document (see attachment 1).

Public Safety and Justice Services, Public Safety Grants is the grant administrator for the annual VAWA award. Public Safety Grants is responsible for all programmatic and fiscal activities both with the State and awarded projects.

The VAWA Allocation Committee (a sub-Committee of the Justice Governing Board), is responsible for recommending funding to projects, setting local priorities and oversight of projects. The Allocation Committee is comprised of members that have particular expertise in the field of violence against women. A Committee member roster is provided (attachment 2). An application scoring tool is utilized (attachments 3 and 4) to assist the Committee in making funding recommendations.

Additional attachments to this document are the “Attachment A” Which details funding awards (Attachment 5), the VAWA grant funding history (attachment 6) which further delineates the approved projects and amount allocated to each project and the 2012 VAWA Time Line (Attachment 7).

Funding initiatives under the VAWA grant occur annually in the following manner and as per grant guidelines:

**The Ohio State Office of Criminal Justice Services issues a notification of block funding to the Regional Planning Unit counties (Cuyahoga, Franklin and Hamilton) in the spring of each year.

**Department of Public Safety and Justice Services, Public Safety Grants (grant administrator) issues/advertises a solicitation for applications under the grant guidelines.

**Applications are scored and recommended for funding by the VAWA Allocation Committee (a sub-committee under Justice Governing Board)

**Recommended funding is submitted to the Executive via a NOVUS Item.

**Applications are sent to the State for final approval and award.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

\$461,589.16

U. S. Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.

3. Rationale Supporting the Use of the Selected Procurement Method

(include state contract # or GSA contract # and expiration date)

Cuyahoga County Public Safety and Justice Services, Public Safety Grants similarly replicates the grant solicitation method that the State (OCJS) utilizes. The majority of required application documents originate from OCJS. This creates an effective uniformity from the Grantor through the sub-awards. The VAWA Allocation Committee reviews the solicitation from OCJS and makes edits based upon local priority needs and has developed a scoring tool that meets the unique needs of violence against women in Cuyahoga County.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

N/A

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Vendors are selected as described in the above grant awarding process.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

N/A

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

N/A

portion are from the Public Safety Grants general fund.

3) Submitting agreements and contracts with various municipalities and providers for the FY2012 STOP Violence Against Women Act Grant Program for the period 1/1/2013 - 12/31/2013:

1) Agreements:

a) City of Bedford (Bedford Municipal Court) in the amount not-to-exceed \$23,079.46.

b) City of Cleveland (Prosecutor's Office) in the amount not-to-exceed \$115,397.29.

c) City of Cleveland (Public Safety Department) in the amount not-to-exceed \$115,397.29.

2) Contracts:

d) Cleveland Rape Crisis Center in the amount not-to-exceed \$83,941.95.

e) Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$100,000.00.

f) Jewish Family Service Association of Cleveland in the amount not-to-exceed \$23,773.17.

Funding Source: 100% VOWA Grant

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

7. General Business: Clerk David Merriman announced that the meeting will take place on Tuesday, September 4th, due to the Labor Day Holiday.

8. Public Comment: There was no public comment

9. Adjournment: The meeting was adjourned at 11:44 AM