

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
September 10, 2012 11:00 AM

1. Call to Order: The meeting was called to order at 11:04 AM
2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Wade Steen seconded the minutes were approved as written. Bonnie Teeuwen and Pernel Jones Jr., both abstained.
3. Public Comment: There was no public comment
4. Tabled Items Returned for Review

Item	Requestor	Description	Board Action
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BC2012-251	Department of Public Safety and Justice Services	Submitting an agreement with Cleveland State University in the amount not-to-exceed \$240,618.00 for a consolidation study for the period 9/4/2012 - 3/31/2014.	
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Funding Source: 100% CECOM's 911 Revenue Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

5. New Items for Review

BC2012-254	Common Pleas Court	Submitting an amendment to Contract No. CE0800654-03 with Sadler-NeCamp Financial Services, Inc. dba PROWARE for maintenance on the Civil Criminal Justice Information System for the period 1/1/2008 - 1/31/2013 for additional funds in the amount not-to-exceed \$173,645.00.	
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Funding Source: 100% Foreclosure Special Projects Fund

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-255	Department of Health and Human Services	Division of Children and Family Services, submitting an amendment to Contract No. CE1100772-01 with Fox Run: The Center for Children and Adolescents for placement services for the period 10/1/2011 - 6/30/2012 to extend the time period to 12/31/2013 and for additional funds in the amount not-to-exceed \$217,620.00.	
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Funding Source: 100% Health and Human Services Levy

Ed FitzGerald made a motion to approve, Pernel Jones Jr., seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-256 Department of Health and Human Services A) The Office of Reentry plans to contract with Center for Families and Children, Community Assessment & Treatment Services, Community Reentry, and Case Western Reserve University, for the October 1, 2012 thru September 30, 2013 for services in the amount of \$727,309.00.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The (4) contract providers will provide comprehensive case management, direct services and referral services to approximately (150) clients returning to Cuyahoga County from incarceration in local prisons. Also, an outcome evaluation will be conducted by CWRU to analyze data markers including: demographic, descriptive, and recruitment data by site. The evaluation will also include an analysis of exit interview data.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

This is a 100% grant-funded project. Funding was awarded to HHS Office of Reentry by the U.S. Department of Justice for the Second Chance Act Adult Offender Reentry Program for Planning and Demonstration Projects for FY 2012.

Total grant award: \$749,679.00

3. Rationale Supporting the Use of the Selected Procurement Method

The Office of Reentry received the Second Chance Act Adult Offender Reentry Program Grant Award for 2011 in the amount of \$685,303.00 and upon receiving this grant RFP Exemption was approved in 2011 for this application.

To date the Office of Reentry is currently working with this grant award.

4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated. The Office of Reentry requested approval to apply for the Second Chance Act Grant April 2012, and approval was granted by the Contract Purchasing Board (CPB2012-381).

The contract providers working with this grant have substantial and successful histories of working with local corrections facilities providing case management and other pre-release services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The U.S. Dept. of Justice submitted a Competitive Grant Announcement February 2012, seeking qualified applicants to apply for funding for the SCA grant, and the Office of Reentry in collaboration with the contract providers, submitted and received the grant award.

The contract providers listed in this grant award are more than qualified to perform the services at the required level.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

These vendors were specifically named in the grant application. The short window of time between publication of request for application and the deadline for submission precluded the county from engaging in a full RFP process.

B) Request approval to accept a grant award from the Office of Justice Programs' Bureau of Justice Assistance Grant for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2013 for the amount of \$749,679.00.

Ed FitzGerald made a motion to approve, Pernel Jones Jr., seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-257 Department of Public Safety and Justice Services Submitting an agreement with City of Cleveland (Law Department in the amount not-to-exceed \$119,098.00 for the FY2011 STOP Violence Against Women Act Grant Program for the period 1/1/2012 - 12/31/2012.

Funding Source: 100% Department of Justice, Office of Justice Programs, Office of Violence Against Women

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-258 Department of Public Safety and Justice Services Public Safety Grants, submitting an agreement with City of Bedford Heights in the amount not-to-exceed \$180,000.00 for the FY2011 Assistance to Firefighters Grant Program for the period 1/1/2012 - 12/31/2012

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-259 Department of Information Technology Submitting a contract with BMC Software, Inc. in the amount not-to-exceed \$173,321.40 for maintenance on Control Products software for the period 1/31/2012 - 1/30/2015.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-260 Department of Information Technology Submitting a contract with DLT Solutions, LLC in the amount not-to-exceed \$405,232.86 for countywide software support maintenance service for Oracle products for the period 6/1/12 - 5/31/13.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve, Michael Gallagher seconded , the item was approved.

Approve

___Disapprove

___Hold

5. Exemption Request and Amendment

BC2012-261 Juvenile Court a) Submitting a sole source exemption, which will result in an amendment to Contract No. CE0600275-01 with Kronos Incorporated for a Human Resources Management System for the period 1/1/2006 - 3/31/2012, to extend the time period to 3/31/2013, and for additional funds in the amount not-to-exceed \$34,781.86.

b) Submitting an amendment to Contract No. CE0600275-01 with Kronos Incorporated for a Human Resources Management System for the period 1/1/2006 - 3/31/2012, to extend the time period to 3/31/2013, and for additional funds in the amount not-to-exceed \$34,781.86.

Funding Source: 100% General Fund

1. Vendor Name: Kronos Inc.

2. What is the product/service that you seek to acquire?

Juvenile Court is requesting approval of the contract amendment for the Development and Maintenance of a Comprehensive Human Resources Management System Contract with Kronos Incorporated for the period January 1, 2006 - March 31, 2012, to extend the time until March 31, 2013. The primary goal of the project is to maintain the existing human resources management system and to provide software and equipment support services.

3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? Yes No If yes, please provide details regarding future obligations and/or needs.

Yes. This current request is for an amendment for the maintenance and support services for the existing Human Resources Management System, for which the original contract was approved in 2006.

The total cost of this amendment is \$34,781.86.

4. Why do you need to acquire these goods or services?

The Juvenile Court Human Resources Department manages all Juvenile Court employees with the Kronos Human Resource Management System. The current request is for the maintenance, service support, and equipment support for this software system.

5. Why are the requested goods/services the only ones that can satisfy your requirements?

What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.

The Kronos equipment and software is only sold and serviced through Kronos Incorporated.

6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable?

Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.

If no, why were alternatives not evaluated?

The initial contract was procured through an RFP Process in 2006. As this is now an amendment to this contract, no alternative services could be evaluated, as only Kronos Incorporated is authorized to provide maintenance and support service for Kronos software and equipment.

7. Identify specific steps taken to negate need for sole source provider.

N/A - This is an amendment to an existing sole source contract.

8. Has your department bought these goods/services in the past? Yes No

If yes, who was the contractor/supplier and was the requirement competitively bid or sole source?

What was the last date and price paid for goods/services?

The initial contract with Kronos Incorporated was procured through an RFP Process in 2006. This contract was in the amount of \$271,145.00 for the period of January 1, 2006 to December 31, 2006. The first amendment to this contract extended the time to December 31, 2007, with no additional funds. The second amendment extended the time period to March 31, 2009, with additional funds in the not-to-exceed amount of \$56,999.10. The third amendment extended the time period to March 31, 2010, with additional funds in the not-to-exceed amount of \$45,681.56. The fourth amendment extended the time period to March 31, 2011, with additional funds in the not-to-exceed amount of \$30,436.30. The fifth amendment extended the time period to March 31, 2012, with additional funds in the not-to-exceed amount of \$33,421.19. This current amendment extends the time until March 31, 2013, with additional funds in the not-to-exceed amount of \$34,781.86.

9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?

N/A- This is an amendment to an existing sole source contract for the maintenance and support services for a software program.

10. What efforts were made to get the best possible price?

This is an amendment to an existing contract to obtain maintenance and support services for the existing Kronos Human Resource Management System. Only Kronos Incorporated is the authorized to provide these services.

11. Why is the price for this purchase considered to be fair and reasonable?

This is an amendment to an existing contract to obtain maintenance and support services for the existing Kronos Human Resource Management System. Only Kronos Incorporated is the authorized to provide these services.

12. Amount to be paid: \$34,781.86

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve

Disapprove

Hold

7 Other Business: There was no other business

8. General Business

9. Public Comment: There was no public comment

10. Adjournment: Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:41 AM