

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 October 9, 2012 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-281	Department of Public Works	Submitting an amendment to Contract No. CE1100488-01 with Hollo Properties, LTD for lease of space located at 12100 Snow Road, Parma, Ohio, Suite Z (#5) for use by County Prosecutor for the Internet Crimes Against Children Task Force for the period 8/1/2011 - 7/31/2012 to extend the time period to 7/31/2014, to change the terms effective 8/1/2012, and for additional funds in the amount not-to-exceed \$45,808.00. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-282	Department of Public Works	Submitting an amendment to Contract No. CE11084-01,02 with Mt. Pleasant NOW Development Corporation for lease of office space for use by the Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, Division of Children and Family Services and Division of Senior & Adult Services for the period 10/1/2000 - 11/30/2014 to change the terms, effective 10/1/2012 and for additional funds in the amount of \$160,262.00. Funding Source: 100% Health and Human Service Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-283	Department of Public Works	Submitting a contract with The Near West Side Multi-Service Corporation dba May Dugan Center in the amount not-to-exceed \$166,360.00 for lease of office space for use by Common Pleas Court for the period 8/1/2010 - 7/31/2015. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-284	Department of Development	Requesting approval of an Economic Development Loan to the Manitowoc Company in the amount not-to-exceed \$350,000.00 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreement and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.	<input type="checkbox"/> Approve

		Funding Source: 100% Community Development Block Grant (Department of Housing and Urban Development)	___ Disapprove ___ Hold
BC2012-285	Office of Procurement & Diversity	<u>Medical Examiner</u> a) Recommending an award on RQ24339 to Hitachi High Technologies America, Inc. (11-4) in the amount of \$232,286.00 for 1-Scanning Electro Microscope/Energy Dispersive X-ray Spectrometer system. Funding Source: 100% Gruttadaria fund	___ Approve ___ Disapprove ___ Hold
BC2012-286	County Prosecutor	Recommending an award on RQ24761 and enter into a contract with The Justice Management Institute in the amount not-to-exceed \$130,000.00 for consultant services for an Office Efficiency Study for the period 10/1/2012 - 11/30/2012. (Deputy Chief Approval No. DC2012-125 - authority to seek proposals.) Funding Source: 100% CCPO Law Enforcement Trust Fund	___ Approve ___ Disapprove ___ Hold
BC2012-287	Department of Health and Human Services	Division of Children & Family Services, submitting an amendment to Contract No. CE1200083-01 with The Buckeye Ranch, Inc. for placement services for the period 10/1/2011 - 6/30/2012 to extend the time period to 12/31/2013, change the scope of services, effective 10/9/2012 and for additional funds in the amount of \$116,051.00. Funding Source: 100% Health and Human Services Levy Funds	___ Approve ___ Disapprove ___ Hold
BC2012-288	Department of Public Safety and Justice Services	Witness/Victim Service Center, submitting a grant award in the amount of \$999,482.00 from U.S. Department of Justice, Office on Violence Against Women for the Family Justice Center: Planning, Implementation, Enhancement Project for the Encourage Arrest Policies and Enforcement of Protection Orders Grant Program for the period 10/1/2009 - 3/31/2014. Funding Source: 100% Violence Against Women Act, Encourage to Arrest grant funds	___ Approve ___ Disapprove ___ Hold

6. Exemptions

Item	Requestor	Description	Board Action
BC2012-289	Department of Public Works	Requesting approval of an exemption from aggregation of contracts and alternative procurement process on RQ23542 with GIS Cartography in the amount of \$3,950.00 for printing of Highway Maps. (Exemption from Aggregation of Contracts, Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No.	

	<p>02011-0044, Section 3.5.b/Alternative Procurement Process Ordinance No. 02011-0044, Section 4.4(b) (16).</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Highway Map of Cuyahoga County</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$ 3,900.00 Road and Bridge Fund 100 %</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method This is a reprint of our previous map order (May 2011) with simple cosmetic changes only, providing a savings of approximately \$ 1,100.00 and six weeks in time. The informal bid process would require inclusion of additional costs and time delay factors for the analysis of the GIS roadway files, conversion of the files to the vendors software systems, set up of the print files, physical mailing of the proof files for viewing with an estimated cost of 25% of the total project.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The cost factor of the start up conversion with a new vendor and it's relevant 25% cost to the entire project is disproportionate to a small run reprint project. The conversion/set up cost will not apply to the vendor supplying our last order. This reason justifies the exclusion of other vendors.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? O.R.C. requires the County Engineer to publish a County Highway Map. GIS Cartography & Publishing Co won the award of our previous requisition and informal bid process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The process of interpreting the County's GIS files and the Engineer's Roadway/Survey files and the conversion to</p>	
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		<p>the vendors software and proofreading the resulting files are time consuming. The cost of this process for a short run printing is 25% of the total cost.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The production of the County Highway Map under current standards will always incur substantial start up costs. County IT Department will need to standardize the GIS mapping system to conform with a standard acceptable to the map production industry so conversion/start up costs can be brought to a more reasonable level in comparison to the printing costs.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
<p>BC2012-290</p>	<p>Health and Human Services</p>	<p>Division of Children and Family Services, requesting approval of an alternative procurement process and to enter into contract with various providers in the total amount of \$400,000.00 for adoption services for the period 1/1/2013 - 12/31/2014 - (Exemption from Aggregation of Contracts, Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No. 02011-0044, Section 3.5.b/Alternative Procurement Process Ordinance No. 02011-0044, Section 4.4(b) (16):</p> <ul style="list-style-type: none"> a) Applewood Centers in the amount of \$10,000.00. b) Awaiting Parents in the amount of \$5,000.00. c) Beech Brook in the amount of \$20,000.00. d) Bellefaire in the amount of \$35,000.00. e) Caring for Kids, Inc. in the amount of \$70,000.00. f) Catholic Charities Services Corp. in the amount of \$20,000.00. g) Catholic Family Center NY in the amount of \$3,500.00. h) Children's Bureau, Inc. in the amount of \$5,000.00. i) Children's Home Society of NC in the amount of \$7,000.00. j) Christian Children's Home of Ohio in the amount of \$10,000.00. k) Gateway Longview in the amount of \$7,000.00. l) Guidestone in the amount of \$35,000.00. m) House of New Hope in the amount of \$20,000.00. n) Maryhurst in the amount of \$2,500.00. o) National Youth Advocate Program in the amount of \$20,000.00. p) Options for Families and Youth, Inc. in the amount of \$40,000.00. q) Rejoyce in the amount of \$5,000.00. r) Specialized Alternatives for Families in the amount of 	

		<p>\$35,000.00.</p> <p>s) The Bair Foundation in the amount of \$20,000.00.</p> <p>t) The Twelve of Ohio in the amount of \$20,000.00.</p> <p>u) The Village Network, Inc. in the amount of \$2,000.00.</p> <p>v) Wyoming Children's Society in the amount of \$8,000.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services (DCFS) is required by state law (per OAC 5101:2-48.) to act as a coordinating/supervising agent in the public agency adoption process (OAC 5101:2-48 addresses adoption. OAC 5101:2-48-19 specifically addresses the transfer and sharing of adoptive home studies. However, other pieces of 5101:2-48 are applicable as well.). Per state law, biological parents have the right to choose the adoption provider that will handle the adoption; therefore making it impossible to allow competitive bidding for this service. The services to be provided include completion of adoptive home studies; supervision of adoptive placements; and representation of approved adoptive families in the matching process.</p> <p>DCFS acts as the fiscal agent or pass-through agent in this process. To accomplish this task, DCFS is asking for permission to do the following: to utilize current contracted providers (see question 2) for the next two years; to select future providers identified by families that will provide adoption services; and for permission to execute two-year termed contracts (for the time period of 1/1/2013 to 12/31/2014) for providers included in this justification as well as adoption services providers identified in the future.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Please see the attachment.</p> <p>Total amount: \$400,000.00 for the time period of 1/1/13 to 12/31/14</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>In accordance with state and federal rules governing adoption, individuals/families are allowed to select an adoption agency of their choice to facilitate their</p>	
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	<p>adoption and a significant portion of the documentation/paperwork needed to complete an adoption cannot be exchanged between agencies. The majority of finalizations are the result of foster caregiver adoptions, in which the child is adopted by their current foster parent(s). DCFS already has board and care contracts in place with the majority of vendors the agency is seeking to contract with for adoption services.</p> <p>Additionally, in accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore, DCFS is required to contract with vendors outside of the county and state.</p> <p>The vendors DCFS is seeking to contract with currently have permanent custody children placed within their foster care network in which the foster family has expressed an interest in adopting or the family has an approved adoptive home study with the vendor and has been identified as a match with a specific "waiting" child.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Adoption services are very child and family specific. The reason no other vendors were evaluated is based upon the following:</p> <p>** The identified vendors currently have permanent custody (PC) children placed within their network in which the foster family has expressed an interest in adopting and DCFS has determined the adoption of the child by the specific family to be in the child's best interest.</p> <p>** The vendor has an approved adoptive family that has been identified as a potential match with a specific "waiting" child and/or sibling group.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>DCFS has identified waiting children on track to be adopted and identified the vendor to fall into one of the following two categories:</p> <p>1. The vendor currently has a PC child (ren) placed within their network and the foster family has expressed an</p>	
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		<p>interest in adopting the specific child.</p> <p>2. The vendor has an approved adoptive family that has been identified as a potential match with a specific “waiting” child and/or sibling group.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. The process would delay permanency to children who are available for adoption. Timeliness to adoption is one of the state and federal measures upon which DCFS is evaluated.</p> <p>Additionally, there could be a disruption to the continuity of services for approved adoptive families.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Options are limited due to the child specific nature of the service. Therefore, this justification, when approved, will serve as our strategy for contracting with future providers.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. Other Business
- 8. Public Comment
- 9. Adjournment

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 October 1, 2012 11:00 AM

- 1. Call to Order: The meeting was called to order at 11:11 AM

Attendees: County Executive Edward FitzGerald
 Councilman Michael J. Gallagher
 Councilman Dale Miller
 Councilman Penel Jones, Jr.
 Fiscal Officer Wade Steen
 Director Bonnie Teeuwen
 Director Lenora Lockett was not in attendance. Richard Opre attended as her alternate.

- 2. Review and Approve Minutes: Richard Opre abstained. Edward FitzGerald made a motion to approve, Dale Miller seconded, the minutes were approved.
- 3. Public Comment: There was no public comment.
- 4. Tabled Items Returned for Review - There were no tabled items.

5. New Items for Review

BC2012-276

Public Safety and Justice Services/Witness/Victim, recommending an award on RQ24802 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$253,911.64 for Direct services for the Ujima Project for the period 10/1/2012 - 9/30/2013.

Funding Source: 100% U.S. Department of Justice Grant Funds

Ed FitzGerald made a motion to approve, Bonnie Teeuwen seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-277

Department of Health and Human Services, submitting a contract with YMCA of Greater Cleveland in the amount not-to-exceed \$125,000.00 for Transitional Housing and Case Management services for the period 9/1/2012 - 2/28/2013.

Funding Source: 100% Health and Human Service Levy Funds

Ed FitzGerald made a motion to approve, Pernel Jones, Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-278

Department of Health and Human Services Community Initiatives Division/Office of Early Childhood, submitting a contract with Educational Service Center of Cuyahoga County in the amount not-to-exceed \$169,152.00 for the Positively Moms Initiative for the period 8/1/2012 - 7/31/2013.

Funding Source: 100% William J. and Dorothy K. O'Neill Foundation Grant Funds

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

Exemptions

BC2012-279

Division of Children and Family Services, submitting approval of an alternative procurement process and an exemption from aggregation of Contracts with various providers for various services, which will result in amendments to **Tapestry System of Care Memoranda of Understanding**.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Cuyahoga County Division of Children and Family Services (DCFS) operates the Cuyahoga Tapestry System of Care Provider Services Network (PSN). The PSN is made up of community providers that deliver needed wraparound services to Tapestry children and families suffering from social and/or behavioral issues based on a comprehensive “fee-for-service” approach. Families and Wraparound Coordinators are able to access PSN providers and their services as part of the individualized wraparound plan tied to a child and family's needs. A range of services are available through the PSN including, but not limited to: mentoring, respite, camp, transportation, art & music classes, tutoring, etc. DCFS is requesting to continue operating the PSN through 2014 with this proposal.

2. Estimated Dollar Value and Funding Source(s)

The total dollar amount allocated for this service is \$500,000 for multiple MOUs

3. Rationale Supporting the Use of the Selected Procurement Method

DCFS is requesting an alternative procurement method for vendors in Tapestry's PSN. Given the wide variety of services needed the PSN (e.g. mentoring, transportation, counseling, dance lessons, art classes, camp) and the individualized needs of our clients, a competitive bid process or RFP process for 'wraparound services' is not a proficient procurement method. This proposal requires perspective providers complete a comprehensive application with services proposed for Tapestry's PSN. This application will be made available for public response via the County's website. Advertising will occur for one week. Applications require all necessary documentation including comprehensive program description(s), Bureau of Criminal Investigation (BCI) information, insurances, etc. A thorough internal review is conducted of fiscal, clinical and services provided. Tapestry develops service descriptions, standards for all services, and the unit rate.. Community agencies are invited to apply to provide services based on their area of expertise and are re-evaluated throughout the course of the year.

Vendors will enter their invoices into Synthesis by the 15th of each month. After which time DCFS will verify the amount and services provided to proceed with the standard County fiscal procedures for remitting payments.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

All vendors submitting complete applications will be considered. Applicants must show proof of operating a business in good standing with the proposed services for the previous 12 months. Potential vendors will be evaluated on demonstrated effectiveness to provide quality services in a timely manner. All vendors will be expected to respond to referrals for services within 24 hours and be able to work non-traditional and on-call hours, and able to document that current staffing level is sufficient to meet the needs of the proposed services.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

Wraparound is a definable planning process that results in a unique set of community services and natural supports that are individualized for a child and family to achieve a positive set of outcomes. Wraparound is proven effective in preventing out of home placements using a community based service delivery model that is cost effective and administratively efficient. Tapestry's PSN is necessary in order to implement fidelity wraparound in Cuyahoga County. Wraparound child and family teams MUST have flexible approaches and funding.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This process will be advertised and vendors will be considered. It is the purpose of the Cuyahoga County Division of Children and Family Services is to assure that children at risk of abuse or neglect are protected and nurtured within a family and with the support of the community.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

This proposal aligns with the County's recommendation for procuring services via an alternative method as well as providing an open application process.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

- Approve
- Disapprove
- Hold

BC2012-280

Proposes a Request for Responses (RFR) alternative procurement process that will identify multiple Pay for Success contract applications.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Pay for Success Contracting is an application of Social Innovation Financing, which describes a category of innovative approaches to help governments to tap into previously inaccessible funding streams that support the achievement of positive, measurable social outcomes. As envisioned in Cuyahoga, the Pay for Success model offers a financing solution for preventative social services.

The County will enter a Pay for Success contract with one or more projects that demonstrate the feasibility and viability of Social Innovation Financing for providing positive outcomes in preventative programs.

Cuyahoga County's goals in this effort are to:

- prevent the reoccurrence or worsening of social problems, thereby improving the lives of residents
- identify best practice/evidence informed human services that have been proven to address the needs of County residents
- leverage funds to enable the providers of these services to bring the services to scale, spreading their reach countywide
- assess whether performance-based contracts are a feasible way to share risk between the county, private investors and service providers and whether performance-based service delivery using data measurement and analysis can be a cost-effective and efficient way in improving the outcomes of county investments
- show whether county investments in specific programs create cashable fiscal savings or increased revenues for the county or other levels of government, and the extent to which those savings are sufficient to pay for the programs themselves

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

NA

3. Rationale Supporting the Use of the Selected Procurement Method

This Request for Responses will focus on the development of multiple Pay for Success projects. The purpose of the procurement will be to identify the work areas and partners to the County. Potential projects will be formed around these areas and the resulting partnership. With the completion of this procurement, the County and its partners will propose the projects to local and national funders interested in Social Innovation Financing. Projects will not be finalized until financing has been secured.

The finalized projects will then be presented to the County Executive and Council for approval. Ultimately, the County will enter into contracts to purchase a specific set of social outcomes from intermediaries and service providers.

4. What other available options and/or vendors were evaluated?

This RFR will launch the County's formal exploration of Pay for Success contracting and Social Innovation Financing. These innovations in human service management and financing are being piloted by the State of Massachusetts, New York City, and the government of United Kingdom to tap larger pools of resources for the purpose of bringing locally proven, evidence based interventions to scale

There is no way to use competitive bidding or a RFP for this project as the County has not yet identified the project area or cost. These cannot be confirmed until the proposed project is linked to an investor or funder.

Through this RFR, potential vendors will identify which Pay for Success role(s) the entity is interested in fulfilling as well as describe the proposed model for service delivery, including intended target population, which services would be delivered and where the services would be delivered. This RFR will allow for a single organization to play the role of both investor and intermediary, or both intermediary and service provider

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The County has not identified vendors or service providers. Potential service providers and project intermediaries will propose projects for consideration through this RFR.

The potential benefits of the Pay for Success model for Cuyahoga County include:

- Overcoming challenges of blending multi-party funds by providing flexible investor funding which could be used for integrated interventions for at-risk populations.
- Creating incentives for social innovation, improved outcomes, public sector cost savings, and efficiency gains.
- Identifying effective preventative services that generate cost savings to the government.
- Providing a model for government investment in preventative and innovative service delivery models that shares some risks with third party funders.

In the long-term, the interventions that produce proven, positive results and cost efficiencies through this RFR and the Pay for Success model may be scaled-up and replicated by the County and other partners.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

This procurement process will be open for 45 days, so ample time will be allowed for competition.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Depending on the outcome of this pilot project, future Pay for Success projects may be procured through additional RFR processes or other competitive procurements.

Note: Clerk of the Board of Control David Merriman made a presentation and answered questions regarding the this item.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve
 Disapprove
 Hold

6. Other Business - None
7. Public Comment – There was no public comment.
8. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:46 AM

New Items for Review

BC2012-281

A. SCOPE OF WORK SUMMARY

Department of Public Works is requesting an amendment to CE1100488-01 on RQ #17249 with Hollo Properties LTD., for 2,113 Commercial Real Estate Lease of office and storage space which is situated in a building known as and located 1200 Snow Road, at Suite Z (#5), Parma, Ohio, (P.P. #441-25-319) for use by the County Prosecutor's Internet Crimes Against Children Strike Force (ICAC) and to change the term effective 8/1/2012 to 7/31/2014, and for additional funds in the amount of \$45,808.00.

Term:

The Lease Term is for two (2) years; commencing August 1, 2012 and expiring July 31, 2014. The rent shall be paid in bi-annual payments of \$11,452.00 every six (6) months. The first payment is due upon execution this Amendment of the Lease, and then six (6) months hence \$22,904.00 per year and \$45,808.00 total.

B. PROCUREMENT

**OPD review (9-12-12).

C. CONTRACTOR AND PROJECT INFORMATION

Landlord/Vendor:
Hollo Properties LTD
4934 Shady Brooke
Medina, Ohio 44256

Primary Ownership: Joel Hollow, President

Principal Property to be in the building known as:
Suite Z (#5)

1200 Snow Road
Parma, Ohio in County Council District 4.

Vendor is registered with IG's office on 3/28/2012.

The payments will be made twice each year to the Landlord by invoice.

D. PROJECT STATUS & PLANNING

This lease of space will be in place for twenty-four (24) months, unless terminated sooner under provisions of the lease. No further action steps are needed or required at this time.

Total Amount Requested: \$45,808.00

Funding:

Prosecutor's Office - General Funds

BC2012-282

Scope of Work:

Department of Public Works seeking approval of Amendment to a lease with Mount Pleasant NOW Development Corporation and request for additional funds to cover build-out in the amount of \$160,262.00 on behalf of Department of Senior and Adult Services move.

Term:

Lease Term of Three (3) years started December 01, 2011 running through November 30, 2014, with two (2) one year renewal options. The County has a 12 month termination option at any time.

The lease was for 52,967 square feet which will be reduced to 39,426 square feet of space starting October 1, 2012 and the rental rate will be reduced to \$11.00 per square foot. This totals \$268,683.50 for the first year and \$1,099,915.00 for the entire three year term.

The primary purpose of this amendment is to provide additional funds (\$160,262.00) necessary to accommodate DSAS build-out needs. The County has leased space at this location for many years, however CFS/EFS is being consolidated out of Mount Pleasant NOW Development Corp and DSAS is moving from Reserve Square Office Building into the Mount Pleasant NOW Development Corp., a much smaller reduced space and build-out is needed to accommodate DSAS move.

Procurement:

Justification for Other than Full and Open Completion (see attached). ****OPD has reviewed this item on 9/12/12 and determined that it is ok to process in accordance with county policies/procedures/ordinances.**

The County initiated a public bid process (RQ1170) which resulted in the awarding of this Lease to Mt. Pleasant NOW Development Corporation, a neighborhood, non-profit CDC (Community Development Corporation). The Lease was awarded pursuant to Resolution #990362.

Contractor & Project Information:

Landlord/Vendor:

Mt. Pleasant NOW Development Corporation
13815 Kinsman Avenue
Cleveland, Ohio 44120
Primary Ownership: Tom k. Stone, Executive Director
County Council District 9

Vendor is registered with IG's office on 12/11/2011.

The payments will be made monthly to the Landlord by invoice.

Project Status and Planning:

This lease of space will be in place for a three year term, unless terminated sooner under provisions of the lease. No further action steps are needed or required at this time.

Funding:

The funding is from HHS Levy dollars for Senior and Adult's.

Total Amount Requested:

\$160,262.50 (build-out cost for move)

BC2012-283

SCOPE OF WORK SUMMARY

Department of Public Works is submitting Contract pursuant to RQ #14962 to the Near West Side Multi-Service Corporation dba The May Dugan Center located at 4115 Bridge Avenue, Cleveland, Ohio 44113 (PPN #003-35-029) for the lease of office space (2,680 square feet) for use on behalf of Common Pleas Court and is for their West Side Adult Probation Office, to change the term effective 8/1/2010, and for additional funds in the amount of \$166,360.00.

Public Works (formerly known as Central Services) was granted authority to seek proposals pursuant to Resolution 094152 adopted 10.01.2009 and received approval to Recommend for Award pursuant to Resolution 1051185 adopted 12.02.2010. The proposal received from The neighborhood not-for-profit group, Near West Side Multi-Service Corporation dba The May Dugan Center was the only proposal received.

Term:

The Lease Term is for five (5) years; commencing August 1, 2010 and expiring July 31, 2015. The new negotiated Lease for 2,680 square feet calls for a first year rate reduced to \$10.75 per sq. ft. with increases in the 2nd, 3rd and 4th years (5th year will be the same as the 4th).

The blended rate for the entire term pursuant to the lease is \$11.67 per square foot. The rate has been reduced while all other terms and conditions will remain intact and unchanged, specifically speaking of utilities and maintenance...these items are included in the rate.

The Lease also includes a omit payment of \$10,000.00 to be used at the Court's discretion for various improvements. Common Pleas Court currently has an Adult Probation Office at this location and by means of this new lease the Court can continue programmatic service in this geographic area of the County into the future at a rate below their current rate with no sacrifice in service from the lessor.

B. PROCUREMENT

The procurement method was by RFP 14962

C. CONTRACTOR AND PROJECT INFORMATION

Principal Owner: Building Owner - City of Cleveland

Landlord/Vendor:

Near West Side Multi-Service Corporation dba May Dugan Center

4115 Bridge Avenue

Cleveland, Ohio 44113 in County Council District 7.

Primary Ownership: Mr. Rick Kemm, Executive Director

Vendor is registered with IG's office on **12/07/2012**.

The payments will be made monthly to the Landlord by invoice.

D. PROJECT STATUS & PLANNING

This lease of space will be in place for sixty (60) months, unless terminated sooner under provisions of the lease. The County has two (2) one year renewal options. No further action steps are needed or required at this time.

Total Amount Requested: \$166,360.00

Funding:

Common Pleas Court - General Funds

BC2012-284

A. Scope of Work:

1. Department of Development requesting approval of an Economic Development Loan to the Manitowoc Company in the amount not-to-exceed \$350,000 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreement and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.

2. The primary goal of the project is to assist the Manitowoc Company in the **purchase of equipment**. The project will retain 260 jobs and create 120 new jobs. The total cost of the project is estimated at \$4,750,000; the County's participation is an Economic Development Loan for \$350,000 with a term of 5 years. The loan will be interest only for the term with the principal balance forgiven upon verification of 120 new jobs created.

B. Procurement:

Economic Development Loan reviewed and recommended by the Cuyahoga County Community Improvement Corporation at its September 12, 2012 meeting.

C. Contractor and Project Information:

1. Manitowoc Company/ Cleveland Range

1333 East 179th Street,

Cleveland, Ohio 44119

Council District (10) Julian Rogers, Councilman

2. Pimcipal Owners of Manitowoc Company:

Manitowoc is publicly traded company

3. The Location of the project:

Manitowoc Company
1333 East 179th Street,
Cleveland, Ohio 44119
Council District 10, Julian Rogers

D. Project Status and Planning:

1. The Department of Development has an Economic Development Loan Program for businesses that create employment opportunities that benefit the residents of the Cuyahoga Urban County.

F. Funding:

1. This loan will be funded by Federal Community Development Block Grant (Department of Housing and Urban Development)
2. The loan funds will be disbursed on loan closing.
3. The loan payment will be interest only for 5 years with the principal balance forgiven upon verification of 120 new full-time jobs created.

BC2012-285

Title: OPD 2012 Hitachi High Technologies America, Inc. Award Recommendation for a Scanning Electron Microscope for the Office of the Medical Examiner -RQ24339

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of a Recommendation of Award to Hitachi High Technologies America, Inc. for a Scanning Electron Microscope for the Office of the Medical Examiner in the amount of \$232,286.00.
2. The primary goal is an integrated scanning electron microscope/energy dispersive X-ray spectrometer system for the automated analysis of gunshot residue. In accordance to the bid specifications.

B. Procurement

1. The procurement method for this project was a Formal Competitive Bid. The estimated cost of the project was \$300,000.00. The recommended vendor, is not the low bid. The low bid came from Tescan USA, Inc. in the amount of \$189,726.00. Justification of the recommendation to Hitachi High Technologies of America is attached.
2. The bid closed on August 14, 2012. There was no SBE goal assigned for this project.
3. There were 11 requests pulled from OPD and 4 bids received for review and 1 bid approved.

C. Contractor and Project Information

1. The address of the vendor is
Hitachi High Technologies America, Inc.
5100 Franklin Drive
Pleasanton, CA 94588
2. The owner for the vendor is Masahiro Miazaki, President
3. The location of the equipment will be the Office of the Medical Examiner, 11001 Cedar Avenue,

Cleveland, OH 44106.

D. Project Status and Planning

1. The project is a one-time purchase.

E. Funding

1. The project is funded 100% by the Gruttadaria fund (CC797241).
2. The schedule of payment will be Net 30 days, per invoice.

BC2012-286

County Prosecutor recommending an award on RQ24761 and enter into a contract with The Justice Management Institute in the amount not-to-exceed \$130,000.00 for consultant services for an Office Efficiency Study for the period 10/1/2012 - 11/30/2012. (Deputy Chief Approval No. DC2012-125 - authority to seek proposals.)

Title: Office of the Cuyahoga County Prosecutor, 2012

Vendor: The Justice Management Institute, Contract for an Office Efficiency Study

A. Scope of Work Summary

1. Office of the Cuyahoga County Prosecutor (“CCPO”) is requesting approval of a contract with The Justice Management Institute to conduct an office efficiency study for the anticipated cost \$129,993.00. The anticipated start-completion dates are October 1, 2012 through November 30, 2012.
2. The primary goals of the project are to conduct an assessment of the operations of the CCPO and provide recommendations for improving operational efficiencies with the office; the recommendations are to serve as a guide in transitioning the office to the Prosecutor to be elected in November 2012.

B. Procurement

1. The procurement method for this project was an RFP issued August 16, 2012. The total value of the RFP is \$149,300.00.
2. The RFP was closed on August 31, 2012. There is an SBE goal of 20%.
3. There were three proposals pulled from OPD and submitted for review (one deemed non-compliant for SBE), one was approved (applied for and received a waiver for SBE as a 501(c)(3)).

C. Contractor and Project Information

1. The address of the vendors is:
The Justice Management Institute
1888 Sherman Street, Suite 630
Denver, Colorado 80203
2. The president of the vendor is M. Elaine Borakove.

D. Project Status and Planning

1. The project is a continuation of previous studies by the CCPO and will assist with the

transition of the office to the Prosecutor to be elected in November 2012.

2. The project is on a critical action path because of the time expected to complete the study and the need to have the study completed before the new Prosecutor takes office in January 2013.
3. The contract needs to be signed ASAP.

E. Funding

1. The project is funded 100% by the CCPO Law Enforcement Trust Fund.
2. The schedule of payments is tasked based and is specified in the contract.

BC2012-287

Title: The Division of Children and Family Services (DCFS) (2012-2013) Board and Care Contract Amendments for: Buckeye Ranch

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to add additional funding (see below for breakdown) and extend the current contract ending date to 12/31/2013 with **The Buckeye Ranch, Inc.** who provide placement services including foster care, residential care, independent living, group homes, shelter care and/or day treatment.

The Buckeye Ranch, Inc. -increase \$116,051.00

The breakdown is:

12/1/12 – 6/30/13 \$62,489.00

7/1/13 – 12/31/13 \$53,562.00

2. Community-based residential services provider agencies serve the Division of Children and Family Services as a primary resource for placement of children who have been abused and/or neglected. This contract will help to expand the range of services available to children.

3. Board and Care contracts are mandated by the Ohio Administrative Code (OAC) Section 5101:2-42-05

B. Procurement

1. The procurement method for this project was an exemption from Full and Open Competition.
2. NA
3. NA

C. Contractor and Project Information

1. The address of the vendor is:

The Buckeye Ranch, Inc.

5665 Hoover Ave.

Grove City, Ohio 43123

Nicholas Rees/CEO

Council District (NA)

D. Project Status and Planning

1. The project reoccurs annually.
2. NA
3. The project is on a critical action path because the current contract expires 11/30/2012; and further delays with the approval of the contract amendments will impede the agency from adequately servicing children and families.
4. The project term has already began.
5. NA

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

6. Exemptions

BC2012-289 through BC2012-290

See item detail above