

Cuyahoga County Board of Control  
 County Administration Building, 4<sup>th</sup> Floor  
 October 15, 2012 11:00 A.M.

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review
5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-291	Department of Development	Requesting approval of a Redevelopment and Modernization Loan to Adaboy, LLC in the amount not-to-exceed \$178,000 and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.  Funding Source: 100% 2010 CRF Bond Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-292	Department of Development	Requesting approval of a federal HOME funded loan in the amount not to exceed \$300,000.00 for the project known as Apartments at St. Richard in the city of North Olmsted.  Funding Source: 100% federal HOME funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-293	Department of Development	Requesting approval of a federal HOME funded loan in the amount not to exceed \$450,000.00 for the project known as Maple Park Place in the City of Maple Heights.  Funding Source: 100% federal HOME funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-294	Office of Procurement & Diversity	Recommending an award: <u>Fiscal Office</u> a) on RQ24850 to Northeast Ohio Marketing Network LLC (10-3) in the amount of \$106,982.00 for typesetting and printing services for legal advertisement of delinquent land and manufactured home tax notices.  Funding Source: 93.75% by the Assessment Fund and 3.25% by the General Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-295	Juvenile Court	Submitting amendments to contracts with various providers for psychometrist and psychological services for the period 1/1/2012 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds:  a) Contract No. CE1200294-01 with Luis Felipe Amunategui in the amount \$15,000.00.	

	<p>b) Contract No. CE1200295-01 with Randall Steven Baenen in the amount \$15,000.00.</p> <p>c) Contract No. CE1200296-01 with Michael J. Biscaro in the \$3,000.00.</p> <p>d) Contract No. CE1200297-01 with Thomas M. Evans, Psy. D.J. D., LLC in the amount \$25,000.00.</p> <p>e) Contract No. CE1200298-01 with John Matthew Fabian in the amount \$62,000.00.</p> <p>f) Contract No. CE1200299-01 with Amy Justice, Ph.D, Inc. in the amount \$94,000.00.</p> <p>g) Contract No. CE1200300-01 with John Joseph Konieczny in the amount \$27,000.00.</p> <p>h) Contract No. CE1200301-01 with Kathryn M. Kozlowski in the amount \$111,000.00.</p> <p>i) Contract No. CE1200302-01 with Robert R. Kurtz in the amount \$75,000.00.</p> <p>j) Contract No. CE1200303-01with Steven M. Neuhaus in the amount \$32,000.00.</p> <p>k) Contract No. CE1200304-01 with Terry B. Pinsoneault in the amount \$65,000.00.</p> <p>l) Contract No. CE1200305-01 with Douglas Waltman in the amount \$18,000.00.</p> <p>m) Contract No. CE1200306-01 with Bethany Young-Lindquist in the amount \$38,000.00.</p> <p>n) Contract No. CE1200307-01 with Jessica L. Haberman; no additional funds required.</p> <p>o) Contract No. CE1200308-01 with Kathryn R. Ziemnik in the amount \$30,000.00.</p> <p>Funding Source: 100% General Funds</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
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- 6. Other Business
- 7. Public Comment
- 8. Adjournment

**Minutes**

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
October 9, 2012 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:02 A.M.

Attendees: Fiscal Officer Wade Steen Chaired the meeting  
Councilman Michael J. Gallagher  
Councilman Dale Miller  
Council President C.Ellen Connally – alternate for Councilman Pernel Jones, Jr.  
Stan Kosilesky alternate – for Director Bonnie Teeuwen  
County Executive Edward FitzGerald was not available  
Councilman Pernel Jones, Jr. was not available  
Director Bonnie Teeuwen was not available.

- 2. Review and Approve Minutes: C.Ellen Connally and Stan Kosilesky abstained. Wade Steen made a motion to approve, Dale Miller seconded, the minutes were approved.

- 3. Public Comment: There was no public comment.

- 4. Tabled Items Returned for Review - There were no tabled items.

- 5. Scheduled Items for Review

**BC2012-281**

Department of Public Works, submitting an amendment to Contract No. CE1100488-01 with Hollo Properties, LTD for lease of space located at 12100 Snow Road, Parma, Ohio, Suite Z (#5) for use by County Prosecutor for the Internet Crimes Against Children Task Force for the period 8/1/2011 - 7/31/2012 to extend the time period to 7/31/2014, to change the terms effective 8/1/2012, and for additional funds in the amount not-to-exceed \$45,808.00.

Funding Source: 100% General Fund

Wade Steen made a motion to approve, Michael Gallagher seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-282**

Department of Public Works, submitting an amendment to Contract No. CE11084-01,02 with Mt. Pleasant NOW Development Corporation for lease of office space for use by the Division of Employment and Family Services/Cuyahoga Support Enforcement Agency, Division of Children and Family Services and Division of Senior & Adult Services for the period 10/1/2000 - 11/30/2014 to change the terms, effective 10/1/2012 and for additional funds in the amount of \$160,262.00.

Funding Source: 100% Health and Human Service Levy

Wade Steen made a motion to approve, Dale Miller. seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-283**

Department of Public Works, submitting a contract with The Near West Side Multi-Service Corporation dba May Dugan Center in the amount not-to-exceed \$166,360.00 for lease of office space for use by Common Pleas Court for the period 8/1/2010 - 7/31/2015.  
Funding Source: 100% General Fund

Wade Steen made a motion to approve, C.Ellen Connally seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-284**

Department of Development, requesting approval of an Economic Development Loan to the Manitowoc Company in the amount not-to-exceed \$350,000.00 and authorizing the Director of Development or Deputy Chief of Staff for Development to execute the documents, subordination agreement and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.  
Funding Source: 100% Community Development Block Grant (Department of Housing and Urban Development)

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-285**

Office of Procurement & Diversity,  
Medical Examiner  
a) Recommending an award on RQ24339 to Hitachi High Technologies America, Inc. (11-4) in the amount of \$232,286.00 for 1-Scanning Electro Microscope/Energy Dispersive X-ray Spectrometer system.  
Funding Source: 100% Gruttadaria fund

Wade Steen made a motion to approve, Micheal Gallagher seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-286**

County Prosecutor, recommending an award on RQ24761 and enter into a contract with The Justice Management Institute in the amount not-to-exceed \$130,000.00 for consultant services for an Office Efficiency Study for the period ~~10/1/2012 – 11/30/2012~~. (Deputy Chief Approval No. DC2012-125 - authority to seek proposals.)

Funding Source: 100% CCPO Law Enforcement Trust Fund

**Note: This item was amended to change the time period to 10/9/2012 – 12/15/2012.**

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-287**

Department of Health and Human Services/Division of Children & Family Services, submitting an amendment to Contract No. CE1200083-01 with The Buckeye Ranch, Inc. for placement services for the period 10/1/2011 - 6/30/2012 to extend the time period to 12/31/2013, change the scope of services, effective 10/9/2012 and for additional funds in the amount of \$116,051.00.

Funding Source: 100% Health and Human Services Levy Funds

Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-288**

Department of Public Safety and Justice Services/Witness/Victim Service Center, submitting a grant award in the amount of \$999,482.00 from U.S. Department of Justice, Office on Violence Against Women for the Family Justice Center: Planning, Implementation, Enhancement Project for the Encourage Arrest Policies and Enforcement of Protection Orders Grant Program for the period 10/1/2009 - 3/31/2014.

Funding Source: 100% Violence Against Women Act, Encourage to Arrest grant funds

Dale Miller made a motion to approve, Wade Steen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

6. Exemptions

**BC2012-289**

Department of Public Works, requesting approval of an exemption from aggregation of contracts and alternative procurement process on RQ23542 with GIS Cartography in the amount of \$3,950.00 for printing of Highway Maps. (Exemption from Aggregation of Contracts, Cuyahoga County Board of

Control, Contracting and Purchasing Ordinance No. 02011-0044, Section 3.5.b/Alternative Procurement Process Ordinance No. 02011-0044, Section 4.4(b) (16).

**1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)**

Highway Map of Cuyahoga County

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)**

\$ 3,900.00 Road and Bridge Fund 100 %

**3. Rationale Supporting the Use of the Selected Procurement Method**

This is a reprint of our previous map order (May 2011) with simple cosmetic changes only, providing a savings of approximately \$ 1,100.00 and six weeks in time. The informal bid process would require inclusion of additional costs and time delay factors for the analysis of the GIS roadway files, conversion of the files to the vendors software systems, set up of the print files, physical mailing of the proof files for viewing with an estimated cost of 25% of the total project.

**4. What other available options and/or vendors were evaluated? If none, include the reasons why.**

The cost factor of the start up conversion with a new vendor and it's relevant 25% cost to the entire project is disproportionate to a small run reprint project. The conversion/set up cost will not apply to the vendor supplying our last order. This reason justifies the exclusion of other vendors.

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

O.R.C. requires the County Engineer to publish a County Highway Map. GIS Cartography & Publishing Co won the award of our previous requisition and informal bid process.

**6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.**

The process of interpreting the County's GIS files and the Engineer's Roadway/Survey files and the conversion to the vendors software and proofreading the resulting files are time consuming. The cost of this process for a short run printing is 25% of the total cost.

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

The production of the County Highway Map under current standards will always incur substantial start up costs. County IT Department will need to standardize the GIS mapping system to conform with a standard acceptable to the map production industry so conversion/start up costs can be brought to a more reasonable level in comparison to the printing costs.

Approve  
 Disapprove  
 Hold

**BC2012-290**

Health and Human Services/Division of Children and Family Services, requesting approval of an alternative procurement process and to enter into contract with various providers in the total amount of \$400,000.00 for adoption services for the period 1/1/2013 - 12/31/2014 - (Exemption from Aggregation

of Contracts, Cuyahoga County Board of Control, Contracting and Purchasing Ordinance No. 02011-0044, Section 3.5.b/Alternative Procurement Process Ordinance No. 02011-0044, Section 4.4(b) (16):

- a) Applewood Centers in the amount of \$10,000.00.
- b) Awaiting Parents in the amount of \$5,000.00.
- c) Beech Brook in the amount of \$20,000.00.
- d) Bellefaire in the amount of \$35,000.00.
- e) Caring for Kids, Inc. in the amount of \$70,000.00.
- f) Catholic Charities Services Corp. in the amount of \$20,000.00.
- g) Catholic Family Center NY in the amount of \$3,500.00.
- h) Children's Bureau, Inc. in the amount of \$5,000.00.
- i) Children's Home Society of NC in the amount of \$7,000.00.
- j) Christian Children's Home of Ohio in the amount of \$10,000.00.
- k) Gateway Longview in the amount of \$7,000.00.
- l) Guidestone in the amount of \$35,000.00.
- m) House of New Hope in the amount of \$20,000.00.
- n) Maryhurst in the amount of \$2,500.00.
- o) National Youth Advocate Program in the amount of \$20,000.00.
- p) Options for Families and Youth, Inc. in the amount of \$40,000.00.
- q) Rejoyce in the amount of \$5,000.00.
- r) Specialized Alternatives for Families in the amount of \$35,000.00.
- s) The Bair Foundation in the amount of \$20,000.00.
- t) The Twelve of Ohio in the amount of \$20,000.00.
- u) The Village Network, Inc. in the amount of \$2,000.00.
- v) Wyoming Children's Society in the amount of \$8,000.00.

**1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)**

The Division of Children and Family Services (DCFS) is required by state law (per OAC 5101:2-48.) to act as a coordinating/supervising agent in the public agency adoption process (OAC 5101:2-48 addresses adoption. OAC 5101:2-48-19 specifically addresses the transfer and sharing of adoptive home studies. However, other pieces of 5101:2-48 are applicable as well.). Per state law, biological parents have the right to choose the adoption provider that will handle the adoption; therefore making it impossible to allow competitive bidding for this service. The services to be provided include completion of adoptive home studies; supervision of adoptive placements; and representation of approved adoptive families in the matching process.

DCFS acts as the fiscal agent or pass-through agent in this process. To accomplish this task, DCFS is asking for permission to do the following: to utilize current contracted providers (see question 2) for the next two years; to select future providers identified by families that will provide adoption services; and for permission to execute two-year termed contracts (for the time period of 1/1/2013 to 12/31/2014) for providers included in this justification as well as adoption services providers identified in the future.

**2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Please see the attachment.**

Total amount: \$400,000.00 for the time period of 1/1/13 to 12/31/14

**3. Rationale Supporting the Use of the Selected Procurement Method**

In accordance with state and federal rules governing adoption, individuals/families are allowed to select an adoption agency of their choice to facilitate their adoption and a significant portion of the documentation/paperwork needed to complete an adoption cannot be exchanged between agencies. The majority of finalizations are the result of foster caregiver adoptions, in which the child is adopted by their current foster parent(s). DCFS already has board and care contracts in place with the majority of vendors the agency is seeking to contract with for adoption services.

Additionally, in accordance with state and federal rules governing adoption DCFS is required to consider any family who can best meet the needs of the child who is available for adoption regardless of the family's geographic location. Therefore, DCFS is required to contract with vendors outside of the county and state.

The vendors DCFS is seeking to contract with currently have permanent custody children placed within their foster care network in which the foster family has expressed an interest in adopting or the family has an approved adoptive home study with the vendor and has been identified as a match with a specific "waiting" child.

**4. What other available options and/or vendors were evaluated? If none, include the reasons why. Adoption services are very child and family specific. The reason no other vendors were evaluated is based upon the following:**

\*\* The identified vendors currently have permanent custody (PC) children placed within their network in which the foster family has expressed an interest in adopting and DCFS has determined the adoption of the child by the specific family to be in the child's best interest.

\*\* The vendor has an approved adoptive family that has been identified as a potential match with a specific "waiting" child and/or sibling group.

**5. What ultimately led you to this product or service? Why was the recommended vendor selected?**

DCFS has identified waiting children on track to be adopted and identified the vendor to fall into one of the following two categories:

1. The vendor currently has a PC child (ren) placed within their network and the foster family has expressed an interest in adopting the specific child.
2. The vendor has an approved adoptive family that has been identified as a potential match with a specific "waiting" child and/or sibling group.

**6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.**

The process would delay permanency to children who are available for adoption. Timeliness to adoption is one of the state and federal measures upon which DCFS is evaluated.

Additionally, there could be a disruption to the continuity of services for approved adoptive families.

**7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.**

Options are limited due to the child specific nature of the service. Therefore, this justification, when approved, will serve as our strategy for contracting with future providers.



Wade Steen made a motion to approve, Dale Miller seconded, the item was approved.

Approve  
 Disapprove  
 Hold

7. Other Business - None
8. Public Comment – There was no public comment.
9. Adjournment –Wade Steen made a motion to adjourn, C. Ellen Connally seconded, the meeting was adjourned at 11:29 A.M.

## **New Business**

### **BC2012-291**

#### **A. SCOPE OF WORK SUMMARY**

1. Department of Development requesting approval of a Redevelopment and Modernization Loan to Adaboy, LLC in the amount not-to-exceed \$178,000 and authorizing the Director of Development to execute the loan documents, amendments, subordination agreements and other instruments and agreements, with such parties that may be required or appropriate to effectuate the loan.
2. The primary goals of the project are to facilitate the expansion of the Gent Machine Company through acquisition of and renovations to the former South Euclid-Lyndhurst School District bus garage. The project will create five, new to Cuyahoga County, full-time equivalent jobs within three years of completion of the project. Total project costs are estimated at \$550,904 and the County loan is \$178,000.

#### **B. PROCUREMENT: Economic Development Loan**

The loan is to be considered by the Cuyahoga County Community Improvement Corporation Economic Development Loan Committee on October 10, 2012. The Committee recommendation will be provided after the meeting.

#### **C. CONTRACTOR AND PROJECT INFORMATION:**

1. Economic Development Loan borrower:  
Adaboy, LLC  
445 South Green Road  
South Euclid, Ohio 44121  
County Council District 11
2. Principal Owner of Adaboy, LLC is the Gent Machine Company. The Gent Machine Company is owned by Richard Gent IV (49%), Adam Gent (49%) and Richard Gent III (2%).
3. The location of the project is  
Former South Euclid-Lyndhurst School District bus garage  
441 South Green Road  
South Euclid, Ohio 44121  
County Council District 11

#### **D. PROJECT STATUS AND PLANNING:**

The Department of Development has Economic Development loans for eligible businesses that create employment opportunities and promote economic growth in the County.

**E. FUNDING:**

This project will be funded by the 2010 CRF Bond Fund.  
The schedule of payments will be quarterly.

**BC2012-292**

A. Scope of Work Summary:

1. Department of Development requesting approval of a federal HOME funded loan in the amount not to exceed \$300,000.00 for the project known as Apartments at St. Richard in the city of North Olmsted. The loan will assist in the new construction of 34 affordable senior housing units. The loan may be forgiven based on the property maintaining four units as affordable for a period of 20 years. At its regularly scheduled meeting June 13, 2012, the Cuyahoga HOME Consortium Review Board recommended funding of the project.

2. The goal of the project is the new construction of 34 affordable housing units in Cuyahoga County.

B. Procurement:

1. The procurement method for this project was an informal RFP process. The total value of the informal RFP was \$900,000.00.

2. The process opened May 14, 2012 and closed May 25, 2012.

3. The informal RFP process received an exemption dated April 25, 2012.

C. Contractor and Project Information

1. The address of the contractor is:  
Catholic Charities Housing Corporation  
1404 East 9th Street  
Cleveland, Ohio 44114

2. Carolyn A. Schueman  
Associate Executive Director & CFO

3.a Property Location

Vacant Parcel on Campus of  
26855 Lorain Road  
North Olmsted, Ohio 44070  
County Council District 1  
Dave Greenspan

D. Project Status and Planning

The project is a rental property loan.

E. Funding

The project is funded by federal HOME funds to support creation and retention of affordable housing.

**BC2012-293**

A. Scope of Work Summary:

1. Department of Development requesting approval of a federal HOME funded loan in the amount not

to exceed \$450,000.00 for the project known as Maple Park Place in the City of Maple Heights. The loan will assist in the new construction of 48 affordable senior housing units. The loan may be forgiven based on the property maintaining six units as affordable for a period of 20 years. At its regularly scheduled meeting June 13, 2012, the Cuyahoga HOME Consortium Review Board recommended funding of the project.

2. The goal of the project is the new construction of 48 units of affordable housing in Cuyahoga County.

B. Procurement:

1. The procurement method for this project was an informal RFP process. The total value of the informal RFP was \$900,000.00.

2. The process opened May 14, 2012 and closed May 25, 2012.

3. The informal RFP process received an exemption dated April 25, 2012.

C. Contractor and Project Information

1. The address of the contractor is:

Cleveland Housing Network  
2999 Payne Avenue, 3rd Floor  
Cleveland, Ohio 44114

2. Robert S. Curry  
Executive Director

3.a Property Location

Vacant Parcel located on  
south side of Maple Park Drive  
Maple Heights, Ohio 44137  
County Council District 8  
Pernel Jones, Jr.

D. Project Status and Planning

The project is a rental property loan.

E. Funding

The project is funded by federal HOME funds to support creation and retention of affordable housing.

**BC2012-294**

**Title:** OPD 2012 Northeast Ohio Marketing Network LLC Award Recommendation Land Tax Notice (Fiscal Office) RQ24850

**A. Scope of Work Summary**

1. The Office of Procurement & Diversity is requesting approval of a Recommendation of Award with Northeast Ohio Marketing Network LLC in the amount of \$106,982.00 for the Fiscal Office's Delinquent Land Tax and Delinquent Manufactured Home Tax Notice to be published on November 6, 2012 and November 22, 2012.

2. The primary of the project is to have delinquent taxes published in The Plain Dealer, the newspaper

of general circulation in Cuyahoga County. These must run for 2 days in November.

3. The project is mandated by ORC 5721.03(B)(1).

#### **B. Procurement**

1. The procurement method for this project was a Formal, Competitive Bid. The estimated cost for the bid was \$160,000.00. This will result in a Purchase Order to the vendor.

2. There were 10 bids pulled from OPD, 3 bids submitted for review and 1 approved as lowest and best. There was a 0% SBE goal established.

#### **C. Contractor and Project Information**

1. The address of the vendor is:

Northeast Ohio Marketing Network LLC

1801 Superior Avenue

Cleveland, Ohio 44114-2107

Council District 7

2. The company is a Limited Liability Company. Terry Egger is the Publisher.

3. The notices will be published in The Plain Dealer and will be distributed throughout all of Cuyahoga County.

#### **D. Project Status and Planning**

1. This project occurs annually to Cuyahoga County.

2. The project has 2 phases. The first publication will be November 6, 2012. The second publication will be November 22, 2012. The time between the publications allows delinquent taxpayers to pay and be taken off of the second notice.

The project affects all Council Districts.

3. **This project is on a Critical Path, as the Fiscal Office needs to work with the vendor at least 7 days prior to the first publication in order to have all required information correctly typeset and published on the proper days. There was a delay in the DCA process for advertising that was not expected by OPD / Procurement and the requesting department, the Fiscal Office.**

#### **E. Funding**

1. The project is funded 93.75% by the Assessment Fund and 3.25% by the General Fund.

2. The schedule of payment will be via invoice, Net 25 days, per the vendor-submitted bid.

#### **BC2012-295**

Juvenile Court, submitting amendments to contracts with various providers for psychometrist and psychological services for the period 1/1/2012 - 12/31/2012 to extend the time period to 12/31/2013 and for additional funds:

#### **SUMMARY OF REQUESTED ACTION:**

##### **A. Scope of Work Summary**

1. Juvenile Court, requesting the approval to amend the following contracts with various Juvenile Court Diagnostic Clinic clinicians for the period January 1, 2012 through December 31, 2012, to extend the time period for an additional year to December 31, 2013 and for the additional not-to-exceed amounts as listed:

CE1200299-01 Amy Justice, Ph.D, Inc. for an increase in the amount of \$94,000.00.

CE1200306-01 Bethany Young-Lundquist for an increase in the amount of \$38,000.00.

CE1200305-01 Douglas E. Waltman for an increase in the amount of \$18,000.00.

- CE1200300-01 John Joseph Konieczny for an increase in the amount of \$27,000.00.
  - CE1200298-01 John Matthew Fabian, PsyD., JD, LLC for an increase in the amount of \$62,000.00.
  - CE1200301-01 Kathryn M. Kozlowski for an increase in the amount of \$111,000.00.
  - CE1200294-01 Luis Felipe Amunategui for an increase in the amount of \$15,000.00.
  - CE1200296-01 Michael J. Biscaro for an increase in the amount of \$3,000.00.
  - CE1200295-01 Randall Steven Baenen, Ph.D. for an increase in the amount of \$15,000.00.
  - CE1200302-01 Robert R. Kurtz for an increase in the amount of \$75,000.00.
  - CE1200303-01 Steven M. Neuhaus for an increase in the amount of \$32,000.00.
  - CE1200304-01 Terry B. Pineseault for an increase in the amount of \$65,000.00.
  - CE1200297-01 Thomas Evans for an increase in the amount of \$25,000.00.
  - CE1200307-01 Jessica L. Haberman for no change in the not-to-exceed amount.
  - CE1200308-01 Kathryn R. Ziemnik for an increase in the amount of \$30,000.00.
2. The primary goal of the program is to provide psychological assessments for Court-involved youth at the Juvenile Court Diagnostic Clinic.
  3. N/A

#### **B. Procurement**

1. The procurement method for this project was RFQ. The total value of the RFQ with the current amendment is \$1,015,000.00.
2. The RFQ was closed on December 15, 2011.
3. There were twelve responses to the Request for Qualifications and all twelve resulted in contracts.

#### **C. Contractor and Project Information**

1. The address(es) of all vendors and/or contractors is:

A. Amy Justice, Ph.D.

P.O. Box 163

Lakemore, Ohio 44250

B. Bethany Young-Lundquist

1514 Pebble Beach Avenue

Brunswick, Ohio 44212

C. Douglas E. Waltman

142 Garden Street

Bedford, Ohio 44146

D. John Joseph Konieczny

13141 Sperry Road

Chesterland, Ohio 44026

E. John Matthew Fabian, PsyD., JD, LLC

815 Superior Avenue #2107

Cleveland, Ohio 44114

F. Kathryn M. Kozlowski

21130 Kenwood Avenue

Rocky River, Ohio 44116

G. Luis Felipe Amunategui, Ph.D.  
3122 Huntington Road  
Shaker Heights, Ohio 44120

H. Michael J. Biscaro  
P.O. Box 811058  
Cleveland, Ohio 44181

I. Randall Steven Baenen, Ph.D.  
8029 Washington Avenue  
North Royalton, Ohio 44133

J. Robert R. Kurtz  
8856 Kirtland Chardon Road  
Kirtland, Ohio 44094

K. Steven M. Neuhaus  
23811 Chagrin Boulevard #310  
Beachwood, Ohio 44122

L. Terry B. Pinsoneault  
1889 Basswood Drive  
Kent, Ohio 44240

M. Thomas Evans  
21020 Parkwood Avenue  
Fairview Park, Ohio 44126

N. Jessica L. Haberman  
485 Austin Road  
Geneva, Ohio 44041

O. Kathryn R. Ziemnik  
1248 Elbur Avenue  
Lakewood, Ohio 44107

2.a The address or location of the project is:

Juvenile Justice Center  
Diagnostic Clinic  
9300 Quincy Avenue  
Cleveland, Ohio 44106

2.b. The project is located in Council District 8.

D. Project Status and Planning

1. The project is an on-going Court program.
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly, by invoice.
3. The project is the first amendment to the current contracts. These amendments will extend the time period of the original contract by an additional year. These amendments will also change the not-to-exceed amounts of the contracts for a net sum of \$1,015,000.00. The reason for the increase in the not-to-exceed amounts is due to both the increase in time period of an additional year and the increase in demand of the service.

#### PURPOSE/OUTCOMES - PRINCIPAL OWNER(S):

The primary goal of the program is to provide psychological assessments for Court-involved youth at the Juvenile Court Diagnostic Clinic.