

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
November 5, 2012 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:04 A.M.

Attendees: County Executive Edward FitzGerald
Fiscal Officer Wade Steen
Councilman Michael J. Gallagher
Councilman Dale Miller
Councilman Pernel Jones, Jr.
Director Bonnie Teeuwen
Director Lenora Lockett
Clerk of the Board of Control David Merriman

- 2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

- 3. Public Comment: There was no public comment.

- 4. Tabled Items Returned for Review

BC2012-305

Department of Information Technology, submitting a contract with Rimini Street, Inc., sole source, in the amount not-to-exceed \$116,858.00 for maintenance and support services for SAP Human Capital Management system for the period ~~10/31/2012 – 10/30/2014~~. 11/5/2012 – 11/5/2014.

Funding Source: 100% General Fund

Note this item was amended to reflect the new time period of 11/5/2012 – 11/5/2014.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

X__ Approve
___ Disapprove
___ Hold

- 5. Scheduled Items for Review

BC2012-306

Common Pleas Court, recommending an award on RQ24118 and enter into a contract with University Hospitals Case Medical Center in the amount of \$212,000.00 for forensic psychiatry evaluation services for the period 9/1/2012 - 6/30/2015.

Funding Source: 100% General Funds

_X__ Approve

Disapprove
 Hold

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

BC2012-307

Department of Health and Humans Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ25169 to Stella Maris, Inc. in the amount not-to-exceed \$130,000.00 for shelter, alcohol and drug treatment services for homeless men for the period 11/1/2012 - 6/30/2013.

Funding Source: 100% Health & Human Services levy

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-308

Department of Health and Huma Services/Community Initiatives Division/Office of Homeless Services, recommending awards to various providers on RQ24675 for Emergency Shelter Grant Program for the period 9/1/2012 - 8/31/2013: (Deputy Chief Approval No. DC2012-121 - authority to seek proposals.)

- a) Care Alliance in the amount of \$15,000.00.
- b) Cleveland Mediation Center in the amount of \$48,774.00
- c) Family Promise of Greater Cleveland Emergency Shelter in the amount of \$14,625.00.
- d) Family Promise of Great Cleveland in the amount of \$25,500.00.
- e) Transitional Housing, Inc. in the amount of \$23,000.00.
- f) Volunteers of America of Greater Ohio in the amount of \$15,000.00.
- g) West Side Catholic Center in the amount of \$39,850.00.
- h) YMCA of Greater Cleveland in the amount of \$12,000.00.

Funding Source: 100% Emergency Shelter Grant Program dollars.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-309

Department of Health and Human Services/Community Initiatives Division/Family & Children First Council, submitting a grant agreement with the Alcohol and Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$282,526.03 for administration of the Family Centered Services and Supports grant program for the period of 7/1/2012 -6/30/2013.

Funding Source: 100% grant funded (combination of federal child welfare dollars and state general revenue funds from ODMH, ODADAS, ODYS, and ODODD)

Ed FitzGerald made a motion to approve, Pernel Jones, Jr. seconded, the item was approved.

Approve
 Disapprove
 Hold

BC2012-310

1) Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.16, requesting an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County to enter into a contract with a vendor (TBD) for roof repair at the Courthouse Square Building.

2) Requesting authority to enter into a contract with a vendor (TBD) *Industrial First Inc. for roof repair at the Court House Square Building in the amount not-to-exceed \$350,000 with the anticipated start and completion dates of November 2, 2012 through December 20, 2012.

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The Department of Public Works is seeking proposals to repair the roof of the Courthouse Square Building. The damaged occurred as the result of the storms and severe weather that occurred during the week of October 29, 2012.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The estimated cost to replace the roof Courthouse Square is \$350,000. Additional internal damage may have occurred and may not be apparent yet.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract# or GSA contract# and expiration date)

The procurement method for this contract was an informal bid and two hour online posting. Multiple contractors were contacted to request informal bids for the repairs, but give the extent of the damage as well as the availability of roof contractors, the County has elected not to complete a formal bid process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Posting on BuySpeed online opened the process to all vendors registered for this service.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The selected vendor proposed the best price and was available to begin work immediately.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

There is flooding on the seventh floor of the building, so the repairs need to be started immediately. Delay would lead to additional damage to County property and equipment, as well as disruption of work efforts.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The impact of the severe weather could not have been accurately predicted, so there were no contracts in place to provide emergency roof repair.

Note: *The agenda was amended to reflect the name of the vendor Industrial First Inc.

Ed FitzGerald made a motion to approve the item as amended, Dale Miller. seconded, the item was approved.

X Approve
 Disapprove
 Hold

7. Other Business - Clerk of the Board of Control David Merriman stated that Monday's November 12 th meeting has been rescheduled to Tuesday, November 13th due to the Veteran's day Holiday falling on Monday.
8. Public Comment – There was no public comment.
9. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:27 A.M.