

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 November 13, 2012 11:00 A.M. **REVISED**

1. Call to Order
2. Review and Approve Minutes
3. Public Comment
4. Tabled Items Returned for Review

5. New Items for Review

Item	Requestor	Description	Board Action
BC2012-311	Department of Development	Requesting approval of an NCO Technology Fund Loan with BoxCast, LLC in the amount not-to-exceed \$125,000.00 and requesting authority for the Director to execute all documents required in connection with said loan. Funding Source: 100% Western Reserve Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-312	Department of Information Technology	Submitting a contract with SHI International Corp. in the amount not-to-exceed \$167,143.37 for Countywide maintenance on Oracle software products for the period 7/1/2012 - 6/30/2013. Funding Source: 100% General Fund.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-313	Juvenile Court	Recommending an award on RQ25059 and enter into a contract with CourtSmart Digital Systems Inc., in the amount not-to-exceed \$192,886.79 for audio and visual recording system maintenance for the period 1/1/2013 - 12/31/2014. Funding Source: 100% General Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2012-314	Department of Health and Human Services	Division of Children and Family Services, requesting approval to accept grant funds from U.S. Department of Health & Human Services in the amount of \$400,000.00 for the Adoption Opportunities Grant Program for the period 09/30/2012 - 9/29/2013. The following vendors will be the recipient of this award: 1. Adoption Network Cleveland to extend the time period to 9/29/2013 and for additional funds in the amount of \$131,000.00. 2. Beechbrook to extend the time period to 9/29/2013 and for additional funds in the amount of \$80,132.00. 3. Case Western Reserve University to extend the time period to 9/29/2013 and for additional funds in the amount of \$147,031.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

Item	Requestor	Description	Board Action
BC2012-315	Department of Public Works	<p>NOTE: M-A Building and Maintenance Co. vendor registration is pending.</p> <p>1) Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.15., Cuyahoga County Department of Public Works is requesting an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County to enter into a contract with a vendor for the emergency replacement/repair of the Cuyahoga County Courthouse Square Parapet Wall located at 310 Lakeside Ave., NW, Cleveland, Ohio 44113 for the period November 3, 2012 through November 30, 2012</p> <p>2) the Department of Public Works is recommending award and enter into a contract with M-A Building and Maintenance Co. in the approximate amount of \$75,103.00 for the emergency replacement/repair of the Cuyahoga County Courthouse Square Parapet Wall during the period Tuesday, November 13, 2012 through November 30, 2012.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Works is seeking proposals to repair/replace the parapet wall of the Courthouse Square Building. The damaged occurred as the result of the storms and severe weather that occurred during the week of October 29, 2012.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The estimated cost to repair/replace the parapet wall of Courthouse Square is \$100,000.00.</p> <p>3. Rationale Supporting the Use of the Selected</p>	

		<p>Procurement Method</p> <p>The procurement method for this contract was an informal bid. Multiple contractors were contacted to request their informal bids for the repair/replacement, but given the extent of the damage as well as the availability of restoration contractors, the County has elected not to complete the formal bid process.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None, due to the time constraint.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The selected vendor proposed the best price and was available to begin work immediately.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The parapet wall could fall at anytime. The sidewalk below is closed, so the repairs need to be started immediately. Delay could lead to damage to County property, equipment and/or people.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The impact of the severe weather could not have been accurately predicted, so there were no contracts in place to provide emergency parapet wall repair.</p> <p>Funding Source: 100% General Fund</p>	<p>___ Approve ___ Disapprove ___ Hold</p>
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- 7. Public Comment
- 8. Adjournment

Minutes

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 November 5, 2012 11:00 A.M.

1. Call to Order: The meeting was called to order at 11:04 A.M.

Attendees: County Executive Edward FitzGerald
Fiscal Officer Wade Steen
Councilman Michael J. Gallagher
Councilman Dale Miller
Councilman Pernel Jones, Jr.
Director Bonnie Teeuwen
Director Lenora Lockett
Clerk of the Board of Control David Merriman

2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Wade Steen seconded, the minutes were approved as written.

3. Public Comment: There was no public comment.

4. Tabled Items Returned for Review

BC2012-305

Department of Information Technology, submitting a contract with Rimini Street, Inc., sole source, in the amount not-to-exceed \$116,858.00 for maintenance and support services for SAP Human Capital Management system for the period ~~10/31/2012 – 10/30/2014~~. 11/5/2012 – 11/5/2014.

Funding Source: 100% General Fund

Note this item was amended to reflect the new time period of 11/5/2012 – 11/5/2014.

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

X__ Approve
__ Disapprove
__ Hold

5. Scheduled Items for Review

BC2012-306

Common Pleas Court, recommending an award on RQ24118 and enter into a contract with University Hospitals Case Medical Center in the amount of \$212,000.00 for forensic psychiatry evaluation services for the period 9/1/2012 - 6/30/2015.

Funding Source: 100% General Funds

_X__ Approve
__ Disapprove
__ Hold

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

BC2012-307

Department of Health and Humans Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ25169 to Stella Maris, Inc. in the amount not-to-exceed \$130,000.00 for shelter, alcohol and drug treatment services for homeless men for the period 11/1/2012 - 6/30/2013.

Funding Source: 100% Health & Human Services levy

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

- Approve
- Disapprove
- Hold

BC2012-308

Department of Health and Huma Services/Community Initiatives Division/Office of Homeless Services, recommending awards to various providers on RQ24675 for Emergency Shelter Grant Program for the period 9/1/2012 - 8/31/2013: (Deputy Chief Approval No. DC2012-121 - authority to seek proposals.)

- a) Care Alliance in the amount of \$15,000.00.
- b) Cleveland Mediation Center in the amount of \$48,774.00
- c) Family Promise of Greater Cleveland Emergency Shelter in the amount of \$14,625.00.
- d) Family Promise of Great Cleveland in the amount of \$25,500.00.
- e) Transitional Housing, Inc. in the amount of \$23,000.00.
- f) Volunteers of America of Greater Ohio in the amount of \$15,000.00.
- g) West Side Catholic Center in the amount of \$39,850.00.
- h) YMCA of Greater Cleveland in the amount of \$12,000.00.

Funding Source: 100% Emergency Shelter Grant Program dollars.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

- Approve
- Disapprove
- Hold

BC2012-309

Department of Health and Human Services/Community Initiatives Division/Family & Children First Council, submitting a grant agreement with the Alcohol and Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$282,526.03 for administration of the Family Centered Services and Supports grant program for the period of 7/1/2012 -6/30/2013.

Funding Source: 100% grant funded (combination of federal child welfare dollars and state general revenue funds from ODMH, ODADAS, ODYS, and ODODD)

Ed FitzGerald made a motion to approve, Pernel Jones, Jr. seconded, the item was approved.

- Approve
- Disapprove
- Hold

BC2012-310

1) Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.16, requesting an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County to enter into a contract with a vendor (TBD) for roof repair at the Courthouse Square Building.

2) Requesting authority to enter into a contract with a vendor (TBD) *Industrial First Inc. for roof repair at the Court House Square Building in the amount not-to-exceed \$350,000 with the anticipated start and completion dates of November 2, 2012 through December 20, 2012.

Funding Source: 100% General Fund

1. Description of Supplies or Services (If contract amendment, please identify contract term and/or scope change)

The Department of Public Works is seeking proposals to repair the roof of the Courthouse Square Building. The damaged occurred as the result of the storms and severe weather that occurred during the week of October 29, 2012.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The estimated cost to replace the roof Courthouse Square is \$350,000. Additional internal damage may have occurred and may not be apparent yet.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract# or GSA contract# and expiration date)

The procurement method for this contract was an informal bid and two hour online posting. Multiple contractors were contacted to request informal bids for the repairs, but give the extent of the damage as well as the availability of roof contractors, the County has elected not to complete a formal bid process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Posting on BuySpeed online opened the process to all vendors registered for this service.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The selected vendor proposed the best price and was available to begin work immediately.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

There is flooding on the seventh floor of the building, so the repairs need to be started immediately. Delay would lead to additional damage to County property and equipment, as well as disruption of work efforts.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The impact of the severe weather could not have been accurately predicted, so there were no contracts in place to provide emergency roof repair.

Note: *The agenda was amended to reflect the name of the vendor Industrial First Inc.

Ed FitzGerald made a motion to approve the item as amended, Dale Miller seconded, the item was approved.

X Approve
 Disapprove
 Hold

7. Other Business - Clerk of the Board of Control David Merriman stated that Monday's November 12th meeting has been rescheduled to Tuesday, November 13th due to the Veteran's day Holiday falling on Monday.
8. Public Comment – There was no public comment.
9. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:27 A.M.

New Business

BC2012-311

Title: Department of Development; 2012; BoxCast, LLC; NCO Technology Fund Loan; NCO Loan #2012-09

A. Scope of Work:

- 1.) Department of Development requesting approval of an NCO Technology Fund Loan with BoxCast, LLC in the amount not to exceed \$125,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.
- 2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income.

B. Procurement:

- 1.) Loan

C. Contractor and Project Information:

- 1.) The current address of the borrower is:
BoxCast, LLC
14538 Grapeland Avenue
Cleveland, Ohio 44111

County Council District #2

- 2.) The principals of the borrower are:
Gordon Daily, President (Founder) - 40%
Ron Hopper, Chief Scientist (Founder) – 27%
Justin Hartman, Chief Architecture Strategist – 23%

D. Project Status:

- 1.) The project is new to the County.

E. Funding:

- 1.) The project is funded 100% by the Western Reserve Fund
2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

BC2012-312

Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$167,413.37 for Novell Software Support for the period 7/1/12 - 6/30/13.

A. Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$167,413.37 for Novell Software Support for the period 7/1/12 - 6/30/13.

B. The Vendor is lowest of three bidders.

C. SHI International Corp.
1408 Newell Court
Columbus, Ohio 43228
Steve Burnside

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

BC2012-313

A. Scope of Work Summary

1. Juvenile Court is requesting to contract with CourtSmart Digital Systems Inc. for Audio and Visual Recording System Maintenance for the period of January 1, 2013 to December 31, 2014, for the not-to-exceed amount \$192,886.79.
2. The primary goal of the project is to provide maintenance to the Court's digital recording system.
3. N/A.

B. Procurement

1. The procurement method for this project was an RFP exemption. The total value of this contract is \$192,886.79.
2. N/A
3. The proposed contract received an RFP exemption on 10/4/12. The approval letter is attached for review.

C. Contractor and Project Information

1. CourtSmart Digital Systems, Inc.
51 Middlesex Street, Suite 128
Chelmsford, MA 01863
Council District: N/A
2. Andrew J. Treinis, President
- 3.a. The location of the service is:
9300 Quincy Avenue
Cleveland, Ohio 44106
- 3.b. The project is located in Council District 7

D. Project Status and Planning

1. This project reoccurs, as it is maintenance and support.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is 100% funded by General Funds.
2. The schedule of payments is by invoice.
3. N/A

BC2012-314

The Department of Children and Family Services (CFS) is requesting approval to accept grant funds from the U.S. Department of Health & Human Services for the Adoption Opportunities Program grant. Cuyahoga County of Ohio has been awarded this grant for the period of 09/30/2008 thru 09/29/2013. The award is for the budget period 09/30/12 thru 09/29/2013. Award letter received 10/12/2012.

The following vendors will be the recipient of this award:

Adoption Network Cleveland to extend the time period to 9/29/2013 and for additional funds in the amount of \$131,000.00.

Beechbrook to extend the time period to 9/29/2013 and for additional funds in the amount of \$80,132.00.

Case Western Reserve University to extend the time period to 9/29/2013 and for additional funds in the amount of \$147,031.00.

Other Business

BC2012-315

TITLE: Public Works 2012: Submitting Awarded Contract RQ25811REV

A. SCOPE OF WORK SUMMARY

1) Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.15., Cuyahoga County Department of Public Works is requesting an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County to enter into a contract with a vendor for the emergency replacement/repair of the Cuyahoga County Courthouse Square Parapet Wall located at 310 Lakeside Ave., NW, Cleveland, Ohio 44113 for the period November 3, 2012 through November 30, 2012

2) the Department of Public Works is recommending award and enter into a contract with M-A Building and Maintenance Co. in the approximate amount of \$75,103.00 for the emergency replacement/repair of the Cuyahoga County Courthouse Square Parapet Wall during the period Tuesday, November 13, 2012 through November 30, 2012.

B. PROCUREMENT METHOD

The procurement method was a RFB with a mandatory walk-thru , four (4) responses - with M-A Building and Maintenance Co. being the lowest and best bid, \$75,103.00.

C. PROJECT INFORMATION

The location of the project is located at 310 Lakeside Ave., NW, Cleveland, Ohio 44113, the parapet wall runs on the south and east elevations of the building and has gable design in 4 locations at the north, southeast and west end. Safety precautions are in place to secure the sidewalk. This emergency repair/replacement of the parapet wall is required due to the storm damage from the week of 10/29/12.

D. PROJECT STATUS AND PLANNING

The Contractor must be able to commence work on Tuesday, November 13, 2012 and needs to be complete by November 30, 2012 to coincide with the roofing contractor currently replacing the roof. The Contractor is to mobilize all equipment, materials and workforce necessary, remove all existing debris/membrane and residual adhesive from the damaged masonry, repair structural cracks, investigate to determine the cause of the missing mortar and if further repairs are warranted and justified, tuck pointing, with an end result of a water tight condition. Work to be complete by November 30, 2012.

E. FUNDING

General Fund = \$75,103.00 upon completion of job.

F. Other

M-A Building and Maintenance Company
4300 Perkins Avenue
Cleveland, Ohio 44103
Phone: 216-391-5577
Fax#: 216-391-5526
johnwamelink@mabldg.com

Precinct N/A