

**Minutes**

Cuyahoga County Board of Control  
County Administration Building, 4th Floor  
November 13, 2012 11:00 A.M.

- 1. Call to Order: The meeting was called to order at 11:05 A.M.

Attendees: County Executive Edward FitzGerald  
Fiscal Officer Wade Steen  
Councilman Michael J. Gallagher  
Councilman Dale Miller  
Councilman Pernel Jones, Jr.  
Stan Kosilesky - Director Bonnie Teeuwen was unavailable  
Director Lenora Lockett  
Clerk of the Board of Control David Merriman

- 2. Review and Approve Minutes: Ed FitzGerald made a motion to approve, Dale Miller seconded, the minutes were approved as written.
- 3. Public Comment: There was no public comment.
- 4. Tabled Items Returned for Review - There were no tabled items.
- 5. Scheduled Items for Review

**BC2012-311**

Department of Development, requesting approval of an NCO Technology Fund Loan with BoxCast, LLC in the amount not-to-exceed \$125,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.

Funding Source: 100% Western Reserve Fund

Ed FitzGerald made a motion to approve, Wade Steen seconded, the item was approved.

Approve  
 Disapprove  
 Hold

**BC2012-312**

Department of Information Technology, submitting a contract with SHI International Corp. in the amount not-to-exceed \$167,143.37 for Countywide maintenance on Oracle software products for the period 7/1/2012 - 6/30/2013.

Funding Source: 100% General Fund.

Approve  
 Disapprove  
 Hold

**BC2012-313**

Juvenile Court, recommending an award on RQ25059 and enter into a contract with CourtSmart Digital Systems Inc., in the amount not-to-exceed \$192,886.79 for audio and visual recording system maintenance for the period 1/1/2013 - 12/31/2014.

Funding Source: 100% General Funds.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

X Approve  
 Disapprove  
 Hold

**BC2012-314**

Department of Health and Human Services/ Division of Children and Family Services, requesting approval to accept grant funds from U.S. Department of Health & Human Services in the amount of \$400,000.00 for the Adoption Opportunities Grant Program for the period 09/30/2012 - 9/29/2013.

The following vendors will be the recipient of this award:

1. Adoption Network Cleveland to extend the time period to 9/29/2013 and for additional funds in the amount of \$131,000.00.
2. Beechbrook to extend the time period to 9/29/2013 and for additional funds in the amount of \$80,132.00.
3. Case Western Reserve University to extend the time period to 9/29/2013 and for additional funds in the amount of \$147,031.00.

Ed FitzGerald made a motion to approve, Dale Miller seconded, the item was approved.

X Approve  
 Disapprove  
 Hold

7. Other Business

**BC2012-315**

Department of Public Works,

NOTE: M-A Building and Maintenance Co. vendor registration is pending.

1) Pursuant to the Cuyahoga County Contracting and Purchasing Procedures Ordinance, Section 4.4.b.15., Cuyahoga County Department of Public Works is requesting an exemption from the requirements of competitive bidding, that an alternative procurement process would be advantageous to the County to enter into a contract with a vendor for the emergency replacement/repair of the Cuyahoga County Courthouse Square Parapet Wall located at 310 Lakeside Ave., NW, Cleveland, Ohio 44113 for the period November 3, 2012 through November 30, 2012

2) the Department of Public Works is recommending award and enter into a contract with M-A Building and Maintenance Co. in the approximate amount of \$75,103.00 for the emergency replacement/repair

of the Cuyahoga County Courthouse Square Parapet Wall during the period Tuesday, November 13, 2012 through November 30, 2012.

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Department of Public Works is seeking proposals to repair/replace the parapet wall of the Courthouse Square Building. The damaged occurred as the result of the storms and severe weather that occurred during the week of October 29, 2012.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The estimated cost to repair/replace the parapet wall of Courthouse Square is \$100,000.00.

3. Rationale Supporting the Use of the Selected Procurement Method

The procurement method for this contract was an informal bid. Multiple contractors were contacted to request their informal bids for the repair/replacement, but given the extent of the damage as well as the availability of restoration contractors, the County has elected not to complete the formal bid process.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None, due to the time constraint.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The selected vendor proposed the best price and was available to begin work immediately.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

The parapet wall could fall at anytime. The sidewalk below is closed, so the repairs need to be started immediately. Delay could lead to damage to County property, equipment and/or people.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The impact of the severe weather could not have been accurately predicted, so there were no contracts in place to provide emergency parapet wall repair.

Funding Source: 100% General Fund

Ed FitzGerald made a motion to approve the item as amended, Michael Gallager seconded, the item was approved.

X Approve

\_\_\_Disapprove  
\_\_\_Hold

8. Public Comment – There was no public comment.
9. Adjournment – Ed FitzGerald made a motion to adjourn, Dale Miller seconded, the meeting was adjourned at 11:18 A.M.